



# NATRONA COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA

Forrest Chadwick, Commissioner  
Rob Hendry, Commissioner  
Matt Keating, Commissioner  
John H. Lawson, Commissioner  
Steve Schlager, Commissioner

Tuesday, April 5, 2016 5:30 p.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom #1

- I. CALL MEETING TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. APPROVAL OF CONSENT AGENDA
- V. PUBLIC HEARINGS
  - A. TA16-1 A request by NC Development Dept. staff to consider a text amendment to amend to amend to the text of the 2013 Subdivision Regulations of NC, WY
- VI. PUBLIC COMMENTS
- VII. COMMISSIONER COMMENTS
- VIII. ADJOURNMENT



**NATRONA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Forrest Chadwick, Commissioner  
Rob Hendry, Commissioner  
Matt Keating, Commissioner  
John H. Lawson, Commissioner  
Steve Schlager, Commissioner

**CONSENT AGENDA**

Tuesday, April 5, 2016 5:30 p.m.  
Natrona County Courthouse, 200 North Center Street, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom #2

**I. CONTRACTS, AGREEMENTS, RESOLUTIONS**

- A. 6-16 Naming Three Bears Rd.
- B. 7-16 Committing Matching Funds from Natrona County for Alcova/Kortes Road Bridge
- C. 15-15A Joint Natrona County, City of Casper, Natrona County School District Board Resolution  
To study the challenges facing the Public Library
- D. Amendment Number one to the Agreement between Bar Nunn, Board of County Commissioners, and  
the Natrona County Sheriff
- E. Subrecipient Award for HIDTA Funding
- F. Modification of the Reimbursable Agreement/Statement of Work and the Federal Lands Access  
Program
- G. Master Service Agreement

**II. STATEMENT OF EARNINGS**

Clerk of Court	\$ 9,955.90
Lake	\$11,272.50
Mountain	\$ 1,115.50
Road License	\$ 50.00
Planning	\$18,313.00
Cooperative Extension	\$ 290.00
<b>TOTALING</b>	<b>\$40,996.90</b>

**III. Jim Wetzel CR310 Goose Egg**

- A. 11265 W. Goose Egg Rd.

**IV. PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

**TOTALING \$: 1075.13 2015 Larry Jones 357.53; Larry Jones 382.67; Julie McAualy 259.56; Angela Reiss 9.10; Angela Reiss 9.17; Angela Reiss 8.62; Angela Reiss 23.90; Angela Reiss 24.58**

NOTICE OF HEARING

Pursuant to W.S. 18-5-201 et seq. and the Wyoming Administrative Procedures Act W.S. 16-3-101 et seq. notice is hereby given that the Natrona County Planning and Zoning Commission will conduct a public hearing on the following item on Tuesday, March 8, 2016 and the Board of County Commissioners will conduct a public hearing on the proposed text amendment on Tuesday, April 5, 2016. Both hearings will be held at 5:30 p.m. in the District Court Room #1 on the second floor of the County Courthouse, 200 North Center Street, Casper, Wyoming. The item to be considered follows:

1 TA16-1 - A request by Natrona County Development Department staff to consider a text amendment to amend the text of the 2013 Subdivision Regulations of Natrona County, Wyoming

(a) To change the statement of Chapter 1, Section 7. Fees to read: The Board shall establish an application fee for review of subdivisions. All costs associated with the publication of legal notices, County Surveyor review, and recording shall be borne by the applicant

(b) To remove the statement: All costs associated with the publication of legal notifications shall be borne by the subdivision applicant, in addition to the application fee and recording fee from Chapter 2, Section 2 (a).

(c) To change the last line in Chapter 4, Section 7(b) to read: All costs associated with the publication of legal notice, County Surveyor review and recording shall be borne by the applicant.

(d) To change the last line in Chapter 4, Section 7(g) to read: These fees are in addition to the Subdivision Application Fees, publication of legal notices and County Surveyor fees.

(e) Remove in Chapter 6, Section 5, Preliminary Plat Review (1), remove the following portion of a sentence - including supplementary information and the application and recording fees

(f) To change the last line in Chapter 6, Section 6(9) to read: These fees are in addition to the Subdivision Application Fees, publication of legal notices and County Surveyor fees.

(g) In Appendix B, add the statement - County Surveyor fees shall be reimbursed prior to recording of the Subdivision Plat. In cases where the subdivision is not approved, withdrawn, or not recorded, the applicant is still responsible for the reimbursement of County Surveyor fees. These fees are in addition to the recording fees.

(h) In Appendix's C, D, E, F, add the statement if Legal notice fees and the County Surveyor fees

shall be reimbursed prior to recording of the Subdivision plat. In cases where the subdivision is not approved, withdrawn, or not recorded, the applicant is still responsible for the reimbursement of these fees. ADA Compliance: Natrona County fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend this public meeting and are in need of special accommodations, please notify the Natrona County Development Department at (307) 235-9435 so that appropriate auxiliary aids and services can be made available. Residents of Natrona County are hereby notified of this public hearing and may attend and speak for or against the contemplated action. If you have any questions or wish to review applicable documents, please contact the Development Department at 307-235-9435

Harold Wright, Chair  
Natrona County Planning  
Commission  
Attest: Renea Vitto  
Published: February 19, 2016  
Legal No: 1004923

CASPER Star Tribune Wyoming's News Source

P.O. Box 80 • Casper, WY 82602-0080 • 307-266-0500

AFFIDAVIT OF PUBLICATION

STATE OF WYOMING )  
COUNTY OF NATRONA )

I, the undersigned, being a person in the employ of the Casper Star-Tribune, a newspaper published in CASPER, NATRONA COUNTY, WYOMING, and, knowing the facts herein set forth do so solemnly swear that a copy of the notice as per clipping attached was printed and published

Daily

Weekly

In the regular and entire issue of said newspaper, and not in any supplement thereof, for

Consecutive Days Weeks

commencing with issue dated

February 19, 2016

ending with issue dated

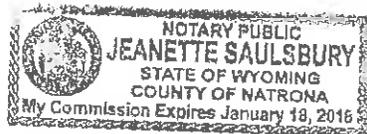
February 19, 2016

Signed

Subscribed in my presence and sworn to before me this

27<sup>th</sup> day of Feb 2016

*Jeanette Saulsbury*





# NATRONA COUNTY

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## Development Department

200 North Center Street, Room 205  
Casper, WY 82601

Jason Gutierrez, PE, Director  
County web: [www.natronacounty-wy.gov](http://www.natronacounty-wy.gov)

Phone: 307-235-9435  
Fax: 307-235-9436  
Email: [jgutierrez@natronacounty-wy.gov](mailto:jgutierrez@natronacounty-wy.gov)

*"The purpose of the Natrona County Development Department is to provide necessary services to implement sound land use planning and economic development policies to protect and enhance the quality of life for present and future inhabitants of Natrona County."*

### MEMORANDUM

**To:** Planning and Zoning Commission

**From:** Trish Chavis, Planner  
Jason Gutierrez, PE Director

**Date:** February 23, 2016

**RE:** TA16-1 – Request by the Development Department for amendment to the 2013 Subdivision Regulation text relating to County Surveyor fees.

**cc:** County Attorney, File

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The Development Department has noticed that the cost associated with the review and recommendations made by the County Surveyor in regards to subdivision can greatly vary between subdivisions (Simple vs. Major) and the complexity of the proposed subdivision. These fees are currently paid by the Development Department.

The Development Department has reviewed options and found that instead of adjusting application fees that would affect all applicants; the Development Department is seeking to have the County Surveyor costs reimbursed by the applicant for the review of their individual subdivision. Currently the applicant covers legal advertisements and recording costs. The proposed amendment would also add County Surveyor fees to requirements.

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*Michelle's copy*



# NATRONA COUNTY

## Development Department

200 North Center Street, Room 202  
Casper, WY 82601

### AGENDA

#### BOARD OF COUNTY COMMISSIONERS MEETING

APRIL 5, 2016

#### Planning Commission Recommendations

1. **Planning Commission Recommendation: Approve**  
**TA16-1** – A request by Natrona County Development Department staff to consider a text amendment to amend the text of the 2013 Subdivision Regulations of Natrona County, Wyoming.
  - (a) To change the statement of Chapter 1, Section 7, Fees to read; The Board shall establish an application fee for review of subdivisions. All costs associated with the publication of legal notices, County Surveyor review, and recording shall be borne by the applicant.
  - (b) To remove the statement: All costs associated with the publication of legal notifications shall be borne by the subdivision applicant, in addition to the application fee and recording fee from Chapter 2, Section 2 (a).
  - (c) To change the last line in Chapter 4, Section 7(b) to read; All costs associated with the publication of legal notice, County Surveyor review and recording shall be borne by the applicant.
  - (d) To change the last line in Chapter 4, Section 7(g) to read; These fees are in addition to the Subdivision Application Fees, publication of legal notices and County Surveyor fees.
  - (e) Remove in Chapter 6, Section 5, Preliminary Plat Review (1), remove the following portion of a sentence - including supplementary information and the application and recording fees
  - (f) To change the last line in Chapter 6, Section 6(9) to read; These fees are in addition to the Subdivision Application Fees, publication of legal notices and County Surveyor fees.
  - (g) In Appendix B, add the statement – County Surveyor fees shall be reimbursed prior to recording of the Subdivision Plat. In cases where the subdivision is not approved, withdrawn, or not recorded, the applicant is still responsible for the reimbursement of County Surveyor fees. These fees are in addition to the recording fees.

Board of County Commissioners  
April 5, 2016 Agenda  
Planning Commission Recommendations  
Page 2

- (h) In Appendix's C, D, E, F, add the statement – Legal notice fees and the County Surveyor fees shall be reimbursed prior to recording of the Subdivision plat. In cases where the subdivision is not approved, withdrawn, or not recorded, the applicant is still responsible for the reimbursement of these fees.



# NATRONA COUNTY

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## Development Department

200 North Center Street, Room 202  
Casper, WY 82601

### MINUTES OF THE NATRONA COUNTY PLANNING COMMISSION March 8, 2016

MEMBERS PRESENT: Harold Wright, Jim Brown, Hal Hutchinson, Bob Bailey, and Tom Davis

MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Jason Gutierrez, Trish Chavis, and Peggy Johnson

OTHERS PRESENT:

Chairman Wright called the meeting to order at 5:31 p.m.

#### ITEM 1

Hutchinson moved and Davis seconded a motion to approve the January 12, 2016 meeting minutes. **Motion carried unanimously.**

#### ITEM 2

Chairman Wright opened the public hearing TA16-1 – A request by Natrona County Development Department staff to consider a text amendment to amend the text of the 2013 Subdivision Regulations of Natrona County, Wyoming.

- (a) To change the statement of Chapter 1, Section 7, Fees to read; The Board shall establish an application fee for review of subdivisions. All costs associated with the publication of legal notices, County Surveyor review, and recording shall be borne by the applicant.
- (b) To remove the statement: All costs associated with the publication of legal notifications shall be borne by the subdivision applicant, in addition to the application fee and recording fee from Chapter 2, Section 2 (a).
- (c) To change the last line in Chapter 4, Section 7(b) to read; All costs associated with the publication of legal notice, County Surveyor review and recording shall be borne by the applicant.
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- (h) In Appendix's C, D, E, F, add the statement – Legal notice fees and the County Surveyor fees shall be reimbursed prior to recording of the Subdivision plat. In cases where the subdivision is not approved, withdrawn, or not recorded, the applicant is still responsible for the reimbursement of these fees.

Gutierrez gave the staff report. Staff proposes that the Planning and Zoning Commission enter a motion and vote to recommend approval of the requested Conditional Use Permit, by the Board of County Commissioners and incorporate by reference all findings of fact set forth herein and make them a part thereof.

Discussion between the Planning Commission and Staff

Public hearing open

Speaking in favor - none

Speaking in opposition – None

Public hearing closed

**Brown moved approval of TA16-1 in its entirety as presented by staff. Davis seconds the motion. Motion carries unanimously.**

**ITEM 3**

Development Plan Update – Trish gave an update on how the Development Plan was progressing and the dates that it is available for the public to view and make comments. She also gave them the dates of the Planning Commission work session to review the plan.

Discussion between the Planning Commission and staff.

**Bailey moved to adjourn, Davis seconds the motion. Motion carries unanimously.**

Adjournment @ 5:55 pm

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Harold Wright, Chairman  
Natrona County Planning and Zoning Commission

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Renea Vitto  
Natrona County Clerk

RESOLUTION NO. 6-16

RESOLUTION NAMING Three Bears Rd.

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**WHEREAS**, the Board of County Commissioners of Natrona County, Wyoming; approved on May 4, 2010 a pre-approved road name list, so that road names may be assigned more efficiently; and

**WHEREAS**, the Board of County Commissioners of Natrona County, Wyoming, received a request to name a portion of un-named road from the above described list; and

**WHEREAS**, the Board received public comment in favor of renaming of this road and no comments in opposition were received; and

**WHEREAS**, the portion of road is located in the S/2 of the SE/4 and the S/2 of the SE SW/4 of Section 9, Township 32 North, Range 79 West of the 6<sup>th</sup> Principle Meridian, Natrona County Wyoming.

**NOW, THEREFORE**, the Board of County Commissioners of Natrona County, Wyoming, hereby name this un-named portion, Three Bears Rd, and further orders that it be reflected henceforth on maps and county addressing issued by Natrona County.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

**BOARD OF COUNTY COMMISSIONERS  
Natrona County, Wyoming**

\_\_\_\_\_  
**Forrest Chadwick, Chairman**

**ATTEST:**

\_\_\_\_\_  
**Renea Vitto, County Clerk**

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
**Heather Duncan-Malone, County Attorney**

received  
3-2-16

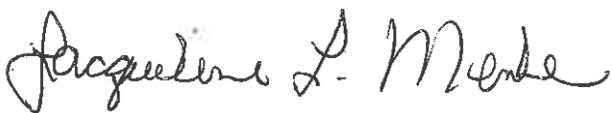
Jeff Brophie  
Natrona County Planning  
200 North David  
Casper, Wyoming 82601

Jeff,

On Wednesday March 2, 2016 I spoke with you on the phone about naming an easement road on Casper Mountain in Natrona County. I would like the South Easement Road to be "Three Bears Road"

If you have any questions please feel free to call me at 307.235-1661

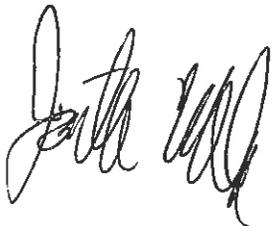
Respectfully,



Jacqueline L. Menke

3-2-2016.

I Jonathan Menke would like to  
name the south Easement Road  
"Three Bears Road."



3/2/16

# EXHIBIT 1

## PARCEL A

Description: (Parcel A – 109.93 Acres)

A Parcel located in and being a portion of the E1/2E1/2, Section 9, Township 32 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at the southeasterly corner of the Parcel being described and also the southeasterly corner of said Section 9; thence from said Point of Beginning and along the southerly line of said Parcel and Section 9, S.86°24'W., 957.88 feet to the southwesterly corner of said Parcel; thence along the westerly line of said Parcel and across said Section 9, N.2°14'E., 5036.83 feet to the northwesterly corner of said Parcel and a point in and intersection with the northerly line of said Section 9; thence along the northerly line of said Parcel and Section 9, N.87°48'E., 955.78 feet to the northeasterly corner of said Parcel and Section 9; thence along the easterly line of said Parcel and Section 9, S.2°14'W., 5013.36 feet to the Point of Beginning and containing 109.93 acres, more or less, as set forth by the exhibit attached and made a part hereof.

*This legal description was prepared from subsisting records and does not reflect an actual survey and may change upon the completion of an actual field survey.*

Said Parcel being subject to any and all reservations, easements and rights of way of record or as may otherwise exist and more particularly a 60 feet wide access and utility easement along the northerly line of said Parcel and a 60 feet wide access and utility easement along the southerly line of said Parcel.

# EXHIBIT 1

## PARCEL B

Description: (Parcel B – 109.93 Acres)

A Parcel located in and being a portion of the E1/2, Section 9, Township 32 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at the southeasterly corner of the Parcel being described and a point in the southerly line of said Section 9 and from which point the southeasterly corner of said Section 9 bears N.86°24'E., 957.88 feet; thence from said Point of Beginning and along the southerly line of said Parcel and Section 9, S.86°24'W., 953.44 feet to the southwesterly corner of said Parcel; thence along the westerly line of said Parcel and across said Section 9, N.2°14'E., 5060.19 feet to the northwesterly corner of said Parcel and a point in and intersection with the northerly line of said Section 9; thence along the northerly line of said Parcel and Section 9, N.87°48'E., 951.35 feet to the northeasterly corner of said Parcel; thence along the easterly line of said Parcel and across said Section 9, S.2°14'W., 5036.83 feet to the Point of Beginning and containing 109.93 acres, more or less, as set forth by the exhibit attached and made a part hereof.

This legal description was prepared from subsisting records and does not reflect an actual survey and may change upon the completion of an actual field survey.

Said Parcel being subject to any and all reservations, easements and rights of way of record or as may otherwise exist and more particularly a 60 feet wide access and utility easement along the northerly line of said Parcel and a 60 feet wide access and utility easement along the southerly line of said Parcel.

## EXHIBIT 2 PARCEL C

Description: (Parcel C – 109.93 Acres)

A Parcel located in and being a portion of the E1/2W1/2 and W1/2E1/2, Section 9, Township 32 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at the southeasterly corner of the Parcel being described and a point in the southerly line of said Section 9 and from which point the southeasterly corner of said Section 9 bears N.86°24'E., 1911.32 feet; thence from said Point of Beginning and along the southerly line of said Parcel and Section 9, S.86°24'W., 949.03 feet to the southwesterly corner of said Parcel; thence along the westerly line of said Parcel and across said Section 9, N.2°14'E., 5083.45 feet to the northwesterly corner of said Parcel and a point in and intersection with the northerly line of said Section 9; thence along the northerly line of said Parcel and Section 9, N.87°48'E., 946.95 feet to the northeasterly corner of said Parcel; thence along the easterly line of said Parcel and across said Section 9, S.2°14'W., 5060.19 feet to the Point of Beginning and containing 109.93 acres, more or less, as set forth by the exhibit attached and made a part hereof.

This legal description was prepared from subsisting records and does not reflect an actual survey and may change upon the completion of an actual field survey.

Said Parcel being subject to any and all reservations, easements and rights of way of record or as may otherwise exist and more particularly a 60 feet wide access and utility easement along the northerly line of said Parcel and a 60 feet wide access and utility easement along the southerly line of said Parcel.

## EXHIBIT 3 PARCEL D

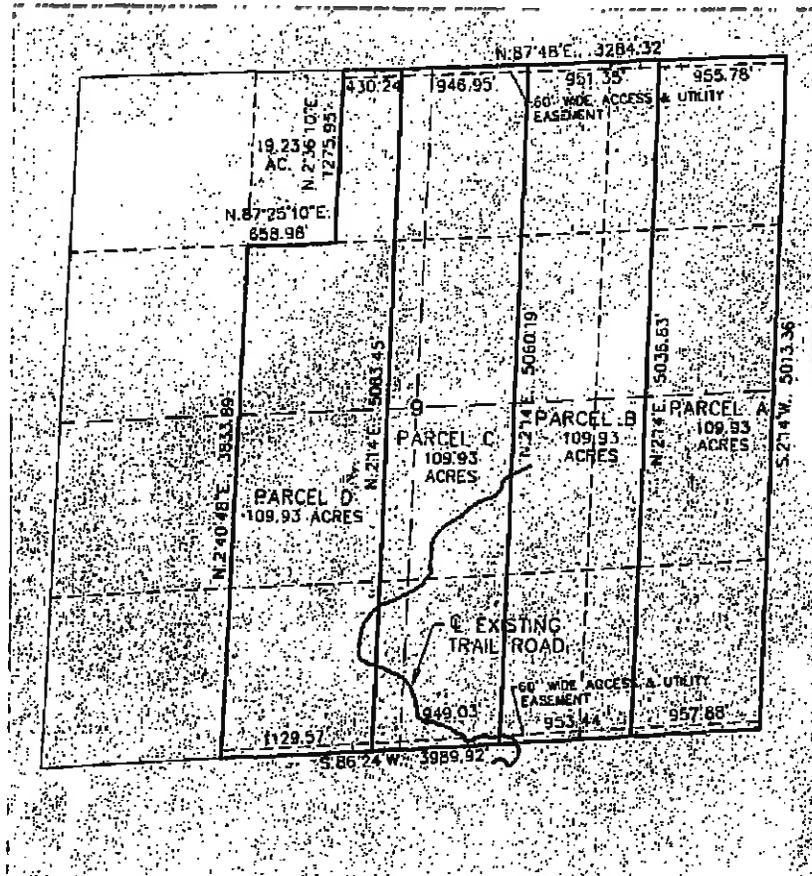
Description: (Parcel D – 109.93 Acres)

A Parcel located in and being a portion of the W1/2, Section 9, Township 32 North, Range 79 West of the Sixth Principal Meridian, Natrona County, Wyoming and being more particularly described by metes and bounds as follows:

Beginning at the southeasterly corner of the Parcel being described and a point in the southerly line of said Section 9 and from which point the southeasterly corner of said Section 9 bears N.86°24'E., 2860.35 feet; thence from said Point of Beginning and along the southerly line of said Parcel and Section 9, S.86°24'W., 1129.57 feet to the southwestly corner of said Parcel and southwestly corner of the E1/2W1/2, Section 9; thence along the westerly line of said Parcel and E1/2W1/2, Section 9, N.2°40'48"E., 3833.89 feet to a point in and intersection with the southerly line of the NE1/4NW1/4, Section 9; thence along the northerly line of said Parcel and SE1/4NW1/4, Section 9, and the southerly line of said NE1/4NW1/4, Section 9, N.87°25'10"E., 658.98 feet to a point; thence along the westerly line of said Parcel and across said NE1/4NW1/4, Section 9, N.2°36'10"E., 1275.95 feet to the northwesterly corner of said Parcel and a point in and intersection with the northerly line of said Section 9; Thence along the northerly line of said Parcel and said Section 9, N.87°48'E., 430.24 feet to the northeasterly corner of said Parcel; thence along the easterly line of said Parcel and across said Section 9, S.2°14'W., 5083.45 feet to the Point of Beginning and containing 109.93 acres, more or less, as set forth by the exhibit attached and made a part hereof.

This legal description was prepared from subsisting records and does not reflect an actual survey and may change upon the completion of an actual field survey.

Said Parcel being subject to any and all reservations, easements and rights of way of record or as may otherwise exist and more particularly a 60 feet wide access and utility easement along the northerly line of said Parcel and a 60 feet wide access and utility easement along the southerly line of said Parcel.



THIS  
PRELIMINARY  
SUBSISTING  
DOES NOT  
ACTUAL

WLC ENGINEERING  
200 PRONGHORN ST

Client SCHWARTZ, BON, WALKER & STUDE  
City CASPER State \_\_\_\_\_

PROPERTY

Section 9, T. \_\_\_\_\_  
City CASPER County \_\_\_\_\_

Date: 2-20-12  
W.O. No. 14540  
Records  
Acad File: STREET



RESOLUTION 7-16

A RESOLUTION COMMITTING MATCHING FUNDS FROM NATRONA COUNTY FOR THE CONSTRUCTION OF THE ALCOVA/KORTES ROAD BRIDGE

WHEREAS, Natrona County applied for and was awarded grant funds in the amount of \$610,800.00 from the Wyoming State Lands and Investment Board for replacement of the Alcova Bridge (a.k.a. County Road 407. Kortess Road Bridge) in January of 2016; and

WHEREAS, a requirement of the grant award from the Wyoming Office of State Lands and Investments is the commitment of matching Natrona County funds for the Alcova Bridge replacement project; and

WHEREAS, Natrona County has identified matching county funds in the amount of \$442,500.00 for the Alcova Bridge Replacement project and also will receive funds for the project from the Wyoming Department of Transportation (WYDOT) administered and federally funded Bridge Replacement Off-System (BROS). WYDOT and Natrona County have previously entered into a Cooperative Agreement for this project.

NOW, THEREFORE, BE IT HEREBY RESOLVED that Natrona County commits matching funds in the amount of \$442,500.00 for the Alcova Bridge Replacement project and will utilize County funds, OSLI funds, and BROS funds received according to the terms and provisions of the respective award agreements.

DATED this 5th day of April, 2016

BOARD OF COMMISSIONERS  
NATRONA COUNTY, WYOMING

\_\_\_\_\_  
Forrest Chadwick, Chairman

ATTEST:

\_\_\_\_\_  
Renea Vitto, County Clerk

RESOLUTION NO. 15-15A

JOINT NATRONA COUNTY, CITY OF CASPER, NATRONA COUNTY SCHOOL  
DISTRICT BOARD RESOLUTION  
TO STUDY THE CHALLENGES FACING THE PUBLIC LIBRARY

WHEREAS, the Natrona County Public Library is a valuable community asset to the citizens of Natrona County and the City of Casper; and

WHEREAS, approximately 70% of the residents of Natrona County currently hold library cards and there were over 365,000 visits to the library last year; and

WHEREAS over 10,000 Natrona County School District students were provided services by the library last year; and

WHEREAS, a public library is crucial to for the support of a diversified economy and for economic development in Casper and Natrona County; and

WHEREAS, the current Natrona County Public Library building is very old and the needs of a vibrant library system can no longer be served from the building as it currently exists; and

WHEREAS, the current building has life-safety issues that must be addressed in the near future; and

WHEREAS, the County Library Board of Directors received a Remediation Planning Study indicating \$3,700,000 will be required to address the life-safety issues that currently exist in the library building; and

WHEREAS, even if the life-safety issues were to be resolved, the library building may still not meet the needs of the community.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners of Natrona County, Wyoming (the "BOCC"), the City Council of the City of Casper, and the Natrona County School District Board of Trustees hereby acknowledge and recognize the need to study the challenges facing the public library.

BE IT FURTHER RESOLVED that the BOCC, the City Council of the City of Casper, and the Natrona County School District Board of Trustees shall appoint a joint committee of eight (8) members to study the challenges facing the public library.

BE IT FURTHER RESOLVED that the BOCC shall appoint two members of the committee, the Casper City Council shall appoint four members of the committee, and the Natrona County School District Board of Trustees shall appoint two members of the committee.

BE IT FURTHER RESOLVED that this resolution may be executed in counterparts by the BOCC, the City of Casper, and the Natrona County School Board, which shall then be effective upon execution of each counterpart by each party.

DATED this \_\_\_\_ day of April, 2016.

THE BOARD OF COUNTY COMMISSIONERS  
NATRONA COUNTY, WYOMING

\_\_\_\_\_  
Forrest Chadwick, Chairman

ATTEST:

\_\_\_\_\_  
County Clerk

CITY OF CASPER, WYOMING

\_\_\_\_\_  
Daniel Sandoval, Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

NATRONA COUNTY SCHOOL DISTRICT  
BOARD OF TRUSTEES

\_\_\_\_\_  
Kevin Christopherson, Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Approved as to form:

\_\_\_\_\_  
County Attorney

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
NCSD Attorney

**AMENDMENT NUMBER ONE TO THE AGREEMENT BETWEEN BAR NUNN,  
WYOMING, BOARD OF NATRONA COUNTY COMMISSIONERS, AND NATRONA  
COUNTY SHERIFF**

The Agreement between the Town of Bar Nunn, Wyoming, the Board of Natrona County Commissioners, and the Natrona County Sheriff dated November 1, 2015 governing the provision of law enforcement services to the Town of Bar Nunn is hereby amended as set forth below:

1. Paragraph 3 is amended to read as follows:

The Deputy Sheriffs patrolling Bar Nunn may present all affidavits and complaints in cases pertaining to all Municipal violations, both jailable or not, in the incorporated area of the Town of Bar Nunn to the Municipal Judge of Bar Nunn. All other jailable offenses not constituting Municipal violations may be presented to the Circuit Court of Natrona County, Wyoming.

All other terms and conditions of the original Agreement between the parties hereto remain the same.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2016

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
NATRONA COUNTY, WYOMING

\_\_\_\_\_  
Renea Vitto, County Clerk

\_\_\_\_\_  
Forrest Chadwick, Chairman

NATRONA COUNTY SHERIFF'S OFFICE

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GUS O. HOLBROOK, SHERIFF

MAYOR & TOWN COUNCIL

TOWN OF BAR NUNN, WYOMING

ATTEST:

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Carol R. Pendley, Bar Nunn Clerk

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Patrick Ford, Mayor

Approved As to Form:

Approved As To Form:

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Attorney for the Town of Bar Nunn

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Natrona County Attorney



**State of Wyoming**  
**Office of the Attorney General**  
**Division of Criminal Investigation**  
**Steven R. Woodson, Director**

Matthew H. Mead  
Governor

Peter Michael  
Attorney General

DATE: March 22, 2016

TO: Gus O. Holbrook, Sheriff / David J. Kinghorn, Undersheriff  
Natrona County Sheriff's Office  
201 N. David Street 2<sup>nd</sup> Floor  
Casper, WY 82601

FROM: Rachel Sarabia Ortiz  
Grants/Contracts Manager  
Division of Criminal Investigation  
208 South College Drive  
Cheyenne, Wyoming 82002  
Phone: 307-777-7489

RE: Subrecipient Award for HIDTA Funding, Award # G16RM0012A, CFDA# 95.001

Enclosed is a 2016 HIDTA Subrecipient Award Contract between DCI and Natrona County Sheriff's Office, regarding the terms and conditions of the award. Before DCI can move forward with processing 2016 reimbursements and future payments, the enclosed Contract/Subrecipient Award must be signed, dated, and returned to DCI via email *and* U.S. mail. Please have Sheriff Holbrook sign and date (in blue ink) this original Subrecipient Award Contract. Before mailing this document, email a scanned copy of the signed contract to Rachel Sarabia Ortiz at dci.grantscontracts@wyo.gov. After scanning and emailing this document, please mail this Original Subrecipient Award Contract to Rachel Sarabia Ortiz at the address listed above.

Once this original Subrecipient Award Contract is returned to DCI, the contract will be signed by Director Woodson. Once it is fully executed, a copy of this original Subrecipient Award Contract will be emailed to you for your records. Please return these documents as soon as possible. Thank you in advance for your time and understanding.

**Subrecipient Award for High Intensity Drug Trafficking Area (HIDTA) Funding**

**Sub-Recipient Agency: Natrona County Sheriff's Office**

**Award Amount: \$84,240**

**Award Period: January 1, 2016 thru December 31, 2016**

**Award #: G16RM0012A**

**Sub-Award #: NCSO**

**CFDA No.: 95.001 High Intensity Drug Trafficking Area (HIDTA)**

- A. The term of this Subrecipient Award between the Wyoming Division of Criminal Investigation (DCI) and Natrona County Sheriff's Office (Sub-Recipient Agency) shall be from January 1, 2016 thru December 31, 2016 unless extended by modification to this Agreement.
- B. The parties agree that because DCI has been designated as the fiscal agent for the State of Wyoming Rocky Mountain HIDTA program all requests for payments and budget reprogramming shall pass through DCI.
- C. The parties agree that Sub-Recipient Agency is a sub-recipient under the State of Wyoming Rocky Mountain HIDTA program and is incurring reimbursable expenses under the program.
- D. The parties hereby agree to the disbursement of HIDTA funds in the amount of Eighty-Four Thousand, Two Hundred Forty Dollars (\$84,240) to Sub-Recipient Agency under the following terms and conditions.
  1. Sub-Recipient Agency shall follow all applicable federal, state, and local guidelines regarding purchases and other expenditures under the HIDTA program, including but not limited to the following: OMB Uniform Guidance on Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (OMB Circular 2 CFR Part 200), Fair Labor Standards Act (FLSA), as well as HIDTA and Rocky Mountain HIDTA policies and procedures.
  2. Subrecipient Agency agrees to abide by and be bound by the Subrecipient approved budget for purchases including future reprogramming requests as approved by DCI and HIDTA. All reprogramming requests shall be submitted in writing to DCI by October 21, 2016, who shall forward them to HIDTA.

3. Requests for payment shall be submitted to DCI at the following address by the 10<sup>th</sup> of the month following the end of the claim period:

State of Wyoming  
Division of Criminal Investigation  
Attn: Division Fiscal Office  
208 South College Drive  
Cheyenne, WY 82002

4. Subrecipient Agency agrees to reimburse DCI for any amount paid by DCI to Sub-Recipient Agency that is later disallowed after audit or financial review.

5. All timesheets and supporting payroll and invoice documentation must be provided to DCI on a monthly basis to support current billing reimbursement requests, to include detailed billing summary spreadsheet.

6. Subrecipient Agency agrees that Sixty-Two Thousand, Four Hundred Dollars (\$62,400) of this award is budgeted for Salary and Twenty-One Thousand, Eight Hundred Forty Dollars (\$21,840) is budgeted for Fringe, for a total award of Eighty-Four Thousand, Two Hundred Forty Dollars (\$84,240).

**THIS SPACE LEFT INTENTIONALLY BLANK**

IN WITNESS THEREOF, the parties to this Subrecipient Award consisting of three pages (3), either personally or through their duly authorized representatives, have executed this Subrecipient Award on the days and dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Subrecipient Award.

\_\_\_\_\_  
Steven R. Woodson, Director  
Wyoming Division of Criminal Investigation

\_\_\_\_\_  
Date

\_\_\_\_\_  
Sub-Recipient Agency Head  
Gus O. Holbrook, Sheriff  
Natrona County Sheriff's Office

\_\_\_\_\_  
Date



## Natrona County Road & Bridge Department

538 SW Wyo Blvd  
PO Drawer 848  
Mills, WY 82644  
(307) 235-9311; 265-2743 (fax)

March 17, 2016

Memo To: Forrest Chadwick, Chairman of Board of County Commissioners, Commissioners and Heather Duncan-Malone, County Attorney.

From: Mike Haigler, Road & Bridge Superintendent *not*

Subject: Modification of the Reimbursable Agreement/Statement of Work and the Federal Lands Access Program Project Agreement with the Federal Highway Administration for Fremont Canyon Road.

Attached please find one copy of the DTFH68-14-E-00018/Modification#001 to the Reimbursable Agreement/Statement of Work and the Federal Lands Access Program Project Agreement between the Federal Highway Administration and Natrona County for the Fremont Canyon Road project.

Please recall that the Fremont Canyon Road (CR408) project was selected for funding back in March of 2013. The project will start at the Fremont Canyon Bridge and continue to the southwest to the intersection of Fremont Canyon Road and Pathfinder Road, CR409, for a total distance of 3.9 miles. The roadway will be pulverized and resurfaced to a 24 foot uniform width for the full length along the existing roadway alignment.

Natrona County will be responsible for providing 9.51% of the funding for the design, construction engineering and construction to the Federal Highway Administration, Central Federal Lands Highway Division (CFLHD) for the WY FLAP 408(1) Fremont Canyon Road project. Natrona County shall be referred to as the Requesting Agency and the CFLHD shall be referred to as the Servicing Agency.

The total estimated cost for design, construction engineering and construction is \$2,669,300.00 of which Natrona County will provide 9.51% of the total Federal Lands Access Program funding required for the project through construction contract completion, closeout and resolution of any disputes. The amount of matching funds provided by Natrona County shall not exceed \$275,000.00 and all work associated with the project was to be completed no later than December 31, 2015 but it is now being extended to December 31, 2016 due to the emergency repairs that took place on the Alcova bridge structure DUR that delayed the project last year.

Please sign and return the documents to my office, and I will return the executed copies to the Federal Highway Administration. When I receive an executed copy back, I will return one to the Commissioners Office and to the Attorney Office for their records.

**Federal Highway Administration  
Federal Lands Highway  
AGREEMENT**

**DTFH68-14-E-00018  
Modification #001**

**PARTIES TO THE AGREEMENT**

<b>Reimbursing Organization</b>	<b>Organization to be Reimbursed</b>
Natrona County, WY	Federal Highway Administration Central Federal Lands Highway Division 12300 West Dakota Ave Lakewood, CO 80228
DUNS Number: 040709545 TIN 83-6000113W	DUNS Number 126129936

**POINTS OF CONTACT FOR THE AGREEMENT**

<b>Reimbursing Organization Finance Point of Contact</b>	<b>Organization to be Reimbursed Finance Point of Contact</b>
Name: Michael Haigler Address: PO Box 848 Mills, WY 82644 Phone: 307-235-9311 E-mail: mhaigler@natronacounty-wy.gov	Name: Suzanne Schmidt Address: 12300 West Dakota Ave Lakewood, CO 80228 Phone: 720-963-3356 E-mail: Suzanne.schmidt@dot.gov
<b>Reimbursing Organization Program Point of Contact</b>	<b>Organization to be Reimbursed Program Point of Contact</b>
Name: Michael Haigler Address: PO Box 848 Mills, WY 82644 Phone: 307-235-9311 E-mail: mhaigler@natronacounty-wy.gov	Name: Julian Maskeroni Address: 12300 West Dakota Ave Lakewood, CO 80228 Phone: 720-963-3721 E-mail: julian.j.maskeroni@dot.gov

<b>PERIOD OF PERFORMANCE</b>	<b>LEGAL AUTHORITY</b>
FROM: October 24, 2013 TO: December 31, 2016	23 U.S.C. 201 and 204

<b>TOTAL AGREEMENT AMOUNT</b>	<b>PAYMENT TERMS AND SCHEDULE</b>
Original Total Agreement Amount: NTE \$275,000.00 Modification #001: \$0.00	EFT

**DESCRIPTION OF SUPPLIES, SERVICES, AND DELIVERABLES**

This Modification #001 extends the period of performance to December 31, 2016. This is a no cost modification.

**AUTHORIZED APPROVALS**

<b>For Reimbursing Organization</b>	<b>For Organization to be Reimbursed</b>
Signature _____ Date _____	Ricardo Suarez, Division Engineer Signature _____ Date _____



## Master Services Agreement

This Agreement is made between BIS at 13900 North Harvey, Edmond, OK 73013, and Customer ("Customer") and becomes effective as of the date of the last signature below ("Effective Date").

This Agreement describes the terms and conditions under which BIS will perform the services ("Services") and provide certain deliverables ("Deliverables") for Customer as described in any Statement of Work ("SOW") between the parties. The specific business details of each such engagement shall be set forth in a separately signed SOW, which shall incorporate this Master Agreement by reference.

NOW, THEREFORE, in consideration of the premises and obligations contained herein, it is agreed as follows:

### 1. Purpose

BIS provides a variety of technology-related services to its customers. This Agreement describes the terms and conditions under which Customer may engage BIS to perform services for Customer.

### 2. Definitions

The following definitions apply to this Agreement and any related Statement of Work.

- 2.1 "Code" means computer-programming code. Unless specifically stated otherwise in the SOW, Code includes Binary Code but not Source Code. "Binary Code" means Code that loads and executes without further processing by a software compiler or linker or that results when Source Code is processed by a software compiler. "Source Code" means human-readable form of Code and related system documentation, including comments and any procedural language.
- 2.2 "Deliverable" means any Code, Documentation or other materials procured or prepared by BIS under a SOW for delivery to Customer, and any other objects identified as Deliverables in a SOW.
- 2.3 "Documentation" means written information prepared under a particular SOW, including text or graphic files.
- 2.4 "Services" means the services and Deliverables to be provided by BIS to or for the benefit of Customer, as described in a SOW. Such services may include, but are not limited to, technical support, consulting, or education services.
- 2.5 "Statement of Work" ("SOW") means a written document executed between the parties, or when authorized by BIS, an order form signed only by Customer, that includes at least the following information: (i) a description of the

Services and Deliverables; (ii) the parties' responsibilities; (iii) the service fees and method of calculation.

### 3. Rules of Engagement

- 3.1 Initiating Services. All services provided by BIS to Customer shall be implemented through individual Statements of Work. A SOW will become effective upon execution by authorized representatives of both parties, unless the SOW is in the form of an order form signed by Customer, which will become effective upon acceptance by BIS.
  - 3.2 SOW Integration. This agreement will be made a part of each SOW, and the Agreement terms and conditions will apply to each SOW. If a SOW contains provisions inconsistent with this Agreement, the SOW provisions shall prevail with respect to that SOW. This Agreement by itself does not obligate a party to provide any services or enter into any SOW.
  - 3.3 Change Order. Any changes to the obligations of either party or to any other material aspect of a SOW will require a written change order signed by both parties that describes the changes and any related cost adjustments.
  - 3.4 Acceptance. Services will be deemed satisfactory to and accepted by Customer unless within thirty (30) days after submission to Customer, Customer gives BIS written notice of aspects in which the Services do not meet the SOW requirements. Upon receipt of such written notice, BIS will use commercially reasonable efforts to make such changes as will be required to correct any deficiencies.
- ### 4. Responsibilities
- 4.1 Assumptions. The description of the Services and related compensation amount in each SOW will be based upon information Customer provides to BIS and upon any assumptions set forth in the SOW. Customer acknowledges that if the information provided by Customer is incomplete or inaccurate, or if the stated assumptions are not correct, then the parties will modify the SOW pursuant to Section 3.3 above.
  - 4.2 Customer Assistance. Customer agrees that it will reasonably cooperate with and assist BIS in BIS's performance of the Services.
  - 4.3 Project Managers. Each party shall appoint a project manager ("Project Manager") for each SOW. Each party may replace its designated Project Manager upon written notice to the other party.

4.4 Protection of Customer System. Customer is solely responsible to take appropriate measures to isolate and back up its computer system, including its computer programs, data and files, and to take other actions necessary to protect its system and data.

4.5 Site Regulations. BIS employees performing Services on Customer premises shall observe reasonable safety and security protocols of which BIS is notified in writing. While working on-site with the Customer, BIS personnel shall abide by all reasonable workplace rules that are obvious or made known to them, such as smoking restrictions, drug-free workplace rules, parking zones, physical and network security policies, privacy policies and hours of operation.

## 5. Compensation and Payment Terms

5.1 Compensation for Services; Expenses. Customer shall pay all the amounts specified in the relevant SOW, including, without limitation, compensation for Services and all reasonable out-of-pocket expenses incurred in the performance of the Services, and for any non-standard expenses incurred at the written request of Customer.

5.2 Purchase Order. Prior to the start date of a SOW, Customer shall issue a Purchase Order ("PO") equal to the amount specified in the SOW. If Customer does not issue POs, Customer shall submit in the SOW the following: (i) Customer's internal tracking number for the SOW; (ii) amount specified in the relevant SOW; (iii) billing address; and (iv) purchasing contact.

5.3 Invoicing. Unless otherwise agreed in a SOW, Service fees and expenses shall be calculated by BIS on a monthly basis and invoiced to Customer within five (5) days after the end of each week.

5.4 Payment. Payment shall be due thirty (30) days from the date of invoice. All payments shall be made in U.S. dollars. Payments made later than the due date will accrue interest from the date due to the date paid at the lesser rate of one percent (1%) per month or the maximum allowed by applicable law. If a payment is late, BIS shall be entitled to suspend performance of the Services and, at its option, terminate the relevant SOW on written notice.

5.5 Taxes. Payments made by Customer to BIS are exclusive of applicable taxes. Customer will pay and bear the liability for any taxes associated with the delivery of all Services, including sales, use, excise, and value added taxes (VAT), but excluding: (i) taxes on BIS's net income, capital, or gross receipts, or (ii) any withholding tax imposed if such tax is allowed as a credit against U.S. income taxes of BIS, such as a withholding tax on a royalty payment made by Customer where required by law. If Customer is required to withhold taxes, Customer will furnish BIS receipts substantiating such payment. If BIS is required to remit any tax or duty on behalf or for the account of Customer, Customer will reimburse BIS within thirty (30) days after BIS notifies Customer in writing of such remittance. Customer will provide a valid tax exemption

certificate in advance of any remittance otherwise required to be made by BIS on behalf or for the account of Customer, where such certificate is applicable.

## 6. Intellectual Property

6.1 License. Subject to payment of all applicable fees for Services and Deliverables provided to Customer, BIS grants to Customer, and Customer acquires, a nonexclusive, nontransferable, worldwide, perpetual, royalty-free (other than payments identified in the relevant SOW) license to use, execute, perform, reproduce, display and distribute the Deliverables internally within Customer. All proprietary rights notices must be faithfully reproduced and included on all copies, modifications and adaptations.

6.2 Ownership. Except as expressly provided otherwise in this Section 6 or any SOW, BIS (and/or its licensors) retains on an exclusive basis all right, title and interest in and to any intellectual property developed, delivered and/or used by BIS in the performance of this Agreement. Neither this Agreement nor any SOW changes ownership of any pre-existing materials.

6.3 Protection of Deliverables. Customer agrees to take all reasonable steps to protect Deliverables under this Agreement, and any related Documentation, from unauthorized copying or use. If a Deliverable consists of software, the source code of such Deliverable shall be deemed to include trade secrets of BIS and/or its licensors and is not licensed to Customer. Customer agrees not to modify, disassemble or decompile any such Deliverable in order to discover the trade secrets contained in the source code or for any other reason.

6.4 Restrictions. Except as expressly authorized in this Agreement, Customer agrees not to rent, lease, sublicense, distribute, transfer, copy, reproduce, display, modify or time share any Deliverable.

6.5 Employees. The Customer shall not hire, directly or indirectly, employees of BIS who were involved with the delivery of services identified in the SOW for a period of one (1) year after the end of the SOW, without BIS's express written permission.

## 7. Warranty

7.1 Warranty for Services. BIS warrants that the Services shall be performed in a professional manner in accordance with generally accepted industry standards. Unless otherwise stated in the SOW, this warranty shall be effective for ninety (90) days following acceptance of the Services in accordance with Section 3.4. Upon breach of this warranty, BIS's obligation is to correct the Services so that the Services comply with this warranty. If BIS is unable to correct the Services within a reasonable period of time, Customer's sole remedy is to terminate the relevant SOW and obtain a refund of the amount Customer paid to BIS for the Services BIS is unable to correct.

7.2 **Exclusions.** This warranty excludes non-performance issues that result from third-party hardware or firmware malfunction or defect; software not developed by BIS; incorrect data or incorrect procedures used or provided by Customer or a third party; or defects which are outside the reasonable control of BIS. Customer will reimburse BIS for its reasonable time and expenses for any Services provided at Customer's request to remedy excluded non-performance issues. This warranty shall immediately cease if Customer or any third party modifies any portion of a Deliverable and/or modifies Customer's system so that a Deliverable is no longer functional or appropriate.

7.3 **Disclaimer.** Except as expressly described in this warranty section, BIS makes no warranty of any kind. BIS disclaims and excludes all other express, implied, and statutory warranties, representations, and conditions with respect to services and deliverables, including the implied warranties of merchantability, good title, non-infringement, and fitness for a particular purpose. BIS does not warrant that the Services or any Deliverables provided will be without defect or error.

## 8. Confidential Information

8.1 **"Confidential Information"** means (i) the terms of this Agreement and any SOW, (ii) Customer documents, files and data which BIS has accessed in performing the Services, and (iii) any other information that the disclosing party ("Discloser") desires to protect against unrestricted disclosure by the receiving party ("Recipient") and that (a) if disclosed in tangible or electronic form, is marked in writing as "confidential" or (b) if disclosed orally or visually, is designated at the time of disclosure as "confidential."

8.2 **Exclusions.** Confidential Information will not include any information that is (i) already in possession of Recipient without obligation of confidence; (ii) independently developed by Recipient; (iii) becomes publicly available without breach of this Agreement; (iv) rightfully received by the Recipient from a third party without obligation of confidence; (v) released for disclosure by the Discloser with its written consent; or (vi) required to be disclosed pursuant to court or government agency order or rule, provided that before disclosing any otherwise Confidential Information, Recipient provides reasonable notice of such order or rule giving Discloser opportunity to object to or limit such disclosure.

8.3 **Obligations.** The Recipient of Confidential Information agrees to exercise reasonable care to protect Confidential Information from unauthorized disclosure, which care shall not be less than the Recipient exercises to protect its own confidential information. The Recipient may disclose Confidential Information only to its employees or agents who need to know such information and shall contractually require such employees or agents to comply with the obligations of confidentiality.

8.4 **Expiration of Duty.** Recipient's duty to hold Confidential Information in confidence expires five (5) years after Agreement termination; expiration of this duty shall not

modify other restrictions on the Recipient, such as any patent or copyright restrictions or additional obligations with regard to Customer confidential information.

8.5 **"Residuals"** means technical information or know-how retained in an employee's memory, but does not include information deliberately memorized to classify it as Residuals. Either party shall be free to use for any purpose Residuals resulting from access to or work with Confidential Information provided that such party otherwise complies with the confidentiality obligations contained in this Section 8. However, this provision does not grant either party a license under the other party's patents or copyrights, nor does it give the Recipient the right to disclose business plans or financial, statistical, or personnel data, nor does it allow for any purpose the literal copying of a document. The Recipient shall have no obligation to limit or restrict the assignment of persons with Residuals.

## 9. Indemnification and Insurance

9.1 **Infringement Indemnity.** Subject to the limitations in Section 10, BIS will indemnify, defend and hold Customer harmless from any final judgment awarded against Customer, or settlement to which BIS agrees, which provides that any Deliverable supplied by BIS infringes any U.S. copyright or U.S. patent of any third party, provided: (i) Customer promptly notifies BIS in writing of the initial claim; and (ii) BIS shall have the sole control of the defense of any action and all negotiations for settlement and compromise.

9.1.1 **Remedy.** Should any Deliverable provided by BIS under this Agreement, or the operation of any such Deliverable, become, or in BIS's opinion is likely to become, the subject of infringement of any U.S. copyright or U.S. patent, BIS's sole obligation and Customer's exclusive remedy under this Section shall be, at BIS's option and expense, either to procure for Customer the right to continue using the Deliverable, to replace or modify the Deliverable so that it becomes non-infringing, or to grant Customer a refund of the amounts paid by Customer.

9.1.2 **Disclaimer.** BIS shall have no responsibility for infringement to the extent the infringement results from (a) compliance with Customer's designs or instructions, (b) a modification not authorized in writing by BIS, (c) use or combination with third party software, equipment, or data, (d) non-licensed use, (e) third party software provided under this Agreement, or (f) open source technology incorporated in or provided with Services or Deliverables.

9.2 **General Indemnity.** Each party (the "Indemnifying Party") will indemnify, defend, and hold the other party, its officers, directors, employees, and/or shareholders, harmless from any final court judgment (or settlement to which the parties have agreed) arising from personal injury or tangible property damage which is determined by a court to be caused by the negligence or willful misconduct

of the Indemnifying Party or its authorized employees relating to this Agreement. The Indemnifying Party's liability under this Section shall be reduced proportionally to the extent that any act or omission of the other party, or its employees or agents contributed to such liability. "Tangible property" does not include electronic files, data, or other electronic information.

9.3 **Insurance.** Each party will maintain reasonable amounts of insurance, which shall at least meet any limits required by law, for public liability, property damage, employer's liability and workers compensation. BIS will provide a certificate of insurance to Customer naming Customer as an additional insured.

## 10. Limitation of Liability

10.1 **Liability.** A party's liability for any claim arising under or relating to this Agreement or any SOW shall be limited to direct damages and shall not exceed the amount paid, and any amounts owed but not yet paid, for the services; the limitation in this section 10.1 does not apply to a party's infringement of the other party's intellectual property rights.

10.2 **Disclaimer.** Neither party shall be liable to the other for any indirect, special, incidental or consequential damages, (including loss of profits or business) arising under or relating to this agreement or any sow, even if the other party has been advised of the possibility of such damages.

10.3 **Limitation of Action.** No action arising out of this Agreement, regardless of the form of action, may be brought by Customer more than one year after the action accrued.

## 11. Term and Termination

11.1 **Term.** This Agreement commences on its Effective Date and, unless otherwise terminated as set forth below, ends when a party terminates such for its convenience by providing the other with written notice, which notice shall become effective ten (10) business days after receipt thereof.

11.2 **Termination For Cause.** Either party may terminate the Agreement or any SOW upon written notice for the substantial breach by the other party of any material term, if such breach is not cured within thirty- (30) days following receipt of written notice of breach from the non-breaching party. Termination shall be in addition to any other remedies that may be available to the non-breaching party.

### 11.3 Consequences of Expiration and/or Termination.

11.3.1 **Effect of Termination.** Unless otherwise agreed to in writing, upon Agreement termination, any SOW then in effect will immediately terminate.

11.3.2 **Termination Payment.** In the event of termination of a SOW, Customer shall pay BIS the amounts specified in

the Costs Section of each such SOW relating to work performed by BIS prior to and including the date of termination, as well as any additional costs or expenses which BIS has incurred or contracted for with respect to the Services and is unable to avoid. Additionally, all property of each party in possession of the other party; relating to such SOW shall be returned, including, without limitation, any Deliverable provided to Customer by BIS under such SOW but not yet fully paid for by Customer. Except in case of breach by Customer, Customer may retain a license under Section 6.2 to use incomplete Deliverables for which it has paid; however, all warranties regarding such Deliverables shall cease.

11.3.3 **Survival of Terms.** The provisions of this Agreement which by their nature extend beyond the termination of the Agreement will survive termination or expiration of the Agreement.

## 12. General Provisions

12.1 **Separate Software License.** The Services may be in support of a Customer license to software under a separate agreement. Such separate agreement shall govern all use by Customer of such software, and this Agreement shall relate solely to the Services. This Agreement is not intended to modify in any way the licensing, warranty, or other agreement provisions for software products separately licensed by Customer from BIS or any other party, except as expressly provided herein or in a SOW.

12.2 **Notice.** Unless otherwise agreed to by the parties, all notices shall be deemed effective when made in writing and received by either (i) registered mail, (ii) certified mail, return receipt requested, (iii) overnight mail, or (iv) fax with confirmation, addressed and sent to the receiving party's address specified in the introductory paragraph to this Agreement, with the original of the notice being addressed to the Project Manager (with respect to any SOW).

12.3 **Force Majeure.** If either party shall be prevented from performing any portion of this Agreement by causes beyond its control, including labor disputes, civil commotion, war, governmental regulations or controls, casualty, inability to obtain materials or services or acts of God, such defaulting party shall be excused from performance for the period of the delay and for a reasonable time thereafter.

12.4 **Independent Contractor.** Nothing in this Agreement, and no course of dealing between the parties, shall be construed to create an employment or agency relationship or a partnership between a party and the other party or the other party's employees or agents. Each party shall be solely responsible for payment of its employees' salaries (including withholding of income taxes and social security), workers compensation, and all other employment benefits.

12.5 **Jurisdiction.** This Agreement shall be construed in accordance with and governed by the laws of the State of Wyoming and applicable U.S. federal laws, without regard

to conflicts of laws provisions. Venue for any actions arising under or relating in any way to this Agreement shall vest exclusively in the courts of general jurisdiction of the State of Wyoming.

12.6 Attorneys' Fees. Each party to this Agreement shall be responsible for its own attorneys' fees..

12.7 Severability. If any provision or portion of this Agreement shall be held by a court of competent jurisdiction to be illegal, invalid, or unenforceable, the remaining provisions or portions shall remain in full force and effect.

12.8 Waiver. No waiver of any Agreement right shall be effective unless in writing signed by an authorized representative of the waiving party. No waiver of a right arising from any breach or failure to perform shall be deemed a waiver of any future right.

12.9 Binding Effect/Assignment. This Agreement is binding upon the parties' respective representatives, successors, and assigns. Neither party shall transfer or assign this Agreement without the prior written consent of the other party. However, neither party shall unreasonably withhold consent to an assignment of this Agreement.

12.13 Governmental Immunity. Nothing in this agreement shall, in any manner, be deemed to waive the governmental immunity of Natrona County, Wyoming. Natrona County specifically reserves any and all immunities granted by the Wyoming Governmental Claims Act, Wyo. State. Ann 1-39-101 et seq.

12.10 Subcontracting Services. BIS may subcontract any portion of the Services to a third party contractor without the prior consent of Customer, provided that BIS remain fully responsible to Customer for the delivery of the Services.

12.11 Use of Customer Name. With Customer's written permission, BIS may use and publish Customer's name in its customer lists, lists of referrals for other customers (or potential customers), and in other promotional information, including, but not limited to, press releases, brochures, reports, letters, white papers, and electronic media such as e-mail or Web pages.

12.12 Entire Agreement. This Agreement, including any SOW, is the entire agreement between the parties with respect to the subject matter and supersedes any prior agreement or communications between the parties relative thereto, whether written or oral. This Agreement and/or any SOW may be modified only by a written addendum or change order signed by authorized signatories of both parties. The terms of any invoice, purchase order or similar document will not modify this Agreement.

BIS

Customer

By:



By:

Printed:

Jason McManu

Printed:

Title:

VP of Sales

Title:

Date:

03/28/16

Date:

GEN TUMA  
Clerk of the District Court  
Seventh Judicial District

MONTHLY STATEMENT

Suite 100  
115 North Center  
Casper, Wyoming 82601  
(307) 235-9243  
Fax (307) 235-9493

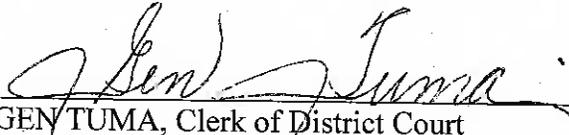
Statement of the earnings or collections of Gen Tuma as Clerk of District Court, within and for the County of Natrona, State of Wyoming, for the months ending February 2016, to the Board of County Commissioners, Casper, WY, and the State Examiner, Cheyenne, Wyoming.

Natrona County Treasurer:		
Code	Account	Amount
6168	Abatement Fees	20.00
6151	Certs & Seals	589.00
6153	Appeal Filing Fees	100.00
6151	Copy Fees	458.30
6195	Fax fee	67.00
6153	Filing Fees	5300.00
6155	Probate Fees	575.00
6159	Passport Fees	0.00
6193	Record Search Fees	1087.00
6157	Jury Fees	650.00
6163	Postage	16.74
2213	Criminal Fines	662.86
To be set	Contempt of Court	0.00
	Detention Costs	0.00
To be set	Criminal Court Costs	0.00
6194	Return Check Fee	30.00
6186	Atty Fee reimbursement	0.00
6196	Felony Expungement Fee	0.00
	TOTAL	9,555.90

STATE OF WYOMING     )  
  ) ss.  
COUNTY OF NATRONA    )

I hereby certify that the above is a true and correct statement of the earnings of my office, or of monies collected by me as said officer during the month above mentioned, and that the same have been by me paid into the County Treasury.

WITNESS My Hand and Seal, this 10th day of March, 2016.

  
GEN TUMA, Clerk of District Court

Natrona County Townsend Justice Center

GEN TUMA  
Clerk of the District Court  
Seventh Judicial District

 Suite 100  
115 North Center  
Casper, Wyoming 82601  
(307) 235-9243  
Fax (307) 235-9493

MONTHLY STATEMENT

Statement of the earnings or collections of Gen Tuma as Clerk of District Court, within and for the County of Natrona, State of Wyoming, for the month ending February 2016 to the Board of County Commissioners, Casper, WY, and the State Examiner, Cheyenne, Wyoming.

Natrona County Treasurer:

BOND FORFEITURES

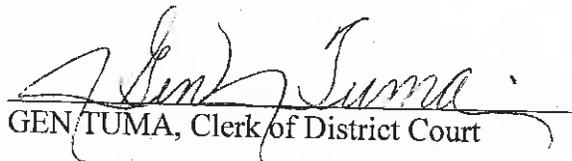
Case #	Defendant	Amount
CR-20150	Brandon Peterson	400.00

TOTAL 400.00

STATE OF WYOMING     )  
  ) ss.  
COUNTY OF NATRONA    )

I hereby certify that the above is a true and correct statement of the earnings of my office, or of monies collected by me as said officer during the month above mentioned, and that the same have been by me paid into the County Treasury.

WITNESS My Hand and Seal, this 10th day of March, 2016.

  
GEN/TUMA, Clerk of District Court

Natrona County Townsend Justice Center



# MONTHLY STATEMENT

Statement of the earnings or collections of NATRONA COUNTY ROADS, BRIDGES & PARKS

as \_\_\_\_\_, within and for the County of Natrona, State of Wyoming, for  
 the month ending March 3-14, 20 16, to the board of County Commissioners,  
 Casper, Wyoming, and the State Examiner, Cheyenne, Wyoming.

<u>Mountain</u>		915	50
<u>lake</u>		10,500	00
<u>Cash - 100.00</u>			
<u>Check 11,315.50</u>			
		11,415	50

STATE OF WYOMING }  
 COUNTY OF NATRONA, } ss.

I hereby certify that the above is a true and correct statement of the earnings of my office, or of moneys collected by me as said officer during the month above mentioned, and that the same have been by me paid into the County Treasury.

WITNESS My Hand and Seal, this 14 day of March, 20 16  
Pam Terpening

R
D
RECEIVED

MAR 18 2016

cl  
 dson

Natrona County Development Department  
Building, Planning, and Zoning

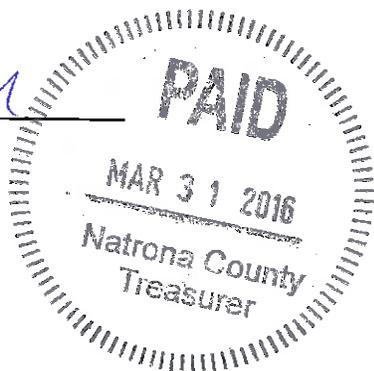
03/31/2016

Statement of Earnings or Collections

<u>PERMITS</u>	<u>DEPT CODES</u>	<u>AMOUNTS</u>
Building	6365	\$5,073.45
Electrical	6366	\$214.00
Mechanical	6367	\$0.00
Plumbing	6368	\$0.00
Maps & Booklets	6351	\$0.00
Cond. Use / Variance	6355	\$0.00
Subdivision	6390	\$0.00
Rezoning	6357	\$0.00
Zoning Certificates/Misc	6399	\$100.10
Copies	6361	\$0.00
Licensing Fees	6363	\$508.00
<u>Total Collected</u>		<u>\$5,895.55</u>

I hereby certify that the above is a true and correct statement of the earnings and collections of this office, and that the same have been by me paid into the County Treasury.

M. Lesmer  
Name



3-31-16  
Date

Natrona County Development Department  
Building, Planning, and Zoning

03/15/2016

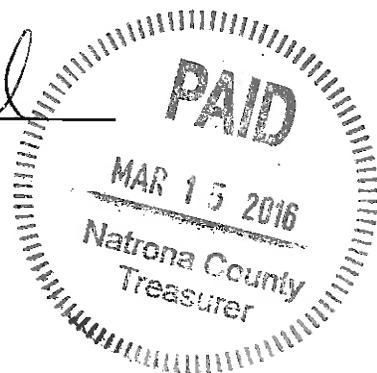
Statement of Earnings or Collections

<u>PERMITS</u>	<u>DEPT CODES</u>	<u>AMOUNTS</u>
Building	6365	\$2,467.00
Electrical	6366	\$355.50
Mechanical	6367	\$82.70
Plumbing	6368	\$64.00
Maps & Booklets	6351	\$0.00
Cond. Use / Variance	6355	\$0.00
Subdivision	6390	\$0.00
Rezoning	6357	\$0.00
Zoning Certificates/Misc	6399	\$119.50
Copies	6361	\$7.50
Licensing Fees	6363	\$350.00
<u>Total Collected</u>		<u>\$3,446.20</u>

I hereby certify that the above is a true and correct statement of the earnings and collections of this office, and that the same have been by me paid into the County Treasury.

C. Coll  
Name

3-15-16  
Date



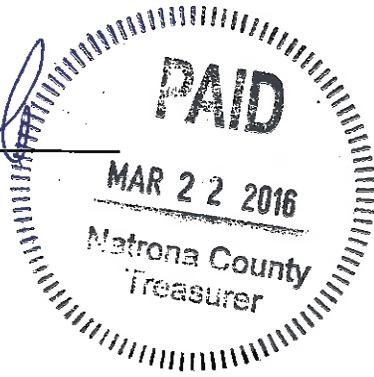
Natrona County Development Department  
Building, Planning, and Zoning

03/22/2016

Statement of Earnings or Collections

<u>PERMITS</u>	<u>DEPT CODES</u>	<u>AMOUNTS</u>
Building	6365	\$1,566.25
Electrical	6366	\$1,596.75
Mechanical	6367	\$0.00
Plumbing	6368	\$64.00
Maps & Booklets	6351	\$0.00
Cond. Use / Variance	6355	\$0.00
Subdivision	6390	\$585.00
Rezoning	6357	\$0.00
Zoning Certificates/Misc	6399	\$96.70
Copies	6361	\$0.00
Licensing Fees	6363	\$75.00
<b>Total Collected</b>		<b>\$3,983.70</b>

I hereby certify that the above is a true and correct statement of the earnings and collections of this office, and that the same have been by me paid into the County Treasury.



3-22-16  
 Name \_\_\_\_\_ Date \_\_\_\_\_

Natrona County Development Department  
Building, Planning, and Zoning

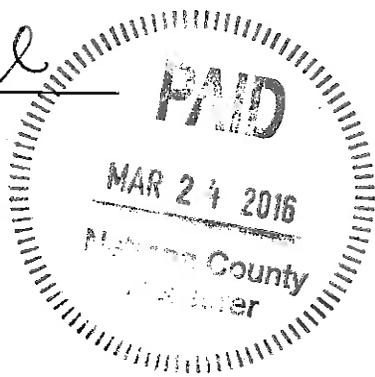
03/24/2016

Statement of Earnings or Collections

<u>PERMITS</u>	<u>DEPT CODES</u>	<u>AMOUNTS</u>
Building	6365	\$3,326.05
Electrical	6366	\$1,027.00
Mechanical	6367	\$14.50
Plumbing	6368	\$490.00
Maps & Booklets	6351	\$0.00
Cond. Use / Variance	6355	\$0.00
Subdivision	6390	\$0.00
Rezoning	6357	\$0.00
Zoning Certificates/Misc	6399	\$80.00
Copies	6361	\$0.00
Licensing Fees	6363	\$50.00
<u>Total Collected</u>		<u>\$4,987.55</u>

I hereby certify that the above is a true and correct statement of the earnings and collections of this office, and that the same have been by me paid into the County Treasury.

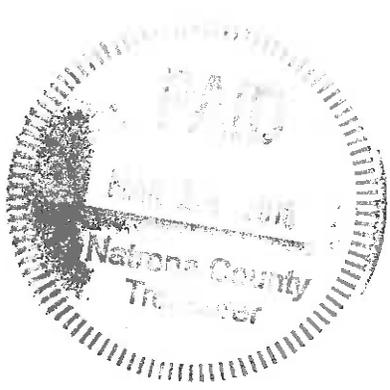
C. Collyer  
Name



3-24-16  
Date

**List of Accounts for Deposit for Natrona County  
from Cooperative Extension Office  
March 23, 2016**

Room Rentals (county acct. #5649)	\$290.00
Equipment Rental (county acct. #5649)	\$0.00
Stamps (county acct. #6449)	\$0.00
Outside Copies (county acct #6401)	\$0.00
Deposit Total	\$290.00



# LICENSE

Date 3/17/16 Road CR 310 Goose Egg

The BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF NATRONA, STATE OF WYOMING, (hereinafter called the "Board"), hereby grants a license to Jim Wetzel 11265 W. Goose Egg Rd.

(hereinafter called the "Licensee"), to construct, maintain, use and operate an approach (hereinafter called the "Facility"), located in Section 11 Township 32 N, Range 81 W, upon the property of the County of Natrona, acquired for and utilized in the operation and maintenance of a county road in the locations and positions and in strict accordance with the specifications shown on the print dated 3/17/16, attached hereto, marked Exhibit "A", and by this reference specifically made a part hereof.

This license is granted upon such express terms and conditions as are inserted below, and should the Licensee at any time violate any of the said terms or conditions herein contained or use or attempt to use said facility for any other or different purpose than that above specified, or refuse or fail to comply with any rule or direction of the County Road and Bridge Superintendent, made by said Superintendent under his general supervisory powers of control and supervision of county roads for the use and safety of the general public, then the Board may, at its option, immediately revoke this license.

This license is subject to the following conditions:

FIRST. The work of constructing, altering and maintaining of the Facilities shall be prosecuted and completed in a good and workmanlike manner at the sole expense of the Licensee and under supervision of, and to satisfactorily meet the specifications of the County Road and Bridge Superintendent. Such work of construction, alteration and maintenance of the Facility shall be done in such a manner as to in no way interfere with the use, operation and maintenance by the County of Natrona of a county road for county road purposes, and in such manner as to in no way endanger the general public in use of said county road right-of-ways.

SECOND. The said Licensee shall give to the Board, through the County Road & Bridge Superintendent, at least ten days notice, in writing, before entering upon the county road right-of-way for the purpose of construction or alteration of the Facility or to make necessary repairs, except in case of genuine emergency requiring immediate repair, then in that event, the Licensee shall notify the Board, through the County Road & Bridge Superintendent, or local maintenance authority immediately enter upon the county road right-of-way and make necessary repairs. Licensee shall be responsible for any repairs necessary to road or right-of-way for 180 days after completion of construction.

THIRD. The said Licensee agrees to forever indemnify and defend the Board, their agents or employees, against and save them harmless from all liability for damage to property or injury to or death of persons, including all costs and expenses incident hereto, arising wholly or in part from or in connection with the existence of, construction, alteration, maintenance, repair, renewal, reconstruction, operation, use or removal of the said Facility as it pertains to county road property.

FOURTH. The Board reserves the right to use, occupy and enjoy its right-of-way for a county road and for county road purposes, in such manner and at such times as it shall desire, the same as if the instrument had not been executed by it. If any such use shall at any time necessitate any change in the location or manner of use of said Facility, or any part thereof, such change or alteration shall be made by the Licensee, at the sole expense of said Licensee, upon the demand of the Board, through the County Road & Bridge Superintendent, and neither the Board nor the County of Natrona shall be liable to the said Licensee on account thereof, or on account of any damage growing out of any use which the County of Natrona or the Board, or either of them, may make of its said right-of-way.

FIFTH. The Board shall have the right at any time to revoke this license by the giving of thirty (30) days notice in writing to the said Licensee, and at the expiration of the time limited by said notice, or upon the express revocation of this license for any of the causes enumerated herein, the Licensee shall promptly and in the manner directed by the Board, through the County Road & Bridge Superintendent, remove said Facility and each and every part thereof, hereby authorized, from the premises of the county road right-of-way and leave said premises in the same condition in which they were before the installation of said Facility. Upon the refusal or failure of the Licensee so to do, the Board may remove the Facility and each and every part thereof and restore the county road right-of-way to the same condition as before the granting of this license, and the Licensee hereby agrees promptly to pay to the County of Natrona the cost of said removal of the Facilities, and each and every part thereof.

SIXTH. The County of Natrona and the Board, for the purpose of this licensee, hereby disclaims any representation or implication that it retains any title in any county road right-of-way other than a perpetual easement for road purposes for so much land as described by the instrument conveying such easement. The Licensee by these present accepts notice and agrees that any expenses or damages incurred by said Licensee as a result of this disclaimer shall be borne by said Licensee at no expense whatsoever to the Board or the County of Natrona. It shall be also understood that on Access Facility Highways, ingress and egress shall be limited to those locations as designated by the Board, or their Designated Representative, and shown on plans on file in the office of the County Road Department and County Surveyor

SEVENTH. The waiver of any breach of any of the terms or conditions of this Licensee shall be limited to the act or acts constituting such breach, and shall never be construed as being a continuing or permanent waiver of any such term or condition, all of which shall be and remain in full force and effect, as to the future acts or happenings, notwithstanding any such individual waiver or any breach thereof.

EIGHTH. The said Licensee agrees to locate underground facilities when needed by the County or other users for future construction and maintenance activities. This location information will include the marking of the facility on the ground, as specified by W.S. §37-12-301 et seq., with the appropriate color and including the nature and elevation of the utility and shall be tied both horizontally and vertically, by coordinates, by a licensed land surveyor to a public land survey corner. This information shall be shown on plans created by the utility company or facility owner and a copy will be sent to the Natrona County Surveyor's Office in Casper, Wyoming. **Costs for identifying and locating the facility will be the responsibility of the utility company or facility owner on County right-of-ways.**

No official or employee of the County of Natrona, other than the Board of County Commissioners, shall have authority to waive any term or condition herein contained. Any amendments to this license agreement shall be in writing, signed by the licensee and designated representative of the county commissioners.

Date of Commencement 3/25/16  
(Five (5) day notice must be given County Road & Bridge Superintendent before start of construction)

Date of Completion 6/1/16  
(County Road & Bridge Superintendent must be notified within five (5) days after construction)

IN WITNESS WHEREOF, The Board of County Commissioners, has caused this license to be executed on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 19 \_\_\_\_\_

COUNTY OF NATRONA  
By Michael Haigh  
Road & Bridge Superintendent  
By \_\_\_\_\_  
County Surveyor  
By \_\_\_\_\_  
Chairman of the Board of County Commissioners.

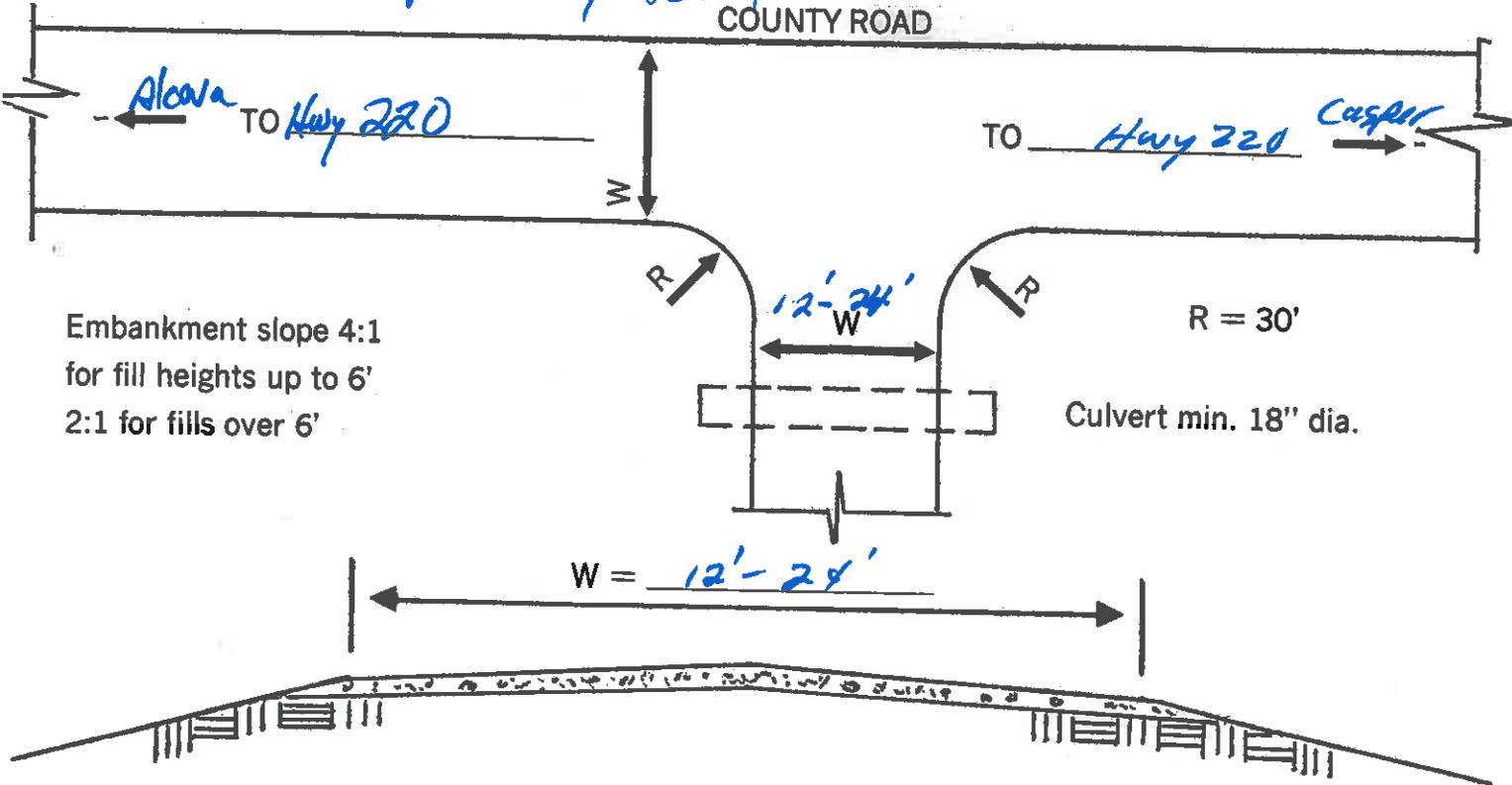
ATTEST:  
\_\_\_\_\_  
County Clerk

The undersigned, the Licensee mentioned in the forgoing License, hereby accepts the same, subject to the terms and conditions contained therein.  
ATTEST:  
\_\_\_\_\_  
Secretary  
Jim L. Wetzel  
President

# COUNTY OF NATRONA APPLICATION FOR AN APPROACH

Applicant: Jim Wetzel

Address: 11265 W. Goose Egg Rd Phone 1-307-262-7860  
Casper, WY 82604



Furnish the Following Information:

- 1) Location: Section 11, Township 32 North, Range 81 West.
- 2) County Road Designation CR 311 Goose Egg
- 3) Surface of County Road Paved  
(Surface of approach must be same as surface of County Road.)
- 4) Soil Type Red-Sandy
- 5) Sight Distance on County Road 1000±
- 6) Reason for Approach Access

7) Requirements:

- A) Approach must meet specifications for construction and surfacing of subdivision roads and streets.
- B) All disturbed areas must be seeded with a mixture and using methods approved by County Road Superintendent.
- C) Any changes to the approach required because of change to the County Road will not be the responsibility of the County.

Approved:

Michael A. Haigh  
Road & Bridge Superintendent

Jim L. Wetzel Jr. 3/18/16  
Applicant Date

County Surveyor

Registered Engineer or Land Surveyor Date

County Commissioner

Approval Date:

Completion Date:

**PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

ACC# **M0055006**

ST DIST: **154**

The State Of Wyoming

ss.

County of Natrona

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

I, **Sondra Stoecklin, Deputy Assessor** being first duly sworn according to law, deposes and says that for the year 2015 **JONES, LARRY**

was erroneously assessed for said year as follows, to-wit: **LISTING CORRECTION**

Property Code: **13648952**

Levy: **72.89**

Special District Levy:

AV Land:

Building: **4,905**

Personal Property:

Special Assessment:

Total AV: **4,905**

Total Amount: **\$357.53**

That the valuation of the above erroneous assessment in the sum of **4,905** upon which **\$357.53** taxes is levied. The affiant therefore respectfully requests your Honorable Body **cancel** the above amount of taxes so erroneously assessed and levied in the sum of **\$357.53**



DEPUTY ASSESSOR

Subscribed in my presence and sworn to before me this

**17TH** day of **MARCH 2016**



COUNTY ASSESSOR

Audited and Ordered \_\_\_\_\_ allowing this \_\_\_\_\_ day of \_\_\_\_\_ 2015

Board of County Commissioners

**PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

ACC# M0055006

ST DIST: 154

The State Of Wyoming

ss.

County of Natrona

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

I, **Sondra Stoecklin, Deputy Assessor** being first duly sworn according to law, deposes and says that for the year 2014 **JONES, LARRY**

was erroneously assessed for said year as follows, to-wit: **LISTING CORRECTION**

Property Code: **13648952**

Levy: **72.89**

Special District Levy:

AV Land:

Building: **5,250**

Personal Property:

Special Assessment:

Total AV: **5,250**

Total Amount: **\$382.67**

That the valuation of the above erroneous assessment in the sum of **5,250** upon which **\$382.67** taxes is levied. The affiant therefore respectfully requests your Honorable Body **cancel** the above amount of taxes so erroneously assessed and levied in the sum of **\$382.67**



DEPUTY ASSESSOR

Subscribed in my presence and sworn to before me this

17TH day of MARCH 2016



COUNTY ASSESSOR

Audited and Ordered \_\_\_\_\_ allowing this \_\_\_\_\_ day of 2015

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Board of County Commissioners

**PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

ACC# R0023677  
ST DIST: 150

The State Of Wyoming

ss.

County of Natrona

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

I, **Sondra Stoecklin, Deputy Assessor** being first duly sworn according to law, deposes and says that for the year 2015 **MCAUALY, JULIE D**

was erroneously assessed for said year as follows, to-wit: **CLERICAL CORRECTION**

Property Code: **33791540500300**

Levy: **72.89**

Special District Levy:

AV Land:

Building: **3,561**

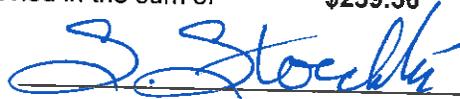
Personal Property:

Special Assessment:

Total AV: **3,561**

Total Amount: **\$259.56**

That the valuation of the above erroneous assessment in the sum of **3,561** upon which **\$259.56** taxes is levied. The affiant therefore respectfully requests your Honorable Body **cancel** the above amount of taxes so erroneously assessed and levied in the sum of **\$259.56**



DEPUTY ASSESSOR

Subscribed in my presence and sworn to before me this

**16TH** day of **MARCH 2016**



COUNTY ASSESSOR

Audited and Ordered \_\_\_\_\_ allowing this \_\_\_\_\_ day of 2015

Board of County Commissioners

**PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

ACC# M000246  
ST DIST: 120

The State Of Wyoming

ss.

County of Natrona

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

I, **Sondra Stoecklin, Deputy Assessor** being first duly sworn according to law, deposes and says that for the year 2015 **REISS, ANGELA**

was erroneously assessed for said year as follows, to-wit: **LISTING CORRECTION**

Property Code: **13379958**

Levy: **67.89**

Special District Levy:

AV Land:

Building:

Personal Property: **134**

Special Assessment:

Total AV: **134**

Total Amount: **\$9.10**

That the valuation of the above erroneous assessment in the sum of **134** upon which **\$9.10** taxes is levied. The affiant therefore respectfully requests your Honorable Body **cancel** the above amount of taxes so erroneously assessed and levied in the sum of **\$9.10**



DEPUTY ASSESSOR

Subscribed in my presence and sworn to before me this

**22ND** day of **MARCH 2016**



COUNTY ASSESSOR

Audited and Ordered \_\_\_\_\_ allowing this \_\_\_\_\_ day of 2015

Board of County Commissioners

**PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

ACC# M000246  
ST DIST: 120

The State Of Wyoming

ss.

County of Natrona

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

I, **Sondra Stoecklin, Deputy Assessor** being first duly sworn according to law, deposes and says that for the year 2014 **REISS, ANGELA**

was erroneously assessed for said year as follows, to-wit: **LISTING CORRECTION**

Property Code: **13379958**

Levy: **67.89**

Special District Levy:

AV Land:

Building:

Personal Property: **135**

Special Assessment:

Total AV: **135**

Total Amount: **\$9.17**

That the valuation of the above erroneous assessment in the sum of **135** upon which **\$9.17** taxes is levied. The affiant therefore respectfully requests your Honorable Body **cancel** the above amount of taxes so erroneously assessed and levied in the sum of **\$9.17**

  
DEPUTY ASSESSOR

Subscribed in my presence and sworn to before me this

**22ND** day of **MARCH 2016**

  
COUNTY ASSESSOR

Audited and Ordered \_\_\_\_\_ allowing this \_\_\_\_\_ day of 2015

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Board of County Commissioners

**PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

ACC# M000246  
ST DIST: 120

The State Of Wyoming

ss.

County of Natrona

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

I, **Sondra Stoecklin, Deputy Assessor** being first duly sworn according to law, deposes and says that for the year 2013 **REISS, ANGELA**

was erroneously assessed for said year as follows, to-wit: **LISTING CORRECTION**

Property Code: **13379958**

Levy: **67.89**

Special District Levy:

AV Land:

Building:

Personal Property: **127**

Special Assessment:

Total AV: **127**

Total Amount: **\$8.62**

That the valuation of the above erroneous assessment in the sum of **127** upon which **\$8.62** taxes is levied. The affiant therefore respectfully requests your Honorable Body **cancel** the above amount of taxes so erroneously assessed and levied in the sum of **\$8.62**

  
DEPUTY ASSESSOR

Subscribed in my presence and sworn to before me this

**22ND** day of **MARCH 2016**

  
COUNTY ASSESSOR

Audited and Ordered \_\_\_\_\_ allowing this \_\_\_\_\_ day of 2015

Board of County Commissioners

**PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

ACC# M000246  
ST DIST: 120

The State Of Wyoming

ss.

County of Natrona

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

I, **Sondra Stoecklin, Deputy Assessor** being first duly sworn according to law, deposes and says that for the year 2012 **REISS, ANGELA**

was erroneously assessed for said year as follows, to-wit: **LISTING CORRECTION**

Property Code: 13379958

Levy: 67.89

Special District Levy:

AV Land:

Building:

Personal Property: 352

Special Assessment:

Total AV: 352

Total Amount: \$23.90

That the valuation of the above erroneous assessment in the sum of 352 upon which \$23.90 taxes is levied. The affiant therefore respectfully requests your Honorable Body **cancel** the above amount of taxes so erroneously assessed and levied in the sum of \$23.90



DEPUTY ASSESSOR

Subscribed in my presence and sworn to before me this

22ND day of MARCH 2016



COUNTY ASSESSOR

Audited and Ordered \_\_\_\_\_ allowing this \_\_\_\_\_ day of 2015

Board of County Commissioners

**PETITION AND AFFIDAVIT FOR CANCELLATION OF TAXES**

ACC# M000246  
ST DIST: 120

The State Of Wyoming

ss.

County of Natrona

TO THE HONORABLE BOARD OF COUNTY COMMISSIONERS, NATRONA COUNTY, WYOMING

I, **Sondra Stoecklin, Deputy Assessor** being first duly sworn according to law, deposes and says that for the year 2011 **REISS, ANGELA**

was erroneously assessed for said year as follows, to-wit: **LISTING CORRECTION**

Property Code: **13379958**

Levy: **67.89**

Special District Levy:

AV Land:

Building:

Personal Property: **362**

Special Assessment:

Total AV: **362**

Total Amount: **\$24.58**

That the valuation of the above erroneous assessment in the sum of **362** upon which **\$24.58** taxes is levied. The affiant therefore respectfully requests your Honorable Body **cancel** the above amount of taxes so erroneously assessed and levied in the sum of **\$24.58**



DEPUTY ASSESSOR

Subscribed in my presence and sworn to before me this

**22ND** day of **MARCH 2016**



COUNTY ASSESSOR

Audited and Ordered \_\_\_\_\_ allowing this \_\_\_\_\_ day of \_\_\_\_\_ 2015

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Board of County Commissioners