



**AMOCO REUSE AGREEMENT
JOINT POWERS BOARD**

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**SALT CREEK HEIGHTS
BUSINESS CENTER**

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**AMOCO REUSE AGREEMENT JOINT POWERS BOARD
MEETING MINUTES**

6:00 pm Wednesday, June 8, 2016

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Jerad Stack, Ben Schrader, Bob Chynoweth, Ed Opella, Bob Hopkins, Doug Follick, Scott Sissman, and Reed Merschat

Excused Absences: Bryce Row

Others Present: Brandon Daigle (Downtown Development Authority), and Renee Hahn, Executive Director (ARAJPB).

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Stack. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

1. Minutes of the May 11, 2016 Regular Meeting

A motion was made by Mr. Opella and seconded by Mr. Follick to approve both sets of Minutes from the Regular Meeting and the Annual City and County Meeting. The Board proceeded to vote. The motion carried with all members in attendance voting aye. (Copy of Minutes on file.)

2. Treasurer's Report

Details on investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of June 8, 2016 were presented by Mr. Chynoweth. He also reviewed and discussed the financial report from Lenhart Mason.

A motion was made by Mr. Hopkins and seconded by Mr. Opella to approve the reports and authorize payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting aye. (Copy attached to the Minutes.)

3. Funding Request by Brandon Daigle for The David Street Station

Mr. Daigle gave an overview and presented two videos to highlight the project of the David Street Station. Mr. Sissman inquired how much of a donation they were requesting from ARAJPB. Mr. Daigle's responded "a donation in the amount of \$50,000 for economic development would be optimum." This will allow The Downtown Development Authority to complete the acquisition of Ames Automotive and begin work on Phase 1. The estimated completion date on Phase 1 is predicted prior to August 21, 2017. A motion was made by Mr. Sissman and seconded by Mr. Chynoweth to invest

in this project to promote economic development. The motion carried with all members in attendance voting aye.

4. **Committee Reports**

- **Architectural Review** - Nothing to report.
- **Investment & Financial**- Mr. Chynoweth discussed the Davidson Fund and how the current funds are distributed. The following holds true; 66% are currently in Government Investments, 27% are in US Treasury Bonds, and 5% in cash equivalents.

A motion was made by Ed Opella and seconded by Mr. Chynoweth to sign the Audit Contract from Skogen, Cometto & Associates. The Board proceeded to vote. The motion carried with all members in attendance voting aye.

- **PRC** – A motion was made by Mr. Hopkins and seconded by Mr. Opella to accept a painting bid from Curb Appeal for the remaining benches/tables around the golf course. The Board proceeded to vote. The motion carried with all members in attendance voting aye.

The PRC Committee members toured the Commons and reported the following:

The North East section of the trail was in the worst condition.

Primary focus will be to remove all the dead trees throughout the Commons.

Trim and mow around benches and tables to encourage usage.

Large rock to be added on the north side of King Blvd. to eliminate street parking.

Enhance future landscape with native plants and/or xeriscape.

Irrigation options will be explored prior to any planting.

Sculptured art will possibly be added to the Commons.

- **Refined Properties** – Mr. Schrader discussed the Old Dominion sale as being very slow moving. He estimates an August closing on the lot. A motion was made by Mr. Schrader and seconded by Mr. Merschatt to approve another \$10,000 to the already existing \$65,000 for soil remediation. This new approved amount is not to exceed \$75,000. The Board proceeded to vote. The motion carried with all in attendance voting aye.

Mr. Schrader discussed the extension requested by FED-EX was approved, which required them to deposit an additional \$5,000 with the Title Company. ARAJPB is still awaiting the WDEQ approval letter for this lot.

Ms. Hahn gave an update on the status of Phase 4. She stated The City of Casper will meet next week and provide all interested parties a list of items that will need to be completed prior to the start of the annexation.

- **Three Crowns** –Mr. Follick announced that rounds and finances were up. He will request season pass information from Three Crowns next week at the scheduled monthly meeting. He informed the Board that gift cards now have an expiration date. The example given; if a gift card was purchased on any day in 2016 it will be valid until 12/31/2017.

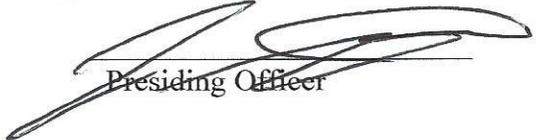
Mr. Schrader requested Mr. Follick review the Three Crowns website to help clarify carts fees.

5. **Executive Committee** – Mr. Stack held discussions on the downtown economic development for the David Street Station. Mr. Stack then reviewed all future meetings listed on the agenda.
6. **Interaction with City and County Representatives – Specific Issues and Concerns**
County Representative Opella stated he had nothing to report. Mr. Hopkins updated the Board on the conference center plans.
7. **Other**
None.
8. **Future Meetings/Agenda**
June 16th - Three Crown's Committee Meeting 7:00 am, located in the Big Horn Conference Room.
June 24th – Year-End Budget Session Meeting at noon, located in the Big Horn Conference Room
July 4th - (Holiday)
July 12th – (Parade Day, closed until noon)
July 13th - Regular Board Meeting 6:00 pm, 2435 King Blvd., Big Horn Conference Room.
July 24th – Three Crowns Committee Meeting at 7:00 am, located in the Big Horn Conference Room.
9. **Public Comment**
There was no public comment.
10. **Good of the Order**
None.
11. **Adjournment**
There being no further action by the Board, a motion was made by Mr. Opella and seconded by Mr. Schrader to adjourn the meeting at 7:19 p.m. The motion carried with all members in attendance voting aye.

7/13/16
Date

7-13-LG
Date


Board Officer


Presiding Officer