



**AMOCO REUSE AGREEMENT  
JOINT POWERS BOARD**

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AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, August 12, 2020

2435 King Blvd, Big Horn Conference Room, Casper, WY 82604

And

Due to COVID-19 the meeting was also held via conference call

Present: Bob Chynoweth, Ben Schrader, Terry Lane, Reed Merschat, Doug Follick, Bob Hopkins, Brook Kaufman, Rob Hurless, and \*Jim Belcher

Absent: None

Others Present: \*Matt Reams (Three Crowns) and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:00 p.m. by Chairman Chynoweth. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

**1. Minutes from July 8, 2020 Regular Meeting**

A motion was made by Mr. Follick and seconded by Mr. Schrader to approve the Minutes of the July 8, 2020 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

**2. Approval of August 12, 2020 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of August 12, 2020 were presented by Mr. Lane. Mr. Lane noted there was a correction needed on the payroll tax listed on the Treasurer's Report as \$2,202.74 and explained it should have been \$2,202.76. Ms. Hahn explained her paycheck varies every month by one cent and she will review and correct the Treasurer's Report.

A motion was made by Mr. Hopkins and seconded by Mr. Follick to approve the Treasurer's Report of August 12, 2020, containing the financial report of the investment funds, checking account and interest accrued, as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Lane explained the investments. The July 2020 monthly financial statement draft by Lenhart Mason was presented by Mr. Lane. He inquired if any of the Board had additional questions. Mr. Chynoweth requested that Ms.

Hahn call Lenhart Mason and change the wording on the Financial Statement to Interest Income from Interest Expense. Ms. Hahn will follow-up and request the change.

- **Investment/Financial Committee**

Mr. Lane discussed the securities that will mature in August and November. Mr. Chynoweth highlighted the Davidson Account has grown \$160,353.00 during the last seven months. "In the past, this account has lost monthly income and I am very pleased with the progress."

### **3. Committee Reports**

- **Three Crowns**

Mr. Follick shared that the PRO AM Tournament was well received by the participants. "This year's revenue is ahead of last years. Covid-19 has been a good boost for the golf course." He explained that Food & Beverage is behind \$18,000 from last year and the financials do not yet include the PPP Loan Forgiveness.

Ms. Hahn shared that Mr. Everett will be visiting Three Crowns on August 20<sup>th</sup>.

Mr. Chynoweth, Mr. Follick, and Ms. Hahn will be joining him for lunch.

\*Mr. Belcher entered the meeting at 6:07 p.m.

- **PRC**

Mr. Hopkins shared that there had been concerns with odors coming from the ponds during the annual remediation. Arcadis has increased the water levels to help eliminate the smells and in addition our rainfall is 50% lower than normal. Arcadis is trying to develop a new plan for next year to limit the odors. Ms. Hahn discussed the privacy slats that will go into the fencing around site C and stated "BP will be absorbing the cost for this item."

Ms. Hahn also shared that the pathway repairs had been completed. She is currently waiting for the invoice to submit to BP for reimbursement.

- **Refined Properties**

Mr. Merschat informed the Board that the Western Opportunity Area (WOA) testing has been completed for the electro-magnetic survey and drilling. The findings will be presented in a report format which will be presented to ARAJPB. Mr. Belcher asked Mr. Merschat to describe where the WOA is located. Mr. Merschat described the location of the area. "Once the report is received, ARAJPB will move forward on a counter offer on the eight acres."

Mr. Merschat updated the Board that the lot under contract in Salt Creek Heights has once again been delayed. The PUD had to be signed by all property owners to allow above ground flammable storage tanks. At this time 54 property owners have signed and agreed to allow this to amendment to move forward but one property owner disagreed. ARAJPB will now involve their Attorney; Mr. Ridgeway to research the PUD's and identify if development can be halted by one property owner.

- **Architectural Review**

No Report.

- **Executive Committee**

Mr. Chynoweth asked Ms. Hahn to review the upcoming meetings and stated that the Executive Committee discussed the pond remediation taking place at this time.

### **4. Interaction with City and County Representatives – Specific Issues and Concerns**

County Representative; Ms. Kaufman shared that the residential permits are still on the rise.

She stated "There is a special meeting tomorrow about the purchase of Wyoming Medical

Center to Banner Health. City Representative Hopkins discussed the odors dissipating from the remediation ponds.

**5. Other**

Mr. Chynoweth inquired about the Board Members opinions about the December's Meeting. At this time, it was decided to have the meeting and perhaps some appetizers for Board Members and spouses only. It was determined to wait and see how things develop in November with Covid-19.

Ms. Hahn shared that the Reuse Agreement's Third Amendment adding a third three-year term has passed and is now awaiting signature from the Attorney General's Office. Mr. Schrader asked Ms. Hahn to send him the current board terms to see who was leaving the Board in December.

**6. Future Meetings/Agenda**

- Three Crowns Committee Meeting – August 20<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Annual City and County Meeting – September 9<sup>th</sup>, 4:30 – 5:30 pm, 2435 King Blvd. Big Horn Conference Room, or via teleconference.
- Executive Committee Meeting – September 9<sup>th</sup>, 5:30 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Regular Board meeting – September 9<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Three Crowns Committee Meeting – September 17<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room, or via teleconference.

**7. Office Closures:**

September 7 – Labor Day

**8. Public Comment**

There was no public comment.

**9. Good of the Order**

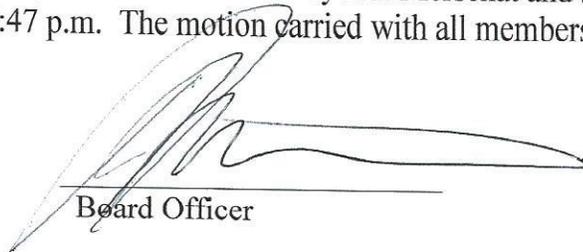
None.

**10. Adjournment**

There being no further action by the Board, a motion was made by Mr. Merschatt and seconded by Mr. Lane to adjourn the meeting at 6:47 p.m. The motion carried with all members in attendance voting aye.

9/9/20  
Date

9-9-20  
Date

  
\_\_\_\_\_  
Board Officer

  
\_\_\_\_\_  
Presiding Officer