



NATRONA COUNTY BOARD OF COUNTY COMMISSIONERS

AGENDA

Tuesday, September 6, 2016 5:30 p.m.
Natrona County Courthouse, 200 North Center, Casper, Wyoming
2nd Floor, Large Courtroom

Forrest Chadwick, Commissioner
Rob Hendry, Commissioner
Matt Keating, Commissioner
John H. Lawson, Commissioner
Steve Schlager, Commissioner

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF CONSENT AGENDA**
- V. PUBLIC COMMENTS**
- VI. COMMISSIONER COMMENTS**
- VII. ADJOURNMENT**



**NATRONA COUNTY
BOARD OF COUNTY COMMISSIONERS**

Forrest Chadwick, Commissioner
Rob Hendry, Commissioner
Matt Keating, Commissioner
John H. Lawson, Commissioner
Steve Schlager, Commissioner

CONSENT AGENDA

Tuesday, September 6, 2016 5:30 p.m.
Natrona County Courthouse, 200 North Center Street, Casper, Wyoming
2nd Floor, Large Courtroom

I. APPROVAL OF AUGUST 16, 2016 MEETING MINUTES

II. APPROVAL OF BILLS – \$2,737,690.22

III. CONTRACTS, AGREEMENTS, RESOLUTIONS

- A. Contract between NC & Johnson Controls, Inc. (*tabled, no date specified*)
- B. Resolution 28-16 Accepting the Donation of Property from the Casper Rotary Foundation (Exhibit A Quit Claim Deed)
- C. Resolution 30-16 Approving Wyoming Downs, llc to Conduct Pari-Mutuel Wagering on Live Horse Racing, Historic Horse Racing, and Simulcast Events within Natrona County, Wyoming
- D. Contract for Professional Services between the Board of Natrona County Commissioners And WLC Engineering, Surveying, and Planning
- E. Resolution 31-16 Approving An Application For County Support For Improvement And Service Districts Submitted By The Indian Springs Improvement And Service District

IV. LICENSES

- A. Dean & Breann Lamborn – CR #606, Hat Six – Approach – lic. #29-16-11
- B. Century Link – CR3202, Zero Rd – Fiber Optic Cable – lic. # 29-16-12

V. STATEMENT OF EARNINGS

Clerk of District Court	\$6215.24
Planning	\$16,419.93
Lake	\$13,089.00
Parks/Mtn	\$3,246.00
Cooperative Extension	\$260.00
R&B	\$76.00
TOTALING	\$39,306.17

**BOARD OF COUNTY COMMISSIONERS
MINUTES OF PROCEEDINGS
August 16, 2016**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Chairman Chadwick. Those in attendance were Commissioner Rob Hendry, Commissioner Matt Keating, Commissioner John Lawson, Commissioner Steve Schlager, County Attorney Heather Duncan-Malone and Commissioners' Assistant Michelle Maines. County Clerk Renea Vitto was absent due to the Primary Election.

Consent Agenda:

Commissioner Hendry moved for approval of the Consent Agenda with discussion. Commissioner Lawson seconded the motion. Commissioner Hendry moved to remove items A and B from the table. Commissioner Lawson moved to table item H from the Consent Agenda. Motion carried.

Commissioner Hendry moved to rescind items A and B from the Consent Agenda as those items are items are now reflected now reflected as item C. Commissioner Schlager seconded the motion. Motion carried.

Commissioner Lawson moved to table item H due to questions if the procurement policy was followed as adopted by the county in 2014. Commissioner Hendry seconded. Motion carried.

Public Comments:

Chairman Chadwick opened the floor to Public Comments.

Rich Moore, High Plains Construction (Casper), Sean O'Brien (Casper), Tracy Lamont (Casper), Joseph Porambo (Casper)

Hearing no further comments the floor was closed.

Commissioner Comments:

Chairman Chadwick opened the floor to Commissioner Comments.

Hearing no comments the floor was closed.

Adjournment:

There being no further business to come before the Board of Commissioners, Chairman Chadwick adjourned the meeting at 6:16 p.m.

BOARD OF NATRONA COUNTY COMMISSIONERS

Forrest Chadwick, Chairman

ATTEST:
NATRONA COUNTY CLERK

Renea Vitto

A&I / ST OF WY ENT TECH	101.09	BUHLER, TOBY	100.00
AARS, CYNTHIA R.	150.00	BULLARD, KAREN	135.00
ABC LEGAL SERVICES INC	510.00	BURRIS, ELLEN	20.00
ACE HARDWARE	9.47	BURROVS, RANDY	135.00
ACE HARDWARE	11.07	BUSTARD'S FUNERAL HOME INC	2,000.00
ACE HARDWARE	35.98	BUTLER, MARY H	150.00
AFLAC PREMIUM HOLDINGS	6,952.78	BUTLER, MICHELE	185.00
AG DEPT	9,564.86	CALL2TEST LLC	81.22
AIRGAS USA LLC	105.51	CAMPBELL, MARCIA	150.00
AKINS, INGE	135.00	CAPITAL BUSINESS SYSTEMS INC	9,803.43
ALCOHOL & DRUG TESTING, INC.	16,425.65	CARDINAL, ALMA K.	170.00
ALL AREA PROCESS SERVICE	1,360.00	CARF INTERNATIONAL	4,890.00
ALSPACH, CORALEE	170.00	CARLSEN, ANN	20.00
AMERICAN MEDICAL BROKERS	5,256.31	CARSTEN, JASON	100.00
AMERICAN PLANNING ASSOCIATION	292.00	CASPER AREA ECONOMIC	5,938.00
ANDREEN, CATHY	185.00	CASPER STAR TRIBUNE/CASPER	17,408.95
ANIXTER POWER SOLUTIONS	8.84	CASPER TIRE LLC	4,437.00
ARLAND, MARILYN N	145.00	CAWIEZELL, FRED	135.00
ARTHUR, CHRISTOPHER	145.00	CENTRAL WYOMING FAIR AND RODEO	6,276.00
ASHBAUGH, MARLENE	135.00	CENTURYLINK	4,767.80
ASHBECK, SUSAN	150.00	CENTURYLINK BUSINESS SERVICES	283.26
ASSESSOR	47,407.81	CENTURYLINK/SEATTLE	767.13
ATLAS OFFICE PRODUCTS	795.59	CHAMBERS, JOHN D	5,000.00
BAKER, BEVERLY	170.00	CHARTER COMMUNICATIONS	962.29
BAKER, TAMMY J.	135.00	CHILD SUPPORT ENFORC	51,389.47
BANGEN, JOAN L.	145.00	CHRISTIAN CHURCH OF CASPER	75.00
BANGEN, DENNIS	135.00	CHRISTIE, CAROLYN	145.00
BANKS, CATHARINE K	135.00	CHYNOWETH, ROBERT	115.00
BAR NUNN FIRE STATION	75.00	CITY OF CASPER	7,606.45
BAR NUNN VOLUNTEER FIRE DEPT	300.00	CLARK, JAMES A	150.00
BAR NUNN, TOWN OF	8,213.43	CLARK, JAN A.	135.00
BARGREEN ELLINGSON DBA	28.29	CLERK OF COURT/ADMIN	41,342.28
BARNETT, BRENDA	150.00	CLERK OF DISTRICT COURT	1,085.61
BENNETT RANCH	75.00	CLERK/ADMIN	65,999.58
BENNETT, LOSINA	135.00	CLIMER, MARY L.	135.00
BENNETT, THOMAS L MD	1,783.05	CLOSS, EMMA LOU	135.00
BERG, JEANNETTE	145.00	COCA-COLA BOTTLING COMPANY	147.55
BETHEL BAPTIST CHURCH	75.00	COLEMAN, MARY	135.00
BIOLYNCEUS	1,062.78	COLLINS, MARY ANN	135.00
BIRDS & BLOOMS	14.98	COMM/ADMIN	12,991.62
BLOEDORN LUMBER - CASPER	36.06	COMM/COUNTY ATTORNEY	21,263.43
BOGUCKI, JACEK W	115.00	COMM/COUNTY DEVELOPMENT	33,705.58
BRADSHAW, JUDITH	150.00	COMM/MAINT.SALARIES	18,923.77
BREED, ARDELL	170.00	COMMUNICATION TECHNOLOGIES INC	2,084.90
BRESSLER RANCH	75.00	COMMUNITY HEALTH CENTER-CASPER	75.00
BREZINA, SHAW	135.00	COOL, PAULA F	115.00
BROWN, AARON	100.00	CORBETT, MARY LYNN	170.00
BROWN, JACQUELINE K	5,071.09	CORKILL, INA	135.00
BRUBAKER, LINDA L.	20.00	CORNERSTONE PROGRAMS CORP	139,050.00
BUDACK, DARLENE R.	135.00	CORONER	17,075.88

CORY, DELA YNE M.	135.00	GARNER, JANET K.	145.00
COTTON, TIMOTHY C PC	6,663.19	GARNER, ALLY	135.00
COUNTRY GARDENS MAGAZINE	20.97	GARVER, KATHERINE	150.00
COWBOY AUTO SPA	14.04	GENEVA WOODS LTC & MEDSET	4.60
COWBOY CHEMICAL	1,199.00	GENEVA WOODS LTC & MEDSET	19,173.99
COY, MARILYN	150.00	GILBERT-MALCOLM, MCKINZIE	135.00
CREAGER, KATHLEEN	135.00	GILLUM, JUDY	135.00
CREATIVE CULTURE INSIGNIA LLC	34.75	GOLDSMITH, SHEILA	170.00
CRUM ELECTRIC SUPPLY CO	20.24	GOOD, CASH	104.00
CURETON, MONA	145.00	GRACE, DAN	32.00
DATALINE ASSOCIATES	760.00	GRAHAM, SHELLEY	145.00
DEGROOT, LINDA	135.00	GRAHAM, STEPHEN	145.00
DELL MARKETING LP	918.00	GRAINGER	324.80
DENNY, DEBRA	170.00	GREENSPON, JON	115.00
DERBY, BARBARA	170.00	GREINER MOTOR CO-CASPER	258.28
DERBY, MICHAEL C	145.00	GRIFFIN, ROBERT E.	135.00
DEWITT WATER SYSTEMS & SERVICE	487.50	GROCE, NOHORA	40.00
DEX MEDIA	12.17	HAMAR, PAMELA J	185.00
DOSS, MARY	135.00	HANNEMAN, TERRY	185.00
DOYLE, BRENDA	135.00	HARDEN, CHAD E	5,010.00
DRIVEN POWERSPORTS INC	20.98	HARRIS, SHANNA	135.00
DRUG COURT		HARRISON, RUBY	150.00
DRUG TESTING SVCS NATRONA CTY	16,250.04	HARTMAN, V JUNE	170.00
	216.00	HARTMAN, GEORGE	115.00
DUNHAM, KARA	20.00	HAYGOOD, RITA R.	185.00
DWYER, LUELLA F	135.00	HEIN, MARGARET	170.00
DYNAMIC IMAGING	15,594.00	HENDRY, LESLIE	104.00
EAGLE UNIFORM & SUPPLY CO	50.00	HENSLEY BATTERY LLC	166.25
EDGERTON TOWN HALL	75.00	HERR, MARILYN	20.00
ELECTION SYSTEMS &	1,264.02	HIGH PLAINS CONSTRUCTION INC	11,033.92
ELLIOTT, MARCIA I.	135.00	HILL, EILEEN	92.36
ELROD, PAM	115.00	HILL, KATHY	135.00
EMERGENCY MEDICAL PHYSICIANS	334.00	HILL, MARIE	135.00
ENERGY LABORATORIES INC	184.00	HLADIK, LYNNE	135.00
EVANS, LYNN	135.00	HOOD'S EQUIPMENT	525.42
EVANSVILLE COMMUNITY CENTER	75.00	HURLBUT, DESTRY N	135.00
EWING, JOYCE	145.00	HUSTON, SHIANNE D	135.00
FEDERAL EXPRESS CORP	41.03	INFOR TECH	41,769.06
FEEZER, LINDA	135.00	INTERMOUNTAIN MOTOR SALES INC	486.26
FENSTER, JOAN M	185.00	ISAIS, CHRISTINA	150.00
FIRST INTERSTATE BANK	578.59	ISC INC	4,000.00
FLEMING SUPPLY INC	33.84	JACK'S TRUCK & EQUIPMENT	115.91
FOOTE, SHERRY L	135.00	JACKSON, ROBERTA K	135.00
FORD, PATRI CIA J	135.00	JACOBSON, CONNIE	15.00
FOX, JULIE L.	250.00	JANSEN, LARENE	20.00
FRANKLIN, DIAHANN	170.00	JARVIS, AUDREY	145.00
FREIBERG, PATRICK J	115.00	JOHNSON, IRMA JEAN	150.00
FREIBERG, FERNE	115.00	JOHNSON, LAURA	135.00
FUHRMAN, LINDA	135.00	JONES, JENNIFER R	145.00
GAMROTH, TRACY	150.00	JONES, KATHLEEN	135.00
GARLICK LAW OFFICE, PC	250.00		

KATZ, CAROLYN	20.00	NEVILLE, DONALD P	135.00
KIESTER, JILL	388.00	NEWCOMER FUNERAL HOME	1,000.00
KIRBY, SYLVIA	150.00	NORCO, INC, SLC, UT	2,200.00
KLAMM, ANNA LU	135.00	OCONNOR, PATTY	170.00
KNIFE RIVER	595,859.42	OLSEN, SHERILYN B	135.00
KOENIG, ANDREW	100.00	OPENGOV	9,000.00
KONINGS, BARB	20.00	OUTPATIENT RADIOLOGY, LLC	628.00
KRIEGH, LEONA	135.00	OXYGEN FORENSICS, INC.	2,399.00
LAIRD, DONNA	135.00	PAETEC	14.22
LANGE, LYNN	135.00	PARSLOW, JOAN	145.00
LAUDERDALE, LISA	150.00	PATCHEN , MARY KAY	115.00
LEATHAM, NOREEN	145.00	PEDERSEN, LLEWELLYN	135.00
LEELING, WANDA	135.00	PHILLIPS, CHARLOTTE	135.00
LEEUNG, RUTH	135.00	PHILLIPS, PEGGY	115.00
LESKE, JEANNE	145.00	POWDER RIVER ARMORY	6,890.00
LESLIE, GAIL	135.00	POWDER RIVER SHREDDERS LLC	385.00
LESLIE, JIM	135.00	PRICE RANCH	75.00
LEWIS, SHERRIE D	145.00	PRICE, PEGGY	150.00
LOWALLEN, ALEX	135.00	PRINCE OF PEACE	75.00
MADGE, LILLIAN	170.00	PROCESS SERVICE OF WYOMING INC	1,170.00
MAGNAN, MILDRED	135.00	PROFESSIONAL CLEANING SYSTEMS	2,666.00
MAIERS, DOROTHY	170.00	PURVIS, LOIS J	135.00
MARQUEZ, SANDRA V	135.00	QUALITY OFFICE SOLUTIONS INC	1,065.24
MARTIN, GLORIA	135.00	QUICK, CLAIRE	135.00
MATTSON, ROGER "CHIP"	56.47	R&B/ADMIN	63,208.84
MAXWELL, CYNTHIA LEE	185.00	R&B/LAKE	12,762.93
MAY,BILLYD	135.00	R&B/PARKS DEPT	27,291.53
MAYBERRY, MARY	135.00	R&B/VEHICLE SERVICE	14,978.50
MCCARTHY, RONDA L	135.00	RAK, HELEN	145.00
MCLAIN, MARGARET	125.00	RAUGUTT, CORA	135.00
MCMECHAN, DIXIE	135.00	REEVES, RICHARD	100.00
MCVEY, CHERRYL L	135.00	REYNOLDS, JENNIFER	145.00
MERBACK AWARD COMPANY	25.75	RHEA, JEAN	150.00
MIDWEST HOSE & SPECIALTY INC	302.31	RISSLER, CYNTHIA	145.00
MIDWEST MEDICAL SUPPLY	169.17	RMI	510.00
MIDWEST TOWN HALL	75.00	ROBERTS, MARI JO	135.00
MIKELS, CHRISTOPHER G	150.00	ROCKY MOUNTAIN POWER	4,213.91
MILLER, BILL	115.00	ROHR,MARYK	135.00
MILLER, MOLLY	170.00	ROSE BROS. INC.	1,258.65
MILLIGAN, BARBARA	145.00	ROSSER, CATHY	135.00
MILLS COMMUNITY CENTER	75.00	RT COMMUNICATIONS INC	39.51
MOORE, MARY B	170.00	RUSSELL, KAREN	145.00
MORTON , THOMAS E	135.00	RYAN , JOANN	135.00
MOUNTAIN STATES LITHOGRAPHING	27,370.95	SALAZAR, SHERI	135.00
MOUNTAIN WEST TELEPHONE	165,312.00	SAM'S CLUB/SYNCHRONY BANK	327.04
MULLEN, ROBERT L	914.09	SANDFORT, MICHAEL	135.00
MURPHY, KANDY	135.00	SANDFORT, VICKI	135.00
NAPA AUTO PARTS	1,212.20	SATTERFIELD, LINDA	135.00
NATRONA COUNTY TREASURER	4,100.00	SCHABOT, GAYLENE	135.00
NEVILLE, PATSY	185.00	SCHUBARGO, MARY JO	135.00

SCHULZ, RYAN	100.00	VERIZON WIRELESS	77.14
SENIOR CITIZENS CENTER	75.00	VLASTOS & DRELL, P. C.	337.50
SHAMBAUGH, KENT	202.00	WACO 2016	255.00
SHAMROCK FOODS COMPANY	19,280.22	WALKER HEIDI	135.00
SHERIFF/ADMIN	287,835.09	WALKER, MARCIA E.	135.00
SHERIFF/COURTHOUSE SECURITY	55,822.45	WALKER, JENNIFER E.	145.00
SHERIFF/EMERG MANAG	10,271.62	WALLACE , MARTHA R.	170.00
SHERIFF/JDC	3,500.05	WALLACE, JANE	135.00
SHERIFF/NEW JAIL	430,754.01	WAL-MART COMMUNITY	79.72
SHIRK'S ENTERPRISES	1,074.00	WALTERS , BARBARA	170.00
SHRINE CLUB	75.00	WALTERS, DAVID	150.00
SINCLAIR FLEET TRACK	623.18	WARD, GRACE W.	135.00
SIRCHIE FINGER PRINT	84.90	WARDWELL WATER & SEWER DIST	75.00
SMATHERS, JO	170.00	WARNER, BETH	130.00
SOURCEGAS LLC	2,437.11	WASTE CONNECTIONS INC.	10,087.23
SPEAS FISH HATCHERY	75.00	WEBER, KATHRYN	135.00
ST STEPHENS EPISCOPAL CHURCH	75.00	WEIXEL, CAROL	135.00
STEARNS, JANE MS LPC	100.00	WESTBROOK, CAROL	135.00
STEINBERG, DIANNA	100.00	WHALEN, ANN	115.00
STEINMETZ, RONDA	170.00	WHETHAM, VALERIE	135.00
STOTZ EQUIPMENT	44.15	WHYDE, DONALD D	145.00
SUCHER, SHEILA K	135.00	WIDIKER, MEREDITH K	185.00
SUNDQUIST, GAYLE	145.00	WILLOUGHBY, PHILLIP T.	9,585.00
SUTHERLANDS	51.62	WIMACTEL INC	140.00
SUTTER, DEBRA	115.00	WIND RIVER INVESTIGATIONS	45.00
SWEENEY, LINDA	135.00	WISTISEN, JOSEPH	150.00
SZEWCZYK, KAREN L.	135.00	WOLOSIN, STEPHEN	100.00
TANNER, JANE L	135.00	WOOD, CINDY ATTNY AT LAW	5,203.03
TAYLOR, JOHNNY	100.00	WOODS, DAWN M	150.00
TAYLOR, KRISTIN	135.00	WRIGHT, LILIAN K	170.00
TEAGUE, KATIE	145.00	WULFEKUHLE, KATHRYN	135.00
TEAGUE, MICHELLE	135.00	WYDOT-FINANCIAL SVCS	4,003.19
TEBEEST, BRETT	100.00	WYOMING CARDIOPULMONARY	349.00
TENNYSON, STEWART R	135.00	WYOMING DIVISION	600.00
THOMPSON, DELORES	135.00	WYOMING GAL PROGRAM	15,240.21
THOMSON REUTERS - WEST	1,162.13	WYOMING MACHINERY	451.61
TIBEREND, SHERRY	135.00	WYOMING MEDICAL CENTER INC	120,000.00
TLC CLEANING	23,165.00	WYOMING ORAL &	855.00
TRACTOR SUPPLY CREDIT PLAN	23.97	YOUNG, CANDICE	145.00
TREASURER	44,904.34	YOUTH CRISIS CENTER INC	2,251.97
TREVINO, BRITTANY	135.00	ZELLER, CINDY	145.00
TUTTLE, KATRINA A	135.00		
VERCIMAK, MARILYN	135.00		
			2,737,690.22

**Contract between
Natrona County and Johnson Controls, Inc.**

1. **Parties.** The parties to this contract are Natrona County ("County") and Johnson Controls, Inc. ("Contractor" or "JCI"). The parties' respective contact information is:

William Roybal Natrona County Property Manager/Maintenance 200 North Center, Rm115 Casper, Wyoming 82601 307-262-9441	Johnson Controls, Inc. 5125 Carroll CT, STE 400 P.O. Box 280 Evansville, WY 82636 866-825-8861
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2. **Entire Contract.** The contract between the parties includes this 4 page document titled *Contract between Natrona County and Johnson Controls, Inc.* ("Master Contract") and attachments. The Master Contract and attachments are collectively referred to as "this Contract." Following are the attachments:
 - A. *Price and Payment Terms*, JCI page 9 of 71 excluding the signature block,
 - B. *Equipment List (Selected Equipment to be serviced)*, JCI pages 10 of 71 through 28 of 71,
 - C. *Equipment Tasking*, JCI pages 29 of 71 through 63 of 71,
 - D. *Supplemental Price & Payment Terms (Applies to Multi-Year Contracts Only)*, JCI page 64 of 71, and
 - E. *Terms and Conditions Definitions*, JCI pages 66 of 71 through 71 of 71 excluding paragraphs H, I, and K on JCI page 69 of 71.

3. **Master Contract Supersedes.** If there is a conflict or inconsistency between an attachment and the Master Contract, the Master Contract supersedes and shall control; all attachments are subordinate to the Master Contract.

4. **Parties' Responsibilities.** In consideration of the mutual covenants herein, the parties shall:
 - A. Contractor shall perform the scope of work described in this Contract.
 - B. County shall pay for Contractor's performance of work in accordance with this Contract particularly JCI pages 9 of 71 and 64 of 71 and Master Contract subsection 7(H).
 - C. Refrigerant is not included in this Contract, and Contractor will bill County separately for refrigerant.

5. **Effective Date and Term of Contract.** This contract becomes effective upon the date of the last required signature. The term of this contract is from its effective date through June 30, 2019.

6. **Contract Modification and Renewal.** Neither party has a right to modify or renew this Contract. However, if the parties agree, they may modify and/or renew this Contract only in writing signed and dated by all parties.

7. **General Provisions.**

- A. **Amendments.** Any changes to this Contract shall be in writing signed and dated by all parties.
- B. **Assignment.** No party shall assign or transfer any right or delegate any responsibility of this Contract without prior written consent of the other party/parties.
- C. **Collateral.** No party shall use this Contract or any part of this Contract as collateral without prior written consent of the other party/parties.
- D. **Waiver.** If a party waives a breach by the other party/parties of a term of this Contract, it does not constitute a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- E. **Breach.** If Contractor fails to perform in accordance with this Contract, County may at its discretion:
- i. terminate this Contract, and/or
 - ii. withhold payment until Contractor satisfactorily performs in accordance with this Contract, and/or
 - iii. give written notice and time to cure the breach to Contractor, and/or
 - iv. pursue any other remedy allowed by law.
- F. **Termination.** A party may terminate this Contract without cause upon 30 days written notice. County may terminate this Contract immediately for cause if the Contractor fails to perform in accordance with this Contract.
- G. **Notices.** A party shall give notice to the other party/parties by regular mail, facsimile, or personal delivery at the respective address given in this Contract.
- H. **Availability of Funds.** This Contract is conditioned upon the availability of funds to County for this Contract. If such funds are not available to County, County may terminate this Contract without any penalty. County shall not be liable for any future payment or any alleged damage resulting from the unavailability of funds to County. County shall not claim unavailability of funds for this Contract in order to acquire similar services from a third party.
- I. **Audit / Access to Records.** Contractor shall cooperate with any auditor authorized by County to perform an audit involving this Contract. Contractor shall promptly provide access to County and its auditor and other agents to any book, document, or other record in both tangible and electronic form of Contractor which pertains to this Contract.
- J. **Award of Related Contracts.** County may enter other contracts for services related to this Contract. Contractor shall promptly cooperate with County in awarding such contracts and such other contractors.
- K. **Applicable Law and Venue.** The laws of the State of Wyoming shall govern the interpretation and enforcement of this Contract. The courts in the State of Wyoming shall have jurisdiction over this contract and the parties. A court in Natrona County, Wyoming shall be the proper venue for any legal action involving this Contract.
- L. **Governmental Immunity.** The parties do not waive and specifically retain all immunity provided by the Wyoming Governmental Claims Act, Wyo. Stat. §§ 1-39-101, et. seq., and all other immunities provided by law.

- M. **Independent Contractor.** Contractor is an independent contractor. Contractor is solely responsible for its debts and other liabilities. Contractor is solely responsible for any taxes resulting from its performance of this Contract including, but not limited to, federal and social security taxes, workers' compensation and unemployment insurance, and sales taxes. Contractor is not entitled to any compensation or other benefit from County except what is contained in this Contract. Contractor shall not incur any obligation or liability on behalf of County.
- N. **Compliance with Laws.** Contractor shall be aware of and comply with all applicable federal, state, and local laws in its performance of this Contract, including, but not limited to:
- i. the Civil Rights Act of 1964,
 - ii. the Fair Labor Standards Act,
 - iii. the Wyoming Fair Employment Practices Act (Wyo. Stat. § 27-9-105 *et seq.*),
 - iv. the Americans with Disabilities Act (ADA) (42 U.S.C. 12101, *et seq.*),
 - v. the Age Discrimination Act of 1975 (ADEA),
 - vi. the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (48 C.F.R. § 324.7000, *et seq.*), and
 - vii. the Wyoming Ethics and Disclosure Act (Wyo. Stat. 9-13-101, *et seq.*).
- O. **Nondiscrimination.** Neither party shall discriminate against any individual based on age, gender, gender-preference, pregnancy, color, race, religion, national origin, or a disability that can be reasonably accommodated.
- P. **Conflict of Interest.** Contractor shall not engage in any activity which could result in a conflict of interest or the appearance of a conflict of interest.
- Q. **Certificate of Good Standing.** PRIOR to performing any other term of this Contract, Contractor shall provide a *Certificate of Good Standing* verifying its compliance with the unemployment insurance and workers' compensation programs.
- R. **Third Party Beneficiary.** The parties do not intend this Contract to create any third party beneficiary.
- S. **Indemnification.** Contractor shall indemnify and defend County and its board members, officers, employees, agents, and assignees from any and all claims, lawsuits, losses, and liability arising out of Contractor's failure to perform or negligent performance under this Contract.
- T. **Force Majeure.** The parties shall not be liable for failure to perform in accordance with this Contract if such failure to perform arises out of a cause beyond the party's control and with no fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of a public enemy, fire, flood, epidemic, quarantine restriction, freight embargo, and unusually severe weather. This provision is effective only if the nonperforming party takes reasonable steps to minimize delay and effects of its nonperformance.
- U. **Timeline.** Time is of the essence in performance of this Contract.
- V. **Titles for Reference.** Titles of paragraphs in this Contract are for reference only and shall not be used to construe the language of this Contract.

W. **Severability.** If any portion of this Contract is determined by a court with jurisdiction to be illegal or unenforceable, the remainder of this Contract shall remain in effect, and either party may renegotiate the term(s) affected by the severance.

X. **Signatures.** Each party signing below is authorized to sign this Contract on behalf of its entity.

NATRONA COUNTY

JOHNSON CONTROLS, INC.

Chair, Board of Commissioners Date

 8/5/2016

Grant Havens, Service Foreman Date
Lee Hooker Branch General Manager

ATTEST:

County Clerk Date

Approved as to form
County Legal Department

Price and Payment Terms

The total Contract Price for JCI's Services during the 1st year of the Original Term is \$96000.00. This amount will be paid to JCI in Quarterly installments. Pricing for each subsequent year of a multiyear original term is set forth in the Supplemental Price and Payment Terms. All payments will be due and payable within 30 days of the invoice date and such timely payment by Customer shall be a condition precedent to JCI's obligation to perform its Services. A penalty of one and a half percent (1.5%) of the amount due per month shall accrue for payments received after the payment due date. Renewal price adjustments are set forth in the Terms and Conditions.

Invoices will be sent to the following location:

NATRONA CTY COMMISSIONERS OFFICE
200 NORTH CENTER ROOM 115
CASPER, WY 82601

This proposal is valid for thirty days from the proposal date.

JOHNSON CONTROLS Inc.

By: Grant Havens

Signature: 

Title: Service Foreman Date: 7-7-16

Signature:

Title: Date:

By:

Signature:

Title: Date:

Customer PO#:

JCI Branch: JOHNSON CONTROLS EVANSVILLE WY - 0N49
5125 CARROLL COURT, SUITE 400

Address: PO BOX 280

EVANSVILLE WY 82636

Branch Phone: (866) 825-8861

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

ATTACHMENT B
 TO CONTRACT BETWEEN NATRONA COUNTY AND
 JOHNSON CONTROLS, INC.

Equipment List (Selected Equipment to be serviced)

NATRONA COUNTY HEALTH BUILDING **475 S SPRUCE ST**
CASPER, WY 82601-1759

Block Hours: Mechanical Heavy
 Quantity: 1
 Coverage Level: Premium

Services Provided
 # Visits and Options
 4 Preventive Maintenance

Customer Tag	Manufacturer	Model #	Serial #

RTU, Cool, Gas Htg, with Econo, 0-15T
 Quantity: 8
 Coverage Level: Premium

Services Provided
 # Visits and Options
 3 Operational
 1 Comprehensive
 4 Filters, Standard Pleated

Customer Tag	Manufacturer	Model #	Serial #
ROOF TOP UNITS/9 / 1			
ROOF TOP UNITS/9 / 3			
ROOF TOP UNITS/9 / 5			
ROOF TOP UNITS/9 / 8			

RTU, Cool, Gas Htg, with Econo, 0-15T
 Quantity: 1
 Coverage Level: Premium

Services Provided
 # Visits and Options
 3 Operational
 1 Comprehensive
 2 Filters, Standard Pleated

Customer Tag	Manufacturer	Model #	Serial #

Water Heater Gas, 150-300GAL
 Quantity: 1
 Coverage Level: Premium

Services Provided
 # Visits and Options
 1 Comprehensive



JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Customer Tag	Manufacturer	Model #	Serial #
WHTR-SMT/7-0004			

NATRONA COUNTY CORONARS	HAT SIX RD CASPER, WY 82601-0000
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Furnace, All			
Quantity:	1		
Coverage Level:	Basic		
		Services Provided	
		#	Visits and Options
		3	Operational
		1	Comprehensive
		4	Filters, Standard Pleated
Customer Tag	Manufacturer	Model #	Serial #
FURNACE			

Furnace, All			
Quantity:	1		
Coverage Level:	Basic		
		Services Provided	
		#	Visits and Options
		3	Operational
		2	Filters, Standard Pleated
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
FURNACE			

Refrigeration, Freezer, Walk-In			
Quantity:	1		
Coverage Level:	Basic		
		Services Provided	
		#	Visits and Options
		2	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
WALK-IN FREEZER			

NATRONA COUNTY HALL OF JUSTICE	201 N DAVID ST FL 2 CASPER, WY 82601-1867
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AHU, Mixed, Van Volume, 10-40HP			
Quantity:	7		
Coverage Level:	Premium		
		Services Provided	
		#	Visits and Options
		2	Operational
		1	Comprehensive
		4	Filters, Standard Pleated



JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Customer Tag	Manufacturer	Model #	Serial #
AHU-MED / 0011			
AHU-MED / 0012			
AHU-MED / 0013			
AHU-MED / 0014			
AHU-MED / 0015			
AHU-MED / 0016			
AHU-MED / 0017			

Air Compressor Commercial >20HP			
Quantity:	1		
Coverage Level:	Premium		
		Services Provided	
		#	Visits and Options
		1	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
ACOMP-MED / 0001			

Block Hours Controls			
Quantity:	1		
Coverage Level:	Basic		
		Services Provided	
		#	Visits and Options
		4	Preventive Maintenance
Customer Tag	Manufacturer	Model #	Serial #
DIGITAL CONTROLS			

Block Hours Mechanical Heavy			
Quantity:	1		
Coverage Level:	Basic		
		Services Provided	
		#	Visits and Options
		8	Preventive Maintenance
Customer Tag	Manufacturer	Model #	Serial #
MECH HOURS			

Block Hours Mechanical Heavy			
Quantity:	1		
Coverage Level:	Basic		
		Services Provided	
		#	Visits and Options
		1	Preventive Maintenance
Customer Tag	Manufacturer	Model #	Serial #
CHILLERS CONTROLS			

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Block Hours - Pneumatic			
Quantity: 1		Services Provided	
Coverage Level: Basic		#	Visits and Options
		10	Preventive Maintenance
Customer Tag	Manufacturer	Model #	Serial #
BLR-MATC/000			

Boiler, Gas, HW 120-750MBH 50-300HP			
Quantity: 1		Services Provided	
Coverage Level: Premium		#	Visits and Options
		1	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
BLR-MED/0000			

Boiler, Gas, HW <120MBH 50HP			
Quantity: 2		Services Provided	
Coverage Level: Premium		#	Visits and Options
		1	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
BLR-SML/0000			
BLR-SML / 0004			

Buildup Unit, Supply-Return Fan, <10HP			
Quantity: 4		Services Provided	
Coverage Level: Premium		#	Visits and Options
		2	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
RETURN FAN/4 / 1			
RETURN FAN/4 / 2			
RETURN FAN/4 / 3			

Chiller, Air Cooled, Reciprocating, 100-249 Tons			
Quantity: 1		Services Provided	
Coverage Level: Premium		#	Visits and Options
		2	Operational
		1	Comprehensive
		1	Oil Analysis (2 Circuits)
Customer Tag	Manufacturer	Model #	Serial #

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Condensing Unit, Air Cooled, (0-10T)		Services Provided	
Quantity:	2	#	Visits and Options
Coverage Level:	Premium	1	Operational
		1	Comprehensive
		1	Condenser Coll Cleaning
Customer Tag	Manufacturer	Model #	Serial #
ACCU-SML / 0003			
ACCU-SML / 0003			

Fan, Exhaust Fan, Ceiling Mounted, 0 - 5HP		Services Provided	
Quantity:	5	#	Visits and Options
Coverage Level:	Premium	1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
EF-SML / 0013			
EF-SML / 0014			
EF-SML / 0015			
EF-SML / 0016			
EF-SML / 0017			

Fan, Exhaust Fan, Ceiling Mounted, 6 - 15HP		Services Provided	
Quantity:	2	#	Visits and Options
Coverage Level:	Premium	1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
EF-MED / 0001			
EF-MED / 0001			

Fan, Exhaust Fan, Ceiling Mounted, >15HP		Services Provided	
Quantity:	1	#	Visits and Options
Coverage Level:	Premium	1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
EF-LG / 0005			

Heat Exchanger-All		Services Provided	
Quantity:	5		

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Coverage Level: Premium	#	Visits and Options
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
HEX-ALL / 0001		
HEX-ALL / 0002		
HEX-ALL / 0003		
HEX-ALL / 0004		
HEX-ALL / 0005		

Pump - Circulating, 10 - 40HP		
Quantity: 4		
Coverage Level: Premium	#	Visits and Options
	1	Operational
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
CHILLED WATER PUMP		
CHILLED WATER PUMP		
HOT WATER PUMP		
HOT WATER PUMP		

Pump - Circulating, <10HP		
Quantity: 4		
Coverage Level: Premium	#	Visits and Options
	1	Operational
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
PUMP-SML / 0012		
PUMP-SML / 0013		
PUMP-SML / 0014		
PUMP-SML / 0015		

Refrigerated Air Dryer		
Quantity: 1		
Coverage Level: Premium	#	Visits and Options
	1	Operational
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
RA-200 / 0001		

Unit Heater		
Quantity: 10		
Coverage Level: Premium	#	Visits and Options
	1	Comprehensive

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Customer Tag	Manufacturer	Model #	Serial #
UH-ALL / 0021			
UH-ALL / 0022			
UH-ALL / 0023			
UH-ALL / 0024			
UH-ALL / 0025			
UH-ALL / 0026			
UH-ALL / 0027			
UH-ALL / 0028			
UH-ALL / 0029			
UH-ALL / 0030			

Water Heater, Gas, <150GAL
 Quantity: 1
 Coverage Level: Premium

Services Provided
 # Visits and Options
 1 Comprehensive

Customer Tag	Manufacturer	Model #	Serial #
WATR-SM / 0005			

NATRONA COUNTY LIBRARY | 307 E 2ND ST
 CASPER, WY 82601-2505

AHU, Mixed, Const Volume, 10-40HP
 Quantity: 2
 Coverage Level: Premium

Services Provided
 # Visits and Options
 3 Operational
 4 Filters, Standard Pleated
 1 Comprehensive

Customer Tag	Manufacturer	Model #	Serial #
AHU-MED / 0008			
AHU-MED / 0009			

Block Hours - Controls
 Quantity: 1
 Coverage Level: Premium

Services Provided
 # Visits and Options
 4 Preventive Maintenance

Customer Tag	Manufacturer	Model #	Serial #
DISC-ALC-CONTR-0005			

Condensing Unit, Air-Cooled, (11-20T)
 Quantity: 2 | **Services Provided**



JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Coverage Level: Premium	#	Visits and Options
	1	Operational
	1	Comprehensive
	1	Condenser Coil Cleaning
Customer Tag	Manufacturer	Model # Serial #
ACCU-MED / 0001		
ACCU-MED / 0002		

Fan, Exhaust Fan, Ceiling Mounted, 0-5HP	Services Provided	
Quantity: 3	#	Visits and Options
Coverage Level: Premium	1	Operational
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
EF-SML / 0008		
EF-SML / 0009		
EF-SML / 0010		

Furnace, Air	Services Provided	
Quantity: 1	#	Visits and Options
Coverage Level: Premium	2	Filters, Standard Pleated
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
LENNOX FURNACE		

RTU, Cool Only, with Econo, 0-15T	Services Provided	
Quantity: 3	#	Visits and Options
Coverage Level: Premium	1	Operational
	1	Comprehensive
	4	Filters, Standard Pleated
Customer Tag	Manufacturer	Model # Serial #
PKG-SML / 0002		
PKG-SML / 0003		
PKG-SML / 0004		

RTU, Cool Only, with Econo, 0-15T	Services Provided	
Quantity: 1	#	Visits and Options
Coverage Level: Premium	1	Operational
	1	Comprehensive
	3	Filters, Standard Pleated
Customer Tag	Manufacturer	Model # Serial #
PKG-SML / 0002		

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Unit: Heater		Services Provided	
Quantity: 2		#	Visits and Options
Coverage Level: Premium		1	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
UH-ALL / 0015			

Water Heater, Gas, <150GAL		Services Provided	
Quantity: 1		#	Visits and Options
Coverage Level: Premium		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
WHTR-SML / 0002			

NATRONA COUNTY COURTHOUSE	200 N CENTER ST RM 205 CASPER, WY 82601-1937
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AHU, Mixed, Var Volume, 10-40HP		Services Provided	
Quantity: 6		#	Visits and Options
Coverage Level: Premium		3	Operational
		1	Comprehensive
		4	Filters, Standard Pleated
Customer Tag	Manufacturer	Model #	Serial #
AHU-MED / 0002			
AHU-MED / 0003	McQuay International	3MK00122-04	LSL111CH
AHU-MED / 0004	McQuay International	LSL106CB	3KL00088
AHU-MED / 0005	McQuay International	LSL106CB	3KL00088
AHU-MED / 0006	McQuay International	LSL106CB	3KL00088
AHU-MED / 0007	Trane	M41B	U79G10540

AHU, Mixed, Var Volume, 10-40HP		Services Provided	
Quantity: 1		#	Visits and Options
Coverage Level: Premium		2	Operational
		1	Comprehensive
		4	Filters, Standard Pleated
Customer Tag	Manufacturer	Model #	Serial #
AHU-MED / 0001			

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Air Compressor, Commercial, <5HP			
Quantity: 1		Services Provided	
Coverage Level: Premium		#	Visits and Options
		1	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
AIR COMPRESSOR			

Block Hours - Controls			
Quantity: 1		Services Provided	
Coverage Level: Basic		#	Visits and Options
		4	Preventive Maintenance
Customer Tag	Manufacturer	Model #	Serial #
DIGITAL CONTROLS			

Block Hours - Mechanical Heavy			
Quantity: 1		Services Provided	
Coverage Level: Basic		#	Visits and Options
		9	Preventive Maintenance
Customer Tag	Manufacturer	Model #	Serial #
MECH HOURS			

Block Hours - Mechanical Heavy			
Quantity: 1		Services Provided	
Coverage Level: Basic		#	Visits and Options
		2	Preventive Maintenance
Customer Tag	Manufacturer	Model #	Serial #
ESMERG CLEANING			

Block Hours - Pneumatic			
Quantity: 1		Services Provided	
Coverage Level: Basic		#	Visits and Options
		4	Preventive Maintenance
Customer Tag	Manufacturer	Model #	Serial #
PNEUMATIC CONTROLS			



JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Boiler, Gas-Fired, Fire Tube, <50 HP			
Quantity: 3			
Coverage Level: Premium			
		Services Provided	
		#	Visits and Options
		3	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #

Chiller, Air Cooled, Reciprocating, 100-249 Tons			
Quantity: 1			
Coverage Level: Premium			
		Services Provided	
		#	Visits and Options
		2	Operational
		1	Comprehensive
		1	Oil Analysis (2 Circuits)
Customer Tag	Manufacturer	Model #	Serial #

Comp Room Unit, In Room, 0-15T			
Quantity: 1			
Coverage Level: Premium			
		Services Provided	
		#	Visits and Options
		2	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #

Condensing Unit, Air Cooled, (0-10T)			
Quantity: 1			
Coverage Level: Premium			
		Services Provided	
		#	Visits and Options
		2	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #

Expansion Tank			
Quantity: 1			
Coverage Level: Premium			
		Services Provided	
		#	Visits and Options
		2	Operational
Customer Tag	Manufacturer	Model #	Serial #

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Fan, Exhaust Fan, Ceiling Mounted, 0 - 5HP			
Quantity:	7		
Coverage Level:	Premium		
		Services Provided	
		#	Visits and Options
		1	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
EF-SML / 0001			
EF-SML / 0002			
EF-SML / 0003			
EF-SML / 0004			
EF-SML / 0005			
EF-SML / 0006			
EF-SML / 0007			

Fan, Exhaust Fan, Ceiling Mounted, 6 - 15HP			
Quantity:	1		
Coverage Level:	Premium		
		Services Provided	
		#	Visits and Options
		1	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
EF-LG / 0001			

Fan, Exhaust Fan, Ceiling Mounted, >15HP			
Quantity:	2		
Coverage Level:	Premium		
		Services Provided	
		#	Visits and Options
		1	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
EF-LG / 0002			
EF-LG / 0003			

Heat Exchanger-All			
Quantity:	1		
Coverage Level:	Premium		
		Services Provided	
		#	Visits and Options
		3	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
HEAT EXCHANGER			

Pump - Circulating, 10 - 40HP			
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JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Quantity: 2	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		2	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
PUMP-MED / 0001			
PUMP-MED / 0002			

Pump - Circulating <10HP			
Quantity: 6	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		2	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
PUMP-SML / 0001			
PUMP-SML / 0003			
PUMP-SML / 0004			
PUMP-SML / 0005			
PUMP-SML / 0006			
PUMP-SML / 0007			

Unit Heater			
Quantity: 14	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		2	Operational
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
ELECTRIC HEATER			
UNIT HEATER/13			
UNIT HEATER/13			
UNIT HEATER/13 / 10			
UNIT HEATER/13			
UNIT HEATER/13 / 12			
UNIT HEATER/13 / 2			
UNIT HEATER/13 / 3			
UNIT HEATER/13 / 4			
UNIT HEATER/13 / 5			
UNIT HEATER/13 / 6			
UNIT HEATER/13 / 7			
UNIT HEATER/13 / 8			
UNIT HEATER/13 / 9			

Water Heater, Gas, <150GAL			
Quantity: 1	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		1	Comprehensive
Customer Tag	Manufacturer	Model #	Serial #
WATER-SML / 0001			

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

NATRONA COUNTY AG BUILDING	2011 FAIRGROUNDS RD CASPER, WY 82604-2901
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AHU, Mixed, Const Volume, <10HP
 Quantity: 1
 Coverage Level: Premium

Services Provided	
#	Visits and Options
2	Operational
1	Comprehensive
4	Filters, Standard Pleated

Customer Tag	Manufacturer	Model #	Serial #
AHU-MED/1030			

Air Compressor, Commercial, <5HP
 Quantity: 1
 Coverage Level: Premium

Services Provided	
#	Visits and Options
1	Operational
1	Comprehensive

Customer Tag	Manufacturer	Model #	Serial #
A-COMP-5MCL/0002			

Air Compressor, Commercial, <5HP
 Quantity: 1
 Coverage Level: Premium

Services Provided	
#	Visits and Options
1	Operational
1	Comprehensive

Customer Tag	Manufacturer	Model #	Serial #
A-RAD-AIR/0003			

Block Hours Pneumatic
 Quantity: 1
 Coverage Level: Basic

Services Provided	
#	Visits and Options
4	Preventive Maintenance

Customer Tag	Manufacturer	Model #	Serial #
PNEUMATIC CONTROLS			

Boiler, Gas, HW <120MBH 50HP
 Quantity: 1

Services Provided	
#	Visits and Options
4	Preventive Maintenance

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Coverage Level: Premium	#	Visits and Options
	1	Operational
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
BLR-SML / 0003		

Chiller, Air Cooled, Scroll, 61-100 Tons		
Quantity: 1		
Coverage Level: Premium	#	Visits and Options
	3	Operational
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #

Fan Coil Unit, Ceiling Mounted, >7.5T		
Quantity: 2		
Coverage Level: Premium	#	Visits and Options
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
FCU-LG / 0002		

Fan, Exhaust Fan, Ceiling Mounted, 0-5HP		
Quantity: 2		
Coverage Level: Premium	#	Visits and Options
	1	Operational
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
EF-SML / 0012		

Pump - Circulating, 10-40HP		
Quantity: 1		
Coverage Level: Premium	#	Visits and Options
	1	Operational
	1	Comprehensive
Customer Tag	Manufacturer	Model # Serial #
PUMP-MED / 0003		

Pump - Circulating, <10HP		
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JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Quantity: 1 Coverage Level: Premium	Services Provided
	# Visits and Options
	1 Operational
	1 Comprehensive
Customer Tag	Manufacturer
PUMP SML 7001	
	Model # Serial #

Unit Heater	
Quantity: 1 Coverage Level: Premium	Services Provided
	# Visits and Options
	1 Comprehensive
Customer Tag	Manufacturer
UNIT HEAT 70020	
	Model # Serial #

Water Heater, Gas, <150GAL	
Quantity: 1 Coverage Level: Premium	Services Provided
	# Visits and Options
	1 Comprehensive
Customer Tag	Manufacturer
WATER SML 1005	
	Model # Serial #

TOWNSEND JUSTICE CENTER	115 N CENTER ST CASPER, WY 82601-1938
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AHU, Mixed, Van Volume, 10-40HP	
Quantity: 12 Coverage Level: Premium	Services Provided
	# Visits and Options
	3 Operational
	1 Comprehensive
Customer Tag	Manufacturer
	Model # Serial #

Boiler, Gas, HW <120MBH 50HP	
Quantity: 3 Coverage Level: Premium	Services Provided
	# Visits and Options
	1 Operational
Customer Tag	Manufacturer
	Model # Serial #

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Boiler, Gas, Steam <120MBH, 50HP			
Quantity: 1	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		2	Operational
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

Chiller, Water Cooled, Screw (Multiple Compressors), 80-120 Tons			
Quantity: 2	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		3	Operational
		1	Seasonal Start-up
		1	Condenser Tube Brushing (removal and replacement of one head only)
		1	Comprehensive
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u> WILL UPDATE IN THE FIELD	<u>Serial #</u> WILL UPDATE IN THE FIELD

Comp Room Unit, In Room, 0-15T			
Quantity: 1	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		3	Operational
		1	Comprehensive
		4	Filters, Standard
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

Controls, Siemens, Fume Hood Controller			
Quantity: 1	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		1	Operational
		1	Comprehensive
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

Fan, Exhaust Fan, Ceiling Mounted, 0-5HP			
Quantity: 15	Coverage Level: Premium	Services Provided	
		#	Visits and Options
		1	Operational
		1	Comprehensive
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
 PREPARED FOR COUNTY OF NATRONA

Filters, Standard Pleated, Small - Quarterly		Services Provided	
Quantity: 50		#	Visits and Options
Coverage Level: Premium		4	Operational
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

Heat Pump, Water Cooled, 6 - 10T		Services Provided	
Quantity: 2		#	Visits and Options
Coverage Level: Premium		1	Operational
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

Operational		Services Provided	
Quantity: 3		#	Visits and Options
Coverage Level:		10	Material
		120	Labor
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

Pump - Circulating, 10 - 40HP		Services Provided	
Quantity: 4		#	Visits and Options
Coverage Level: Premium		2	Operational
		1	Comprehensive
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

Pump - Hot Water, 10 - 40HP		Services Provided	
Quantity: 3		#	Visits and Options
Coverage Level: Premium		1	Operational
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

Unit Heater		Services Provided	
Quantity: 6		#	Visits and Options
Coverage Level: Premium			
<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>

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<u>Customer Tag</u>	<u>Manufacturer</u>	<u>Model #</u>	<u>Serial #</u>
		1 1	Operational Comprehensive

Equipment Tasking

AHU, Mixed, Const Volume, 10-40HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check starter and contactor
- Check and tighten electrical connections
- Inspect pilot and safeties (as applicable)
- Check flame quality
- Check coil conditions
- Check filter condition
- Check and clean condensate pan and drain if accessible
- Check safety control set points
- Check damper operation and lubricate as required
- Change belt(s)
- Check valve(s)
- Check and lubricate fan and motor bearings
- Check for proper fan rotation
- Check condition of blower assembly
- Check for unusual noises, vibration and wear Report recommendations
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Filters, Standard Pleated

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Replace air filters per agreement
- Turn equipment off
- Remove dirty filters
- Install new filters
- Turn equipment on
- Dispose of dirty filter appropriately
- Complete any required maintenance checklists, report observations to appropriate

customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check belt(s) (if applicable)
- Check coil conditions
- Check condensate pan and drain if accessible
- Check filter condition
- Visually inspect damper(s)
- Check fan operation
- Check for unusual noises, vibration and wear Report recommendations
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

AHU, Mixed, Const Volume, <10HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check starter and contactor
- Check and tighten electrical connections
- Inspect pilot and safeties (as applicable)
- Check flame quality
- Check coil conditions
- Check filter condition
- Check and clean condensate pan and drain if accessible
- Check safety control set points
- Check damper operation and lubricate as required
- Change belt(s)
- Check valve(s)
- Check and lubricate fan and motor bearings
- Check for proper fan rotation
- Check condition of blower assembly
- Check for unusual noises, vibration and wear Report recommendations
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
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customer representative

Filters, Standard Pleated

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Replace air filters per agreement
- Turn equipment off
- Remove dirty filters
- Install new filters
- Turn equipment on
- Dispose of dirty filter appropriately
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check belt(s) (if applicable)
- Check coil conditions
- Check condensate pan and drain if accessible
- Check filter condition
- Visually inspect damper(s)
- Check fan operation
- Check for unusual noises, vibration and wear Report recommendations
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

AHU, Mixed, Vari Volume, 10-40HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check starter and contactor
- Check and tighten electrical connections

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- Inspect pilot and safeties (as applicable)
- Check flame quality
- Check coil conditions
- Check filter condition
- Check and clean condensate pan and drain if accessible
- Check safety control set points
- Check damper operation and lubricate as required
- Change belt(s)
- Check valve(s)
- Check and lubricate fan and motor bearings
- Check for proper fan rotation
- Check condition of blower assembly
- Check for unusual noises, vibration and wear Report recommendations
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Filters, Standard Pleated

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Replace air filters per agreement
- Turn equipment off
- Remove dirty filters
- Install new filters
- Turn equipment on
- Dispose of dirty filter appropriately
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check belt(s) (if applicable)
- Check coil conditions
- Check condensate pan and drain if accessible
- Check filter condition
- Visually inspect damper(s)
- Check fan operation
- Check for unusual noises, vibration and wear Report recommendations
- Check overall condition of unit
- Clean area around equipment

Complete any required maintenance checklists, report observations to appropriate customer representative

Air Compressor, Commercial, <5HP

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
Check with appropriate customer representative for operational deficiencies
Check and clean air filters
Check safety relief valve
Clean area around equipment
Drain tank and filter bowl
General maintenance
Oil motor
Check crankcase oil
Check drive system
Check air drier condenser coil
Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
Check with appropriate customer representative for operational deficiencies
Check and clean air filters
Check safety relief valve
Clean area around equipment
Drain tank and filter bowl
General maintenance
Oil motor
Check crankcase oil
Check drive system
Check air drier condenser coil
Complete any required maintenance checklists, report observations to appropriate customer representative

Air Compressor, Commercial, >20HP

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA**

- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check and clean air filters
- Check safety relief valve
- Clean area around equipment
- Drain tank and filter bowl
- General maintenance
- Oil motor
- Check crankcase oil
- Check drive system
- Check air drier condenser coil
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check and clean air filters
- Check safety relief valve
- Clean area around equipment
- Drain tank and filter bowl
- General maintenance
- Oil motor
- Check crankcase oil
- Check drive system
- Check air drier condenser coil
- Complete any required maintenance checklists, report observations to appropriate customer representative

Block Hours - Controls

Preventive Maintenance

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Perform scheduled block hour tasks
- Complete any required maintenance checklists, report observations to appropriate customer representative

Block Hours - Mechanical Heavy

- Preventive Maintenance
- Use appropriate eye protection in work environment
 - Use appropriate Head protection on worksite
 - Use appropriate hand gloves on worksite
 - Use and follow the JCI safety policy for Fall Protection while performing work
 - Use and follow the JCI Ladder Safety processes while performing work
 - Use and follow the JCI Lock-out Tag-out on all electrical machinery
 - Check with appropriate customer representative for operational deficiencies
 - Perform scheduled block hour tasks
 - Complete any required maintenance checklists, report observations to appropriate customer representative

Block Hours - Pneumatic

- Preventive Maintenance
- Use appropriate eye protection in work environment
 - Use appropriate Head protection on worksite
 - Use appropriate hand gloves on worksite
 - Use and follow the JCI safety policy for Fall Protection while performing work
 - Use and follow the JCI Ladder Safety processes while performing work
 - Use and follow the JCI Lock-out Tag-out on all electrical machinery
 - Check with appropriate customer representative for operational deficiencies
 - Perform scheduled block hour tasks
 - Complete any required maintenance checklists, report observations to appropriate customer representative

Boiler, Gas, HW 120-750MBH 50-300HP

- Comprehensive
- Use appropriate eye protection in work environment
 - Use appropriate Head protection on worksite
 - Use appropriate hand gloves on worksite
 - Use and follow the JCI safety policy for Fall Protection while performing work
 - Use and follow the JCI Ladder Safety processes while performing work
 - Use and follow the JCI Lock-out Tag-out on all electrical machinery
 - Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
 - Check with appropriate customer representative for operational deficiencies
 - Check contactor(s)
 - Check and tighten electrical connections
 - Check gas pressure regulator
 - Check and clean ignition and flame safeguard
 - Clean combustion fan wheel
 - Check flame quality
 - Perform pilot turndown test (if applicable)
 - Visually inspect combustion chamber, draft diverter and flue for accumulation of soot
 - Check all safeties

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- Check operating controls
- Lift relief valve to ensure proper operation
- Blow down low water cut-off
- Clean low water cut-off
- Check motor and fan bearing(s) Lubricate as required
- Check temperature and pressure
- Check make-up water operation
- Check for leaks
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check gas pressure regulator
- Check ignition and flame safeguard
- Check flame quality
- Visually inspect combustion chamber, draft diverter and flue for accumulation of soot
- Check all safeties
- Check relief valves for leakage
- Assure fuel shutoff
- Blow down low water cut-off
- Check motor and fan bearing(s) Lubricate as required
- Check temperature and pressure
- Check electrical connections
- Check make-up water operation
- Check for leaks
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Boiler, Gas, HW <120MBH 50HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check contactor(s)

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
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- Check and tighten electrical connections
- Check gas pressure regulator
- Check and clean Ignition and flame safeguard
- Clean combustion fan wheel
- Check flame quality
- Perform pilot turndown test (if applicable)
- Visually inspect combustion chamber, draft diverter and flue for accumulation of soot
- Check all safeties
- Check operating controls
- Lift relief valve to ensure proper operation
- Blow down low water cut-off
- Clean low water cut-off
- Check motor and fan bearing(s) Lubricate as required
- Check temperature and pressure
- Check make-up water operation
- Check for leaks
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check gas pressure regulator
- Check Ignition and flame safeguard
- Check flame quality
- Visually inspect combustion chamber, draft diverter and flue for accumulation of soot
- Check all safeties
- Check relief valves for leakage
- Assure fuel shutoff
- Blow down low water cut-off
- Check motor and fan bearing(s) Lubricate as required
- Check temperature and pressure
- Check electrical connections
- Check make-up water operation
- Check for leaks
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Boiler, Gas, Steam, <120MBH 50HP

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check gas pressure regulator
- Check ignition and flame safeguard
- Check flame quality
- Visually inspect combustion chamber, draft diverter and flue for accumulation of soot
- Check all safeties
- Check relief valves for leakage
- Assure fuel shutoff
- Blow down low water cut-off
- Check motor and fan bearing(s) Lubricate as required
- Check temperature and pressure
- Check electrical connections
- Check make-up water operation
- Check for leaks
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Boiler, Gas-Fired, Fire Tube, <50 HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Inspect burner contactors for wear
- Check and tighten electrical connections
- Check for proper gas supply pressure
- Check and clean pilot assembly
- Clean combustion fan wheel
- Visually inspect combustion chamber, draft diverter and flue for accumulation of soot - clean as needed
- Check burner for proper sequence of operation
- Check operating controls
- Check all safety controls
- Lift relief valve to ensure proper operation
- Check boiler relief valves for leakage
- Check combustion blower motor operation and lubricate as needed
- Check factory supplied gas piping and components for leakage

- Drain boiler, open hand hole covers and clean as needed (if applicable)
- Disassemble and clean low water cut-out
- Fill boiler and check for proper operation of make-up water valve
- Verify proper operation of low water cut-out control
- Check overall condition of unit
- Record and log all operating parameters (including pressures and temperatures)
- Remove and dispose any debris from any maintenance activity
- Document tasks performed during visit and report any observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Blow down boiler
- Check for proper operation of low and high gas pressure cut-out switches
- Check factory supplied gas piping and components for leakage
- Check burner for proper sequence of operation
- Check flame quality
- Visually inspect combustion chamber, draft diverter and flue for accumulation of soot
- Check boiler relief valves for leakage
- Verify proper operation of low water cut-out control
- Check combustion blower motor operation
- Check hot water/steam temperature and pressure
- Check proper operation of make-up water valve
- Check overall condition of unit
- Document tasks performed during visit and report any observations to appropriate customer representative

Builtup Unit, Supply-Return Fan, <10HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check operation of control system and dampers
- Check safeties
- Check sheaves and pulleys for wear and alignment
- Check step controller (as applicable)
- Check and tighten bolts, set screws and collars
- Check supply and control air pressures
- Check thermal cutout on electric heaters (as applicable)

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- Clean area around equipment
- Clean starter and cabinet
- Check and tighten electrical connections
- Inspect fan wheel and shaft for wear
- Log operating conditions system stabilizer
- Lube fan shaft and motor bearings
- Motor lead megohm test
- Test high static pressure
- Check belt guard
- Test low static pressure
- Test low temperature safety devices
- Check belts and adjust tension
- Perform Annual Comprehensive maintenance tasks in addition to inspection and testing procedures
- Check condition of contacts
- Check contactors for free and smooth operation
- Check damper wear, security and linkage
- Check fan blades
- Check fan and motor bearings
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check sheaves and pulleys for wear and alignment
- Check supply and control air pressures
- Clean area around equipment
- Check and tighten electrical connections
- Inspect fan wheel and shaft for wear
- Test high static pressure
- Check belt guard
- Test low static pressure
- Test low temperature safety devices
- Check belts and adjust tension
- Check condition of contacts
- Check contactors for free and smooth operation
- Check fan blades
- Check fan and motor bearings
- Complete any required maintenance checklists, report observations to appropriate customer representative

Chiller, Air Cooled, Reciprocating, 100-249 Tons

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
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- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Review control panel for proper operation and recorded fault histories
- Check for visual signs of refrigerant/oil leak(s)
- Conduct refrigerant leak check
- Check for proper crank case heater operation (if applicable)
- Perform lock-out and tag-out procedure
- Inspect condenser fan and compressor contactors for wear
- Check and tighten electrical connections
- Perform preventative procedures to flow proving devices
- Check for unusual noise and vibration
- Check overall condition of unit
- Remove and dispose any debris from any maintenance activity
- Document tasks performed during visit and report any observations to appropriate customer representative

Oil Analysis (2 Circuits)

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- Use and follow the JCI process for handling and working with Used Oil
- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Remove sample in approved container
- Drop off for analysis
- Label and complete paperwork indicating present operating conditions
- Document tasks performed during visit and report any observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Review control panel for proper operation and recorded fault histories
- Check for proper chilled water flow
- Check system pressures and temperatures
- Check refrigerant charge (sight glass)

- Check for proper capacity control operation
- Check for proper crank case heater operation (if applicable)
- Check for visual signs of refrigerant/oil leak(s)
- Check for unusual noise and vibration
- Check for proper condenser fan operation
- Check overall condition of unit
- Record and log all operating parameters
- Document tasks performed during visit and report any observations to appropriate customer representative

Chiller, Air Cooled, Scroll, 61-100 Tons

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- Use and follow the JCI process for handling and working with Used Oil
- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Review control panel for proper operation and recorded fault histories
- Check for visual signs of refrigerant/oil leak(s)
- Conduct refrigerant leak check
- Check for proper crank case heater operation (if applicable)
- Perform lock-out and tag-out procedure
- Inspect condenser fan and compressor contactors for wear
- Check and tighten electrical connections
- Perform preventative procedures to flow proving devices
- Check for unusual noise and vibration
- Check overall condition of unit
- Remove and dispose any debris from any maintenance activity
- Document tasks performed during visit and report any observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Review control panel for proper operation and recorded fault histories

- Check for proper chilled water flow
- Check system pressures and temperatures
- Check refrigerant charge (sight glass)
- Check for proper capacity control operation
- Check for proper crank case heater operation (if applicable)
- Check for visual signs of refrigerant/oil leak(s)
- Check for unusual noise and vibration
- Check for proper condenser fan operation
- Check overall condition of unit
- Record and log all operating parameters
- Document tasks performed during visit and report any observations to appropriate customer representative

Chiller, Water Cooled, Screw (Multiple Compressors), 80-120 Tons

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- Use and follow the JCI process for handling and working with Used Oil
- All work must be performed in accordance with Johnson Controls safety policies
- Check with appropriate customer representative for operational deficiencies
- Review control panel for proper operation and recorded fault histories
- Conduct refrigerant leak check
- Check oil separator level
- Verify oil heater operation
- Perform lock-out and tag-out procedure
- Inspect contactors for wear
- Meg compressor motors and record results
- Check and tighten electrical connections
- Perform preventative procedures to flow proving devices
- Check for unusual noise and vibration
- Check overall condition of unit
- Remove and dispose any debris from any maintenance activity
- Document tasks performed during visit and report any observations to appropriate customer representative

Condenser Tube Brushing
(removal and
replacement of one head
only)

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Use and follow the JCI Ground Fault Circuit Interrupter safety process while working

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
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with electrical tool and equipment

All work must be performed in accordance with Johnson Controls safety policies
Check with appropriate customer representative for operational deficiencies

Isolate tubes

Drain water from tubes

Remove head

Mechanically brush tubes

Replace gasket

Replace head

Remove and dispose any debris from any maintenance activity

Document tasks performed during visit and report any observations to appropriate customer representative

Operational

Use appropriate eye protection in work environment

Use appropriate Head protection on worksite

Use appropriate hand gloves on worksite

Use and follow the JCI safety policy for Fall Protection while performing work

Use and follow the JCI Ladder Safety processes while performing work

Use and follow the JCI Lock-out Tag-out on all electrical machinery

Use appropriate Arc/flash personal protective equipment on voltages over 240 volts

Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants

All work must be performed in accordance with Johnson Controls safety policies

Check with appropriate customer representative for operational deficiencies

Review control panel for proper operation and recorded fault histories

Check for proper condenser and chilled water flow

Check system pressures and temperatures

Check refrigerant charge (sight glass)

Check oil separator level

Check for proper capacity control operation

Check for proper oil temperature and pressure

Check for visual signs of refrigerant/oil leak(s)

Check for unusual noise and vibration

Check overall condition of unit

Check for proper operation of oil return system

Record and log all operating parameters

Document tasks performed during visit and report any observations to appropriate customer representative

Seasonal Start-up

Use appropriate eye protection in work environment

Use appropriate Head protection on worksite

Use appropriate hand gloves on worksite

Use and follow the JCI safety policy for Fall Protection while performing work

Use and follow the JCI Ladder Safety processes while performing work

Use and follow the JCI Lock-out Tag-out on all electrical machinery

Use appropriate Arc/flash personal protective equipment on voltages over 240 volts

Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants

Use and follow the JCI process for handling and working with Used Oil

All work must be performed in accordance with Johnson Controls safety policies

Check with appropriate customer representative to coordinate the startup of the

system
Remove shutdown tag from unit
Verify the chilled and condenser water valves are in their proper operating position
Check for proper condenser and chilled water flow
Start the chiller
Review control panel for proper operation and recorded fault histories
Check system pressures and temperatures
Check refrigerant charge (sight glass)
Check oil separator level
Check for proper capacity control operation
Check for proper oil temperature and pressure
Check for visual signs of refrigerant/oil leak(s)
Check for unusual noise and vibration
Check overall condition of unit
Check for proper operation of oil return system
Record and log all operating parameters
Document tasks performed during visit and report any observations to appropriate customer representative

Comp Room Unit, In Room, 0-15T

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
Check with appropriate customer representative for operational deficiencies
Check humidifier operation
Check humidifier water and pan
Replace humidifier canister (customer provided)
Clean condensate pan
Check temperatures and pressures
Check unit charge
Perform refrigerant leak check
Check motor operation Lubricate as required
Check and tighten electrical connections
Check contactor(s)
Check operating controls
Check safeties
Check water make-up valve for leaks
Check for proper fan rotation
Change and align belt(s)
Check coil conditions
Check filter
Clean condensate pan and drain (if accessible)
Clean humidifier pan (if applicable)
Check for glycol leaks (if applicable)
Check overall condition of unit
Clean area around equipment

Complete any required maintenance checklists, report observations to appropriate customer representative

Filters, Standard

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Replace air filters per agreement
Turn equipment off
Remove dirty filters
Install new filters
Turn equipment on
Dispose of dirty filter appropriately
Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Check humidifier operation
Check humidifier water and pan
Check condensate pan for deposits
Check temperatures and pressures
Check unit charge
Check motor operation
Check water make-up valve for leaks
Check for proper fan rotation
Check belt(s) (if applicable)
Visually inspect belt alignment
Check coil conditions
Check filter
Check condensate pan and drain if accessible
Check control set points
Check for glycol leaks (if applicable)
Check overall condition of unit
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Condensing Unit, Air Cooled, (0-10T)

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA**

- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- Check with appropriate customer representative for operational deficiencies
- Check compressor oil level(s)
- Inspect starter
- Check crankcase heater
- Conduct refrigerant leak test
- Check and tighten electrical connections
- Check safeties
- Check operating controls
- Check contactor(s)
- Check condition of condenser coils
- Check condenser fan motor(s) and blade(s)
- Check for proper fan rotation
- Check for unusual noise and vibration
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Condenser Coil Cleaning

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- Check with appropriate customer representative for operational deficiencies
- Spray coil(s) with chemical solution
- Rinse coil(s) thoroughly with water
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check system pressures and temperatures
- Check refrigerant charge

- Check compressor oil level(s)
- Inspect starter
- Check crankcase heater
- Visually inspect for refrigerant and oil leaks
- Check electrical connections
- Check condition of condenser coils
- Check condenser fan motor(s) and blade(s)
- Check for proper fan rotation
- Check for unusual noise and vibration
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Condensing Unit, Air Cooled, (11-20T)

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- Check with appropriate customer representative for operational deficiencies
- Check compressor oil level(s)
- Inspect starter
- Check crankcase heater
- Conduct refrigerant leak test
- Check and tighten electrical connections
- Check safeties
- Check operating controls
- Check contactor(s)
- Check condition of condenser coils
- Check condenser fan motor(s) and blade(s)
- Check for proper fan rotation
- Check for unusual noise and vibration
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Condenser Coil Cleaning

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA**

- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- Check with appropriate customer representative for operational deficiencies
- Spray coil(s) with chemical solution
- Rinse coil(s) thoroughly with water
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check system pressures and temperatures
- Check refrigerant charge
- Check compressor oil level(s)
- Inspect starter
- Check crankcase heater
- Visually inspect for refrigerant and oil leaks
- Check electrical connections
- Check condition of condenser coils
- Check condenser fan motor(s) and blade(s)
- Check for proper fan rotation
- Check for unusual noise and vibration
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Controls, Siemens, Fume Hood Controller

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Visually inspect
- Calibrate points as required
- Check power supply voltages
- Check wiring and setting of all circuit boards
- Check communications and calibrate as needed
- Clean panel as needed
- Verify point operation (Exercise manual operation as applicable)
- Perform corrective measures as appropriate to resolve discrepancies (Document In

notes section)

Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Visually inspect
Verify point operation (Exercise manual operation as applicable)
Complete any required maintenance checklists, report observations to appropriate customer representative

Expansion Tank

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Check for leaks
Check for proper air cushion
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Fan Coil Unit, Ceiling Mounted, >7.5T

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Check starter and contactor
Check and tighten electrical connections
Inspect pilot and safeties (as applicable)
Check coil conditions
Check filter condition
Check and clean condensate pan and drain if accessible
Check safeties
Change belt(s) (if applicable)
Check valve(s)

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA**

- Check and lubricate fan and motor bearings
- Check for proper fan rotation
- Check condition of blower assembly
- Check for unusual noises, vibration and wear Report recommendations
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Fan, Exhaust Fan, Ceiling Mounted, 0 - 5HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check rain guard
- Check and tighten electrical connections
- Clean area around equipment
- Inspect starter
- Lubricate as required
- Motor operating amps
- Check bearing wear
- Check belt guard
- Check belt(s) (if applicable)
- Check drive condition
- Check electrical contacts
- Check fan blades
- Check for proper rotation
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check rain guard
- Check and tighten electrical connections
- Clean area around equipment
- Inspect starter
- Lubricate as required
- Motor operating amps
- Check belt guard
- Check belt(s) (if applicable)
- Check drive condition

- Check electrical contacts
- Check fan blades
- Check for proper rotation
- Complete any required maintenance checklists, report observations to appropriate customer representative

Fan, Exhaust Fan, Ceiling Mounted, 6 - 15HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check rain guard
- Check and tighten electrical connections
- Clean area around equipment
- Inspect starter
- Lubricate as required
- Motor operating amps
- Check bearing wear
- Check belt guard
- Check belt(s) (if applicable)
- Check drive condition
- Check electrical contacts
- Check fan blades
- Check for proper rotation
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check rain guard
- Check and tighten electrical connections
- Clean area around equipment
- Inspect starter
- Lubricate as required
- Motor operating amps
- Check belt guard
- Check belt(s) (if applicable)
- Check drive condition
- Check electrical contacts
- Check fan blades
- Check for proper rotation

Complete any required maintenance checklists, report observations to appropriate customer representative

Fan, Exhaust Fan, Ceiling Mounted, >15HP

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Check rain guard
Check and tighten electrical connections
Clean area around equipment
Inspect starter
Lubricate as required
Motor operating amps
Check bearing wear
Check belt guard
Check belt(s) (if applicable)
Check drive condition
Check electrical contacts
Check fan blades
Check for proper rotation
Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Check rain guard
Check and tighten electrical connections
Clean area around equipment
Inspect starter
Lubricate as required
Motor operating amps
Check belt guard
Check belt(s) (if applicable)
Check drive condition
Check electrical contacts
Check fan blades
Check for proper rotation
Complete any required maintenance checklists, report observations to appropriate customer representative

Filters, Standard Pleated, Small - Quarterly

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Replace air filters per agreement
- Turn equipment off
- Remove dirty filters
- Install new filters
- Turn equipment on
- Dispose of dirty filter appropriately
- Complete any required maintenance checklists, report observations to appropriate customer representative

Furnace, All

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Cycle thermostat and check for proper operation
- Check fan operation
- Check for unusual noise or vibration
- Check condition and operation of electric heat coil (if applicable)
- Check condition of heat exchanger and flue (if applicable)
- Check operation of gas power vents (if applicable)
- Inspect, clean and test operation of gas train valves, pilot/igniter assemblies and burner (if applicable)
- Check gas piping for leaks (if applicable)
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Filters, Standard Pleated

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Replace air filters per agreement
- Turn equipment off

- Remove dirty filters
- Install new filters
- Turn equipment on
- Dispose of dirty filter appropriately
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Cycle thermostat and check for proper operation
- Check fan operation
- Check for unusual noise or vibration
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Heat Exchanger-All

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check operating and safety controls, adjust as needed
- Inspect for system leaks
- Inspect structural elements and mounting points for vibration, corrosion, damage and secureness (Document any problems and corrections)
- Check for fouling
- Confirm system flow
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Heat Pump, Water Cooled, 6 - 10T

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA

- Check system pressures and temperatures
- Check refrigerant charge
- Check compressor oil level(s)
- Inspect starter
- Check crankcase heater
- Visually inspect for refrigerant and oil leaks
- Check operation of reversing valve
- Check condenser water flow
- Check condition of evaporator coil(s)
- Check belt(s) (if applicable)
- Check filter
- Check fan operation
- Check for unusual noise and vibration
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Pump - Circulating, 10 - 40HP

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check amperage
- Check for leaks
- Check starter and contactor
- Check and tighten electrical connections
- Check coupling
- Lubricate bearing(s)
- Check for unusual noise and vibration
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check for leaks
- Check pressures
- Visually inspect coupling

Check for unusual noise and vibration
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Pump - Circulating, <10HP

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
Check with appropriate customer representative for operational deficiencies
Check amperage
Check for leaks
Check starter and contactor
Check and tighten electrical connections
Check coupling
Lubricate bearing(s)
Check for unusual noise and vibration
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
Check with appropriate customer representative for operational deficiencies
Check for leaks
Check pressures
Visually inspect coupling
Check for unusual noise and vibration
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Pump - Hot Water, 10 - 40HP

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work

- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check for leaks
- Check pressures
- Visually inspect coupling
- Check for unusual noise and vibration
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

RTU, Cool Only, with Econo, 0-15T

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Check with appropriate customer representative for operational deficiencies
- Check and tighten electrical connections
- Check safeties
- Check contactor(s)
- Change belt(s)
- Check coil conditions
- Check filter condition
- Visually inspect damper(s) Lubricate as required
- Check fan operation
- Lubricate bearings
- Check condenser fan motor(s) and blade(s)
- Check for visible refrigerant leaks
- Clean condensate pan and drain
- Check for unusual noises, vibration and wear Report recommendations
- Check overall condition of unit
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Filters, Standard Pleated

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Replace air filters per agreement
- Turn equipment off
- Remove dirty filters
- Install new filters

JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA

Turn equipment on
Dispose of dirty filter appropriately
Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Check system temperatures and pressures
Check belt(s) (if applicable)
Check coil conditions
Check filter condition
Check economizer (if applicable)
Check fan operation
Check condenser fan motor(s) and blade(s)
Check for visible refrigerant leaks
Check condensate drain
Check for unusual noises, vibration and wear Report recommendations
Check overall condition of unit
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

RTU, Cool, Gas Htg, with Econo, 0-15T

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Check and tighten electrical connections
Check safeties
Check contactor(s)
Clean burner assembly
Check igniter
Change belt(s)
Check coil conditions
Check filter condition
Visually inspect damper(s) Lubricate as required
Check fan operation
Lubricate bearings
Check condenser fan motor(s) and blade(s)
Check for visible refrigerant leaks
Clean condensate pan and drain

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA**

Check for unusual noises, vibration and wear Report recommendations
Check overall condition of unit
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Filters, Standard Pleated

Use appropriate eye protection In work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Replace air filters per agreement
Turn equipment off
Remove dirty filters
Install new filters
Turn equipment on
Dispose of dirty filter appropriately
Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

Use appropriate eye protection In work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Check system temperatures and pressures
Check belt(s) (if applicable)
Check coil conditions
Check filter condition
Check economizer (if applicable)
Check fan operation
Check condenser fan motor(s) and blade(s)
Check for visible refrigerant leaks
Check condensate drain
Check for unusual noises, vibration and wear Report recommendations
Check overall condition of unit
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Refrigerated Air Dryer

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work

- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Brush condenser and cover grills
- Operate drain trap and bypass valve
- Inspect fan and motor mountings for security
- Inspect for unusual noises, vibration, odor, etc
- Measure refrigerant temperature (record in table)
- Verify overall operation and condition
- Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Operate drain trap and bypass valve
- Verify overall operation and condition
- Complete any required maintenance checklists, report observations to appropriate customer representative

Refrigeration, Freezer Walk-in

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
- Use and follow the JCI safety policy for working with CFCs, HCFCs and HRCs refrigerants
- Use and follow the JCI process for handling and working with Used Oil
- Check with appropriate customer representative for operational deficiencies
- Inspect door(s)
- Clean coil(s)
- Check and tighten electrical connections
- Check safeties
- Check for leaks
- Check operating temperatures
- Check drain lines and heaters
- Inspect defrost systems for proper operation
- Check for unusual noise and vibration
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

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Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Use appropriate Arc/flash personal protective equipment on voltages over 240 volts
Check with appropriate customer representative for operational deficiencies
Check condenser
Check pressures
Inspect door(s)
Check coil(s)
Check electrical connections
Check operating temperatures
Inspect defrost systems for proper operation
Check for unusual noise and vibration
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Unit Heater

Comprehensive

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Cycle thermostat and check for proper operation
Check fan operation
Check for unusual noise or vibration
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Operational

Use appropriate eye protection in work environment
Use appropriate Head protection on worksite
Use appropriate hand gloves on worksite
Use and follow the JCI safety policy for Fall Protection while performing work
Use and follow the JCI Ladder Safety processes while performing work
Use and follow the JCI Lock-out Tag-out on all electrical machinery
Check with appropriate customer representative for operational deficiencies
Cycle thermostat and check for proper operation
Check fan operation
Check for unusual noise or vibration
Clean area around equipment
Complete any required maintenance checklists, report observations to appropriate customer representative

Water Heater, Gas, 150-300GAL

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check temperature
- Check and tighten electrical connections
- Check gas pressure
- Clean flame sensor
- Clean igniter
- Blow down tank
- Inspect water condition
- Lift relief valve to ensure proper operation
- Check for leaks
- Check for unusual noise or vibration
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

Water Heater, Gas, <150GAL

Comprehensive

- Use appropriate eye protection in work environment
- Use appropriate Head protection on worksite
- Use appropriate hand gloves on worksite
- Use and follow the JCI safety policy for Fall Protection while performing work
- Use and follow the JCI Ladder Safety processes while performing work
- Use and follow the JCI Lock-out Tag-out on all electrical machinery
- Check with appropriate customer representative for operational deficiencies
- Check temperature
- Check and tighten electrical connections
- Check gas pressure
- Clean flame sensor
- Clean igniter
- Blow down tank
- Inspect water condition
- Lift relief valve to ensure proper operation
- Check for leaks
- Check for unusual noise or vibration
- Clean area around equipment
- Complete any required maintenance checklists, report observations to appropriate customer representative

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ATTACHMENT D
TO CONTRACT BETWEEN NATRONA COUNTY AND
JOHNSON CONTROLS, INC.

Supplemental Price & Payment Terms (Applies to Multi-Year Contracts Only)

Year	Total Annual Dollar Amount	Payment Frequency
Year1	\$96000.00	Quarterly
Year2	\$98880.00	Quarterly
Year3	\$101845.00	Quarterly

**TERMS AND CONDITIONS
DEFINITIONS**

CONNECTED SERVICES are the services and related equipment that allow JCI to access, monitor, and trend data remotely, and which may be available for certain types of Covered Equipment.

CONTRACT PRICE means the price that Customer shall pay to JCI for the Services.

COVERED EQUIPMENT means the equipment for which Services are to be provided under this Agreement. Covered Equipment is set forth in Schedule A - Equipment List.

EQUIPMENT FAILURE means the failure, under normal and expected working conditions, of moving parts or electric or electronic components of the Covered Equipment that are necessary for its operation.

SCHEDULED SERVICE VISITS are the on-site labor visits required to perform JCI recommended inspections and preventive maintenance on Covered Equipment.

SCHEDULED SERVICE MATERIALS are the materials required to perform Scheduled Service Visits on Covered Equipment, unless excluded from the Agreement.

PREMISES means those Customer premises where the Covered Equipment is located.

REPAIR LABOR is the labor necessary to restore Covered Equipment to working condition following an Equipment Failure, but does not include services relating to total equipment replacement due to obsolescence or unavailability of parts.

CENTRAL STATION MONITORING means remote monitoring of Covered Equipment and/or systems including building automation, HVAC equipment, and fire alarm, intrusion, and/or other life safety systems for alarm and event notifications.

REMOTE OPERATING SERVICES means remote interrogation, modification and/or operation of building automation, HVAC equipment, and/or other Covered Equipment.

REPAIR MATERIALS are the parts and materials necessary to restore Covered Equipment to working condition following an Equipment Failure, but excludes total equipment replacement due to obsolescence or unavailability of parts, unless excluded from the Agreement. At JCI's option, Repair Materials may be new, used, or reconditioned.

SERVICES are the work, materials, labor, service visits, and repairs to be provided by JCI pursuant to this Agreement.

JCI'S SERVICES FOR COVERED EQUIPMENT

1. **BASIC COVERAGE** means Scheduled Service Visits, plus Scheduled Service Materials (unless excluded from this Agreement). No parts, equipment, Repair Labor or Repair Materials are provided for under BASIC COVERAGE.

2. **PREMIUM COVERAGE** means BASIC COVERAGE plus Repair Labor, plus Repair Materials (unless excluded from the Agreement).

3. **EXTENDED SERVICE** means Services performed outside JCI's normal business hours and is available only if Customer has PREMIUM COVERAGE. Extended Service is available either 24/5 or 24/7, at Customer's election. The price for Extended Service, if chosen by Customer, is part of the total Contract Price.

4. **CONNECTED SERVICES.** If Customer is receiving Connected Services on any Covered Equipment as more fully described in Schedule A, Customer may be required to allow JCI to install hardware and/or software to enable communication with Customer's Covered Equipment ("Gateway Device"). In order for JCI to deliver Connected Services on the Covered Equipment, Customer shall provide a secure Internet connection to allow remote access to the Gateway Device in order to remotely access, transmit, store, and trend data for the purposes of providing Services. JCI will not use Connected Services to remotely operate or make changes to Customer's Equipment. The Gateway Device shall remain JCI's property, and JCI may upon reasonable notice remove it at any time. JCI makes no any warranty or guarantee relating to the Connected Services.

5. **CENTRAL STATION MONITORING OR REMOTE OPERATING SERVICES.** If Central Station Monitoring Services or Remote Operating Services are provided, Customer agrees to furnish JCI with a list of the names, titles, addresses, and phone numbers of all persons authorized to enter the Premises during periods when such premises are closed for business. If JCI's Services include "Central Station Monitoring Services with Open and Close," Customer also agrees to furnish JCI with Customer's daily and holiday opening and closing schedules.

6. **CUSTOMER SERVICE INFORMATION PORTAL.** Customer may be able to utilize JCI's Customer Service Information Portal during the term of the Agreement, pursuant to the then applicable Terms of Use Agreement.

A. INITIAL EQUIPMENT INSPECTION NECESSARY FOR PREMIUM COVERAGE

If Customer has ordered PREMIUM COVERAGE, JCI will inspect the Covered Equipment within forty-five (45) days of the date of this Agreement, or as seasonal or operational conditions permit. JCI will then advise Customer if JCI finds any Covered Equipment not in working order or in need of repair. With Customer's approval, JCI will perform the work necessary to put the Covered Equipment in

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proper working condition, subject to the terms of this Agreement. Customer will pay for such work at JCI's standard rates for parts and labor in effect at the time that the work is performed. If Customer does not want JCI to perform the work identified as necessary by JCI, any equipment thereby affected will be removed from the list of Covered Equipment, and the Contract Price will be adjusted accordingly. Should Customer not make JCI's recommended repairs or proceed with the modified PREMIUM COVERAGE, JCI reserves the right to invoice Customer for the cost of the initial equipment inspection.

B. OUT OF SCOPE SERVICES

If, during any Service Visit, JCI detects a defect in any of Customer's equipment that is not Covered Equipment under this Agreement (an "Out of Scope Defect"), JCI may (but shall have no obligation to) notify Customer of such Out of Scope Defect. If Customer elects for JCI to repair such Out of Scope Defect, or if JCI otherwise performs any Services or provides any materials, parts, or equipment outside the scope of the Services (collectively, "Out of Scope Services"), Customer shall direct JCI to perform such Out of Scope Services in writing, and Customer shall pay for such Out of Scope Services at JCI's standard fees or hourly rates. If, after receiving notice of an Out of Scope Defect, Customer elects not to engage JCI to repair such Out of Scope Defect, Customer shall defend and indemnify JCI from and against any and all losses, damages, claims, costs and expenses arising directly or indirectly out of such Out of Scope Defect. Any Out of Scope Services performed by JCI at the direction of Customer pursuant to this Section shall be subject to the terms of this Agreement.

C. ADDITIONAL TERMS RELATING TO CENTRAL STATION MONITORING OF INTRUSION, FIRE, AND OTHER LIFE SAFETY SYSTEMS

1. Alarm Dispatches. JCI, upon receipt of an alarm or other signal from the Premises, shall make reasonable efforts to transmit the signal to the appropriate police, fire department, or other emergency response agency having jurisdiction (unless there is reason to believe that an emergency condition does not exist), and JCI shall make a reasonable effort to notify Customer or its designated representative by telephone, unless instructed to do otherwise by Customer in writing. JCI, upon receipt of an industrial process signal from the Premises, shall take reasonable steps to notify Customer's representative pursuant to Customer's written instructions. Customer acknowledges that if the signals transmitted from the Premises will be monitored in a monitoring facility not operated by JCI, the personnel in such monitoring facilities are not the agents of JCI, nor does JCI assume any responsibility for the manner in which such signals are monitored or the response to such signal.

2. Communications Media. Customer acknowledges that monitoring of Covered Equipment requires transmission of signals over standard telephone lines and/or the Internet and that these modes of transmission may be interrupted, circumvented, or compromised, in which case no signal can be transmitted from the Premises to the monitoring facility. Customer understands that to allow the monitoring facility to be aware of such a condition, additional or alternative protection can be installed, such as line security devices, at Customer's cost and expense and for transmission via telephone line only. Customer acknowledges it is aware that line security devices are available and, unless expressly identified in Schedule A - Equipment List, has declined to purchase such devices. Customer further acknowledges that such additional protection is not available for Internet transmission under this Agreement.

3. False or Unnecessary Alarms and Service Calls. At JCI's option, an additional fee may be charged for any false alarm or unnecessary Service Visit caused or necessitated by Customer. In addition, Customer shall be fully responsible and liable for any fines, penalties, or charges assessed as the result of any false alarm and shall reimburse JCI for any costs incurred by JCI in connection therewith.

D. EXCLUSIONS

1. JCI's Services and warranty obligations expressly exclude:

- (a) the repair or replacement of ductwork, casings, cabinets, structural supports, tower fill/slats/basin, hydronic and pneumatic piping, and vessels, gaskets, and piping not normally replaced or maintained on a scheduled basis, and removal of oil from pneumatic piping;
- (b) disposal of hazardous wastes (except as otherwise expressly provided herein);
- (c) supplies, accessories, or any items normally consumed during the use of Covered Equipment, such as ribbons, bulbs and paper;
- (d) the furnishing of materials and supplies for painting or refinishing equipment;
- (e) the repair or replacement of wire in conduit, buried cable/transmission lines, or the like, if not normally replaced or maintained on a scheduled basis; and
- (f) replacement of obsolete parts.

2. JCI's Services and warranty obligations do not include repairs or service required as the result of:

- (a) abuse, misuse, alterations, adjustments, attachments, combinations, modifications, or repairs to Covered Equipment not performed, provided, or approved in writing by JCI;
- (b) issues caused by or related to equipment not covered by this Agreement or attachments made to Covered Equipment;

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- (c) acts or omissions of the Customer, including but not limited to operator error, Customer's failure to conduct preventive maintenance, issues resulting from Customer's previous denial of JCI access to the Covered Equipment, and Customer's failure to keep the site clean and free of dust, sand, or other particles or debris, unless such conditions are previously expressly acknowledged by JCI in writing;
- (d) use of the Covered Equipment in a manner or environment, or for any purpose, for which it was not designed by the manufacturer;
- (e) issues resulting from site-related and environmental conditions, including but not limited to power failures and fluctuations in electrical current (or "power surges");
- (f) the effects of erosion, corrosion, acid cleaning, or damage from unexpected or especially severe freezing weather;
- (g) any other issues or failures not specifically covered by this Agreement; or
- (h) any other issues caused by occurrences beyond JCI's reasonable control and without JCI's fault or negligence.

E. PAYMENT OBLIGATION

Customer shall pay all invoices when due in accordance with the payment terms provided for in the Agreement, and such payment is a condition precedent to JCI's obligation to perform Services under the Agreement. In issuing any purchase order related to this Agreement, and notwithstanding any language to the contrary therein, Customer acknowledges and agrees that any and all JCI invoices for an amount greater than \$25,000 shall be paid only via wire transfer, check, or money order. If this Agreement is renewed, JCI will provide Customer with notice of any adjustments in the Contract Price applicable to any renewal period no later than forty-five (45) days prior to the commencement of that renewal period. Unless Customer terminates the Agreement at least thirty (30) days prior to the start of such renewal period, the adjusted price shall be the price for the renewal period.

F. STANDARD OF CARE AND WARRANTIES

JCI warrants its Services will be provided in a good and workmanlike manner. JCI will promptly re-perform any non-conforming Services for no charge, as long as Customer provides written notice to JCI within one (1) calendar year from the date the Services were performed. If JCI installs or furnishes goods or equipment under this Agreement, and such goods or equipment are covered by an end-user warranty from their manufacturer, JCI will transfer the benefits of such warranty to Customer. Customer must promptly notify JCI in writing of any defect or non-conformance of the Services, parts, or equipment. Upon receipt of such written notice from Customer, JCI will repair or replace (at JCI's option) the defective equipment or re-perform the defective Services. These warranties do not extend to any Services or equipment that have been misused, altered, or repaired by Customer or third parties without the supervision of and prior written approval of JCI, or if JCI serial numbers or warranty decals have been removed or altered. All replaced parts or equipment shall become JCI's property. This warranty is not assignable. Warranty service will be provided during normal business hours, excluding holidays. The remedies set forth herein shall be Customer's sole and exclusive remedy with regards to any warranty claim under this Agreement. Any lawsuit based upon the warranty must be brought no later than one (1) year after the expiration of the applicable warranty period. This limitation is in lieu of any other applicable statute of limitations. **CUSTOMER FURTHER ACKNOWLEDGES AND AGREES THAT THESE WARRANTIES ARE JCI'S SOLE WARRANTIES AND ARE IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO THOSE OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.** Except with respect to goods or equipment manufactured by JCI and furnished to Customer hereunder, for which JCI shall provide its express written manufacturer's warranty, JCI shall not be considered a merchant or vendor of goods or equipment.

G. CUSTOMER OBLIGATIONS AND COMMITMENTS TO JCI

Customer warrants it has given JCI all information concerning the condition of the Covered Equipment.

The Customer agrees and warrants that, during the Term of this Agreement, Customer will:

- (1) operate the Covered Equipment according to the manufacturer's and/or JCI's recommendations;
- (2) keep accurate and current work logs and information about the Covered Equipment as recommended by the manufacturer and/or JCI;
- (3) provide an adequate environment for Covered Equipment as recommended by the manufacturer and/or JCI, including, but not limited to adequate space, electrical power, water supply, air conditioning, and humidity control;
- (4) notify JCI immediately of any Covered Equipment malfunction, breakdown, or other condition affecting the operation of the Covered Equipment;
- (5) provide JCI with safe access to its Premises and Covered Equipment at all reasonable and necessary times for the performance of the Services;
- (6) allow JCI to start and stop, periodically turn off, or otherwise change or temporarily suspend equipment operations so that JCI can perform the Services required under this Agreement;
- (7) as applicable, provide proper condenser and boiler water treatment for the proper functioning of Covered Equipment;
- (8) carefully and properly set and test the intrusion alarm system each night or at such other time as Customer shall close the Premises;
- (9) obtain all necessary licenses and permits required for and pay all taxes associated with the Services;
- (10) notify JCI immediately of any claimed inadequacy in, or failure of, the Covered Equipment or other condition affecting the

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operation of the Covered Equipment;

(11) furnish any necessary 110 volt A/C power and electrical outlets at its expense;

(12) properly maintain, repair, service, and assure the proper operation of any other property, system, equipment, or device of Customer or others to which the Covered Equipment may be attached or connected, in accordance with manufacturer recommendations, insurance carrier requirements, or the requirements of any fire rating bureau, agency, or other authorities having jurisdiction thereof;

(13) not tamper with, alter, adjust, disturb, injure, remove, or otherwise interfere with any Covered Equipment (including any related software) and not permit the same to be done; and

(14) refrain from causing false alarms, and reimburse JCI for any fine, penalty, or fee paid by or assessed against JCI by any governmental or municipal agency as a result thereof.

Customer acknowledges that its failure to meet these obligations will relieve JCI of any responsibility for any Covered Equipment breakdown, or any necessary repair or replacement of any Covered Equipment. If Customer breaches any of these obligations, JCI shall have the right, upon written notice to Customer, to suspend its Services until Customer cures such breach. In addition, Customer shall be responsible for paying or reimbursing JCI for any costs associated with corrective work required as a result of Customer's breach of these obligations.

H. INDEMNITY

JCI and Customer shall each indemnify the other party and its officers, agents, directors, and employees, from any and all damages, losses, costs and expenses (including reasonable attorneys' fees) arising out of third party claims, demands, or suits for bodily injury (including death) or damage to tangible property to the extent arising out of the negligence or intentional misconduct of the indemnifying party or its employees or agents. Customer expressly agrees that JCI shall be responsible for injury, damage, or loss only to the extent caused directly by JCI's negligence or intentional misconduct. The obligations of JCI and Customer under this section are further subject to sections I and J below.

I. LIMITATION OF LIABILITY

NEITHER JCI NOR CUSTOMER WILL BE RESPONSIBLE TO THE OTHER FOR ANY SPECIAL, INDIRECT, PUNITIVE, OR CONSEQUENTIAL DAMAGES (INCLUDING BUT NOT LIMITED TO LOST PROFITS OR LOSS OF BUSINESS). JCI'S TOTAL LIABILITY TO CUSTOMER FOR DAMAGES RESULTING FROM ANY CAUSE WHATSOEVER SHALL BE LIMITED TO \$250,000. IN NO EVENT SHALL JCI'S INDEMNIFICATION OBLIGATION EXCEED THE AMOUNTS PAID TO JCI UNDER THIS AGREEMENT OR THE AMOUNT OF INSURANCE REQUIRED BY THIS AGREEMENT, WHICHEVER IS GREATER. CUSTOMER UNDERSTANDS THAT JCI IS NOT AN INSURER REGARDING THE WORK OR THE SERVICES. JCI SHALL NOT BE RESPONSIBLE FOR ANY DAMAGE OR LOSS THAT MAY RESULT FROM FIRE SAFETY OR SECURITY EQUIPMENT THAT FAILS TO PERFORM PROPERLY OR FAILS TO PREVENT A CASUALTY OR LOSS.

J. FORCE MAJEURE

JCI WILL NOT BE RESPONSIBLE FOR DAMAGE, LOSS, INJURY OR DELAY CAUSED BY CONDITIONS THAT ARE BEYOND THE REASONABLE CONTROL, AND WITHOUT THE INTENTIONAL MISCONDUCT OR NEGLIGENCE, OF JCI. SUCH CONDITIONS INCLUDE, BUT ARE NOT LIMITED TO: (A) ACTS OF GOD; (B) ACTS OF GOVERNMENT AGENCIES; (C) STRIKES; (D) LABOR DISPUTES; (E) FIRE; (F) EXPLOSIONS OR CASUALTIES; (G) THEFTS; (H) VANDALISM; (I) RIOTS OR WAR; (J) TERRORISM; AND (J) UNAVAILABILITY OF PARTS, MATERIALS, OR SUPPLIES.

K. RESOLUTION OF DISPUTES

If a dispute arises under this Agreement, the parties shall promptly attempt in good faith to resolve such dispute by negotiation. In the event the dispute is unable to be resolved, either party shall have the right to initiate arbitration by filing with the American Arbitration Association provided no other legal action has been previously filed. Upon filing of the arbitration, the AAA shall have the exclusive jurisdiction over the Dispute. Thus, either party may decide to file an action in a court of competent jurisdiction and if that court filing is the first legal proceeding filed, that court shall have jurisdiction over the Dispute to the exclusion of any arbitration. Arbitration shall be conducted in accordance with the then current arbitration rules of the American Arbitration Association or other arbitration service mutually agreed to by the parties. Arbitration must be completed within sixty (60) days after the Dispute is submitted to arbitration unless the parties mutually agree otherwise. The award rendered by the arbitrator shall be final, and judgment issued by the Arbitrator may be entered in accordance with applicable law in any court having competent jurisdiction. The party prevailing in the arbitration or court proceeding shall be entitled to an award of its reasonable costs, including reasonable attorneys' fees, incurred as a result of the Dispute. CUSTOMER MUST BRING ANY CLAIM AGAINST JCI WITHIN ONE (1) YEAR AFTER THE CLAIM AROSE. IF CUSTOMER DOES NOT, CUSTOMER WILL HAVE IRREVOCABLY WAIVED ITS RIGHT TO SUE JCI AND/OR INSTITUTE OTHER PROCEEDINGS, AND JCI SHALL HAVE NO LIABILITY TO CUSTOMER FOR SUCH CLAIM. TIME IS OF THE ESSENCE RELATIVE TO CUSTOMER PURSUING ANY SUCH CLAIM. THE PROVISIONS OF THIS AGREEMENT WHICH APPLY TO ANY CLAIM SHALL REMAIN IN EFFECT EVEN AFTER THE AGREEMENT IS TERMINATED. JCI AND CUSTOMER EACH WAIVE THEIR RIGHT TO A JURY TRIAL.

L. TERMINATION

1. Central Station Monitoring, Remote Operating Services, and Central Station Monitoring with Open or Close Services may be immediately canceled by either party if JCI's central station, connecting wires, or monitoring systems are destroyed by fire or other

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catastrophe, or where the Premises are so substantially damaged that it is impractical to continue Services.

2. If either party fails to perform any of its obligations under this Agreement, the other party shall provide written notice thereof to the party alleged to be in default. Should the party alleged to be in default fail to respond in writing or take action to cure the alleged default within ten (10) days of receiving such written notice, the notifying party may terminate this Agreement by providing written notice of such termination.

3. Upon termination of this Agreement for any reason, Customer shall pay to JCI all undisputed amounts owed through the date of termination within thirty (30) days of such termination. Customer shall also provide JCI with reasonable access to the Premises to remove the Gateway Device and any other JCI property and to un-program any intrusion, fire, or life safety system, as applicable. Customer shall be liable for all fees, costs, and expenses that JCI may incur in connection with the enforcement of this Agreement, including without limitation, reasonable attorney fees, collection agency fees, and court costs.

4. If the Agreement is for a multi-year term, either party may terminate the Agreement after the first full year of Services by giving the other party no less than forty-five (45) days written notice; provided, however, that if Customer has ordered PREMIUM COVERAGE, Customer may terminate the Agreement only upon JCI's written consent.

M. ASBESTOS, MOLD AND HAZARDOUS MATERIALS

"Hazardous Materials" means any material or substance that, whether by its nature or use, is now or hereafter defined or regulated as a hazardous waste, hazardous substance, pollutant, or contaminant under any local, state, or federal law, regulation, or ordinance relating to or addressing public and employee health and safety and protection of the environment, or which is toxic, explosive, corrosive, flammable, radioactive, carcinogenic or otherwise hazardous or which is or contains petroleum, gasoline, diesel, fuel, another petroleum hydrocarbon product or polychlorinated biphenyls. "Hazardous Materials" specifically includes mold, lead-based paints, and asbestos-containing materials ("ACM").

Neither Customer nor JCI desires to or is licensed to undertake direct obligations relating to the identification, abatement, cleanup, control, removal or disposal of ACM. It is JCI's policy to seek certification for facilities constructed prior to 1982 that no ACM is present, and Customer shall provide such certification for buildings it owns, or aid JCI in receiving such certification from facility owners in the case of buildings that it does not own, if JCI will undertake Services in the facility that could disturb ACM.

JCI will be responsible for removing or disposing of any Hazardous Materials that it uses in providing the Services ("JCI Hazardous Materials") and for the remediation of any areas affected by the release of JCI Hazardous Materials. For other Hazardous Materials that may be present at its facilities ("Non-JCI Hazardous Materials"), Customer shall supply JCI with any information in its possession relating to the presence of Hazardous Materials if their presence may affect JCI's performance of the Services. If either Customer or JCI becomes aware of or suspects the presence of Non-JCI Hazardous Materials that may interfere with JCI's Services, it shall immediately stop the Services in the affected area and notify the other party. As between Customer and JCI, Customer shall be responsible at its sole expense for removing and disposing of Non-JCI Hazardous Materials from its facilities and for the remediation of any areas impacted by the release of the Non-JCI Hazardous Materials and must provide a certificate of abatement before JCI will be obligated to perform or continue its Services, unless JCI had actual knowledge that Non-JCI Hazardous Materials were present and acted in disregard of that knowledge, in which case (i) JCI shall be responsible at its sole expense for the remediation of any areas impacted by its release of such Hazardous Materials, and (ii) Customer shall remain responsible at its sole expense for the removal of Hazardous Materials that have not been released and for releases not resulting from JCI's performance of the Services. Customer shall defend and indemnify JCI against any losses, costs, damages, expenses, and claims arising out of its failure to comply with this Section M.

N. CUSTOMER DATA

Customer data is owned by and shall belong to Customer. JCI will access and use Customer data to provide Services to Customer. JCI will not disclose to any third party any individual Customer data acquired through performance of the Services without Customer's consent. Customer agrees that JCI and its subsidiaries, affiliates and approved third party contractors and developers may collect and use Customer data for any reason, as long as any external use of the data is on a de-identified basis that does not personally identify Customer or any individual. Customer hereby grants JCI a perpetual, worldwide, irrevocable, royalty free license to use, modify, manipulate, sublicense, and create derivative works from such data. JCI shall retain all rights to any intellectual property, data, materials and products created as a result of its performance of Services.

O. JCI'S INTELLECTUAL PROPERTY

JCI shall retain all right, title and interest in any (a) work provided to Customer, including without limitation, all software source and object code, documentation, technical information or data, specifications and designs and any changes, improvements or modifications thereto ("Deliverables"), and (b) Know-How (defined below) employed by JCI in the creation of the Deliverables or performance of the Services, whether known to JCI prior to, or developed or discovered or acquired in connection with, the performance of its obligations under this agreement. Ownership of all Deliverables and Know-How shall vest solely in JCI and no Deliverables shall be deemed "works made for hire." Without limiting the generality of the foregoing, ownership of all source files used in the course of performing the Services shall remain the exclusive property of JCI. For purposes of this Agreement, "Know-How" means any know-how, processes, techniques, concepts, methodologies, tools, analytical approaches, database models and designs, discoveries, and ideas furnished, produced by, developed, or used by JCI in the creation or provision of the Deliverables or in the performance of the Services, and any changes, improvements, or modifications thereto or derivatives thereof.

P. MISCELLANEOUS PROVISIONS

**JOHNSON CONTROLS PLANNED SERVICE PROPOSAL
PREPARED FOR COUNTY OF NATRONA**

1. All notices required to be given hereunder shall be in writing and shall be considered properly given if: (a) delivered in person, (b) sent via the United States Postal Service, postage prepaid, registered or certified with return receipt requested, (c) sent by overnight delivery service (e.g., FedEx, UPS), or (d) sent by facsimile, email or other electronic means and confirmed by facsimile, return email or telephone.
2. This Agreement may not be assigned by Customer without JCI's prior written consent. JCI shall have the right to assign this Agreement to any other person, firm, or corporation without Customer's consent. JCI shall also have the right, in its sole discretion, to subcontract any portion of the Services. This Agreement inures to the benefit of and is applicable to any assignees or subcontractors of JCI, and is binding upon Customer with respect to said assignees or subcontractors with the same force and effect as it binds Customer to JCI.
3. This Agreement shall be subject to and governed by the laws of the State where the Services are performed.
4. If any provision of this Agreement is found to be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein shall not in any way be affected or impaired thereby.
5. This Agreement is the entire contract between JCI and Customer and supersedes any prior oral understandings, written agreements, proposals, or other communications between the parties.
6. Customer acknowledges and agrees that any purchase order issued by Customer in connection with this Agreement is intended only to establish payment authority for Customer's internal accounting purposes and shall not be considered to be a counteroffer, amendment, modification, or other revision to the terms of this Agreement. No term or condition included or referenced in Customer's purchase order will have any force or effect and these terms and conditions shall control. Customer's acceptance of any Services shall constitute an acceptance of these terms and conditions. Any proposal for additional or different terms, whether in Customer's purchase order or any other document, unless expressly accepted in writing by JCI, is hereby objected to and rejected.
7. If there are any changes to Customer's facilities or operations, or to applicable regulations, laws, codes, taxes, or utility charges, that materially affect JCI's performance of the Services or its pricing thereof, JCI shall have the right to an equitable and appropriate adjustment to the scope, pricing, and other affected terms of this Agreement.

[END OF DOCUMENT]

RESOLUTION 28-16

A RESOLUTION ACCEPTING THE DONATION OF PROPERTY FROM THE
CASPER ROTARY FOUNDATION

WHEREAS, the Casper Rotary Foundation owns a parcel of land described as:

Lot 17, (Witchin View) Brookside Mountain Home Sites, A subdivision in Natrona County, Wyoming. As per Plate Recorded December 30, 1949, in Book 128 of Deeds, Page 486.;

WHEREAS, the Casper Rotary Foundation wishes to donate this parcel to Natrona County to be managed and used as a public park and has executed a quitclaim deed, attached hereto and marked as Exhibit A, of the above described property to Natrona County;

WHEREAS, the quitclaim deed contains a deed restriction and reverter clause that states:

“Said real property hereinabove conveyed shall be used only as a public park and shall be known as ‘Rotary Park’ and the Rotary Club of Casper shall have the right to co-operate with the Grantee herein named in the management and operation of said park. Provided however, that in the event said real property shall be used otherwise than as a public park, or if it shall be used in whole or in part for a commercial enterprise or purpose of private gain, the estate of the grantee shall cease and determine and the title hereby conveyed shall thereupon revert to and be vested in the Grantor.”;

WHEREAS, Natrona County wishes to accept the donation of this parcel, agrees to cooperate with the Rotary Club of Casper in the management and operation of the parcel, agrees to the deed restriction and reverter clause as stated above, and agrees to manage and use this parcel as a park for the benefit and enjoyment of the public.

NOW, THEREFORE, be it resolved that the Board of County Commissioners of Natrona County, Wyoming does hereby accept the donation of the above described parcel, agrees to be bound to the deed restriction and reverter clause contained within the quitclaim deed, and agrees to cooperatively operate and manage this parcel with the Rotary Club of Casper.

DATED this 6th day of September, 2016

BOARD OF COUNTY COMMISSIONERS
NATRONA COUNTY, WYOMING

Forrest Chadwick, Chairman

Attest:

Renea Vitto, County Clerk

Resolution #30-16

A RESOLUTION APPROVING WYOMING DOWNS, LLC TO CONDUCT PARI-MUTUEL WAGERING ON LIVE HORSE RACING, HISTORIC HORSE RACING, AND SIMULCAST EVENTS WITHIN NATRONA COUNTY, WYOMING

WHEREAS, The Wyoming State Legislature passed and the Governor of the State of Wyoming signed into law changes to Wyoming Statues, Title 11, Chapter 25, to permit pari-mutuel wagering on historic races (see Laws of Wyoming, 2013, Ch. 75); and,

WHEREAS, the Wyoming Pari-mutuel Commission has adopted rules that were filed with the Secretary of State on December 18, 2013 regulating pari-mutuel wagering on simulcast events, including historic races; and,

WHEREAS, Wyoming Downs LLC, currently holds the necessary and appropriate permits issued by the Wyoming Pari-mutuel Commission to operate simulcasting facilities in the State of Wyoming; and,

WHEREAS, Wyoming Downs LLC, is desirous of expanding its operations into Natrona County, from a satellite facility located at 739 Luker Lane, Evansville, Natrona County, Wyoming, 82636 to include pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events; and,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE COUNTY OF NATRONA, WYOMING: That, pursuant to Wyo. Stat. § 11-25-102(a)(vii)(B), the Natrona County Board of commissioners approves Wyoming Downs, LLC to conduct pari-mutuel wagering on live horse racing, historic horse racing, and simulcast events within Natrona County.

RESOLVED, this 6th day of September, 2016.

**BOARD OF COUNTY
COMMISSIONERS
NATRONA COUNTY,**

WYOMING

Forrest Chadwick, Chairman

ATTEST:

Renea Vitto, Natrona County Clerk

Approved As To Form:

Heather Duncan-Malone, Natrona County Attorney

**CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE BOARD OF
NATRONA COUNTY COMMISSIONERS AND WLC ENGINEERING,
SURVEYING, AND PLANNING**

This Contract for Professional Services ("Contract") is entered into on this _____ day of September, 2016, by and between the following parties:

1. Board of County Commissioners of Natrona County, Wyoming, 200 North Center Street, Suite 115, Casper, Wyoming 82601 ("BOCC").
2. WLC Engineering, Surveying and Planning, 200 Pronghorn, Casper, WY 82601 ("Consultant").

Throughout this document, the BOCC and the Consultant may be collectively referred to as the "parties."

RECITALS

A. The BOCC entered into a Memorandum of Understanding with the City of Casper to support the Casper College to Rotary Park Trail Project, Phase I on November 3, 2015.

B. The BOCC sponsored a Transportation Alternatives Program grant application for the Platte River Trails Trust, a non-profit corporation ("PRTT") and was awarded funding for the Casper College to Rotary Park Trail Project, Phase I.

C. The project requires professional civil engineering and construction contract administration services.

D. The Consultant represents that it is ready, willing, and able to provide the professional services to the BOCC as required by this Contract.

E. BOCC desires to retain the Consultant for such services.

NOW, THEREFORE, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

1. **SCOPE OF SERVICES:**

The Consultant shall perform the services set forth in Attachment A in connection with and respecting the project. Attachment A is attached hereto and incorporated by reference.

2. TIME OF PERFORMANCE:

The services of the Consultant shall be undertaken and completed on or before the first day of June, 2017.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Consultant shall be compensated for services performed in accordance with paragraph 1, not to exceed a lump sum of One Hundred Four Thousand Five Hundred Dollars (\$104,500.00).

4. METHOD OF PAYMENT:

Following receipt of an itemized invoice from the Consultant for services rendered in conformance with the Contract and approval by the BOCC, BOCC shall pay the amount approved to Consultant. Consultant shall submit an invoice for payment specifying that it has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Consultant to the BOCC for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the County's general credit policy, those amounts may be deducted from the payment being made by the BOCC to the Consultant pursuant to this Contract.

5. GENERAL TERMS AND CONDITIONS:

A. TERMINATION OF CONTRACT:

1.1 The BOCC may terminate this Contract anytime by providing thirty (30) days written notice to Consultant of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Consultant under this Contract shall, at the option of the BOCC, become its property, and the Consultant shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Consultant shall not be relieved of liability to the BOCC for damages sustained by the BOCC, by virtue of termination of the Contract by Consultant, or any breach of the Contract by the Consultant, and the BOCC may withhold any payments

to the Consultant for the purpose of setoff until such time as the exact amount of damages due the BOCC from the Consultant are determined.

B. CHANGES:

The BOCC may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Consultant's compensation, which are mutually agreed upon between the BOCC and the Consultant, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Consultant's compensation unless approved by Resolution adopted by BOCC.

C. ASSIGNABILITY:

The Consultant shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the BOCC.

D. AUDIT:

The BOCC or any of its duly authorized representatives shall have access to any books, documents, papers, and records of the Consultant which are directly pertinent to the Contract for the purpose of making audit, examination, excerpts, and transactions.

E. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Consultant shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Consultant shall take affirmative action to insure that applicants for employment and that employees are treated without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Consultant shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Consultant shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

F. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Consultant under this Contract shall be considered the property of the BOCC, and upon completion of the services to be performed or termination of this Contract, they will be turned over to the BOCC. The Consultant may, at no additional expense to the BOCC, make and retain such additional copies thereof as Consultant desires for its own use; and that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Consultant be released to any person, agency, corporation, or organization without the written consent of the BOCC.

Any finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates and reports prepared by the Consultant are not to be modified or reused without prior written authorization of the Consultant. Should supplied materials be used without written authorization from the Consultant, it will be done at the user's risk.

G. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Consultant under this Contract are confidential and shall not be made available to any individual or organization by the Consultant without the prior written consent of the BOCC.

H. GOVERNING LAW:

This Contract shall be governed by the laws of the State of Wyoming. The Consultant shall also comply with all applicable laws, ordinances, and codes of the local, state, and federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

I. PERSONNEL:

The Consultant represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the BOCC. All of the services required shall be performed by the Consultant, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Consultant shall be employed in conformity with applicable local, state and federal laws.

J. SUBCONTRACTORS:

The Consultant shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the BOCC. Any approved subcontractor shall be paid by the Consultant.

K. INSURANCE AND INDEMNIFICATION:

1.1 **Prior to** the commencement of work, Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Consultant, its subcontractor, agents, representatives, or employees.

1.2 *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

- a. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
- b. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if Consultant has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.
- c. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
- d. Professional Liability (Errors and Omissions) Insurance appropriate to the Consultant's profession, with limit no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any

claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

1.3 *Higher Limits.* If the Consultant maintains higher limits than required under this Agreement, then the BOCC shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the BOCC.

1.4 *Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

a. *Additional Insured Status*

The BOCC, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used). This requirement does not apply to Consultant's Workers' Compensation and Professional Liability Insurance policies.

b. *Primary Coverage*

For any claims related to this contract, the Consultant's insurance coverage shall be primary insurance as respects the BOCC, its officers, elected and appointed officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the BOCC, its officers, elected and appointed officials, employees, agents or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

c. *Notice of Cancellation*

Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the BOCC. Such notice to the BOCC shall be provided in a commercially reasonable time.

d. Waiver of Subrogation

Neither the Consultant nor an insurance company shall seek subrogation against BOCC by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the BOCC has received a waiver of subrogation endorsement from the insurer.

e. Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the BOCC. Unless otherwise approved by the County in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the BOCC, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the BOCC may require the Consultant to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

f. Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the BOCC.

g. Claims Made Policies

If any of the required policies provide coverage on a claims-made basis:

- i. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- ii. Insurance must be maintained and evidence of insurance must be provided *for at least three (3) years after completion of the contract of work*. However, Consultant's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- iii. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of *three (3) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

h. Verification of Coverage

Consultant shall furnish the BOCC with original certificates and amendatory endorsements or copies of the applicable policy

language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the BOCC before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The BOCC reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

i. Subcontractors

Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure that the BOCC is an additional insured on insurance required from subcontractors.

j. Special Risks or Circumstances

BOCC reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- 1.5 Consultant agrees to indemnify the BOCC, the BOCC's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence of the Consultant and any subcontractor thereof.

12. INTENT:

Consultant represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Consultant shall perform all of the services for the compensation set forth in this Contract. Consultant also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the BOCC by Resolution. Consultant agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The BOCC does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the BOCC specifically reserves the right to assert any and all

rights, immunities, and defenses it may have pursuant to the Wyoming law.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

15. EXTENT OF CONTRACT:

This Contract, consisting of ten (10) pages, and Attachment A, Scope of Work, consisting of two (2) pages represents the entire and integrated Agreement between the BOCC and the Consultant, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the BOCC's and the Consultant's authorized representatives.

This Contract and the Work to be completed pursuant to this Contract are subject to the FY2016 Transportation Alternatives Program Subrecipient Agreement between the Wyoming Department of Transportation and the Memorandum of Understanding in Regards to the Casper College to Rotary Trail Park Project, Phase I.

The BOCC and the Consultant each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

IN WITNESS WHEREOF, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

ATTEST

BOARD OF COUNTY
COMMISSIONERS NATRONA COUNTY,
WYOMING

Renea Vitto, County Clerk

Forrest Chadwick, Chairman

WITNESS

CONSULTANT
WLC Engineering, Surveying, and
Planning

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

APPROVED AS TO FORM:

ATTACHMENT A

SCOPE OF SERVICES

1. Consultant shall advise the BOCC and the PRTT and act as the representative for the BOCC and PRTT as provided in Articles 1-17, inclusive, of the Standard General Conditions of the Construction Contract, of the EJCDC standardized documents, as amended.
2. Consultant shall conduct an environmental field inspection and complete a field report. Obtain requisite clearances from appropriate environmental and cultural state and federal agencies to assist in obtaining a "Categorical Exclusion" and "Finding of No Significant Impact."
3. Consultant shall prepare a Project Manual in PDF format, which shall include the following: advertisement for bids, instructions, bid forms, sample agreement, general and supplemental conditions and technical specifications, following the EJCDC's standardized contract documents and five (5) bound copies thereof, any addenda issued prior to bid, and include required federal documents pursuant to this Transportation Alternatives Program (TAP) project.
4. Consultant shall provide to BOCC the agenda and minutes of the pre-bid and pre-construction conferences.
5. Consultant shall provide an estimate of probable cost at 50% and 95% complete, along with three (3) sets of bidding documents for review by the BOCC, PRTT, and the City of Casper at these two stages.
6. Consultant shall prepare Construction Drawings and Specifications in accordance with the City of Casper "Standard Specifications for Street Construction," latest version. Consultant shall submit all Construction Drawings and Specifications and to the BOCC and City of Casper for review and approval prior to issuance of bid documents.
7. Consultant shall prepare as-built record drawings and corresponding PDFs in a compatible CAD format and GIS database substantially in conformance with City/County regulations concerning digital data submissions or subdivisions.
8. Consultant shall submit any bid proposal documents and proposed contracts to the BOCC for review and approval before publication.

9. Consultant shall make visits to the site at intervals appropriate to the various stages of construction via the services of a Resident Project Representative (RPR) to ensure that the completed work of Construction Contractor will conform to Construction Contract Documents. RPR shall be onsite an average of ten (10) hours per week.
10. Consultant shall determine amounts owing to Construction Contractor as Work progresses and recommend in writing to BOCC payments to Construction Contractor for those amounts.
11. Consultant shall provide limited construction staking services for the Construction Contractor to establish horizontal and vertical control for construction of the design concept reflected in the Contract Documents.
12. Consultant shall perform warranty work period inspections with City of Casper engineering staff approximately eleven (11) months after Final Completion. Warranty inspections shall include, but not be limited to assisting BOCC and PRTT in addressing public complaints concerning construction deficiencies during the warranty period, attending an onsite project inspection walk-through of the project and preparing a listing of noted construction deficiencies and any required follow-up.

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RESOLUTION 31-16

A RESOLUTION APPROVING AN APPLICATION FOR COUNTY SUPPORT FOR
IMPROVEMENT AND SERVICE DISTRICTS SUBMITTED BY THE INDIAN
SPRINGS IMPROVEMENT AND SERVICE DISTRICT

WHEREAS, the Board of County Commissioners of Natrona County, Wyoming adopted new Rules Governing Natrona County Support for Improvement and Service Districts on November 17, 2015;

WHEREAS, the rules set forth the process and procedure by which an improvement and service district may apply for financial assistance from Natrona County for the improvement and maintenance of public roads within a Service District;

WHEREAS, the Indian Springs Improvement and Service District has submitted a complete application for financial assistance for a District road project; is requesting assistance from Natrona County in the amount of \$4,950.00; has provided all required district financial and other records; and provided estimates of the work for which the District is seeking assistance;

WHEREAS, members of the Indian Springs Improvement and Service District attended a work session with the Board of County Commissioners on August 16, 2016 to discuss the proposed District road project and the District's application for funding.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners hereby finds the application for financial assistance provided by the Indian Springs Improvement and Service District to be complete and that the proposed District road project is a project that is permitted by the Rules.

BE IT FURTHER RESOLVED that the Board of County Commissioners does hereby approve the application for financial assistance received by the Indian Springs Improvement and Service District in the amount of \$4,950.00.

DATED this 6th day of September, 2016.

BOARD OF COUNTY COMMISSIONERS
NATRONA COUNTY, WYOMING

ATTEST:

Forrest Chadwick, Chairman

Renea Vitto, County Clerk

LICENSE

Date 8/22/16 Road CR 6006 Hart St

The BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF NATRONA, STATE OF WYOMING, (hereinafter called the "Board"), hereby grants a license to Dean & Breann Lamborn

(hereinafter called the "Licensee"), to construct, maintain, use and operate Approach (hereinafter called the "Facility"), located in Section 3a Township 3a 17 N, Range W, upon the property of the County of Natrona, acquired for and utilized in the operation and maintenance of a county road in the locations and positions and in strict accordance with the specifications shown on the print dated _____, attached hereto, marked Exhibit "A", and by this reference specifically made a part hereof.

This license is granted upon such express terms and conditions as are inserted below, and should the Licensee at any time violate any of the said terms or conditions herein contained or use or attempt to use said facility for any other or different purpose than that above specified, or refuse or fail to comply with any rule or direction of the County Road and Bridge Superintendent, made by said Superintendent under his general supervisory powers of control and supervision of county roads for the use and safety of the general public, then the Board may, at its option, immediately revoke this license.

This license is subject to the following conditions:

FIRST. The work of constructing, altering and maintaining of the Facilities shall be prosecuted and completed in a good and workmanlike manner at the sole expense of the Licensee and under supervision of, and to satisfactorily meet the specifications of the County Road and Bridge Superintendent. Such work of construction, alteration and maintenance of the Facility shall be done in such a manner as to in no way interfere with the use, operation and maintenance by the County of Natrona of a county road for county road purposes, and in such manner as to in no way endanger the general public in use of said county road right-of-ways.

SECOND. The said Licensee shall give to the Board, through the County Road & Bridge Superintendent, at least ten days notice, in writing, before entering upon the county road right-of-way for the purpose of construction or alteration of the Facility or to make necessary repairs, except in case of genuine emergency requiring immediate repair, then in that event, the Licensee shall notify the Board, through the County Road & Bridge Superintendent, or local maintenance authority immediately enter upon the county road right-of-way and make necessary repairs. Licensee shall be responsible for any repairs necessary to road or right-of-way for 180 days after completion of construction.

THIRD. The said Licensee agrees to forever indemnify and defend the Board, their agents or employees, against and save them harmless from all liability for damage to property or injury to or death of persons, including all costs and expenses incident hereto, arising wholly or in part from or in connection with the existence of, construction, alteration, maintenance, repair, renewal, reconstruction, operation, use or removal of the said Facility as it pertains to county road property.

FOURTH. The Board reserves the right to use, occupy and enjoy its right-of-way for a county road and for county road purposes, in such manner and at such times as it shall desire, the same as if the instrument had not been executed by it. If any such use shall at any time necessitate any change in the location or manner of use of said Facility, or any part thereof, such change or alteration shall be made by the Licensee, at the sole expense of said Licensee, upon the demand of the Board, through the County Road & Bridge Superintendent, and neither the Board nor the County of Natrona shall be liable to the said Licensee on account thereof, or on account of any damage growing out of any use which the County of Natrona or the Board, or either of them, may make of its said right-of-way.

FIFTH. The Board shall have the right at any time to revoke this license by the giving of thirty (30) days notice in writing to the said Licensee, and at the expiration of the time limited by said notice, or upon the express revocation of this license for any of the causes enumerated herein, the Licensee shall promptly and in the manner directed by the Board, through the County Road & Bridge Superintendent, remove said Facility and each and every part thereof, hereby authorized, from the premises of the county road right-of-way and leave said premises in the same condition in which they were before the installation of said Facility. Upon the refusal or failure of the Licensee so to do, the Board may remove the Facility and each and every part thereof and restore the county road right-of-way to the same condition as before the granting of this license, and the Licensee hereby agrees promptly to pay to the County of Natrona the cost of said removal of the Facilities, and each and every part thereof.

SIXTH. The County of Natrona and the Board, for the purpose of this licensee, hereby disclaims any representation or implication that it retains any title in any county road right-of-way other than a perpetual easement for road purposes for so much land as described by the instrument conveying such easement. The Licensee by these present accepts notice and agrees that any expenses or damages incurred by said Licensee as a result of this disclaimer shall be borne by said Licensee at no expense whatsoever to the Board or the County of Natrona. It shall be also understood that on Access Facility Highways, ingress and egress shall be limited to those locations as designated by the Board, or their Designated Representative, and shown on plans on file in the office of the County Road Department and County Surveyor

SEVENTH. The waiver of any breach of any of the terms or conditions of this Licensee shall be limited to the act or acts constituting such breach, and shall never be construed as being a continuing or permanent waiver of any such term or condition, all of which shall be and remain in full force and effect, as to the future acts or happenings, notwithstanding any such individual waiver or any breach thereof.

EIGHTH. The said Licensee agrees to locate underground facilities when needed by the County or other users for future construction and maintenance activities. This location information will include the marking of the facility on the ground, as specified by W.S. §37-12-301 et seq., with the appropriate color and including the nature and elevation of the utility and shall be tied both horizontally and vertically, by coordinates, by a licensed land surveyor to a public land survey corner. This information shall be shown on plans created by the utility company or facility owner and a copy will be sent to the Natrona County Surveyor's Office in Casper, Wyoming. Costs for identifying and locating the facility will be the responsibility of the utility company or facility owner on County right-of-ways.

No official or employee of the County of Natrona, other than the Board of County Commissioners, shall have authority to waive any term or condition herein contained. Any amendments to this license agreement shall be in writing, signed by the licensee and designated representative of the county commissioners.

Date of Commencement 8/22/16
(Five (5) day notice must be given County Road & Bridge Superintendent before start of construction)

Date of Completion 8/22/16
(County Road & Bridge Superintendent must be notified within five (5) days after construction)

IN WITNESS WHEREOF, The Board of County Commissioners, has caused this license to be executed on the _____ day of _____, A.D., 19 _____.

By Michael D. Hage 8/22/16
Road & Bridge Superintendent

ATTEST:

County Clerk

By _____
County Surveyor

By _____
Chairman of the Board of County Commissioners.

The undersigned, the Licensee mentioned in the forgoing License, hereby accepts the same, subject to the terms and conditions contained therein.

ATTEST:

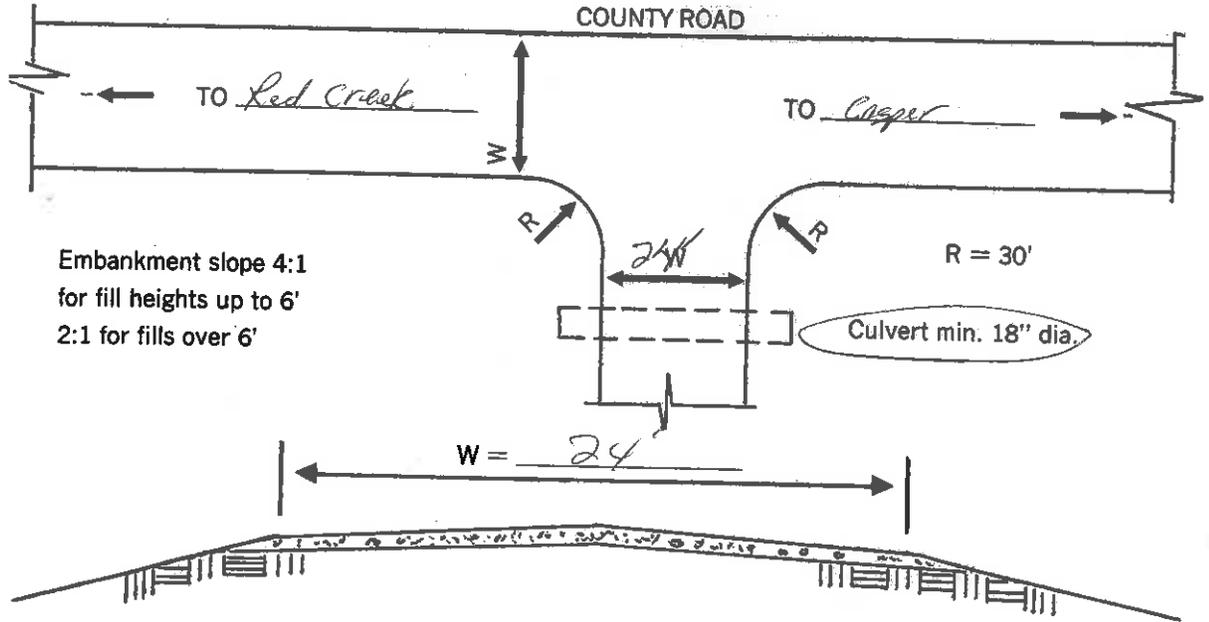
Secretary

Dean A. Lamborn
President.

COUNTY OF NATRONA APPLICATION FOR AN APPROACH

Applicant: DEAN + BREANN LAMBORN

Address: 11427 Hat Six Road Phone 307-258-8637



Furnish the Following Information:

- 1) Location: Section 32, Township 32N North, Range 77 West.
- 2) County Road Designation HAT SIX ROAD County ROAD 606
- 3) Surface of County Road GRAVEL
(Surface of approach must be same as surface of County Road.)
- 4) Soil Type _____
- 5) Sight Distance on County Road _____
- 6) Reason for Approach Residence

7) Requirements:

- A) Approach must meet specifications for construction and surfacing of subdivision roads and streets.
- B) All disturbed areas must be seeded with a mixture and using methods approved by County Road Superintendent.
- C) Any changes to the approach required because of change to the County Road will not be the responsibility of the County.

Approved:

Michael Hays
Road & Bridge Superintendent

Dean + Breann Lamborn
Applicant 8-19-2016
Date

County Surveyor _____

Registered Engineer
or
Land Surveyor _____
Date

County Commissioner _____

Approval Date: _____

Completion Date: _____

LICENSE

Date 8/22/16 Road Zero Rd. #202

The BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF NATRONA, STATE OF WYOMING, (hereinafter called the "Board"), hereby grants a license to Century Link

(hereinafter called the "Licensee"), to construct, maintain, use and operate fiber optic cable (hereinafter called the "Facility"), located in Section 2+3 Township 38-80 N, Range W, upon the property of the County of Natrona, acquired for and utilized in the operation and maintenance of a county road in the locations and positions and in strict accordance with the specifications shown on the print dated _____, attached hereto, marked Exhibit "A", and by this reference specifically made a part hereof.

This license is granted upon such express terms and conditions as are inserted below, and should the Licensee at any time violate any of the said terms or conditions herein contained or use or attempt to use said facility for any other or different purpose than that above specified, or refuse or fail to comply with any rule or direction of the County Road and Bridge Superintendent, made by said Superintendent under his general supervisory powers of control and supervision of county roads for the use and safety of the general public, then the Board may, at its option, immediately revoke this license.

This license is subject to the following conditions:

FIRST. The work of constructing, altering and maintaining of the Facilities shall be prosecuted and completed in a good and workmanlike manner at the sole expense of the Licensee and under supervision of, and to satisfactorily meet the specifications of the County Road and Bridge Superintendent. Such work of construction, alteration and maintenance of the Facility shall be done in such a manner as to in no way interfere with the use, operation and maintenance by the County of Natrona of a county road for county road purposes, and in such manner as to in no way endanger the general public in use of said county road right-of-ways.

SECOND. The said Licensee shall give to the Board, through the County Road & Bridge Superintendent, at least ten days notice, in writing, before entering upon the county road right-of-way for the purpose of construction or alteration of the Facility or to make necessary repairs, except in case of genuine emergency requiring immediate repair, then in that event, the Licensee shall notify the Board, through the County Road & Bridge Superintendent, or local maintenance authority immediately enter upon the county road right-of-way and make necessary repairs. Licensee shall be responsible for any repairs necessary to road or right-of-way for 180 days after completion of construction.

THIRD. The said Licensee agrees to forever indemnify and defend the Board, their agents or employees, against and save them harmless from all liability for damage to property or injury to or death of persons, including all costs and expenses incident hereto, arising wholly or in part from or in connection with the existence of, construction, alteration, maintenance, repair, renewal, reconstruction, operation, use or removal of the said Facility as it pertains to county road property.

FOURTH. The Board reserves the right to use, occupy and enjoy its right-of-way for a county road and for county road purposes, in such manner and at such times as it shall desire, the same as if the instrument had not been executed by it. If any such use shall at any time necessitate any change in the location or manner of use of said Facility, or any part thereof, such change or alteration shall be made by the Licensee, at the sole expense of said Licensee, upon the demand of the Board, through the County Road & Bridge Superintendent, and neither the Board nor the County of Natrona shall be liable to the said Licensee on account thereof, or on account of any damage growing out of any use which the County of Natrona or the Board, or either of them, may make of its said right-of-way.

FIFTH. The Board shall have the right at any time to revoke this license by the giving of thirty (30) days notice in writing to the said Licensee, and at the expiration of the time limited by said notice, or upon the express revocation of this license for any of the causes enumerated herein, the Licensee shall promptly and in the manner directed by the Board, through the County Road & Bridge Superintendent, remove said Facility and each and every part thereof, hereby authorized, from the premises of the county road right-of-way and leave said premises in the same condition in which they were before the installation of said Facility. Upon the refusal or failure of the Licensee so to do, the Board may remove the Facility and each and every part thereof and restore the county road right-of-way to the same condition as before the granting of this license, and the Licensee hereby agrees promptly to pay to the County of Natrona the cost of said removal of the Facilities, and each and every part thereof.

SIXTH. The County of Natrona and the Board, for the purpose of this license, hereby disclaims any representation or implication that it retains any title in any county road right-of-way other than a perpetual easement for road purposes for so much land as described by the instrument conveying such easement. The Licensee by these present accepts notice and agrees that any expenses or damages incurred by said Licensee as a result of this disclaimer shall be borne by said Licensee at no expense whatsoever to the Board or the County of Natrona. It shall be also understood that on Access Facility Highways, ingress and egress shall be limited to those locations as designated by the Board, or their Designated Representative, and shown on plans on file in the office of the County Road Department and County Surveyor

SEVENTH. The waiver of any breach of any of the terms or conditions of this Licensee shall be limited to the act or acts constituting such breach, and shall never be construed as being a continuing or permanent waiver of any such term or condition, all of which shall be and remain in full force and effect, as to the future acts or happenings, notwithstanding any such individual waiver or any breach thereof.

EIGHTH. The said Licensee agrees to locate underground facilities when needed by the County or other users for future construction and maintenance activities. This location information will include the marking of the facility on the ground, as specified by W.S. §37-12-301 et seq., with the appropriate color and including the nature and elevation of the utility and shall be tied both horizontally and vertically, by coordinates, by a licensed land surveyor to a public land survey corner. This information shall be shown on plans created by the utility company or facility owner and a copy will be sent to the Natrona County Surveyor's Office in Casper, Wyoming. Costs for identifying and locating the facility will be the responsibility of the utility company or facility owner on County right-of-ways.

No official or employee of the County of Natrona, other than the Board of County Commissioners, shall have authority to waive any term or condition herein contained. Any amendments to this license agreement shall be in writing, signed by the licensee and designated representative of the county commissioners.

Date of Commencement 8/22/16
(Five (5) day notice must be given County Road & Bridge Superintendent before start of construction)

Date of Completion 10/15/16
(County Road & Bridge Superintendent must be notified within five (5) days after construction)

IN WITNESS WHEREOF, The Board of County Commissioners, has caused this license to be executed on the _____ day of _____, A.D., 19 _____.

COUNTY OF NATRONA
By Michelle Haly 8/22/16
Road & Bridge Superintendent

ATTEST:

County Clerk

By _____
County Surveyor

The undersigned, the Licensee mentioned in the forgoing License, hereby accepts the same, subject to the terms and conditions contained therein.

ATTEST:

Secretary

Ron DeFug
President

EXHIBIT 'A'
COUNTY OF NATRONA
APPLICATION FOR Fiber-optic line

No. 29-16-12

Applicant: JKL Associates Inc
Address: P.O. Box 80046 Blgs, MT 59106 Phone: 406-692-1649

Furnish the Following Information:

- 1) Location: Section 213, Township 33 North, Range 80 West.
- 2) County Road Designation Zero Rd
- 3) Surface of County Road Asphalt
- 4) Soils Type where applicable _____
- 5) Reason for Application To Place new fiber optic cable

6) Specifications: (Attach 3 copies where applicable)

7) Plan: (Attach 3 copies where applicable)

SKETCH Attached

Approved:

Michael D. Hahn 8/22/16
Road and Bridge Superintendent

Ron Darby 8/22/16
Applicant or Agent Date

County Engineer _____

Wyo. Reg. P.E. _____ Date

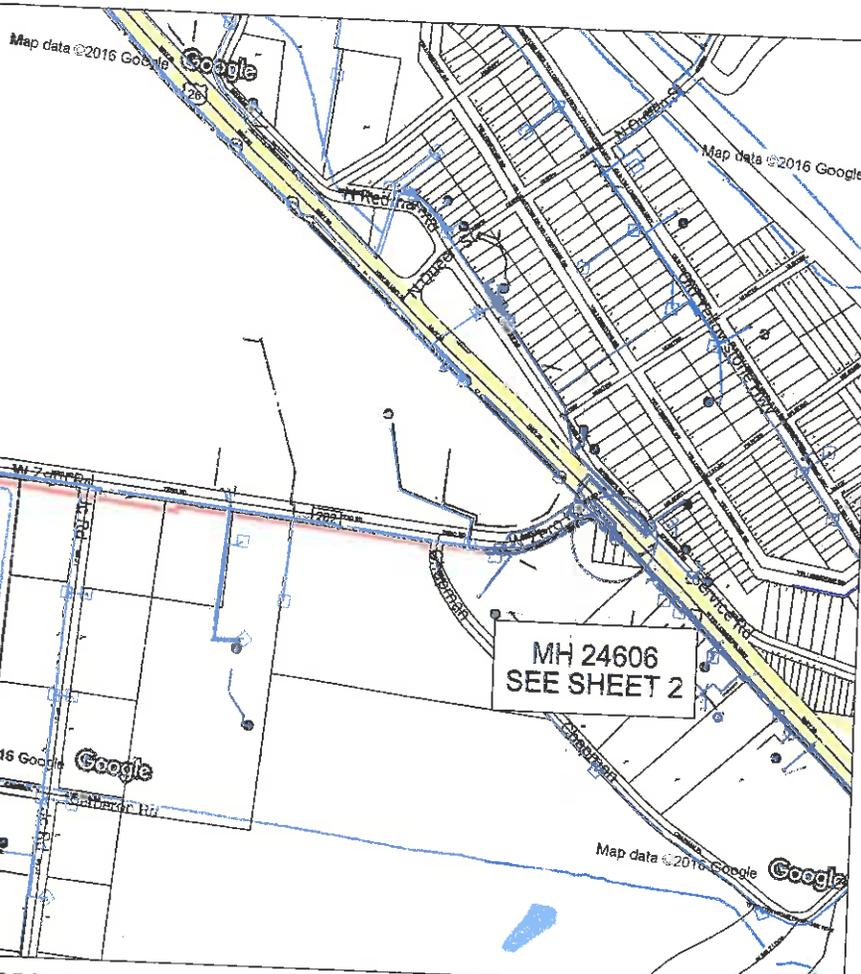
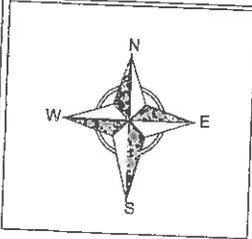
County Commissioner _____

Approval Date: _____

Completion Date: _____

ORIGINAL - RECORDING FILE

Job Location: 6301 ZERO RD



Narrative/Special Remarks
 LOC IS LCM15, 385-396. BEGIN WORK IN MH 24606 SOUTHEAST OF THE CORNER OF ZERO RD AND W YELLOWSTONE HWY. BORE/TRENCH WEST ALONG ZERO RD. PLACE HHS WHERE DESIGNATED. PLACE NEW 144-FIBER CABLE IN NEW ROUTE TO MEET POINT WITH 100' LOOPS IN NEW HHS. PLACE NEW 24-FIBER CABLE INTO CUSTOMER LOCATION. SPLICE COUNT ONTO NEW FIBER AND INTO NEW FIBER IN CUSTOMER IT

Held Order Information

Service Order #:	Customer Address:
Customer Name:	Customer Terminal:

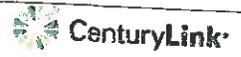
Associated Projects List all associated projects: Site Location ID # (BVAPP):	Misc. Information Right of Way required No State Permits required No County Permits required No City Permits required No Additional Permit Information: Trench Open Date: Cut Sheets No
--	---

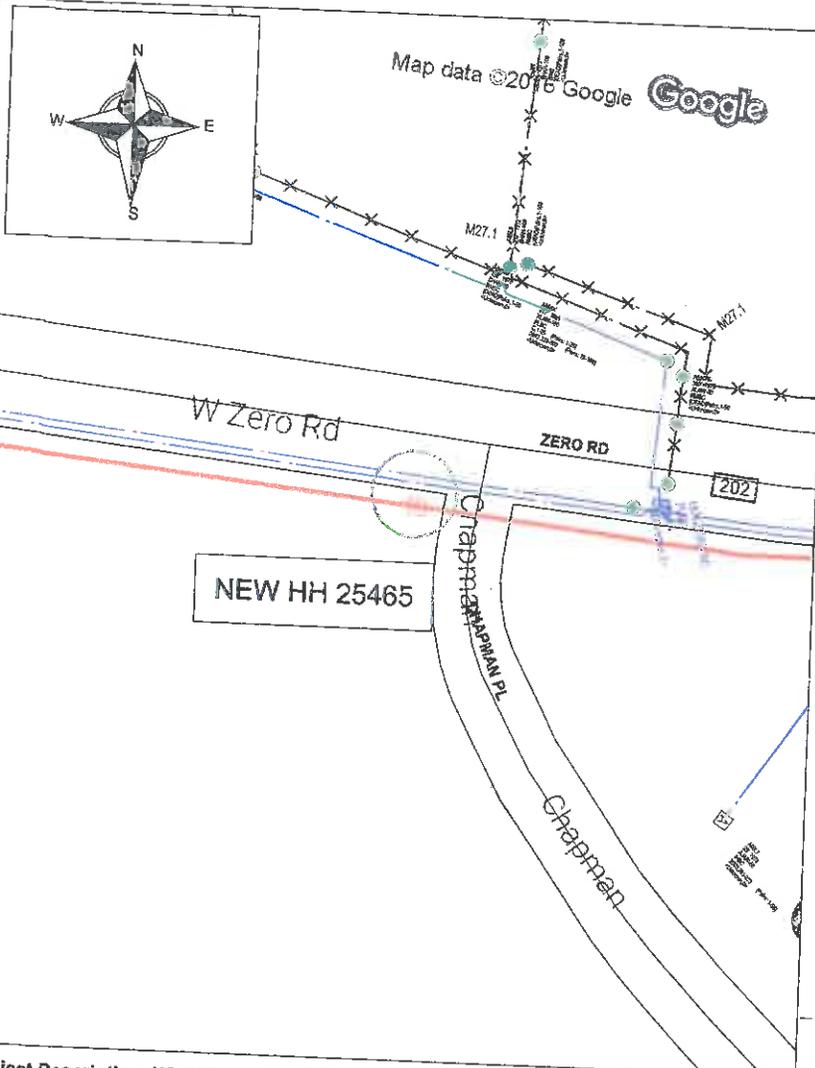
Project Description: WYCSRPL FE CDFS TIR P.22946

Order # 31448570

Engineering Contact

Name: ANDREW MIECH
 Phone Number: 307-235-2478





HH 25465

Margin Labels

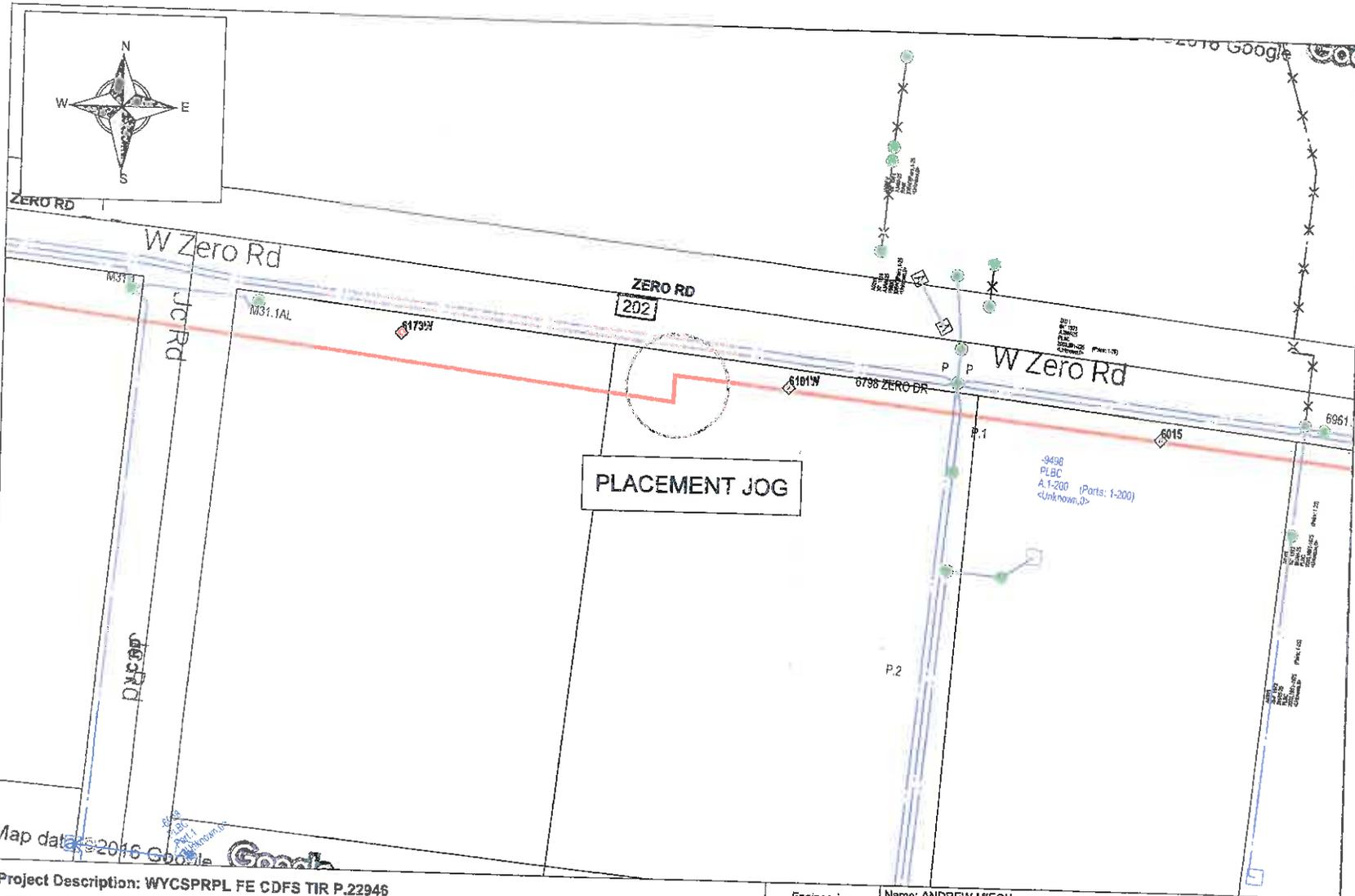
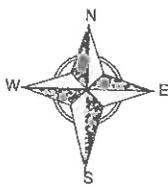
PLACE NEW HH ON THE WEST CORNER OF ZERO RD AND CHAPMAN PL. CONTINUE PLACEMENT OF 24-FIBER CABLE WITH 100' LOOP IN HH.

[AORBT]

AORBT
 3550'
 PC-5B12LT-144
 (DEAD)DD,1-12 LCM15,385-396 (Fibers: 1-12)
 (DEAD)DD,13-144 NC (Fibers: 13-144)
 <N.118573,1> <N.118573,2>

P-3
 (N.118573.C.08 - PLUF)
 UHF(30X48X36) qty 1.00
 BM2(5/8)(8) qty 1.00

Project Description: WYCSRPL FE CDFS TIR P.22948		Engineering Contact	Name: ANDREW MIECH Phone Number: 307-235-2479	<p>CenturyLink</p> <p>CONFIDENTIAL - Disclose and Distribute Solely to CTL Employees Having a Need to Know.</p>
Project #: N.118573	WC CLI: CSPRWYMA	Contract Engineer	Name: Company:	
Community Name:	Remote Switch Exchange Key:	Construction Coordinator	Name: JIM GARRISON Phone Number: 307-682-2890	<p>Revision number:</p>
Exchange Key: 5427				
			Sheet 3	of 7

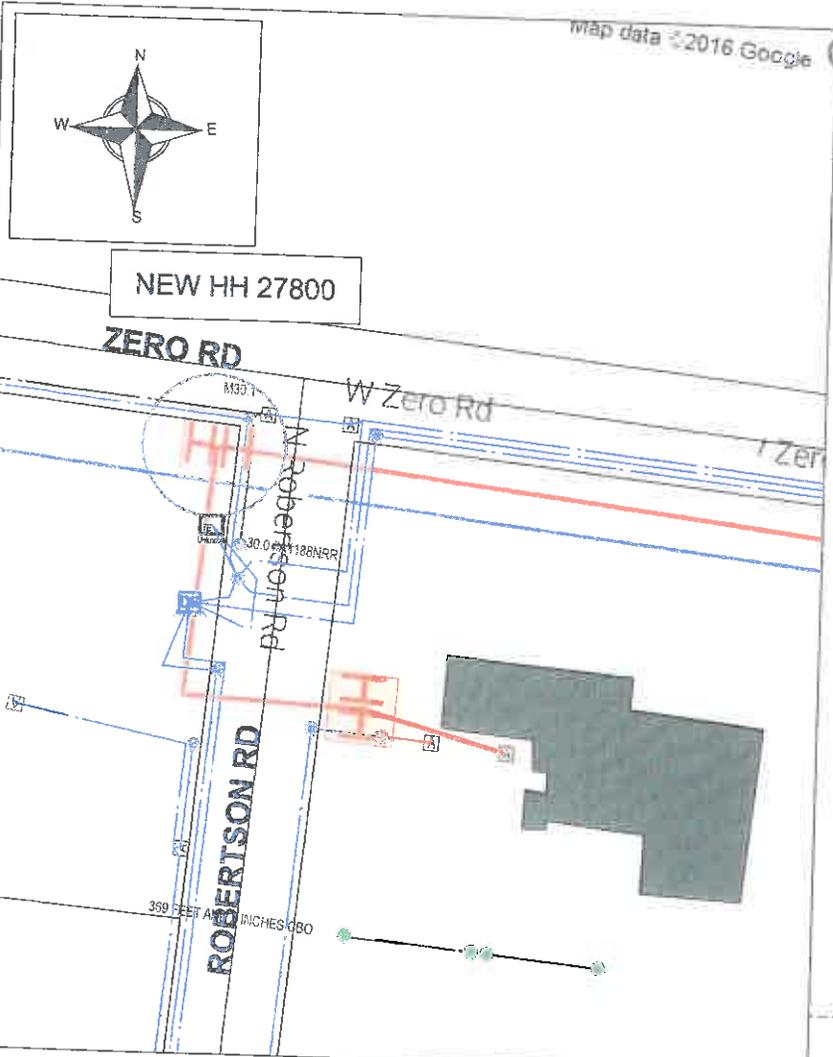


Margin Labels
 PLACEMENT OF CONDUIT WILL TAKE A JOG SOUTH IN ORDER TO MAINTAIN PLACEMENT INSIDE OF EASEMENT.

PLACEMENT JOG

Map data ©2016 Google

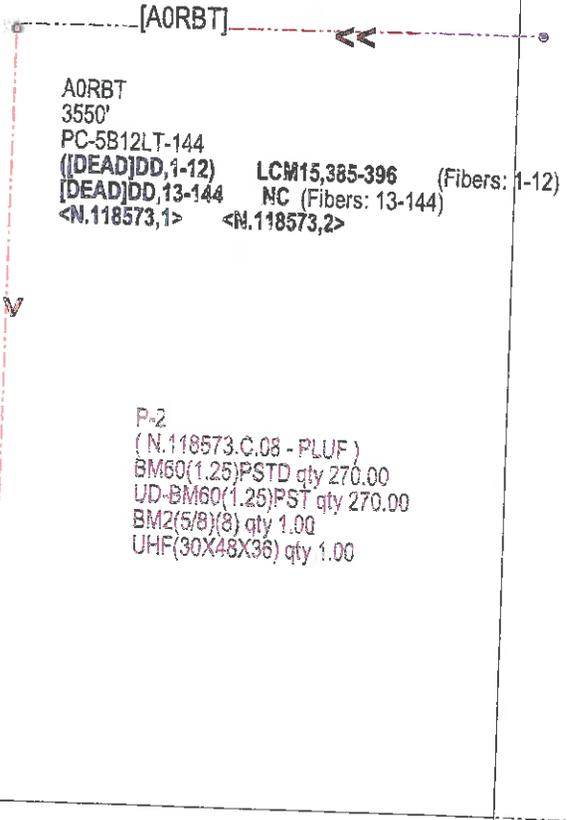
Project Description: WYCSRPL FE CDFS TIR P.22946		Engineering Contact	Name: ANDREW MIECH Phone Number: 307-235-2479	
Project #: N.118573	WC CLLI: CSPRWYMA	Contract Engineer	Name: Company:	
Community Name:		Construction Coordinator	Name: JIM GARRISON Phone Number: 307-682-2890	CONFIDENTIAL - Disclose and Distribute Sonly to CTL Employees Having a Need to Know.
Exchange Key: 5427	Remote Switch Exchange Key:	Revision number:		
				Sheet 4 of 7



map data ©2016 Google

HH 27800

Margin Labels
 PLACE NEW HH ON THE EAST CORNER OF ZERO RD AND ROBERTSON RD. BORE SOUTH TO THE MEET POINT. CONTINUE PLACEMENT OF 24-FIBER CABLE TO MEET POINT, PLACING 100' LOOP IN THIS HH.



Project Description: WYCSRPL FE CDFS TIR P.22946

Project #: N.118573

Community Name:

Exchange Key: 5427

WC CLI: CSPRWYMA

Remote Switch Exchange Key:

Engineering Contact

Name: ANDREW MIECH
 Phone Number: 307-235-2479

Contract Engineer

Name:
 Company:

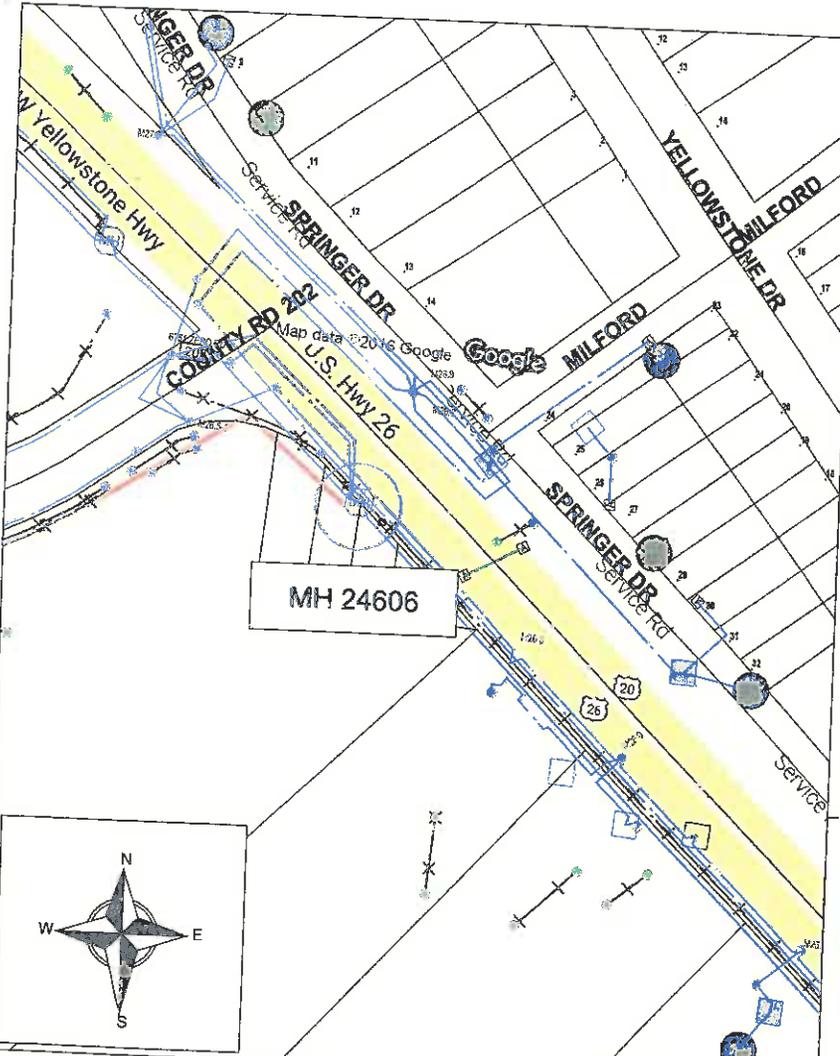
Construction Coordinator

Name: JIM GARRISON
 Phone Number: 307-682-2890

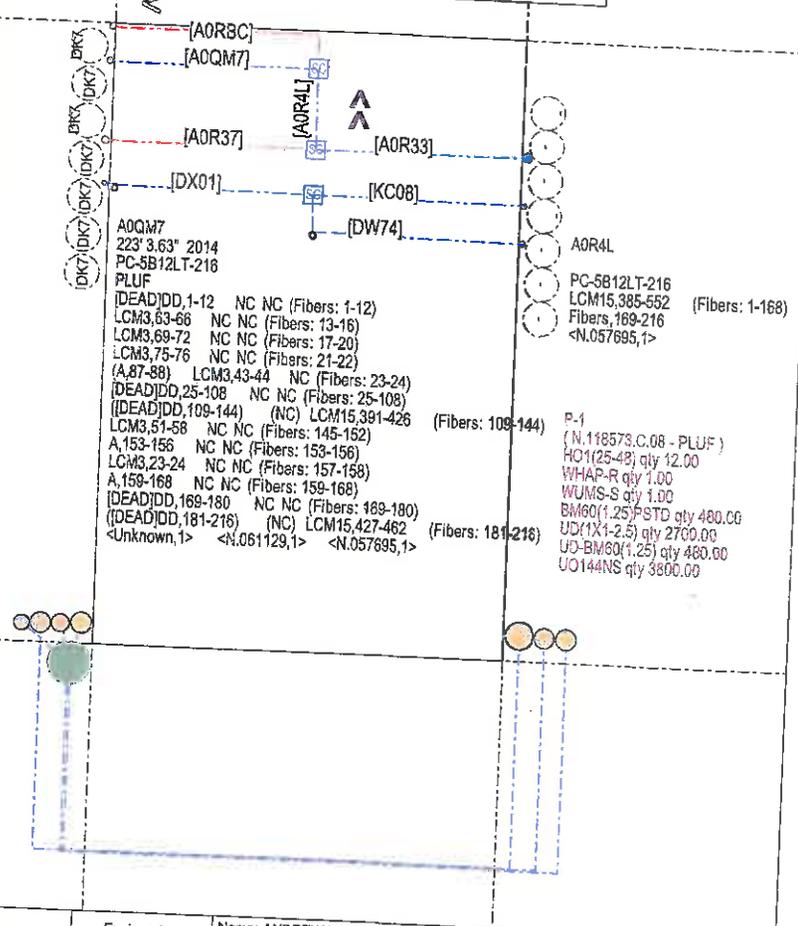
Revision number:



CONFIDENTIAL - Disclose and Distribute Solely to CTL Employees Having a Need to Know.



MH 24606



Margin Labels

LINE OF COUNT IS LCM15, 385-396.
 PICK UP LOC IN MH 24606.
 BORE/TRENCH ALONG ZERO RD TO THE CORNER OF ROBERTSON RD.
 PLACE NEW 48-FIBER CABLE IN NEW ROUTE.
 SPLICE COUNT INTO NEW CABLE ON FIBERS 1-12.

A0QM7
 223' 3.63" 2014
 PC-5B12LT-216
 PLUF
 [DEAD]DD,1-12 NC NC (Fibers: 1-12)
 LCM3,63-66 NC NC (Fibers: 13-16)
 LCM3,69-72 NC NC (Fibers: 17-20)
 LCM3,75-76 NC NC (Fibers: 21-22)
 [A,87-88] LCM3,43-44 NC (Fibers: 23-24)
 [DEAD]DD,25-108 NC NC (Fibers: 25-108)
 [DEAD]DD,109-144 (NC) LCM15,391-426 (Fibers: 109-144)
 LCM3,51-58 NC NC (Fibers: 145-152)
 A,153-156 NC NC (Fibers: 153-156)
 LCM3,23-24 NC NC (Fibers: 157-158)
 A,159-168 NC NC (Fibers: 159-168)
 [DEAD]DD,169-180 NC NC (Fibers: 169-180)
 [DEAD]DD,181-216 (NC) LCM15,427-462 (Fibers: 181-216)
 <Unknown,1> <N.081129,1> <N.057895,1>

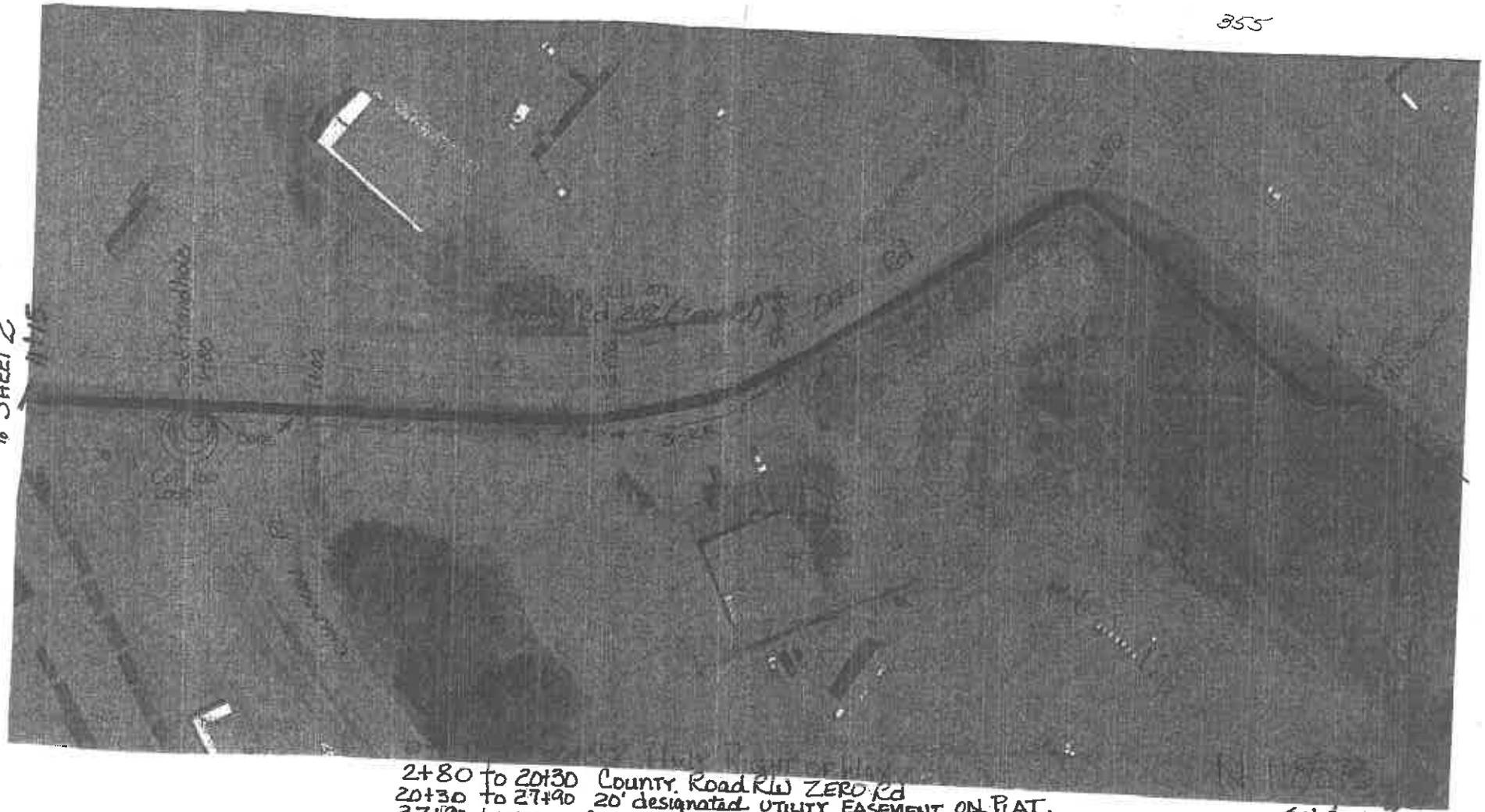
AOR4L
 PC-5B12LT-216 (Fibers: 1-168)
 LCM15,385-552
 Fibers,169-216
 <N.057895,1>
 P-1
 (N.118573.C.08 - PLUF)
 HO1(25-42) qty 12.00
 WHAP-R qty 1.00
 WUMS-S qty 1.00
 BM60(1.25)PSTD qty 480.00
 UD(1X1-2.5) qty 2700.00
 UD-BM60(1.25) qty 480.00
 UO144NS qty 3800.00

Project Description: WYCSRPL FE CDFS TIR P.22946		Engineering Contact	Name: ANDREW MIECH Phone Number: 307-235-2479	
Project #: N.118573	WC CLI: CSPRWYMA	Contract Engineer	Name: Company:	
Community Name:	Remote Switch Exchange Key:	Construction Coordinator	Name: JIM GARRISON Phone Number: 307-882-2890	CONFIDENTIAL - Disclose and Distribute Solely to CTL Employees Having a Need to Know.
Exchange Key: 5427			Revision number:	
				Sheet 2 of 7

2016 341238

355

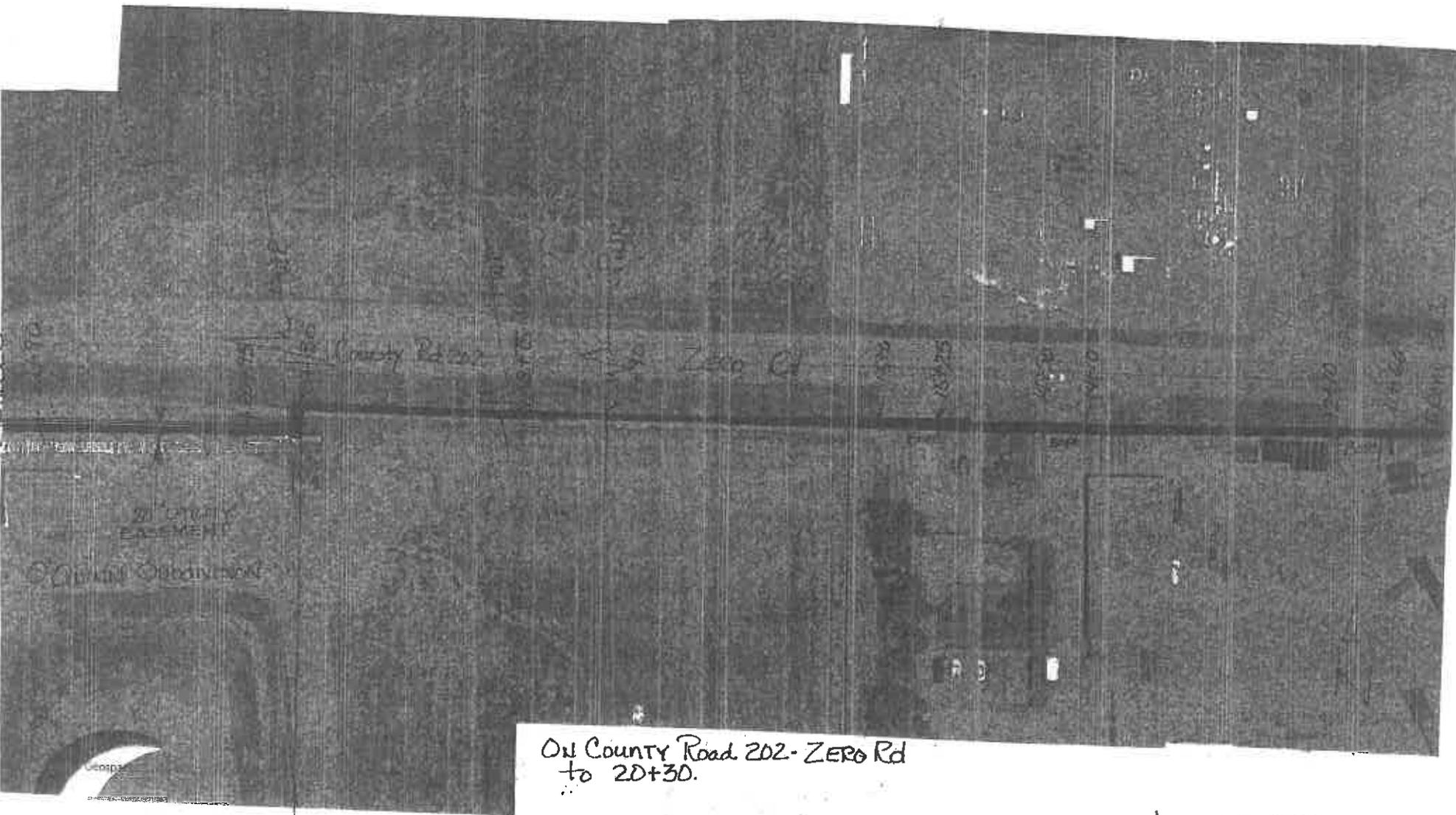
To SHEET 2



2+80 to 20+30 County Road RW ZERO Rd
20+30 to 27+90 20' designated UTILITY EASEMENT ON PLAT
27+90 LATERAL CANAL CROSSING #256 KENDRICK Project
27+90 to 36+25 10' UTILITY EASEMENT PLATTED ON Subdivision PLAT
Bury/Bore Fiber Minimum 36" Depth.

SH. 1 of 3

To Sheet 3



On County Road 202 - ZERO Rd
to 20+30.

N. 118573
SH. 2 OF 3

