

**MEETING OF THE NATRONA COUNTY LIBRARY BOARD  
SEPTEMBER 9, 2020**

*The meeting was called to order at 12:06 pm by Vice President Kate Sarosy.*

**MEMBERS PRESENT:** *Kate Sarosy, Cathi Carr, Mike Stepp*

**MEMBERS ABSENT:** *Kyle True, Alaina Hall*

**ALSO PRESENT:** *Lisa Scroggins, Executive Director  
Kate Mutch, Assistant Director  
Greta Lehnerz, Business Manager/Human Resources  
Megan Bratton, PR/Marketing Manager  
Jim Milne, Natrona County Commissioner  
Eric Nelson, Natrona County Attorney  
Beth Worthen, Natrona County Library Foundation  
Sherri Good, Friends of the Library*

**APPROVAL OF AGENDA**

*It was moved to approve the agenda. (Stepp/Carr); motion carried.*

**PUBLIC COMMENTS**

*None*

**DISPOSITION OF MINUTES FROM THE AUGUST 12, 2020 MEETING**

*It was moved to approve and file the minutes from the August 12, 2020 meeting.  
(Carr/Stepp); motion carried.*

**FINANCIAL REPORT**

*It was moved to approve the Financial Report and payments for August 2020 bills.  
(Carr/Stepp); motion carried.*

**COMMISSIONER'S REPORT**

*Jim Milne reported the upgrade to the Bridle Trail has been approved and the county is moving forward with the upgrade. The Nordic Lodge has been condemned and the county is looking into getting a temporary shelter while they move forward with construction of a replacement, and noted the temporary shelter could be relocated once a permanent replacement has been built.*

*Eric Nelson reported the county is still working on completing their Cares Act Grant request.*

**DIRECTOR'S REPORT**

*The Director continues to work with LDV on the bookmobile graphics. She received notice that the vehicle arrived from the body company over the weekend. It will be in the*

*fabrication shop for the installation of exterior compartments and the generator sometime next week.*

*Custodian Bob Gaines celebrated his 30<sup>th</sup> year with NCL while we were closed for COVID-19. We had a surprise party for him on August 21<sup>st</sup>.*

*Lida Volin retired after 45 years of service with the library. The Director thanked Kate Sarosy and Cathie Carr for attending the retirement party on August 28.*

*The Director received notification the library will receive \$6,228 from the Cares Act Grant request to reimburse supplies. The amount requested for digital content was denied. The Director is working on a second Cares Act Grant request, which will include additional supplies, some payroll expenses, and she will readdress the digital content.*

*The annual Wyoming Library Director's Retreat is scheduled for October 21 – 23, and will be held virtually this year. On the final day, the directors are encouraged to meet in smaller cohorts in one of four different locations. One of those locations will be at NCL.*

*The Director reported she is one of a dozen or so individuals invited to serve on a newly formed Casper Business Community Task Force whose goal is promote local businesses (financial) health. The group will partner with the Casper-Natrona County Health Department on their first project – addressing the impact COVID-19 is having on businesses. The United Way of Natrona County will serve as the fiscal agent for this group.*

*The University of Wyoming has invited the library to partner with them in their Innovation Workshop Initiative, which includes a grant in the amount of \$35,000. This grant will expand the offering and impact of our Creation Station makerspace. This invitation developed following NCL's participation in the Wyoming Technology Coronavirus Coalition, in which NCL was represented by Conrado Saldivar.*

### **FOUNDATION REPORT**

*Beth Worthen reported the Foundation is gearing up for their annual appeal.*

*Meeting notice will be sent to the boards two Foundation Representatives Mike Stepp and Kyle True. Stepp indicated he will attend the Foundation meeting next week.*

### **FRIENDS REPORT**

*Sherri Good reported the first book sale of 2020 is scheduled for September 12th with the Early Bird Sale on September 10th from 4:30 until 6:30 and the Second Chance Sale on September 11th from 11 until 1. Ticket holders will gain first access to the special "Make-An-Offer" selections in the Crawford Room as well as the regular priced items in the sale room. Social distance protocols will be in place.*

**OLD BUSINESS**

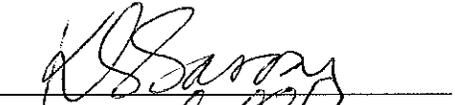
None

**NEW BUSINESS**

Chapter 1: Board Of Trustees Bylaws was presented for review and comments. The policy will be approved at next month's Board meeting. Eric Nelson had comments and suggestions that will be incorporated into a new draft, which the Director will forward to board members for review.

**ADJOURNMENT**

It was moved to adjourn the meeting at 12:47 pm. (Stepp/Carr); motion carried.

  
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