

Proposed Budget

| Thirty Three Mile Road Improvement and Service District | |
|---|--|
| Budget Hearing Information | |
| PO Box 3013 | Location: 3211 Energy Lane, Room 306 |
| Mills, WY 82644 | Date: 7/18/2019 |
| Pres(307) 262-7783, Dist(307)247-9043 | Time: 5:00pm |
| Natrona County | Budget Prepared by: Linda Stribling, Book Keeper (307)237-1690 |

S-A BUDGET MESSAGE W.S. 16-4-104(d)

The district continues to maintain adequate funds to cover all expected expenditures. There were no major projects started during the current fiscal budget year and none are anticipated for the next fiscal year. However funds are budgeted for the possibility of an unanticipated major system repair.

S-B RESERVE DESCRIPTION

The district maintains a cash reserve to be used for any major emergency resulting in the need for equipment or line repair or replacement.

S-C

| Names of Board Members | Date of End of Term |
|------------------------|---------------------|
| Roy Baughman, Pres | 12/31/22 |
| Kylie Burch, Sec | 12/31/22 |
| Gwendi Rietz, Tres | 12/31/20 |
| | |
| | |
| | |
| | |
| | |
| | |

Does the district have regular office hours exceeding 20 hours per week? No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
Available by contacting board secretary

How and where are the notices of meeting posted for the public?
Available by contacting any board member

Where are the public meetings held?
3211 Energy Lane, Room 306

PROPOSED BUDGET SUMMARY

| OVERVIEW | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|---|---------------------|------------------------|-----------------------|---------------------|
| S-1 Total Budgeted Expenditures | \$63,017 | \$96,500 | \$96,500 | \$96,500 |
| S-2 Total Principal to Pay on Debt | \$0 | \$0 | \$0 | \$0 |
| S-3 Total Change to Restricted Funds | \$0 | \$0 | \$0 | \$0 |
| S-4 Total General Fund and Forecasted Revenues Available | \$339,047 | \$331,468 | \$360,700 | \$360,700 |
| S-5 <i>Amount requested from County Commissioners</i> | \$0 | \$0 | \$0 | \$0 |
| S-6 Additional Funding Needed : | | | \$0 | \$0 |

| REVENUE SUMMARY | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|--|---------------------|------------------------|-----------------------|---------------------|
| S-7 Operating Revenues | \$68,756 | \$72,000 | \$72,000 | \$72,000 |
| S-8 Tax levy (From the County Treasurer) | \$0 | \$0 | \$0 | \$0 |
| S-9 Government Support | \$0 | \$0 | \$0 | \$0 |
| S-10 Grants | \$0 | \$0 | \$0 | \$0 |
| S-11 Other County Support (Not from Co. Treas.) | \$0 | \$0 | \$0 | \$0 |
| S-12 Miscellaneous | \$4,823 | \$4,000 | \$4,000 | \$4,000 |
| S-13 Other Forecasted Revenue | \$20,000 | \$10,000 | \$10,000 | \$10,000 |
| S-14 Total Revenue | \$93,579 | \$86,000 | \$86,000 | \$86,000 |

FY 7/1/19-6/30/20 Thirty Three Mile Road Improvement and Service District

| EXPENDITURE SUMMARY | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|--|---------------------|------------------------|-----------------------|---------------------|
| S-15 Capital Outlay | \$0 | \$0 | \$0 | \$0 |
| S-16 Interest and Fees On Debt | \$0 | \$0 | \$0 | \$0 |
| S-17 Administration | \$20,061 | \$28,000 | \$28,000 | \$28,000 |
| S-18 Operations | \$40,667 | \$65,500 | \$65,500 | \$65,500 |
| S-19 Indirect Costs | \$2,289 | \$3,000 | \$3,000 | \$3,000 |
| S-20R Expenditures paid by Reserves | \$0 | \$0 | \$0 | \$0 |
| S-20 Total Expenditures | \$63,017 | \$96,500 | \$96,500 | \$96,500 |

| DEBT SUMMARY | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-21 Principal Paid on Debt | \$0 | \$0 | \$0 | \$0 |

| CASH AND INVESTMENTS | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|---------------------------------|---------------------|------------------------|-----------------------|---------------------|
| S-22 TOTAL GENERAL FUNDS | \$245,468 | \$245,468 | \$274,700 | \$274,700 |

Summary of Reserve Funds

| | | | | |
|---|-----------------|-----------------|-----------------|-----------------|
| S-23 Beginning Balance in Reserve Accounts | | | | |
| S-24 a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-25 b. Reserves | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| S-26 c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| Total Reserves (a+b+c) | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| S-27 Amount to be added | | | | |
| S-28 a. Sinking and Debt Service Funds | \$0 | \$0 | \$0 | \$0 |
| S-29 b. Reserves | \$0 | \$0 | \$0 | \$0 |
| S-30 c. Bond Funds | \$0 | \$0 | \$0 | \$0 |
| Total to be added (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| S-31 Subtotal | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| S-32 Less Total to be spent | \$0 | \$0 | \$0 | \$0 |
| S-33 TOTAL RESERVES AT END OF FISCAL YEAR | \$75,000 | \$75,000 | \$75,000 | \$75,000 |

End of Summary

Gwendi Rietz, Tres
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/23/2019

DISTRICT ADDRESS: PO Box 3013
Mills, WY 82644

PREPARED BY: Linda Stribling, Book Keeper (307

DISTRICT PHONE: Pres(307) 262-7783, Dist(307)247-90

Proposed Budget

Thirty Three Mile Road Improvement and Service Distri

FYE 6/30/2020

NAME OF DISTRICT/BOARD

| |
|---------------------------------------|
| PROPERTY TAXES AND ASSESSMENTS |
|---------------------------------------|

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|-------|--|---------------------|------------------------|-----------------------|---------------------|
| R-1 | Property Taxes and Assessments Received | | | | |
| R-1.1 | Tax Levy (From the County Treasurer) | \$0 | \$0 | \$0 | |
| R-1.2 | Other County Support | | | | |

| |
|---------------------------|
| FORECASTED REVENUE |
|---------------------------|

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|-------|--|---------------------|------------------------|-----------------------|---------------------|
| R-2 | Revenues from Other Governments | | | | |
| R-2.1 | State Aid | | | | |
| R-2.2 | Additional County Aid (non-treasurer) | | | | |
| R-2.3 | City (or Town) Aid | | | | |
| R-2.4 | Other (Specify) | | | | |
| R-2.5 | Total Government Support | \$0 | \$0 | \$0 | \$0 |
| R-3 | Operating Revenues | | | | |
| R-3.1 | Customer Charges | \$38,388 | \$40,000 | \$40,000 | \$40,000 |
| R-3.2 | Sales of Goods or Services | \$30,368 | \$32,000 | \$32,000 | \$32,000 |
| R-3.3 | Other Assessments | \$0 | \$0 | \$0 | \$0 |
| R-3.4 | Total Operating Revenues | \$68,756 | \$72,000 | \$72,000 | \$72,000 |
| R-4 | Grants | | | | |
| R-4.1 | Direct Federal Grants | | | | |
| R-4.2 | Federal Grants thru State Agencies | | | | |
| R-4.3 | Grants from State Agencies | | | | |
| R-4.4 | Total Grants | \$0 | \$0 | \$0 | \$0 |
| R-5 | Miscellaneous Revenue | | | | |
| R-5.1 | Interest | \$1,572 | \$1,500 | \$1,500 | \$1,500 |
| R-5.2 | Other: Specify <u>penalty/security/service fee</u> | \$3,251 | \$2,500 | \$2,500 | \$2,500 |
| R-5.3 | Other: Additional | | | | |
| R-5.4 | Total Miscellaneous | \$4,823 | \$4,000 | \$4,000 | \$4,000 |
| R-5.5 | Total Forecasted Revenue | \$73,579 | \$76,000 | \$76,000 | \$76,000 |
| R-6 | Other Forecasted Revenue | | | | |
| R-6.1 | a. Other past due-as estimated by Co. Treas. | | | | |
| R-6.2 | b. Other forecasted revenue (specify): | | | | |
| R-6.3 | <u>tap fees</u> | \$20,000 | \$10,000 | \$10,000 | \$10,000 |
| R-6.4 | _____ | | | | |
| R-6.5 | _____ | | | | |
| R-6.6 | Total Other Forecasted Revenue (a+b) | \$20,000 | \$10,000 | \$10,000 | \$10,000 |

Proposed Budget

Thirty Three Mile Road Improvement and Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|-----------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-1 | Capital Outlay | | | | |
| E-1.1 | Real Property | | | | |
| E-1.2 | Vehicles | \$0 | \$0 | \$0 | |
| E-1.3 | Office Equipment | | | | |
| E-1.4 | Other (Specify) | | | | |
| E-1.5 | _____ | | | | |
| E-1.6 | _____ | | | | |
| E-1.7 | _____ | | | | |
| E-1.8 | TOTAL CAPITAL OUTLAY | \$0 | \$0 | \$0 | \$0 |

ADMINISTRATION BUDGET

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|------------|--------------------------------------|---------------------|------------------------|-----------------------|---------------------|
| E-2 | Personnel Services | | | | |
| E-2.1 | Administrator | | | | |
| E-2.2 | Secretary | | | | |
| E-2.3 | Clerical | | | | |
| E-2.4 | Other (Specify) | | | | |
| E-2.5 | _____ | | | | |
| E-2.6 | _____ | | | | |
| E-2.7 | _____ | | | | |
| E-3 | Board Expenses | | | | |
| E-3.1 | Travel | | | | |
| E-3.2 | Mileage | \$111 | \$1,000 | \$1,000 | \$1,000 |
| E-3.3 | Other (Specify) | | | | |
| E-3.4 | Meeting Expenses | \$604 | \$1,000 | \$1,000 | \$1,000 |
| E-3.5 | _____ | | | | |
| E-3.6 | _____ | | | | |
| E-4 | Contractual Services | | | | |
| E-4.1 | Legal | \$678 | \$2,000 | \$2,000 | \$2,000 |
| E-4.2 | Accounting/Auditing | \$17,550 | \$20,000 | \$20,000 | \$20,000 |
| E-4.3 | Other (Specify) | | | | |
| E-4.4 | _____ | | | | |
| E-4.5 | _____ | | | | |
| E-4.6 | _____ | | | | |
| E-5 | Other Administrative Expenses | | | | |
| E-5.1 | Office Supplies | \$1,118 | \$2,000 | \$2,000 | \$2,000 |
| E-5.2 | Office equipment, rent & repair | \$0 | \$2,000 | \$2,000 | \$2,000 |
| E-5.3 | Education | | | | |
| E-5.4 | Registrations | | | | |
| E-5.5 | Other (Specify) | | | | |
| E-5.6 | _____ | | | | |
| E-5.7 | _____ | | | | |
| E-5.8 | _____ | | | | |
| E-6 | TOTAL ADMINISTRATION | \$20,061 | \$28,000 | \$28,000 | \$28,000 |

Proposed Budget

Thirty Three Mile Road Improvement and Service District

FYE 6/30/2020

| |
|--------------------------|
| OPERATIONS BUDGET |
|--------------------------|

| | | 2017-2018 Actual | 2018-2019 Estimated | 2019-2020 Proposed | Pending Approval |
|-------------|--|---------------------|------------------------|-----------------------|---------------------|
| E-7 | Personnel Services | | | | |
| E-7.1 | Wages--Operations | | | | |
| E-7.2 | Service Contracts | | | | |
| E-7.3 | Other (Specify) | | | | |
| E-7.4 | Water Operators | \$15,395 | \$17,000 | \$17,000 | \$17,000 |
| E-7.5 | | | | | |
| E-7.6 | | | | | |
| E-8 | Travel | | | | |
| E-8.1 | Mileage | | | | |
| E-8.2 | Other (Specify) | | | | |
| E-8.3 | | | | | |
| E-8.4 | | | | | |
| E-8.5 | | | | | |
| E-9 | Operating supplies (List) | | | | |
| E-9.1 | Supplies/equipment/repai | \$6,139 | \$20,000 | \$20,000 | \$20,000 |
| E-9.2 | Water | \$17,183 | \$25,000 | \$25,000 | \$25,000 |
| E-9.3 | | | | | |
| E-9.4 | | | | | |
| E-9.5 | | | | | |
| E-10 | Program Services (List) | | | | |
| E-10.1 | Water testing | \$595 | \$2,000 | \$2,000 | \$2,000 |
| E-10.2 | | | | | |
| E-10.3 | | | | | |
| E-10.4 | | | | | |
| E-10.5 | | | | | |
| E-11 | Contractual Arrangements (List) | | | | |
| E-11.1 | | \$0 | \$0 | \$0 | |
| E-11.2 | | | | | |
| E-11.3 | | | | | |
| E-11.4 | | | | | |
| E-11.5 | | | | | |
| E-12 | Other operations (Specify) | | | | |
| E-12.1 | Utilities | \$1,355 | \$1,500 | \$1,500 | \$1,500 |
| E-12.2 | | | | | |
| E-12.3 | | | | | |
| E-12.4 | | | | | |
| E-12.5 | | | | | |
| E-13 | TOTAL OPERATIONS | \$40,667 | \$65,500 | \$65,500 | \$65,500 |

Proposed Budget

Thirty Three Mile Road Improvement and Service Distri
NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

| | | <i>End of Year</i> | <i>Beginning</i> | <i>Beginning</i> | |
|------------|---|--------------------|------------------|------------------|------------------|
| | | 2017-2018 | 2018-2019 | 2019-2020 | Pending |
| | | Actual | Estimated | Proposed | Approval |
| C-1 | Balances at Beginning of Fiscal Year | | | | |
| C-1.1 | General Fund Checking Account Balance | \$123,870 | \$123,870 | \$152,000 | \$152,000 |
| C-1.2 | Savings and Investments Account Balance | \$50,065 | \$50,065 | \$50,200 | \$50,200 |
| C-1.3 | General Fund CD Balance | \$71,533 | \$71,533 | \$72,500 | \$72,500 |
| C-1.4 | All Other Funds | | \$0 | | |
| C-1.5 | Reserves (From Below) | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| C-1.6 | Total Estimated Cash and Investments on Hand | \$320,468 | \$320,468 | \$349,700 | \$349,700 |
| C-2 | General Fund Reductions: | | | | |
| C-2.1 | a. Unpaid bills at FYE | | | | |
| C-2.2 | b. Reserves | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| C-2.3 | Total Deductions (a+b) | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| C-2.4 | Estimated Non-Restricted Funds Available | \$245,468 | \$245,468 | \$274,700 | \$274,700 |

SINKING & DEBT SERVICE FUNDS

| | | 2017-2018 | 2018-2019 | 2019-2020 | Pending |
|------------|--|------------|------------|------------|------------|
| | | Actual | Estimated | Proposed | Approval |
| C-3 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-3.1 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-3.2 | Amount to be added to the reserve | | | | |
| C-3.3 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-3.4 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-3.5 | Identify the amount and project to be spent | | | | |
| C-3.6 | a. _____ | | | | |
| C-3.7 | b. _____ | | | | |
| C-3.8 | c. _____ | | | | |
| C-3.9 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-3.10 | TOTAL CAPITAL OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-3.11 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |
| C-3.12 | | | | | |

RESERVES

| | | 2017-2018 | 2018-2019 | 2019-2020 | Pending |
|------------|--|-----------------|-----------------|-----------------|-----------------|
| | | Actual | Estimated | Proposed | Approval |
| C-4 | Beginning Balance in Reserve Account (end of previous year) | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| C-4.1 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-4.2 | Amount to be added to the reserve | | | | |
| C-4.3 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-4.4 | SUB-TOTAL | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| C-4.5 | Identify the amount and project to be spent | | | | |
| C-4.6 | a. _____ | | | | |
| C-4.7 | b. _____ | | | | |
| C-4.8 | c. _____ | | | | |
| C-4.9 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-4.10 | TOTAL OTHER RESERVE OUTLAY (a+b+c) | \$0 | \$0 | \$0 | \$0 |
| C-4.11 | Balance to be retained | \$75,000 | \$75,000 | \$75,000 | \$75,000 |
| C-4.12 | | | | | |

BOND FUNDS

| | | 2017-2018 | 2018-2019 | 2019-2020 | Pending |
|------------|--|------------|------------|------------|------------|
| | | Actual | Estimated | Proposed | Approval |
| C-5 | Beginning Balance in Reserve Account (end of previous year) | | \$0 | \$0 | |
| C-5.1 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-5.2 | Amount to be added to the reserve | | | | |
| C-5.3 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-5.4 | SUB-TOTAL | \$0 | \$0 | \$0 | \$0 |
| C-5.5 | Identify the amount and project to be spent | | | | |
| C-5.6 | <i>Date of Reserve Approval in Minutes:</i> | | | | |
| C-5.7 | Balance to be retained | \$0 | \$0 | \$0 | \$0 |
| C-5.8 | | | | | |
| C-5.9 | TOTAL TO BE SPENT | \$0 | \$0 | \$0 | \$0 |