



# NATRONA COUNTY PARKS BOARD AGENDA

Roy Buck, Chairman  
Dave North, Vice-Chairman  
Jim Miller, Secretary  
Stuart Hill, Member  
Tina Kruse, Member

Thursday, August 13, 2020 5:30 p.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, Old District Courtroom #1

Functions as an Advisory Board to the County Commissioners, makes recommendations on Projects, Programs and Policies

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF July 9, 2020 and the June 15, 2020 minutes**

**V. REPORTS - Parks Director**

**A. MOUNTAIN PARKS UPDATE:**

1. **Mountain well/water system:** The water system is still turned off. I am working with 609 Consulting (Barry Venn) to get permission from the DEQ and EPA to modify the existing well to service the Trails Center only. When the modifications are approved we will move ahead with their implementation and then we will be able to furnish water to the Trails Center only.
2. **Signage:** I provided some examples of kiosks that are available. I was hoping to hear back from the Parks Board as to what they felt might be appropriate to replace the various sites throughout the mountain parks system.

I scheduled a meeting with Jeff Sun the GIS Instructor for Casper College. Jeff has agreed to have his students participate in map the existing signage on all the authorized County Trails on Casper Mountain. Once the data is collected it will be incorporated into a base map so that the data can be analyzed for accuracy. The next step would be to generate a master plan for signage on all County Trails.

3. **Biathlon Venue:** Had a meeting with Cathy Rosser to discuss improvement of trails. It was agreed that the county needs to come up with a master plan for trails on land owned or managed by the County. I will be working with Cathy and the Central Wyoming Trails Alliance to promote a master plan.
4. **Trail Center Maze Area:** Mr. Brubaker is working on building a temporary walkway and railing system around the new vaulted toilet. The Planning Department and I approved the

temporary fix for winter and then the plan is to apply for a grant to build the permanent walkway and railing.

5. **Rotary Park Bridal Trail Construction:** A Notice of Award was issued to 383 Construction on June 29, 2020, we are awaiting the signed contract and insurance documents at this time. The contractor will advise of his schedule to construct as soon as all documents have been received. 383 bid \$81,500.00 and the Engineering & Construction Management was \$21,400.00.
6. **Ponderosa Shelter:** Spoke with the Ginsbach Construction on July 1<sup>st</sup> to finalize the configuration of the building for windows and door placement. Approval of the plans was given on August 11<sup>th</sup> and construction is underway. The onsite installation will be coordinated with the Road & Bridge Dept. to make sure the road is passable.
7. **Bear Trap Meadow Shelters:** The roofs on all three shelters have been repaired for winter and the stone siding on the North shelter has been secured. A budget has been approved to design and build three new shelters by spring of 2021. As reported in our June meeting Stateline No. 7 (Lyle T. Mirtha, AIA) provided a proposal which includes Geotechnical, Civil Engineering, Landscape, survey etc. Environmental Assessment and Site design for an open style building with no fire place, no restroom and no demolition of existing shelters or foundations. His proposal is for \$17,850. Lyle was the designer of the David Street Station in Casper. We plan on having an opportunity for the public to participate in the selection of the final design.

#### **B. PATHFINDER/ALCOVA UPDATE:**

1. **Road Maintenance:** A contract was signed between the County and WLC on 11/5/19 for design and bidding out the drainage improvements and gravelling of roads in the Cabin area, Black Beach and Cottonwood Beach. The final design was sent to the BOR in May for their review and NEPA approval however; the project has stalled while awaiting BOR final approval of two new ADA compliant Picnic Shelters that will be built in the Cabin area. I still anticipate this project going out to bid in September with a completion date of November 1, 2020. If weather delays the completion of this project it will be finished in spring of 2021.
2. **Drone Flight:** Aerial flight was completed for each of the following areas (Cabins, Trailer Park, Boat Club, and Ski Club) the data that was given to the BOR and after the meeting on 7/9/20 the data was given back to CEPI so that they could fix the discrepancies and resubmit it to the BOR for their review and acceptance.
3. **Lights at the Pathfinder Boat Ramp:** The contractor is still in the process of trying to find a light that meets the BOR requirements for lower level emissions. Lights are being provided by the Walleye Fishing Club. In the event they do not find a suitable light this project will be incorporated into the Master Plan for the Pathfinder Marina area.
4. **Site Modification Process and Guidelines:** The BOR provided the Final Draft of the Site Modification Process and Guidelines for Alcova and Pathfinder Reservoirs, dealing with the leaseholders and any proposed modifications to property. I anticipate these guidelines to go into place in September of 2020.

5. **Full Hookup Bath House:** Haass Construction started the foundation for the Bath House and block is going up this week. The paving was delayed and was rescheduled for August 12, 2020. The project appears to be on schedule for completion.
6. **Master Plan Approvals:** The Casper Water Ski Club, Alcova Marina and the Casper Boat Club are still awaiting their master plan approval from the BOR and the County.
7. **Water/Sewer System:** The system has been functioning normally.

**VI. DISCUSSION TOPICS:**

- A. **Parks Rules and Regulations:** Awaiting final approval.

**VII. PROPOSALS & PERMITS**

All pending proposals and permits are under review for completeness and follow up submittals to the BOR for their approval.

**VIII. PUBLIC COMMENTS**

**IX. BOARD MEMBER COMMENTS**

**X. ADJOURNMENT**

\*The agenda is subject to amendment\*