



AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, April 13, 2016

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Bryce Row, Bob Hopkins, Bob Chynoweth, Ben Schrader, Scott Sissman,
*Reed Merschhat, Ed Opella, and *Doug Follick

Others Present: Executive Director Renee Hahn.

Excused Absences: Jerad Stack

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Vice Chairman Row. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

*Doug Follick enters meeting at 6:02

1. Minutes from March 9, 2016 Regular Meeting

A motion was made by Mr. Sissman and seconded by Mr. Opella to approve the minutes of the March 9, 2016 Regular Board Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting aye to accept the minutes. (Copy of minutes on file.)

*Reed Merschhat enters meeting at 6:05

2. Approval of April 13, 2016 Treasurer's Report

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of April 13, 2016 were presented by Mr. Chynoweth.

A motion was made by Mr. Opella and seconded by Mr. Follick to approve the Treasurer's Report of April 13, 2016 containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

Mr. Chynoweth then inquired if any of the Board had questions on the March financial draft from Lenhart-Mason. There were no questions asked.

3. Committee Reports

• Three Crowns

Mr. Follick informed the Board that Three Crowns had lost (\$412,837.00) for the 2015-2016 year. In addition, he stated the new golf pro was officially here.

He shared the current amount collected on prepaid cards for the 2016-2017 as being \$93,000.

Mr. Merschhat asked about the amount collected last year. Mr. Chynoweth replied we were ahead of last year. Mr. Row felt the Bark Firm work was a fantastic reflection.

Mr. Merschat inquired why Three Crowns did not participate in the Pub Crawl as anticipated. Mr. Follick will follow up and report back to the Board with his findings.

- **Investment/Financial Committee**

Mr. Chynoweth informed the Board the Investment Committee had transferred \$5.5 million dollars from Hilltop checking account into the Davidson Fund on March 22nd.

- **PRC**

Ms. Hahn shared the beginning stages of the CEPI mapping for the upcoming fee simple process on the Western Opportunity Area.

- **Refined Properties**

Mr. Schrader reviewed the status report supplied by Refined Properties. He reported the soil testing report associated with Old Dominion was determined by BP and WDEQ to be clean. ARAJPB is now waiting on the determination report from WDEQ for the disposal of the contaminated soil. The closing is expected to be within the next 30-45 days.

He then disclosed the testing results on Phase 2, Lot 3 & 4 were clean and well under the boundaries set by WDEQ.

He shared the new lot pricing for the Platte River Commons near the Business Plaza will be \$10.00 per square foot. The remaining pricing for the lots on the Western Opportunity Area will be determined at a later date depending on the size of the lot needed and river exposure.

He continued discussing the Plat for Phase 4 on Salt Creek Heights has a hearing date set for May 10th with the County.

Mr. Opella requested Refined Properties share the completed map of record of Salt Creek Heights with the County. Ms. Hahn will follow up and monitor the request until completed.

Mr. Schrader stated Refined Properties has begun examining the marketing possibilities for our property. They are determining if an outside firm is needed and will begin to deliver all the property specifications to local real estate firms.

- **Architectural Review**

No Report.

- **Executive Committee**

Mr. Row updated the board on the letter of concern and stance for the future conference center being sent to the City Manager, V.H. McDonald. The letter will highlight the importance of using the past survey information to build a successful conference center.

Mr. Row discussed the meeting with our BP Representative, Doug Birkbeck. He explained that Mr. Birkbeck has plans to submit an application for a statewide engineering award for ARAJPB's remediation site. If achieved, this award can help enhance our marketing efforts.

Mr. Row shared May 11th as the scheduled date for the Annual City and County Meeting. This meeting will begin at 4:30 pm in the Big Horn Conference Room. The board requested Mr. Johnson, Manager of Three Crowns to participate as a speaker at the event.

4. Interaction with City and County Representatives – Specific Issues and Concerns

City Representative Hopkins and County Representative Opella had nothing to report.

5. Other

No Report.

6. Future Meetings/Agenda

Annual City and County Meeting- May 11th, 4:30 pm at 2435 King Blvd., Big Horn Conference Room

Regular Board Meeting – May 11th, 6:00 pm at 2435 King Blvd., Big Horn Conference Room

Three Crowns Management Committee – May 19th, 7:00 am, 2435 King Blvd., Big Horn Conference Room

Office Closures:

April 26th – 29th

May 30th – Memorial Day

7. Public Comment

There was no public comment.

8. Good of the Order

None.

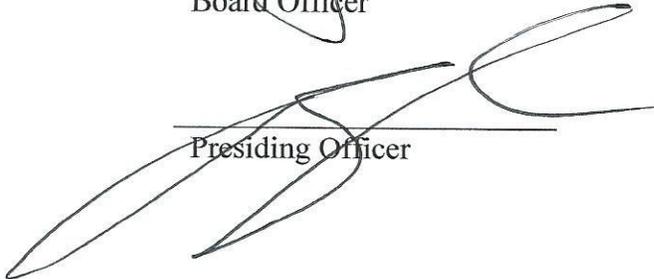
9. Adjournment

There being no further action by the Board, a motion was made by Mr. Opella and seconded by Mr. Chynoweth to adjourn the meeting at 7:02 p.m. The motion carried with all members in attendance voting aye.

5/11/16
Date


Board Officer

5/11/16
Date


Presiding Officer