OFFICE OF THE SHERIFF
NATRONA COUNTY, WYOMING

HALL OF JUSTICE
201 NORTH DAVID STREET
CASPER, WYOMING 82601

307 235 9282

FAX: 307 235 9252

MARK A. BENTON, SHERIFF

DAVID J. KINGHORN, UNDERSHERIFF

APPLICATION FOR EMPLOYMENT

Today's Date:_____.

I. POSITION APPLYING FOR: _____.

Full-Time _____; Part-Time _____; Temporary _____.

Name in Full: _____. Date of Birth: _____.
Last First MI

Current Address: _____

_____.

Telephone: _____. Salary Desired: _____.

Social Security Number: _____.

II. List of Prior Employers, Most Recent First:

A. Firm: _____. Telephone: _____.

Dates of Employment: From: _____; To: _____.

Address: _____

_____.

Position Held: _____. Describe Duties: _____

_____

_____.

Salary Start: _____. Salary Final: _____.

Reasons for Leaving: _____.

Supervisor: _____. May we contact?: Yes _____, No _____.

B. Firm: _____. Telephone: _____.

Dates of Employment: From: _____; To: _____.

Address: _____

_____.

Position Held: _____. Describe Duties: _____

_____

_____.

Salary Start: _____. Salary Final: _____.

Reasons for Leaving: _____.

Supervisor: _____. May we contact?: Yes _____, No _____.

C. Firm: _____. Telephone: _____.

Dates of Employment: From: _____; To: _____.

Address: _____

_____.

Position Held: _____. Describe Duties: _____

_____

_____.

Salary Start: _____. Salary Final: _____.

Reasons for Leaving: _____.

Supervisor: _____. May we contact?: Yes _____, No _____.

III. Education:

	School	Address	Years Attended (from/to)	Did you Graduate?	Degree
High School					
Junior College:					
University/College:					
Technical:					
Other:					

IV. Business/Professional References:

	Name	Address	Telephone	Position Held
1.				
2.				
3.				

V. General

A. Is there any reason you cannot perform the essential functions of the position for which you are applying?

Yes _____, No _____. If yes, please describe: _____

_____.

B. Person to contact in case of emergency:

Name: _____. Telephone: _____.

Address: _____.

Relationship to You: _____.

C. Have you been convicted of a felony within the past seven years?

Yes _____, No _____. If yes, please explain: _____

_____.

D. Have you ever been employed by Natrona County or one of its affiliated departments or boards? Yes _____, No _____.

If yes, provide name of entity and dates: _____

_____.

E. Are you prevented from lawfully becoming employed because of Visa or Immigration Status? Yes _____, No _____.

F. Do you have a relative employed with Natrona County or one of its affiliated departments or boards? Yes _____, No _____.

If yes, whom and in what capacity: _____

_____.

G. Summarize special skills and qualifications: _____

Keyboard speed: _____. Can you operate a: PC? _____;

Calculator? _____; Transcriber? _____.

H. If applicable for the position, driver's license

number: _____; State of issue: _____;

expiration date: _____; class: _____.

Natrona County, Wyoming, and its affiliated departments and boards, does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in the employment or provisions of service.

I understand that by signing this application, and accepting employment (either part-time, full-time or temporary), I am an Employee at Will, whose employment may be terminated at any time, with or without cause, unless specifically modified by a written contract of employment or statutory provision.

I certify that answers given herein are true and complete to the best of my knowledge; and I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of my employment, I understand that false or misleading information given in my application or interview(s) may result in disciplinary action that could lead to termination of my employment.

Signature: _____. Today's Date: _____.

FOR NATRONA COUNTY USE ONLY

Interviewer's Comments: _____

_____

_____

_____

_____

_____

_____

_____

Signature: _____. Today's Date: _____.

Employed: Yes _____; No _____.

Employment Date: _____. Location of Employment: _____.

Hourly Rate/Salary:

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EMPLOYMENT PHYSICAL ASSESSMENT STANDARDS

The Natrona County Sheriff's Office has set an entry standard for physical fitness as established by the Wyoming Law Enforcement Academy. This entry standard can be attained by meeting one of the following: (1) must meet the 40th percentile level in each category assessed; or (2) accumulate a 50th percentile average of all categories assessed with a minimum level of 25th percentile in any category. Attached is a copy of the Wyoming Law Enforcement Academy Physical Fitness Standards.

If one should not complete the required level of fitness during the assessment, he/she may not be eligible for employment or continued employment.

Respectfully,

Mark A. Benton, Sheriff