



## AMOCO REUSE AGREEMENT JOINT POWERS BOARD

### MEETING MINUTES

6:00 p.m. Wednesday, February 10, 2016

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Bryce Row, Bob Hopkins, Bob Chynoweth, Scott Sissman, Reed Merschatt, and Doug Follick.

Others Present: Greg Thomas (Old Dominion's Realtor), and Executive Director Renee Hahn.

Excused Absences: Ed Opella, Jerad Stack, and Ben Schrader

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Vice Chairman Row. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

#### **1. Minutes from January 13, 2016 Regular Meeting**

A motion was made by Mr. Follick and seconded by Mr. Hopkins to approve the Minutes of the January 13, 2016 meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

#### **2. Approval of February 10, 2016 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of February 10, 2016 were presented by Mr. Chynoweth.

A motion was made by Mr. Follick and seconded by Mr. Sissman to approve the Treasurer's Report of February 10, 2016 containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

The January 2016 monthly financial statement draft by Lenhart Mason was presented by Mr. Chynoweth. He informed the Board of an error on the balance sheet because First Interstate did not record a market value for Coca Cola on the Davidson Fund. This item will be corrected on next month's balance sheet. He inquired if any of the Board had additional questions. There were no questions asked.

#### **3. Committee Reports**

- **Three Crowns**

Mr. Follick reported he had received two letters of interest to serve on the Three Crowns Committee. He announced he would like to nominate Mr. Ray Bader to serve.

A motion was made by Mr. Sissman and seconded by Mr. Hopkins to approve the nomination of Mr. Bader. His first term will commence on April 21, 2016. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the nomination.

He continued by announcing the Three Crowns budget will be presented to ARAJPB at the next meeting in March.

- **Investment/Financial Committee**

Mr. Chynoweth informed the Board he has begun to move short term investments into long term investments through the Davidson Fund. He is looking forward to working with the new board members selected to serve on the committee.

- **PRC**

Mr. Hopkins informed the Board a motion was needed to approve an invoice from CEPI for a legal description needed to proceed with the fee simple process on the PRC.

A motion was made by Mr. Sissman and seconded by Mr. Follick to approve a payment for the legal description on the Commons. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to approve the invoice.

- **Refined Properties**

Ms. Hahn reviewed the status report supplied by Refined Properties. She reported that further soil testing is needed to be performed on the Old Dominion lot and shared the costs that could be associated with the work. After much discussion from the Board and input from Greg Thomas, it was decided to move forward with the following:

A motion was made by Mr. Sissman and seconded by Mr. Follick to approve the first tier of testing needed with a cost not to exceed \$15,000. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the first tier of testing for a cost not to exceed \$15,000.

- **Architectural Review**

Ms. Hahn reported that signage for the Wyoming Otolaryngology has been approved by both committee members.

- **Executive Committee**

Mr. Row updated the board on the last meeting with the City on the conference center. The City will be requesting additional financial materials from CRU (Parkway Plaza Hotel) needed to make a decision on the location of the conference center.

#### **4. 2016 Committee Members and Tasks.**

The following committees were selected by Chairman Stack and announced by Vice Chairman Row:

- Financial/Investment: Bob Chynoweth – Chair, Mr. Sissman, and Mr. Merschat.
- Platte River Commons Maintenance: Bob Hopkins – Chair, and Mr. Sissman.

#### **5. Interaction with City and County Representatives – Specific Issues and Concerns**

City Representative Hopkins had nothing to report.

#### **6. Other**

No Report.

**7. Future Meetings/Agenda**

Regular Board meeting – March 9<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room  
Three Crowns Management Committee – March 17<sup>th</sup>, 7:00 am, 2435 King Blvd., Big Horn Conference Room

**Office Closures:**

February 15<sup>th</sup> – Presidents’ Day  
March 25<sup>th</sup> – Good Friday  
April 26<sup>th</sup> – 29<sup>th</sup>

**8. Public Comment**

There was no public comment.

**9. Good of the Order**

None.

**10. Adjournment**

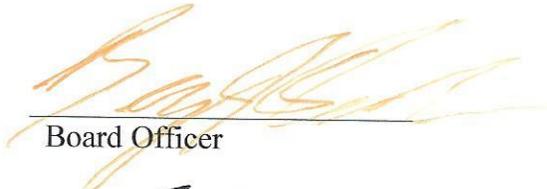
There being no further action by the Board, a motion was made by Mr. Follick and seconded by Mr. Chynoweth to adjourn the meeting at 6:46 p.m. The motion carried with all members in attendance voting aye.

3-9-16

Date

3-9-16

Date



Board Officer



Presiding Officer