

Proposed Budget

Casper Mountain Fire Protection District	
Budget Hearing Information	
1000 Lemmers Rd Casper, WY 82601 (307) 262-3346 (Office) (307) 262-2760 (Treasurer)	Location: 1000 Lemmers Rd Date: 5/28/2019 Time: 7:00 PM
Natrona County	Budget Prepared by: David Mowry (Treasurer)

S-A BUDGET MESSAGE W.S. 16-4-104(d)

Casper Mountain Fire Protection District (CMFPD) with input from the Wyoming State Auditor's Office is working on revamping financial policies to verify compliancy with Wyoming State Statues.

CMFPD purchased a new brush truck last year causing a significant finance payment this year.

CMFPD as noted last year will have an increase in radio expenditures due to our radios being outdated and no longer serviceable. This is to provide safety communication and ability to communicate with mutual-aid departments.

CMFPD has started a yearly program to help purchase new personnel safety equipment as ours is outdated and in need of repair. This program will be a continual expense until all equipment is up to date.

CMFPD acquired a donation for station maintenance and is keeping this in reserve until needed.

City of Casper is still experiencing shortfalls in their budget and may not be able to assist us with their normal financial assistance. If this happens it will create a burden on the District.

The CMFPD will be attempting to acquire federal, state and local grants throughout the year to assist in the improvements of equipment.

S-B RESERVE DESCRIPTION

The CMFPD holds approximately \$20,000 in reserve for station maintenance from a private donation. This Reserve is held in an accessible CD.

S-C

Names of Board Members	Date of End of Term
Bill Chambers - President	12/31/20
Pat Harshman - Secretary	12/31/20
David Mowry - Treasurer	12/31/22
Jim Batron - Member	12/31/20
Margo Spurrier - Member	12/31/22

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?
 District Website and Natrona County Clerks Office

How and where are the notices of meeting posted for the public?
 District Website , Yearly budget advertized in the local news paper

Where are the public meetings held?
 1000 Lemmers Rd Casper, WY 82601 (Fire Station)

PROPOSED BUDGET SUMMARY

OVERVIEW	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$13,603	\$46,488	\$58,092	\$58,092
S-2 Total Principal to Pay on Debt	\$10,000	\$14,160	\$15,400	\$15,400
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$370,201	\$259,108	\$250,160	\$250,160
S-5 <i>Amount requested from County Commissioners</i>	\$38,351	\$41,300	\$41,300	\$41,300
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7 Operating Revenues	\$0	\$0	\$0	\$0
S-8 Tax levy (From the County Treasurer)	\$34,204	\$40,000	\$40,000	\$40,000
S-9 Government Support	\$36,400	\$56,775	\$8,000	\$8,000
S-10 Grants	\$124,159	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$4,147	\$1,300	\$1,300	\$1,300
S-12 Miscellaneous	\$11,158	\$900	\$1,250	\$1,250
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue	\$210,068	\$98,975	\$50,550	\$50,550
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FY 7/1/19-6/30/20 Casper Mountain Fire Protection District

EXPENDITURE SUMMARY	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$30,000	\$22,302	\$22,302
S-16 Interest and Fees On Debt	\$1,700	\$3,470	\$2,230	\$2,230
S-17 Administration	\$6,066	\$6,708	\$5,750	\$5,750
S-18 Operations	\$2,867	\$1,810	\$23,310	\$23,310
S-19 Indirect Costs	\$2,970	\$4,500	\$4,500	\$4,500
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$13,603	\$46,488	\$58,092	\$58,092

DEBT SUMMARY	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$10,000	\$14,160	\$15,400	\$15,400

CASH AND INVESTMENTS	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$160,133	\$160,133	\$199,610	\$199,610

Summary of Reserve Funds				
S-23 Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0
S-27 Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 1000 Lemmers Rd
Casper, WY 82601

PREPARED BY: David Mowry (Treasurer)

DISTRICT PHONE: (307) 262-3346 (Office) (307) 262-271

Proposed Budget

Casper Mountain Fire Protection District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$34,204	\$40,000	\$40,000	\$40,000
R-1.2	Other County Support	\$4,147	\$1,300	\$1,300	\$1,300

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid	\$7,500		\$7,500	\$7,500
R-2.4	Other (Specify) <u>Project Fires</u>	\$28,900	\$56,775	\$500	\$500
R-2.5	Total Government Support	\$36,400	\$56,775	\$8,000	\$8,000
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$0	\$0	\$0	\$0
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies	\$124,159			
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$124,159	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest		\$700	\$750	\$750
R-5.2	Other: Specify <u>Donations</u>	\$11,158	\$200	\$500	\$500
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$11,158	\$900	\$1,250	\$1,250
R-5.5	Total Forecasted Revenue	\$171,717	\$57,675	\$9,250	\$9,250
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Casper Mountain Fire Protection District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Radios	\$0	\$30,000	\$14,500	\$14,500
E-1.6	Safety Equipment			\$7,802	\$7,802
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$30,000	\$22,302	\$22,302

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5					
E-2.6					
E-2.7					
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Miscellaneous			\$1,000	\$1,000
E-3.5					
E-3.6					
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4					
E-4.5					
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$500	\$708	\$750	\$750
E-5.2	Office equipment, rent & repair	\$2,783	\$3,000		
E-5.3	Education	\$2,783	\$3,000	\$2,000	\$2,000
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Training			\$2,000	\$2,000
E-5.7					
E-5.8					
E-6	TOTAL ADMINISTRATION	\$6,066	\$6,708	\$5,750	\$5,750

Proposed Budget

Casper Mountain Fire Protection District

FYE 6/30/2020

OPERATIONS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Computer Expense		\$2,617	\$1,100	\$0	
E-9.2	Station Maintenance		\$250	\$710	\$6,000	\$6,000
E-9.3	Vehicle equipment				\$10,250	\$10,250
E-9.4	Medical Equipment				\$860	\$860
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Utilities				\$6,200	\$6,200
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$2,867	\$1,810	\$23,310	\$23,310

Proposed Budget

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Accident/Liability</u>			\$2,100	\$2,100	\$2,100
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$2,970	\$2,400	\$2,400	\$2,400
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7						
E-15.8						
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$2,970	\$4,500	\$4,500	\$4,500

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal		\$10,000	\$14,160	\$15,400	\$15,400
D-1.2	Interest		\$1,700	\$3,470	\$2,230	\$2,230
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$11,700	\$17,630	\$17,630	\$17,630

Proposed Budget

Casper Mountain Fire Protection District
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$4,158	\$4,158	\$9,572	\$9,572
C-1.2 Savings and Investments Account Balance	\$125,975	\$125,975	\$160,038	\$160,038
C-1.3 General Fund CD Balance	\$30,000	\$30,000	\$30,000	\$30,000
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand	\$160,133	\$160,133	\$199,610	\$199,610
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available	\$160,133	\$160,133	\$199,610	\$199,610

SINKING & DEBT SERVICE FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 Date of Reserve Approval in Minutes: _____				
C-3.3 Amount to be added to the reserve				
C-3.4 Date of Reserve Approval in Minutes: _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 Date of Reserve Approval in Minutes: _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 Date of Reserve Approval in Minutes: _____				
C-4.3 Amount to be added to the reserve				
C-4.4 Date of Reserve Approval in Minutes: _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 Date of Reserve Approval in Minutes: _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

	2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 Date of Reserve Approval in Minutes: _____				
C-5.3 Amount to be added to the reserve				
C-5.4 Date of Reserve Approval in Minutes: _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 Date of Reserve Approval in Minutes: _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0