



AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, January 13, 2016
2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Bryce Row, Jerad Stack, Ed Opella, Bob Hopkins, Bob Chynoweth, Ben Schrader, and Doug Follick.

Others Present: Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:01 p.m. by Chairman Row. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

1. Minutes from December 9, 2015 Regular Meeting

A motion was made by Mr. Opella and seconded by Mr. Follick to approve the Minutes of the December 9, 2015 meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

2. Approval of January 13, 2016 Treasurer's Report

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of January 13, 2016 were presented by Mr. Chynoweth.

A motion was made by Mr. Hopkins and seconded by Mr. Opella to approve the Treasurer's Report of January 13, 2016 containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

The December 2015 monthly financial statement draft by Lenhart Mason was presented by Mr. Row. He inquired if any of the Board had additional questions. There were no questions asked.

3. Committee Reports

- **Three Crowns**

Mr. Follick reported Three Crowns hired the Bark Firm to begin working on a marketing campaign. He stated the contract has a "90-day exit clause" for either party. Mr. Row inquired on as to how year-end was looking. Mr. Chynoweth said the financials have not been received from OB Sports as of yet.

- **Investment/Financial Committee**

Mr. Stack informed the Board he had attended a December Meeting with the City of Casper and a Davidson's Fund Representative. He reported to the Davidson Fund Representative "when the new Treasurer was elected their email would be shared."

- **PRC**

Mr. Hopkins reported that all the lights along the pathway were repaired and working.

- **Refined Properties**

Mr. Schrader reviewed the status report supplied by Refined Properties. He reported minimal soil contamination was found on the Old Dominion desired lot. Refined Properties will be meeting with WDEQ this week to complete the necessary work. They expect the sale of this lot to close by January 25th.

He continued by stating work on Phase 4 had begun and estimated it should be completed in three months.

- **Architectural Review**

No Report.

- **Executive Committee**

Mr. Row announced the City has a Council work session scheduled for January 26th. This session will include a presentation of an alternative plan for a conference center by the Parkway Plaza Hotel. Their organization anticipates only using private funds.

4. Election of Officers

Mr. Opella announced nominations to the Board and the following members have agreed to serve for the year 2016:

- Chairman: Jerad Stack
- Vice Chairman: Bryce Row
- Treasurer: Bob Chynoweth
- Secretary: Ben Schrader

A motion was made by Mr. Hopkins and seconded by Mr. Opella approving the selection of committees and members. There being no further discussion, the Board proceeded to vote. The motion carried with all members present voting aye.

5. Establishment of Regular Meetings Dates and Times for Calendar Year 2016

A motion was made by Mr. Schrader and seconded by Mr. Chynoweth that the Board establish the second Wednesday and, if needed, the fourth Wednesday, of each month as the regular meeting dates for the Board for the calendar year 2016, with all meetings starting at 6:00 pm and that the normal meeting location will be in the Big Horn Conference Room of Casper Area Innovation Center, located at 2435 King Blvd., Casper, WY and that a special meeting will be held on June 26, 2016 to pay all unpaid invoices for the fiscal year. There being no further discussion, the Board proceeded to vote, and the motion carried with all members in attendance voting aye.

6. Establishment of Financial Institutions

A motion was made by Mr. Opella and seconded by Mr. Follick to have the official financial institutions for the year 2016 will be Hilltop National Bank, the Wyoming Governmentt. Investment Fund and the FIB Davidson Fund. There being no further discussion, the Board proceeded to vote. The motion carried with all members present voting aye.

7. 2016 Committee Members and Tasks.

The following committee and membership was presented by Chairman Row:

- Financial/Investment: Bob Chynoweth – Chair, and two seats currently open
- Three Crowns Management: Doug Follick and Bob Chynoweth – Representatives
- Jona/Refined Properties: Ben Schrader and Bryce Row – Representatives
- Architectural Review Committee: Ed Opella – Chair and Ben Schrader
- Platte River Commons Maintenance: Bob Hopkins – Chair and one open seat
- Executive Committee: Jerad Stack- Chair, Bryce Row- Vice Chair, Bob Chynoweth – Treasurer, and Ben Schrader – Secretary.

8. Interaction with City and County Representatives – Specific Issues and Concerns

City Representative Hopkins commented Council is interested in receiving updated status reports from WTBC for the Innovation Center. Mr. Opella had nothing to report at this time.

9. Other

UW Proposal pulled off table.

10. Future Meetings/Agenda

- Regular Board meeting – February 10th, 6:00 pm at 2435 King Blvd., Big Horn Conference Room
- Three Crowns Management Committee – February 18th, 7:00 am, 2435 King Blvd., Big Horn Conference Room

Office Closures:

January 18th – Martin Luther King Day

February 15th – Presidents' Day

11. Public Comment

There was no public comment.

12. Good of the Order

None.

13. Adjournment

There being no further action by the Board, a motion was made by Mr. Opella and seconded by Mr. Follick to adjourn the meeting at 6:49 p.m. The motion carried with all members in attendance voting aye.

2/10/16
Date


Board Officer

2/10/16
Date


Presiding Officer