



**AMOCO REUSE AGREEMENT
JOINT POWERS BOARD**

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AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, January 8, 2020

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

Present: Reed Merschat, Bob Chynoweth, Ben Schrader, Terry Lane, Brook Kaufman,
Bob Hopkins, Rob Hurless, and Jim Belcher

Absences: Doug Follick

Others Present: Brendan LaChance (Oil City News), Matt Reams (Three Crowns), and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:01 p.m. by Chairman Merschat. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

1. Minutes from December 11, 2019 Regular Meeting

A motion was made by Ms. Kaufman and seconded by Mr. Chynoweth to approve the Minutes of the December 11, 2019 meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

2. Approval of January 8, 2020 Treasurer's Report

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of January 8, 2020 were presented by Mr. Chynoweth.

A motion was made by Mr. Chynoweth and seconded by Mr. Follick to approve the Treasurer's Report of January 8, 2020, containing the financial report of the investment funds, checking account and interest accrued and the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Chynoweth explained the investments and informed the Board that a government entity is very limited with their investments.

The December 2019 monthly financial statement draft by Lenhart Mason was presented by Mr. Chynoweth. He inquired if any of the Board had additional questions. Ms. Kaufman asked for an explanation on deferred rent. Ms. Hahn then explained the liability. No other questions were asked.

Investment/Financial Committee

Mr. Chynoweth discussed the four dates the securities will be maturing from the Davidson Funds in 2020. Two of the securities maturing in February and April will not be reinvested and will be disbursed to ARAJPB to pay for the new Three Crowns Club Car Fleet and the annual payment to Three Crowns for their Operations and Maintenance Budget Year 2020-2021.

3. Committee Reports

- **Three Crowns**

Mr. Reams informed the Board that there had been 17 Christmas Parties held in December and 2 additional holiday parties scheduled for January. Work currently consists of; watering greens, pallets placed in bunkers to protect them from the wind, tree pruning, and a wedding show scheduled for this weekend. The old cart fleet will be picked up this coming week as well as next week.

Mr. Reams and Mr. Wallraff will be presenting next year's budget at the February Meeting.

- **PRC**

Ms. Hahn informed the Board that the insurance and temporary liquor license will cost around \$200 for the art unveiling scheduled on June 5th.

- **Refined Properties**

Mr. Schrader reported that the SFA Feasibility Study on the Sports Complex will be completed in the next couple of weeks and he will share it with the Board next month. Mr. Schrader also shared that ARAJPB and Refined Properties continue to work with BP to determine the correct process for future development in the PRC. Ms. Hahn stated she has a scheduled conference call with BP on the Friday, January 10th.

Mr. Schrader also shared the closing date on the purchased lot in Salt Creek is scheduled for 1/31/2020. He also discussed that there is currently an interested party looking at two lots in the SCH.

Mr. Chynoweth inquired why ARAJPB was paying 6% interest on the advanced funds to Refined Properties. Mr. Schrader will refresh himself on this topic and report back to the Board next month.

- **Architectural Review**

No Report.

- **Executive Committee**

Mr. Merschat shared that ARAJPB is exploring options for an expansion at Three Crowns for events so tents will not have to be rented.

4. Election of Officers

Mr. Merschat announced nominations to the Board and the following members have agreed to serve for the year 2019:

- Chairman: Bob Chynoweth
- Vice Chairman: Reed Merschat
- Treasurer: Terry Lane
- Secretary: Ben Schrader

A motion was made by Mr. Chynoweth and seconded by Mr. Hopkins approving the selection of committees and members. There being no further discussion, the Board proceeded to vote. The motion carried with all members present voting aye.

5. Establishment of Regular Meeting Dates and Times for Calendar Year 2020

A motion was made by Mr. Merschat and seconded by Mr. Schrader that the Board establish the second Wednesday and, if needed, the fourth Wednesday of each month as the regular meeting dates for the Board for the calendar year of 2020, with all meetings starting at 6:00 pm and that the normal meeting location will be in the Big Horn Conference Room of Casper Area Innovation Center, located at 2435 King Blvd., Casper, WY with one exception for the December Meeting being held at Three Crowns 1601 King Blvd., starting at 5:00 p.m. and a special meeting to be held on June 26, 2020 to pay all unpaid invoices for the fiscal year. There being no further discussion, the Board proceeded to vote, and the motion carried with all members in attendance voting aye.

6. Establishment of Financial Institutions

A motion was made by Mr. Belcher and seconded by Ms. Kaufman to have the official financial institutions for the year 2020 be Hilltop National Bank, the Wyoming Government. Investment Fund and the FIB Davidson Fund, aka as FIB Wealth Management. There being no further discussion, the Board proceeded to vote. The motion carried with all members present voting aye.

7. 2020 Committee Members and Tasks

The following committee and membership were presented by Chairman Merschat:

- Financial/Investment: Terry Lane - Chair, Rob Hurless, Brook Kaufman, and Bob Chynoweth.
- Three Crowns Management: Doug Follick, Bob Chynoweth, and Jim Belcher ARAJPB Representatives.
- Jona/Refined Properties: Ben Schrader and Reed Merschat ARAJPB Representatives.
- Architectural Review Committee: Ben Schrader - Chair and Brook Kaufman.
- Platte River Commons Maintenance: Bob Hopkins - Chair, Jim Belcher, and Reed Merschat.
- Executive Committee: Bob Chynoweth - Chair, Reed Merschat - Vice Chair, Terry Lane - Treasurer, and Ben Schrader - Secretary.

8. Interaction with City and County Representatives – Specific Issues and Concerns

City Representative Hopkins informed County Representative Kaufman about an email he had received about VOR (VHF Omni Directional Range Beacon) at the Natrona County Airport. She will check into the details and report back to the Board.

9. Other

None.

10. Future Meetings/Agenda

- Regular Board meeting - February 13th, 6:00 pm at 2435 King Blvd., Big Horn Conference Room
- Three Crowns Management Committee - February 27th, 7:30 am, 2435 King Blvd., Big Horn Conference Room.

*Normally this meeting occurs on the third Thursday of every month but will be changed to the 4th Thursday in February for budgeting purposes only.

Office Closures:

January 20th - Martin Luther King Day

February 17th - Presidents' Day

March 17-24th (Renee absent)

11. Public Comment

There was no public comment.

12. Good of the Order

None.

13. Adjournment

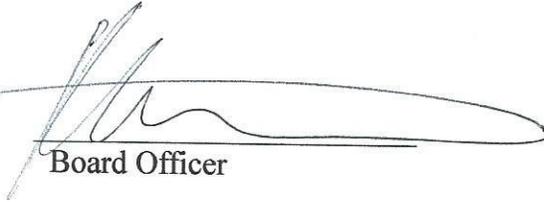
There being no further action by the Board, a motion was made by Ms. Kaufman and seconded by Mr. Schrader to adjourn the meeting at 6:58 p.m. The motion carried with all members in attendance voting aye.

2/12/20

Date

2-12-20

Date


Board Officer


Presiding Officer