



# Natrona County Commissioners

200 North Center, Room 115  
Casper, WY 82601  
Phone (307) 235-9202  
Fax (307) 235-9486

Steven Freel, Commissioner  
Dallas Laird, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner  
Dave North, Commissioner

## Work Session Agenda Tuesday, March 7, 2023 1:00 p.m. Natrona County Courthouse 200 North Center Commissioners' Conference Room

Steven Freel, Chairman  
Dave North, Vice-Chairman  
Dallas Laird, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner

Tracy Good, County Clerk  
, County Attorney  
Charmaine Reed, Acting County Attorney

*Please note that all meetings times are approximate.*

### Appointments

1:00 p.m. Commissioner Walk Through

1:15 p.m. Justin Smith, NC Building Director

Purpose: Update on Ormsby

1:45 p.m. Anna Kinder, Executive Director CNCHD

Purpose: Update

2:00 p.m. Troy Hunsicker, Public Trust Advisors Regional Director Marketing WY CLASS

Purpose: Introduction & Update

2:30 p.m. Riley Dewitt, Salt Creek Emergency Services

Purpose: PPE Wildland Fire Gear

2:45 p.m. Eileen Hill

Purpose: Small Conference Direction

3:00 p.m. Mike Haigler

Purpose: Road Update

3:30 p.m. Charmaine Reed, Deputy County Attorney

Purpose: a) Agenda Review, Legal Update

b) Draft Resolution Establishing a Process to Purchase County Owned Real Property

c) Executive Session: pursuant to W.S. 16-4-405 (a)(ii), W.S. 16-4-405(a)(iii) & W.S. 16-4-

405(a)(ix)

Adjournment

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### Zoning Classifications:

|      |  |      |                          |
|------|--|------|--------------------------|
| RAM  | Ranching Agriculture Mining                        | C    | Commercial               |
| UA   | Urban Agriculture                                  | LI   | Light Industrial         |
| MR-1 | Mountain Residential 1                             | HI   | Heavy Industrial         |
| MR-2 | Mountain Residential 2                             | UCA  | Use Control Areas        |
| RR-1 | Rural Residential 1                                | PUD  | Planned Unit Development |
| RR-2 | Rural Residential 2                                |      |                          |
| SR-1 | Suburban Residential 1                             | BPSM | BP Soil Management       |
| SR-2 | Suburban Residential 2                             |      | Slope Protection Overlay |
| UR   | Urban Residential Mountain/Wildfire Safety Overlay |      |                          |
| UMR  | Urban Mixed Residential                            |      | Airport Overlay District |
| MH   | Mobile Home  |      |                          |

Salt Creek Emergency Services  
PO Box 278 Midwest, WY 82643  
Phone: 307-437-6248

Natrona County Commissioners  
200 N. Center  
Suite 211  
Casper, WY 82601  
Phone: 307-235-9202

March 2, 2023

Dear Commissioners:

I am writing this letter on behalf of Salt Creek Emergency Services. We are requesting \$30,000 for our volunteer fire department, to purchase new wildland gear and equipment to be used by our members while on fires in Natrona County. This gear will be immediately assigned to members and put into service to replace damaged or outworn gear. By acquiring this gear, we will be able to safely provide fire protection to our community, other Natrona County communities, and surrounding areas. As you know, with a very limited annual budget, fulfilling this request will greatly help our department. Thank you for your consideration.

Sincerely,



Fire Chief

Salt Creek Emergency Services



# NATRONA COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA

Steven Freel, Commissioner  
Dallas Laird, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner  
Dave North, Commissioner

Tuesday, March 7, 2023 5:30 p.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF CONSENT AGENDA**
- V. PUBLIC HEARING**
  - A. RETAIL LIQUOR LICENSES** (*tabled at the 2-21-2023 meeting*)
    - 1. C. C. COWBOYS, INC. dba RACKS
    - 2. NORTHERN DREAMS
  - B. Resolution 3-23 Transfer of Funds (TOF)**
- VI. PUBLIC COMMENTS**
- VII. COMMISSIONER COMMENTS**
- VIII. ADJOURNMENT**

\*Agendas are subject to amendments\*



**NATRONA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Steven Freel, Commissioner  
Dallas Laird, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner  
Dave North, Commissioner

**CONSENT AGENDA**

Tuesday, February 21, 2023 5:30 p.m.

Natrona County Courthouse, 200 North Center Street, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom

**I. APPROVAL OF FEBRUARY 21, 2022 MEETING MINUTES**

**II. APPROVAL OF BILLS \$2,081,210.42**

**III. CONTRACTS, AGREEMENTS, RESOLUTIONS:**

A. Transportation Services Agreement between Casper/NC International Airport & Skywest Airlines (term January 1, 2023 – June 30, 2023 )

**IV. BOARD APPOINTMENTS**

A. Crystal Bratvold – NC Parks Board (filling unexpired term ending 12-31-2029)

B. Cordell Wistisen – NC Parks Board (filling unexpired term ending 12-31-2028)

**V. STATEMENT OF EARNINGS: Development \$7,873.62**

**VI. TAXROLL CORRECTION 2019: PRIME TIME (1,124.04); TAXROLL CORRECTION 2020: GREENBIRD & ASSOCIATES (364.41); 2ND STREET CHURCH OF CHRIST (16.33); TAXROLL CORRECTION 2021: 2ND STREET CHURCH OF CHRIST (3.50); BUTLER, RANDY (1,795.22); BUTLER, RANDY (485.75); BUTLER, RANDY (1,070.76); TAXROLL CORRECTION 2022: HARVELL, SHIRLEY J (218.67); STEPLOCK, HARRY (40.38); 2ND STREET CHURCH OF CHRIST (\$3.50); HAUPT, DOUGLAS A (2.24); GREENBIRD & ASSOCIATES (4.68)**

\*Agendas are subject to amendments\*

| <b>March 21, 2023:</b>   |                       |                       |                       |                          |                      |
|--|-----------------------|-----------------------|-----------------------|--------------------------|----------------------|
| <b>Regular BOCC Agenda Items</b>   | <b>Public Hearing</b> | <b>Regular Agenda</b> | <b>Consent Agenda</b> |                          |                      |
| 2023 Liquor License Renewal/Approvals: CC Cowboys dba: Northern Dream & Northern Dreams  | *                     |                       |                       |                          |                      |
|  |                       |                       |                       |                          |                      |
| <b>Work Session Meeting Agenda Items</b>   | <b>Recommendation</b> |                       |                       | <b>Begin Time</b>        | <b>Allotted Time</b> |
| Recommendations = Information Only, Move Forward for Approval, Direction Requested   |                       |                       |                       |                          |                      |
|  |                       |                       |                       |                          |                      |
| Denyse Wyskup (Regional GIS Administrator), Eileen Hill (County IT Director) and Assessor Saulsbury<br>Purpose: GIS Presentation               |                       | I                     |                       | 2:00                     | 1 hour               |
| Kevin Christensen, BLM High Plains District Manager 307-261-7777<br>Purpose: Update: Marton Property Acquisition (Executive Session Requested) |                       | I                     |                       | 2:30                     | 30 minutes           |
| Charmaine Reed, Deputy County Attorney<br>Purpose: Legal Update & Executive Session: pursuant to W.S.  |                       | I                     |                       | 3:30                     | 2 hours              |
|  |                       |                       |                       | Approximate Ending Time: | 5:30                 |

| <b>Commissioner Discussion Items for Future Meetings</b>          | <b>Recommendation</b> |  |        |
|---|-----------------------|--|--------|
| 2022 NC Zoning Resolution Re-open the Review and Approval Process |                       |  | Dallas |
|   |                       |  |        |

| <b>April 4, 2023:</b>   |                       |                       |                       |                          |                      |
|---|-----------------------|-----------------------|-----------------------|--------------------------|----------------------|
| <b>Regular BOCC Agenda Items</b>  | <b>Public Hearing</b> | <b>Regular Agenda</b> | <b>Consent Agenda</b> |                          |                      |
|   |                       |                       |                       |                          |                      |
|   |                       |                       |                       |                          |                      |
| <b>Work Session Meeting Agenda Items</b>  | <b>Recommendation</b> |                       |                       | <b>Begin Time</b>        | <b>Allotted Time</b> |
| Recommendations = Information Only, Move Forward for Approval, Direction Requested                    |                       |                       |                       |                          |                      |
|   |                       |                       |                       |                          |                      |
|   |                       |                       |                       |                          |                      |
|   |                       |                       |                       |                          |                      |
|   |                       |                       |                       |                          |                      |
| Charmaine Reed, Deputy County Attorney<br>Purpose: Legal Update & Executive Session: pursuant to W.S. |                       | I                     |                       |                          | 2                    |
|   |                       |                       |                       | Approximate Ending Time: | 5:30                 |

| <b>Commissioner Discussion Items for Future Meetings</b>          | <b>Recommendation</b> |  |        |
|---|-----------------------|--|--------|
| 2022 NC Zoning Resolution Re-open the Review and Approval Process |                       |  | Dallas |

| <b>April 18, 2023:</b>  |                       |                       |                       |                          |                      |
|---|-----------------------|-----------------------|-----------------------|--------------------------|----------------------|
| <b>Regular BOCC Agenda Items</b>  | <b>Public Hearing</b> | <b>Regular Agenda</b> | <b>Consent Agenda</b> |                          |                      |
| 2023 Liquor License Renewal/Approvals   | *                     |                       |                       |                          |                      |
|   |                       |                       |                       |                          |                      |
| <b>Work Session Meeting Agenda Items</b>  | <b>Recommendation</b> |                       |                       | <b>Begin Time</b>        | <b>Allotted Time</b> |
| Recommendations = Information Only, Move Forward for Approval, Direction Requested                    |                       |                       |                       |                          |                      |
|   |                       |                       |                       |                          |                      |
| WMC Foundation/Natrona Collective Health Trust & MHBOT Meeting<br>Purpose: Introduction & Update      |                       | I                     |                       | 3:00                     | 30 minutes           |
| Charmaine Reed, Deputy County Attorney<br>Purpose: Legal Update & Executive Session: pursuant to W.S. |                       | I                     |                       | 3:30                     | 2                    |
|   |                       |                       |                       | Approximate Ending Time: | 5:30                 |

| <b>Commissioner Discussion Items for Future Meetings</b>          | <b>Recommendation</b> |  |        |
|---|-----------------------|--|--------|
| 2022 NC Zoning Resolution Re-open the Review and Approval Process |                       |  | Dallas |
|   |                       |  |        |
|   |                       |  |        |
|   |                       |  |        |