



NATRONA COUNTY PARKS BOARD

(Functions as an Advisory Board to the County Commissioners,
makes recommendations on Projects, Programs and Policies)

MEETING AGENDA

DATE: November 17, 2016

TIME: 7:00 am

LOCATION: Natrona County Roads, Bridges & Parks Office; 538 SW Wyo Blvd; Mills, WY

BOARD MEMBERS	Term	Office
Brian Stack	12/31/17	Chairman
Stuart Hill	12/31/17	Vice Chairman
Steph Connolly	12/31/18	Secretary
Teresa McGlade	12/31/16	
(OPEN) Jennifer Frontiero	12/31/16	
Roy Buck	12/31/17	
Jim Miller	12/31/17	
Mike Haigler		Road & Bridge Supt.
Matt Buhler		Parks Director

1. Call Meeting to Order

- Approval of October 13, 2016 minutes

2. Bruce & Anne Ladd's Cabin #94 Reconstruction

- November 14, 2014 Parks Board approved a re-build of Cabin #94
- October 15, 2015 Parks Board approved a modified re-build of cabin #94

Due to the cost of the project in 2014 the owners had the plans revised and resubmitted them to the Parks Board in 2015. Ladd's went to get a construction permit from the Planning Department in 2016 and they were told the authorization had expired. I contacted the BOR and found out that neither of the two applications had been approved by BOR or by the BOCC. The old Cabin Lease as well as the new Cabin Lease each had provisions that cabins had to stay at 800 sq. and not be over one story unless it was an "A" Frame cabin.

The BOR wrote an e-mail to me on November 1, 2016 in which they stated there was no request for approval of a cabin re-build and furthermore; the County should use the recently approved *Site Modification Process for Alcova Reservoir and Pathfinder Reservoir* to evaluate this project.

As everyone knows the old cabin leases as well as the new cabin leases have not changed when it comes to the size of a cabin and the foot print of 800 sq.

Staff recommends that the Ladd's consider reconfiguring their new cabin design to comply with the longstanding guidelines listed above.

There was another Cabin construction approved on August 27, 2015, Dr. Larson's Cabin #42. It also falls subject to non-approval by the BOR. I spoke to Dr. Larson on November 9, 2016 and he has not constructed his cabin project and at this time he does not have plans to do it. I informed him of the rules and cautioned him to contact the Parks Department prior to any type of construction activities.

3. Dock Rebuild

- Craig & Patsy Smith — Dock re-build discussion.

4. Lakes Update

- Alcova & Pathfinder Marinas RFP's for Operation of Concessions is scheduled to go out for advertisement on November 20, 2016. Proposals are due back on Wednesday January 11, 2017. Interviews will be on Wednesday, February 9, 2017 with recommendations for award by BOCC on Tuesday, February 21, 2017.
- Cabin/Trailer/Waterski Club and Boat Club Leases went out on November 8, 2016 and are due back by December 1, 2016.
- Dug up and laid a new sewer line at Trailer #1

5. Mountain Update

- Nordic Trail signs have been delivered as were the Red & Orange Blazes & Snow Poles.
- Signs for Biathlon Venue are on order and Post are also on order.
- Letter from the Parks Board & BOCC regarding the building of unauthorized trails has been sent out to all parties involved with the trails and it is also posted on the County web site. (See Attached Copy)

6. Rotary Park

- Working on locating a design for solarized gates for the park.
- Park will be closed for the winter when the snow fall dictates.

7. Other Business

8. Public Comments

9. Board Comments

10. Next Meeting Date: Wednesday, December 21, 2016 ?

11. Adjournment