



## Natrona County Parks Department

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### Minutes

Natrona County Parks Board  
July 28, 2016

The Natrona County Parks Board met at the Roads, Bridges & Parks Dept office. Members in attendance were Jim Miller, Brian Stack, Stuart Hill and Roy Buck. Steph Connolly, Jennifer Frontiero and Teresa McGlade were absent. Also attending were Sgt. John Harlin, Ken Meich, Richard O'Hearn and Glenna Nash.

Brian called the meeting to order. Jim motioned to approve the June 23<sup>rd</sup> minutes, seconded by Roy, motion carried.

### Lake Update

- Short-term Marina Agreements – Dick reported that Gary Lever was bought out, so Dr. Razi Saydjari assumed the short-term contract. Stuart recommended forwarding the 1-page agreement to the BOCC for approval.
- Cabin, Trailer and Club Lease templates have been reviewed by the BOR. They made numerous unexpected changes, so Dick scheduled a mtg with them later this morning.
- RV Full-Hookup Campground – Charmaine is rewriting the EJCDC Agreement. High Plains Construction was awarded the Project on July 5<sup>th</sup> but has not been given the Contract or Notice to Proceed. High Plains Power also needs a ground disturbance permit from BOR for utility work. Still hoping to break ground in August.
- Published Processes – Dick asked the Board to review the Lottery Process and Construction Application handouts and give feedback. These will eventually be published on the County's website.

### Mountain Update

- Rotary Park traffic control devices (TCDs) – Dick is still working on short-term parking and traffic flow signage and pavement striping.
- Beartrap Festival – The campsites are reserved. Townsquare will reimburse the County by mid August.
- Biathlon Venue – Legal is reviewing Dick's draft Admin Agmt between County and CMBC. We still don't have a Lease Agmt with the City for the trails N of the Venue. He'd prefer one Master Lease for all recreational facilities in Sections 15 and 16. Road-n-Bridge graveled the parking lot. Coleman was reminded that the clearing and grubbing spec section includes skidding the timber from alongside trails back to the Venue.
- Ponderosa Park restoration – Bob Debyah has resumed timber removal and Co Legal is reopening the insurance claim. Dick intends to replace the shelter and privy this fall.

### **Eclipse Update**

- Maps of six campgrounds have been given to the City; i.e. Beartrap, Deer Haven and Beartrap Meadow (Tents) on Casper Mountain, and Black Beach, Okie Beach and Centennial (Tents) at Alcova. Cost will be \$300 for a 5-day campsite reservation and \$125 for a tent campsite. If these fill up, others can be brought online via the Casper Events Center booking system.

### **Other Business**

- One-Day Concession License – Kind of a misnomer because these were issued to interested Solicitors for a specified term. Dick intends to resurrect the License, rewrite and submit to Legal for review.
- Sgt. Harlin said SO is looking at relocating the primary helipad from near the Boat Club to an area by Westside Campground. In warmer temperatures, the fully loaded Life-Flight helicopter cannot lift straight up and requires longer distance to gain altitude.

### **Board Comments**

- Dick provided the latest “Elkhorn Creek Trails” map, finalized after recent Mt Subcommittee mtg. Jim recommended a new trail through the Maze for pedestrians, snowshoes and fat-bikes. He also wants to rename numerous Nordic Trails as 12 “LOOPS”. Roy suggested a single-track trail around the Biathlon Venue and one through Beartrap. Dick’s next step is to order kiosk maps, intersection and vertical trail signs.
- Jim said the CNC will paint Jacobson’s Hut with the same product applied at the Lodge.
- Jim is concerned about reseeding the Venue because the topsoil was not salvaged. Dick said that Coleman has to establish vegetation on sloped areas. Ken stated the CMBC is waiting for Coleman to complete Ph. 1 whereupon they’ll spread some grass seed. Jim also said that the CMBC will purchase their own supplemental groomer.
- Jim requested another vaulted toilet at the bottom of Strube Loop by the Braille Trail.
- Jim asked the status of the new water well. Dick will know more after the EPA’s August 3<sup>rd</sup> sanitary survey of our existing PWS. Dick wants to replace the Powderhouse Well this fall. The PERMIT TO CONSTRUCT from the State expires 12/31/18.
- Stuart asked when Rocky Shore Rd will get bladed. Dick will again ask Road-n-Bridge for help. Stuart also asked how the coupon books worked out. Parks sold more booklets than have been redeemed at fee boxes. BOR asked that we clearly define the process.
- Stuart asked that we revise the buoy configuration at Sandy Beach per the RMP/EA and look into a toilet by the boat-in area. Sgt. Harlin will coordinate with G-n-F in the offseason. Dick mentioned someone mowed Boat Beach for the poker run and allowed clippings to clog the nearby canal entrance. BOR does not want that to happen again!

### **Adjournment**

- The next meeting will be August 18<sup>th</sup> at 7:00 am. There being no further business, the meeting was adjourned.