

**MEETING OF THE NATRONA COUNTY  
PUBLIC LIBRARY BOARD  
APRIL 12, 2016**

*The meeting was called to order at 5:06 pm by President Hampton O'Neill*

**MEMBERS PRESENT:**     *Shannon Dutcher, Kate Sarosy,  
Linda Nix, Hampton O'Neill*

**MEMBER ABSENT:**     *Kyle True*

**ALSO PRESENT:**       *Kate Mutch, Interim Director  
Greta Lehnerz, Business Manager  
Nathan McGregor, Community Relations Coordinator  
John Lawson, Natrona County Commission  
Beth Worthen, NCPL Foundation  
Sherry Good, Friends of the Library*

**APPROVAL OF AGENDA**

*It was moved to approve the agenda. (Sarosy/Dutcher); motion carried.*

**PUBLIC COMMENTS**

*None*

**DISPOSITION OF MINUTES FROM THE MARCH 8, 2016 MEETING**

*It was moved to approve and file the minutes for the March 8, 2016 meeting.  
(Nix/Sarosy); motion carried.*

**FINANCIAL REPORT**

*It was moved to approve the Financial Report and payment of March 2016 bills.  
(Sarosy/Nix); motion carried.*

**DIRECTOR'S REPORT**

*Kate Mutch reported the PLA Conference was very good. Jerry Jones, Nicholle Gerharter, Jenn Beckstead and Gayla Peterman also attended. Staff members will provide PLA trip reports to share what they learned. Kate talked with several vendors and was pleased to learn Overdrive will continue providing the same percent for content and administration for eBooks.*

*Gayla Peterman attended the local Crisis Intervention Training (CIT) training. She said it was a very intense worthwhile training on dealing with mentally ill and/or intoxicated/drunk patrons. The next time the training is offered we will have another staff member attend.*

*Kate Mutch included a letter from UMS, our collection agency, informing us of new significant restrictions on accounts eligible for credit reporting. Library debt is now*

excluded from credit reporting. UMS will add intense skip tracing and extra letters to enhance their process for collection.

Kate Mutch has been elected to the WyLD Governing Board as one of the representatives for large public libraries. Her term will be 2017-2019.

Limited edition cards are very popular. Of the 2,000 cards ordered only 338 are left. Approximately 750 old cards have been replaced but there is no difference in the number of new cards issued for the same time period in the last two years.

Kate Mutch will be attending the Library Journal's Design Institute Workshop in Bozeman on May 5 and 6.

### **COMMISSIONERS REPORT**

John Lawson advised one percent funds will likely be cut more than the current 10% as sales tax collection continues to be down 20 to 26%. He said he will begin working to schedule a meeting of the Joint County/City/School District Committee. He will contact Beth Worthen to coordinate the meeting with Library Planning Associates who is in the process of developing a library needs assessment.

### **FRIENDS OF THE LIBRARY**

Sherry Good reported the Friends of the Library will hold a Book Sale on Saturday, April 23 from 9:30 am. to 4:30 pm and Sunday, April 24 from 1 to 4 p.m. In addition, the Friends will hold a Silent Auction on Sunday, April 24 from 1 to 4 pm in the Crawford Room. Board and staff are invited to attend a presale of Friday April 22. The 2016 Edible Book Fest on Saturday, April 23 from 1 to 4 pm on the main floor of the library.

### **FOUNDATION REPORT**

Beth Worthen reported she made a presentation to the League of Women Voters and the group is very supportive of the library. The Foundation is considering options for using funds not in the endowment challenge account. The library will be submitting a FY17 budget to the Foundation this month.

### **OLD BUSINESS**

It was moved to hire Lisa Scoggins as Director of the Natrona County Public Library contingent on successful completion of the pre-employment drug and alcohol screening required of applicants who have received a conditional offer of employment. (Sarosy/Dutcher); motion carried.

It was moved to approve the FY17 Budget Request as presented and forward to the Natrona County Commission. (Sarosy/Nix); motion carried.

### **NEW BUSINESS**

The Board discussed the expiring board terms. Shannon Dutcher said she would be willing to stay on the Board if the meeting day could be changed. Hampton O'Neill was also willing to serve another term. The Board discussed times for the meeting and agreed the second Wednesday at 5pm would be a preferable time. The decision to change the meeting was deferred to next month as Kyle True was absent. John Lawson

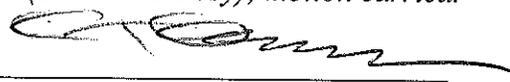
stated he was pleased both Shannon and Hampton are willing to serve another term and asked that they send an email to Chairman Chadwick stating their intent

The Board agreed to hold the July meeting on Wednesday the 13th as July 12 is a holiday.

**ADJOURNMENT**

It was moved to adjourn the meeting at 6:00pm. (Dutcher/Sarosy); motion carried.

  
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Shannon Dutcher  
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Ami D. No  
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