

**MEETING OF THE NATRONA COUNTY
PUBLIC LIBRARY BOARD
AUGUST 10, 2016**

The meeting was called to order at 5:04 pm by President Hampton O'Neill

MEMBERS PRESENT: *Linda Nix, Shannon Dutcher,
Hampton O'Neill, Kyle True*

MEMBER ABSENT: *Kate Sarosy*

ALSO PRESENT: *Lisa Scroggins, Executive Director
Kate Mutch, Public Service Librarian
Greta Lehnerz, Business Manager
John Lawson, Natrona County Commission
Heather Duncan-Malone, County Attorney
Sherry Good, Friends of the Library
Beth Worthen, Library Foundation
Dale Bohren, Casper Star Tribune
Nichole Ott, Casper Star Tribune*

APPROVAL OF AGENDA

It was moved to approve the agenda. (True/Dutcher); motion carried.

PUBLIC COMMENTS

None

WE READ PRESENTATION

Dale Bohren and Nichole Ott spoke to the Board on the We Read program. 'Spend 20 minutes a day reading with someone special.' The partnership between the Casper Star Tribune, Natrona County School District #1 and Natrona County Public Library started six years ago and has been successful. A mobile app is being developed to try and reach the 8% of the population that is not currently being served. Dale Bohren praised the library's contribution to the We Read program and especially thanked Jerry Jones and Kate Mutch.

RECOGNITION OF EMPLOYEE OF THE MONTH

Fred Parsons was named employee of the month for July and Wendy Stockman for August. Certificates will be presented to each staff member.

DISPOSITION OF MINUTES FROM THE JULY 20, 2016 MEETING

It was moved to approve and file the minutes for the July 20, 2016 meeting. (Nix/Dutcher); motion carried.

FINANCIAL REPORT

It was moved to approve the Financial Report and payment of July 2016 bills. (True/Dutcher); motion carried.

COMMISSIONERS REPORT

John Lawson reminded everyone to vote.

DIRECTOR'S REPORT

The Director reported the A.L.I.C.E. traing will be conducted by Stewart Anderson of Natrona County Emergency Management. It will be held the morning of Friday, September 23. Staff development and team building will be conducted in the afternoon. The library will be closed that day.

The library has received notice they have been removed from the Federal Depository Library Program (FDLP). Jamie Huaman, Outreach Librarian for the GPO will visit NCPL on August 12 to provide assistance in the disposition of the FDLP colleciton. Patrons will retain access to federal documents through WYLD's electronic holdings.

The removal of the compact shelving from the second floor is ahead of schedule. Plans are being made to move the magazine and newspaper collection to that area.

FRIENDS OF THE LIBRARY

Sherry Good reported the next Booksale will be September 24 and 25 with a presale on September 22.

FOUNDATION REPORT

Beth Worthen reported the Awareness Campaign will begin again this fall with billboards and adverting featuring new limited edition library cards. The Foundation is also funding video games as a new addition to the library collection.

OLD BUSINESS

The Director will be sending a draft of the Executive Director updated job description to the Board for review and approval at next month's meeting. Lisa and Kate have updated staff job descriptions. The updated job description will be distributed to the staff.

NEW BUSINESS

None

EXECUTIVE SESSION

It was moved to go into Executive Session at 6:32 pm to discuss personnel. (Dutcher/True); motion carried. It was moved to come out of Executive Session at 7:00 pm. (Dutcher/Nix); motion carried.

ADJOURNMENT

It was moved to adjourn the meeting at 7:00 pm. (True/Dutcher); motion carried.



Shannon Dutcher
