

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD**  
**August 12, 2020**

*The meeting was called to order at 12:00 pm by President Kyle True.*

**MEMBERS PRESENT:**     *Kate Sarosy, Cathi Carr, Kyle True*  
                                  *Mike Stepp, Alaina Hall*

**ALSO PRESENT:**         *Lisa Scroggins, Executive Director*  
                                  *Kate Mutch, Assistant Director*  
                                  *Greta Lehnerz, Business Manager/Human Resources*  
                                  *Eric Nelson, Natrona County Attorney*  
                                  *Beth Worthen, Natrona County Library Foundation*  
                                  *Sherri Good, Friends of the Library*

**APPROVAL OF AGENDA**

*It was moved to approve the agenda. (Carr/Sarosy); motion carried.*

**PUBLIC COMMENTS**

*None*

**ELECTION OF OFFICERS FOR 2020-2021**

*It was moved to approve the following slate of officers:*

<i>President</i>	<i>Kyle True</i>
<i>Vice President</i>	<i>Kate Sarosy</i>
<i>Treasurer</i>	<i>Mike Stepp</i>
<i>Secretary</i>	<i>Alaina Hall</i>
<i>At-Large</i>	<i>Cathy Carr</i>

*(Stepp/Sarosy); motion carried.*

**DISPOSITION OF MINUTES FROM THE JULY 8, 2020 MEETING**

*It was moved to approve and file the minutes from the July 8, 2020 meeting.*  
*(Hall/Carr); motion carried.*

**FINANCIAL REPORT**

*It was moved to approve the Financial Report and payments for July 2020 bills.*  
*(Carr/Stepp); motion carried.*

**COMMISSIONER'S REPORT**

*Jim Milne was not present.*

*Natrona County Attorney Eric Nelson reported the BOCC and the County-appointed Memorial Hospital Board of Trustess will consider the proposed agreement between Wyoming Medical Center and Banner Health at a special meeting on August 13 at 1pm.*

*Feedback and community input received since the early July announcement, including from two County-hosted forums will be taken into consideration.*

*He also reported the BOCC is scheduling property tax appeals to held beginning in November.*

*The Governor announced updated public health orders which will ease restrictions of permitted outdoor gatherings beginning August 16.*

### **DIRECTOR'S REPORT**

*The Director reported she has been working with LDV to draft graphics for the bookmobile wrap. Copies of the draft were given to all Board members and she asked that they give feedback on the design.*

*She also reported public computers in the Children's area were partially reopened for Children doing homework.*

*Three employees opted to take the Retirement Incentive package that was recently offered. One full time employee will retire at the end of August and one full time and one part time employee will retire at the end of December.*

*The Director reported eighteen staff members will be part of our Passport Application Acceptance Team, which ensures we can offer this service any time we are open. Once all have completed the mandatory training she will move forward with the application to join the program. NCL will be the second Passport Acceptance Facility in Casper. The library has also purchased camera equipment to take passport photos, which will make the process more seamless for patrons and will be a small additional revenue stream.*

*Separate from NCL's County allotment for the library's operating budget, the County Facilities Manager received funding for several projects at the library, including:*

- *The downstairs furnace which was recently replaced;*
- *Replacing the carpet in the Children's Department. (Fred is building a more efficient service desk for the area which will allow us to capture additional floor space at that same time.)*
- *Replacing old carpet along the perimeter walls and through the stacks on the 1<sup>st</sup> floor.*

*The Director submitted and received a \$5,000 COVID-19 Grant from the Wyoming Community Foundation which will be used to purchase a large heavy-canvas tent for outdoor programming.*

**FOUNDATION REPORT**

Beth Worthen reported the Finance committee made some changes to their investment portfolio. Linda Nix was appointed to the Foundation Board. The Foundation is in the process of filling two remaining openings on the Board.

**FRIENDS REPORT**

Sheri Good reported they received \$300 in memorial donations. She also reported they received a statement from Thrift Books. Several books sold which covered shipping costs to date and left a \$46 credit to apply to future shipping costs.

The September booksale is moving forward with restrictions in place as outlined in last month's meeting minutes. She shared several books that will be available at the sale.

**OLD BUSINESS**

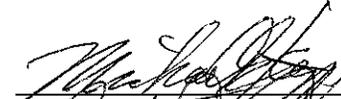
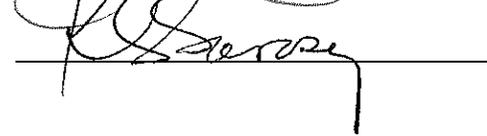
None

**NEW BUSINESS**

None

**ADJOURNMENT**

It was moved to adjourn the meeting at 1:05 pm. (Hall/Stepp); motion carried.

  
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