



AMOCO REUSE AGREEMENT JOINT POWERS BOARD

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AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, April 8, 2020

2435 King Blvd, ~~Big Horn Conference Room~~, Casper, WY 82604

Due to COVID-19 the meeting was held in Room 249 and via conference call

Present: Bob Chynoweth, Ben Schrader, Terry Lane, Doug Follick, Bob Hopkins,
Brook Kaufman, Rob Hurless, and Jim Belcher

Absent: Reed Mersch

Others Present: *Matt Reams (Three Crowns), Brendan LaChance (Oil City News), and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:02 p.m. by Chairman Chynoweth. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

1. Minutes from March 11, 2020 Regular Meeting

A motion was made by Mr. Follick and seconded by Mr. Hopkins to approve the Minutes of the March 11, 2020 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

2. Approval of April 8, 2020 Treasurer's Report

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of April 8, 2020 were presented by Mr. Lane.

A motion was made by Mr. Lane and seconded by Mr. Follick to approve the Treasurer's Report of April 8, 2020, containing the financial report of the investment funds, checking account and interest accrued as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Lane explained the investments. The March 2020 monthly financial statement draft by Lenhart Mason was presented by Mr. Lane. He informed the Board the new golf cart fleet will be put on the balance sheet in April since the transaction has not been completed as of yet. He inquired if any of the Board had additional questions. No questions were asked.

Mr. Hopkins asked that the Treasure's Report include identification on columns and rows to help via teleconference. Ms. Hahn assured him that she was able to accomplish his request.

Investment/Financial Committee

Mr. Lane discussed the Security that will mature from the Davidson Funds on April 17, 2020. "The Security will be transferred into the ARAJPB checking account at Hilltop Bank on April 27th to pay Three Crowns annual Operations and Maintenance Fund as well as any approved Capital Expenditures."

3. Committee Reports

- **Three Crowns**

Mr. Follick discussed the challenges at Three Crowns regarding Covid-19. He thanked Landscapes Unlimited (LU) and Mr. Reams for all their extra work producing reports to assist Three Crowns applying for any Forgiveness Programs. He informed the Board that Mr. Reams had estimated a loss in the first three months of operation to be \$75,000. This new expected loss will hopefully be subsidized with the SBA PPE Loan Forgiveness Program which was applied for through Hilltop Bank. Mr. Follick also informed the Board the new cart fleet had arrived. Mr. Reams stated "Curbside Service has been instated since mid-March for the restaurant as well as take-out bar service. "The course had opened 10 days early due to the weather cooperating. Activity on the course has been solid amongst the pandemic." Currently, Three Crowns has a hiring freeze which will assist in savings.

Mr. Chynoweth also thanked LU, Matt Reams, and Renee Hahn for their work on applying for the Forgiveness Programs.

- **PRC**

Mr. Hopkins asked Ms. Hahn to update the Board on the Platte River Commons.

Ms. Hahn informed the Board that the celebration of the artwork will be held at a later date due to Covid-19. Installation is still scheduled for May 18th. Ms. Hahn also mentioned that lighting along the path is currently operational. An electrical short is being researched for the lighting on the Railroad Bridge.

- **Refined Properties**

Mr. Schrader informed the Board the Western Opportunity Area (WOA) has received estimates on testing for electro-magnetic survey and drilling to assist in determining where the debris is buried and also find the depth. The total cost of this testing is estimated to be \$34,200 which would be split with BP paying 50% and ARAJPB paying the other 50% or \$17,100. This cost for ARAJPB would be run through Refined Properties. Mr. Schrader then asked for Board input. Mr. Follick stated "This is a good investment." Mr. Hopkins and Mr. Belcher agreed. Mr. Schrader informed the Board there is another test costing \$7,400 to characterize the soil on another site and if the soil is determined to be clean, it could be used as fill on the WOA. Mr. Belcher inquired if this cost includes hauling the soil. Mr. Schrader informed him it did not. Mr. Hopkins agreed that this test should be performed. A motion was made by Mr. Follick and seconded by Ms. Kaufman to approve the moving forward on both tests. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to approve the testing in the PRC as presented.

Mr. Schrader reported that the SFA Feasibility Study has been submitted but has not yet been reviewed. Currently the project is on hold.

Mr. Schrader asked Ms. Hahn to update the Board on the purchased lot in Salt Creek that has been delayed. Ms. Hahn informed the Board that Refined Properties is moving forward to change the PUD to allow above ground flammable storage tanks. Currently, BP has been requested to send their approval through their legal department as well. Each property owner in

Salt Creek Heights will be expected to sign-off on this new change in the PUD's. More information will be shared at next month's meeting.

• **Architectural Review**

No Report.

• **Executive Committee**

Mr. Chynoweth asked Ms. Hahn to review upcoming meetings and stated that the Executive Committee discussed the 2020-2021 upcoming proposed budget. Ms. Hahn informed the Board that the proposed budget will be on next month's agenda for approval.

4. Interaction with City and County Representatives – Specific Issues and Concerns

City Representative Hopkins informed the Board that the CFNR and Basketball Tournaments have been cancelled.

Ms. Kaufman shared that there were no updates with Banner Health.

5. Other

No Report.

6. Future Meetings/Agenda

- Three Crowns Committee Meeting – April 16th, 7:30 am, 2435 King Blvd., Big Horn Conference Room or via teleconference.
- Regular Board meeting – May 13th, 6:00 pm at 2435 King Blvd., Big Horn Conference Room or via teleconference.
- Three Crowns Committee Meeting – May 21st, 7:30 am, 2435 King Blvd., Big Horn Conference Room or via teleconference.

7. Office Closures:

April 10th - Good Friday

May 25th - Memorial Day

8. Public Comment

There was no public comment.

9. Good of the Order

None.

10. Adjournment

There being no further action by the Board, a motion was made by Mr. Follick and seconded by Mr. Hopkins to adjourn the meeting at 6:54 p.m. The motion carried with all members in attendance voting aye.

6/7/20
Date

6-10-20
Date


Board Officer


Presiding Officer