



Natrona County Parks Department

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Minutes

Natrona County Parks Board

June 23, 2016

The Natrona County Parks Board met at the Roads, Bridges & Parks Dept office. Members in attendance were Steph Connolly, Jim Miller, Brian Stack, Stuart Hill and Roy Buck. Jennifer Frontiero and Teresa Corkill were absent. Also attending were Jason Gutierrez, Sgt. John Harlin, Mason Sale, Ken Meich, Richard O’Hearn and Glenna Nash.

Brian called the meeting to order. Jim motioned to approve the April 21st minutes, Steph seconded, motion carried.

Lakes Update

- Lease templates – Revised templates were sent to BOR on June 20th. “Published processes” will be sent early next week. The BOCC requested concurrent Parks Bd review and approval. The main issues were the liability insurance requirements, fire pits and publishing the lottery process and construction application guidelines. Brian agreed these changes should address Leaseholders’ concerns. Stuart asked about boat trailer parking in the Cabin Sites. Dick revised the clause that was inadvertently copied from the Trailer Lease. Steph said the key is that all roadways remain unobstructed. Dick said only the Boat Club Lease was fully executed; however, its ratification by the BOCC was tabled on June 2nd so it too, along with the Waterski Club Lease could also be revised. The Board recommended that the revised Cabin and Trailer Lease templates, as well as the revised Boat Club and Waterski Club Leases be forwarded to the BOCC for their approval at a future Work Session, pending BOR review and approval.
- Holthouse Contract – County Legal requested Parks Bd review and approval of the Contract to appraise both Marina properties. The Board recommended that the Holthouse Contract be forwarded to the BOCC for their approval at their July 5th mtg. Appraisal Reports are due within 60 days.
- Golf cart exception – Sgt. Harlin gave an update on potential changes made in the motor vehicle code by the State Legislature. County Legal and Dick agreed that the Statute still excludes golf carts from the definition of Multipurpose Vehicle when one is being used for special circumstances authorized by our Parks Rules-n-Regs. Therefore, the Board recommended leaving it as is.
- RV Full-Hookup Campground – Dick stated the two lower bids received on June 9th were

within \$5,500 on a \$1.25 million Project. The Board recommended that the design/build contract with High Plains Construction be awarded at the July 5th BOCC meeting. Unspent funds from this FY will carry over to the 2016/17 budget. BOR and DEQ permits are pending.

- Pathfinder overflow – The BOR expects it will last through mid-July. The fuel pumping shed at Pathfinder Marina was sandbagged for protection.

Mountain Update

- Rotary Park – Rotary Club's proposed amphitheater was canceled during the CUP process. Dick decided not to proceed with the vaulted toilet and parking lot expansion. Instead, he'll try to maximize the existing parking with signage and striping.
- Beartrap Festival – The agreement with Townsquare Media was signed June 7th. All campsites around the Meadow will be reserved as part of the Festival pass. Camping revenues will be paid to the County shortly after the Festival.
- Biathlon Venue – The CMBC has decided to extend power overhead. Coleman's electrical sub and their EE are coordinating with Development Dept. Landowners have expressed concern about the onsite timber piles. Bob Debyah has offered to help. Brian asked whether it's required in Coleman's contract. No, but they do have to haul fallen timber alongside the trails back to the Venue. The City is planning to resume hauling woody debris to stockpiles along their River Restoration Project. The Admin Agmt with the CMBC will be drafted for Board review concurrent with Co Legal prior to CMBC review and approval. Thereafter, it will be approved by the BOCC.
- Crimson Dawn – The museum re-roof is substantially complete. Osborn has begun prep work on the two outbuildings.
- Ponderosa Park restoration – Dick will reopen the insurance claim to restore the privy and replace the shelter yet this fall.

Eclipse Update

- Alcova Campsites at Okie, Black Beach and Centennial Park, along with Beartrap and Deer Haven on the mountain will be reservation only for the five days centered on the Eclipse, August 21, 2017. CEC booking system will tabulate County revenues separately.

Other Business

- Dick reported that his budget hearing was June 14th. The Mountain's was cut 14%; however, it includes a 25% increase to the trails line item.

Board Comments

- Roy mentioned the 4- and 8-hr endurance race—Casper Mountain Challenge—will be held on June 25th. And, we still need to order kiosk maps and trail signage. Dick asked for detailed breakdown and will place the order. User groups will help with installation.
- Dick asked Brian and Stuart their opinion on recreational fire pits. They deferred to BOR.

Adjournment

- The next meeting date will be July 28th at 7:00 am. There being no further business, the meeting was adjourned.