



# **NATRONA COUNTY BOARD OF COUNTY COMMISSIONERS**

## **AGENDA**

Tuesday, August 16, 2022 5:30 p.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom #1

Paul Bertoglio, Commissioner  
Rob Hendry, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner  
Dave North, Commissioner

- I. CALL MEETING TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. APPROVAL OF CONSENT AGENDA**
- V. PUBLIC COMMENTS**
- VI. COMMISSIONER COMMENTS**
- VII. ADJOURNMENT**

**\*Agendas are subject to amendments\***



**NATRONA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Paul Bertoglio, Commissioner  
Rob Hendry, Commissioner  
Jim Milne, Commissioner  
Peter Nicolaysen, Commissioner  
Dave North, Commissioner

**CONSENT AGENDA**

Tuesday, August 16, 2022 5:30 p.m.

Natrona County Courthouse, 200 North Center Street, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom #2

- I. APPROVAL OF AUGUST 2, 2022 MEETING MINUTES  
APPROVAL OF AUGUST 9, 2022 SPECIAL MEETING MINUTES**
- II. APPROVAL OF BILLS \$3,800,540.74**
- III. CONTRACTS, AGREEMENTS, RESOLUTIONS:**
- IV. LICENSES:**
  - A. Tom Aarberg & Zach Wells – Ridgeview Rd – Underground Electrical-lic. #29-22-13
- V. STATEMENT OF EARNINGS:** Development \$62,522.76; County Clerk \$226,528.20; Beartrap Festival \$3,000.00; Lake \$6,266.92; Lodging Tax \$438.69; Sales Tax \$313.35
- VI. TAXROLL CORRECTION 2021:** WADE, JOHN W \$-174.00; SIGNATURE FINANACIAL \$-6,747.11; KIM'S CLOSET \$-22.31; SHELLARD, ROBERT J \$-414.59; ROCK, KELLY \$-138.63

\*Agendas are subject to amendments\*

**BOARD OF COUNTY COMMISSIONERS**  
**MINUTES OF PROCEEDINGS**  
**August 2, 2022**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Chairman Paul Bertoglio. Those in attendance were Commissioner Jim Milne, Commissioner Rob Hendry, Commissioner Peter Nicolaysen, Commissioners Dave North, Deputy-County Attorney Charmaine Reed, Clerk Tracy Good and Michelle Maines, Commissioners' Assistant.

**Consent Agenda:**

Commissioner Hendry moved for approval of the Consent Agenda as presented. Commissioner Milne seconded the motion. Motion carried.

**Public Hearings:**

A. CUP22-003 GEODynamics request to relocate CUP.

Eric Nelson gave a brief staff report.

Chairman Bertoglio opened the public hearing.

Speaking in favor: Brett Lehman (Weatherford, TX), representative for GEODynamics.

Hearing no comments in opposition. Chairman Bertoglio closed the public hearing.

Commissioner Hendry moved for approval of the Condition Use Permit along with staff finding of facts. Commissioner Milne seconded the motion with the amendment to the memorandum. Current zoning on the packet indicates Light Agriculture, but should indicate Industrial. Motion carried.

**Public Comments:**

Chairman Bertoglio opened the floor to public comments.

Tom Green (Casper), Dallas Laird (Casper) and Charity LaFountain (Casper).

Hearing no further comments the floor was closed.

**Commissioner Comments:**

Chairman Bertoglio opened the floor to Commissioner Comments.

Hearing no further comments the floor was closed.

**Adjournment:**

There being no further business to come before the Board of Commissioners, Chairman Bertoglio adjourned the meeting at 6:26 p.m.

BOARD OF NATRONA COUNTY COMMISSIONERS

\_\_\_\_\_  
Paul C. Bertoglio, Chairman

ATTEST:

NATRONA COUNTY CLERK

\_\_\_\_\_  
Tracy Good, County Clerk

**BOARD OF COUNTY COMMISSIONERS  
SPECIAL MINUTES OF PROCEEDINGS  
August 9, 2022**

The special meeting of the Board of County Commissioners was brought to order at 1:00 p.m. by Chairman Paul Bertoglio. Those in attendance were Commissioner Jim Milne, Commissioner Peter Nicolaysen, Commissioners Dave North, Commissioner Rob Hendry (via phone) and Commissioners' Assistant Michelle Maines.

**Contracts, Agreements, Resolutions:**

A. Resolution 25-22 Office of State Lands and Investments ARPA Health and Human Services Grant Program Certification Statement

B. Resolution 26-22 Authorizing the Submission of a Grant Request Under the Health and Human Services Capital Construction to the State of Wyoming for the Construction of a New Casper/Natrona County Health Department Facility, Adopting all Understandings and Assurances Contained in the Grant Documents and Committing Matching Funds.

Eric Nelson, County Attorney reported on both Resolutions. Grant request must be submitted no later than Friday, August 12<sup>th</sup>. County match is 80/20.

Commissioner Milne moved for approval of Resolution 25-22. Commissioner North seconded the motion. Motion carried.

Commissioner Nicolaysen moved for approval of Resolution 25-22. Commissioner Milne seconded the motion. Motion carried.

1:07 p.m.-1:35 p.m. Executive Session for purposes pursuant to W.S. 16-4-405(a)(vii) & personnel.

**Adjournment:**

There being no further business to come before the Board of Commissioners, Chairman Bertoglio adjourned the meeting at 1:38 p.m.

BOARD OF NATRONA COUNTY COMMISSIONERS

\_\_\_\_\_  
Paul C. Bertoglio, Chairman

ATTEST:

NATRONA COUNTY CLERK

\_\_\_\_\_  
Tracy Good, County Clerk

## Newspaper listing for Bills 7/27/2022 through 8/9/2022

187 vendors listed

Total: \$ 3,800,540.74

A&I / ST OF WY ENT TECH \$23.34	JESSEE, TAYLOR \$25.00
ABC LEGAL SVCS \$623.00	JOHN DEERE FINANCIAL \$126.87
ACTION GLASS \$206.00	JOHNNY APPLESEED INC \$123.59
ADVANCE STORES CO INC, DBA ADVANCE AUTO PARTS \$93.61	JOHNSON, BRETT \$159.15
AFLAC PREMIUM HOLDING \$2194.79	KAY-LINN ENTERPRISES \$12182.19
AG DEPT \$11676.99	KIESTER, DARIN \$25.00
AIRGAS USA \$159.82	KIMBALL MIDWEST \$241.54
ALL AROUND TOWING & RECOVERY \$5600.00	KNIGHT PC \$1302.50
ALL OUT FIRE \$305.00	LARAMIDE GROUP \$2250.00
ALSCO \$1402.20	LEXISNEXIS MATTHEW BENDER- \$699.77
AMAZON CAPITAL SVCS \$676.35	LIFETIME HEALTH & FITNESS \$579.20
AMBI MAIL & MARKETING \$346.49	LINCARE INC \$212.00
ARTISTIC CUSTOM BADGES AND COINS \$1929.90	LOGAN SIMPSON DESIGN INC \$15371.60
ASSESSOR \$60885.07	LOU TAUBERT RANCH OUTFITTERS \$219.95
AT&T MOBILITY \$263.52	M.A.D. TRANSPORTATION & TOWING \$7792.00
ATLAS OFFICE PROD \$1229.37	MAO PHARMACY INC \$13022.54
AXIS FORENSIC TOXICOLOGY \$1340.00	MARTINIZING DRYCLEANING \$49.00
B & B RUBBER STAMP SHOP \$145.00	MIXER, WILLIAM G DBA WG3 \$1050.00
BACK COUNTRY DOCTORS \$2250.00	MOTOROLA SOLUTIONS INC \$436.45
BENNETT, THOMAS L MD \$5400.00	MTN STATES LITHOGRAPHING \$3012.63
BERTOGLIO, PAUL \$66.99	NAPA AUTO PARTS \$1711.72
BIG HORN TIRE/TPI \$20.00	NC EMPLOYEE \$408273.83
BIG STATE INDUSTRIAL SUPPLY \$523.50	NC SHERIFFS OFFICE NWSC \$250.00
BLACK HILLS ENERGY \$5196.74	NC TREASURER \$358160.69
BLAKEMAN PROPANE \$653.21	NEWCOMER FUNERAL HOME & CREMATORY \$1000.00
CA STATE DISBURSEMENT \$378.00	NORCO SEATTLE \$5314.69
CAPITAL BUSINESS SYS INC \$367.22	NORTH PLATTE PATHOLOGY \$37.00
CASPER CARDIOLOGY \$1152.00	NORTHWEST CONTRACTORS SUPPLY INC \$257.56
CASPER MFG INC DBA CMI-TECO \$39.73	ON THE HOOK \$1400.00
CASPER- NC HEALTH DEPARTMENT \$85.00	ORACLE AMERICA INC \$249.60
C-CAN RENTALS \$135.00	ORCHARD TRUST \$25219.34
CDW GOVERNMENT INC \$735.12	O'REILLY AUTOMOTIVE INC \$65.36
CENTURYLINK \$6746.62	OUTPATIENT RADIOLOGY \$541.06
CIRCUIT COURT OF THE SEVENTH \$1102.07	PPT HOLDINGS I, DBA PARK PLACE \$680.64
CITY OF CASPER \$31918.84	PROCESS SVC OF WY INC \$2025.00
CITY OF MILLS/UTILITY SVC \$762.22	QUALITY OFFICE SOLUTIONS INC \$275.27
CIVICPLUS \$26774.42	R & B - LAKE \$25750.78
CLERK OF COURT/ADMIN \$47673.47	R & B/ADMIN \$60761.34
CLERK OF DISTRICT COURT \$9969.16	R & B/PARKS DEPT \$22289.25
CLERK/ADMIN \$73599.01	R & B/VEHICLE SVC \$17292.46
COCA-COLA BOTTLING CO \$75.50	RANGE \$41.66
COLONIAL LIFE & ACCIDENT INS \$73.47	RELENTLESS \$1298.00
COMMISSION/ADMIN \$10416.65	RICOH USA INC \$957.43
COMMISSION/COUNTY ATTORNEY \$26834.21	RMP \$35063.75
COMMISSION/COUNTY DEV \$39410.56	ROOTER SEWER SVC INC \$592.00
COMMISSIONER/ HR \$8333.32	SHAMROCK FOODS CO \$38083.92
COMMISSIONERS/MAINT. SALARIES \$30725.33	SHERIFF/ADMIN \$354915.85
COMMUNICATION TECHNOLOGIES INC \$309.00	SHERIFF/COURTHOUSE SECURITY \$68809.33
CONCORDANCE HEALTHCARE SOLUTIONS \$452.69	SHERIFF/EMERGENCY MNGT \$12356.75
CONVERGEONE INC \$741.00	SHERIFF/NEW JAIL \$451138.43
CORNERSTONE PROGRAMS \$19.79	SHOWTIME INDUSTRIES \$1201.00
CORONER \$20916.03	SINCLAIR FLEET TRACK \$936.54
COWBOY CHEMICAL \$2984.35	SIX ROBBLEES' INC \$172.76
CROSSROADS COUNSELING \$5000.00	SMITH PSYCHOLOGICAL SVCS \$800.00
CSE \$48733.63	SOURCE OFFICE & TECHNOLOGY \$412.65
DAVISON COUNTY SHERIFF'S OFFIC \$54.48	SPECTRUM \$1923.09
DECKER AUTO GLASS \$287.20	SUMMIT ELECTRIC \$776.40
DEFENSE TECHNOLOGY \$200.50	SUTHERLANDS \$329.08
DEWITT WATER SYS \$246.65	THOMAS Y PICKETT & \$8200.00
DIAMOND VOGEL PAINT CENTER-CASPER \$365.57	THOMSON REUTERS \$932.00
DK HAULING DBA VIKING CRANE \$80.00	TICE, LAURIE \$2414.42
DRUG COURT \$18602.51	TLC CLEANING \$24400.00
DXP ENTERPRISES INC \$197.93	TRANSUNION RISK AND ALTERNATIVE \$80.00
E & F TOWING TRANS & RECOVERY \$9250.00	TREASURER \$64747.30
EAGLE UNIFORM & SUPPLY CO \$670.32	TRI-STATE TRUCK & EQUIPT \$8.81
ELECTION SYS & SOFTWARE \$39394.40	TRUGREEN \$495.00

ENERGY LABORATORIES INC \$156.00  
FEDERAL EXPRESS \$79.47  
FERGUSON ENT #3007 \$721.72  
FLEETPRIDE \$28.03  
FREMONT MOTOR CASPER INC \$141.05  
FUTURITY IT INC \$3650.00  
G.A. SLEEP \$120.00  
GALLS \$639.05  
GEOTEC INDUSTRIAL SUPPLY \$824.00  
GOTO COMMUNICATIONS \$485.61  
GRAINGER \$38.04  
GREINER FORD OF CASPER \$19.02  
GW MECHANICAL INC \$495.00  
HEALTHSMART BENEFIT SOL \$800.00  
HENSLEY BATTERY \$121.76  
HIGH PLAINS POWER INC \$7923.96  
HOBART SALES & SVC \$222.00  
HOFFMAN, DONNA \$559.02  
HOMAX OIL SALES INC \$330.00  
HOOD'S EQUIPT \$7.74  
HOSE & RUBBER SUPPLY \$193.10  
HP INC \$601.63  
ICMA RETIREMENT TRUST - 457 \$80.00  
INLAND TRUCK PARTS & SVC \$407.78  
INSTALLATION & SVC CO INC \$825.00  
IT \$40163.77  
J.D. POWER AND ASSOCIATES \$504.00

UNITED WAY OF NC \$50.00  
US FOODS INC \$13236.18  
VERIZON \$7224.86  
VITAL RECORDS CONTROL (VRC) \$358.87  
W.A.R.M. PROPERTY INS POOL \$699933.92  
WAGNER'S OUTDOOR OUTFITTERS \$42.07  
WARDWELL WATER & SEWER DIST \$17819.43  
WASHINGTON NATIONAL INS \$2484.47  
WEAR PARTS INC \$139.27  
WESTERN TIMBER CO \$17520.00  
WESTERN WATER CONSULTANTS INC \$6830.75  
WESTERN WY LOCK & SAFE \$55.90  
WHITE'S MOUNTAIN MOTORS \$113.56  
WIMACTEL INC \$154.00  
WIND RIVER COMMUNICATIONS \$80.00  
WORTHINGTON, LENHART & CARPENTER, \$280.00  
WY CHILD SUPPORT STATE DISBURSEMENT UNIT \$685.00  
WY COUNTY COMMISSIONERS ASSOC \$46984.00  
WY DEPT OF HEALTH/CHEMICAL TESTING PROGRAM \$3600.00  
WY DEPT. OF WORKFORCE SVC \$14194.34  
WY LAW ENFORCEMENT ACADEMY \$8114.40  
WY MACHINERY CO \$1270.00  
WY OTOLARYNGOLOGY PC \$474.00  
WY RETIREMENT SYS \$266175.08  
WY SIGNS \$927.29  
ZERBE-ALME, KELLIE DBA ALL AREA PROCESS SVC \$1110.00

# LICENSE

Date 8/2/22 Road Ridgeview Rd.

The BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF NATRONA, STATE OF WYOMING, (hereinafter called the "Board", hereby grants a license to Underground Electrical

(hereinafter called the "Licensee"), to construct, maintain, use and operate 12050 Ridgeview Rd. (hereinafter called the "Facility"), located in Section 18 Township 34 N, Range 77 W, upon the property of the County of Natrona, acquired for and utilized in the operation and maintenance of a county road in the locations and positions and in strict accordance with the specifications shown on the print dated \_\_\_\_\_, attached hereto, marked Exhibit "A", and by this reference specifically made a part hereof.

This license is granted upon such express terms and conditions as are inserted below, and should the Licensee at any time violate any of the said terms or conditions herein contained or use or attempt to use said facility for any other or different purpose than that above specified, or refuse or fail to comply with any rule or direction of the County Road and Bridge Superintendent, made by said Superintendent under his general supervisory powers of control and supervision of county roads for the use and safety of the general public, then the Board may, at its option, immediately revoke this license.

This license is subject to the following conditions:

FIRST. The work of constructing, altering and maintaining of the Facilities shall be prosecuted and completed in a good and workmanlike manner at the sole expense of the Licensee and under supervision of, and to satisfactorily meet the specifications of the County Road and Bridge Superintendent. Such work of construction, alteration and maintenance of the Facility shall be done in such a manner as to in no way interfere with the use, operation and maintenance by the County of Natrona of a county road for county road purposes, and in such manner as to in no way endanger the general public in use of said county road right-of-ways.

SECOND. The said Licensee shall give to the Board, through the County Road & Bridge Superintendent, at least ten days notice, in writing, before entering upon the county road right-of-way for the purpose of construction or alteration of the Facility or to make necessary repairs, except in case of genuine emergency requiring immediate repair, then in that event, the Licensee shall notify the Board, through the County Road & Bridge Superintendent, or local maintenance authority immediately enter upon the county road right-of-way and make necessary repairs. Licensee shall be responsible for any repairs necessary to road or right-of-way for 180 days after completion of construction.

THIRD. The said Licensee agrees to forever indemnify and defend the Board, their agents or employees, against and save them harmless from all liability for damage to property or injury to or death of persons, including all costs and expenses incident hereto, arising wholly or in part from or in connection with the existence of, construction, alteration, maintenance, repair, renewal, reconstruction, operation, use or removal of the said Facility as it pertains to county road property.

FOURTH. The Board reserves the right to use, occupy and enjoy its right-of-way for a county road and for county road purposes, in such manner and at such times as it shall desire, the same as if the instrument had not been executed by it. If any such use shall at any time necessitate any change in the location or manner of use of said Facility, or any part thereof, such change or alteration shall be made by the Licensee, at the sole expense of said Licensee, upon the demand of the Board, through the County Road & Bridge Superintendent, and neither the Board nor the County of Natrona shall be liable to the said Licensee on account thereof, or on account of any damage growing out of any use which the County of Natrona or the Board, or either of them, may make of its said right-of-way.

FIFTH. The Board shall have the right at any time to revoke this license by the giving of thirty (30) days notice in writing to the said Licensee, and at the expiration of the time limited by said notice, or upon the express revocation of this license for any of the causes enumerated herein, the Licensee shall promptly and in the manner directed by the Board, through the County Road & Bridge Superintendent, remove said Facility and each and every part thereof, hereby authorized, from the premises of the county road right-of-way and leave said premises in the same condition in which they were before the installation of said Facility. Upon the refusal or failure of the Licensee so to do, the Board may remove the Facility and each and every part thereof and restore the county road right-of-way to the same condition as before the granting of this license, and the Licensee hereby agrees promptly to pay to the County of Natrona the cost of said removal of the Facilities, and each and every part thereof.

SIXTH. The County of Natrona and the Board, for the purpose of this license, hereby disclaims any representation or implication that it retains any title in any county road right-of-way other than a perpetual easement for road purposes for so much land as described by the instrument conveying such easement. The Licensee by these present accepts notice and agrees that any expenses or damages incurred by said Licensee as a result of this disclaimer shall be borne by said Licensee at no expense whatsoever to the Board or the County of Natrona. It shall be also understood that on Access Facility Highways, ingress and egress shall be limited to those locations as designated by the Board, or their Designated Representative, and shown on plans on file in the office of the County Road Department and County Surveyor

SEVENTH. The waiver of any breach of any of the terms or conditions of this License shall be limited to the act or acts constituting such breach, and shall never be construed as being a continuing or permanent waiver of any such term or condition, all of which shall be and remain in full force and effect, as to the future acts or happenings, notwithstanding any such individual waiver or any breach thereof.

EIGHTH. The said Licensee agrees to locate underground facilities when needed by the County or other users for future construction and maintenance activities. This location information will include the marking of the facility on the ground, as specified by W.S. §37-12-301 et seq., with the appropriate color and including the nature and elevation of the utility and shall be tied both horizontally and vertically, by coordinates, by a licensed land surveyor to a public land survey corner. This information shall be shown on plans created by the utility company or facility owner and a copy will be sent to the Natrona County Surveyor's Office in Casper, Wyoming. **Costs for identifying and locating the facility will be the responsibility of the utility company or facility owner on County right-of-ways.**

No official or employee of the County of Natrona, other than the Board of County Commissioners, shall have authority to waive any term or condition herein contained. Any amendments to this license agreement shall be in writing, signed by the licensee and designated representative of the county commissioners.

Date of Commencement \_\_\_\_\_  
(Five (5) day notice must be given County Road & Bridge Superintendent before start of construction)

Date of Completion \_\_\_\_\_  
(County Road & Bridge Superintendent must be notified within five (5) days after construction)

IN WITNESS WHEREOF, The Board of County Commissioners, has caused this license to be executed on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 19 \_\_\_\_\_.

COUNTY OF NATRONA  
By Michelle [Signature] 8/2/22  
Road & Bridge Superintendent  
By \_\_\_\_\_  
County Surveyor  
By \_\_\_\_\_  
Chairman of the Board of County Commissioners.

ATTEST:  
\_\_\_\_\_  
County Clerk

The undersigned, the Licensee mentioned in the forgoing License, hereby accepts the same, subject to the terms and conditions contained therein.  
ATTEST:  
\_\_\_\_\_  
Secretary  
\_\_\_\_\_  
President.

COUNTY OF NATRONA

APPLICATION FOR Zach Wells.

Applicant: Tom Aaberg

Address: 12050 Ridgview

Phone: 307-797-6064  
605-389-1608

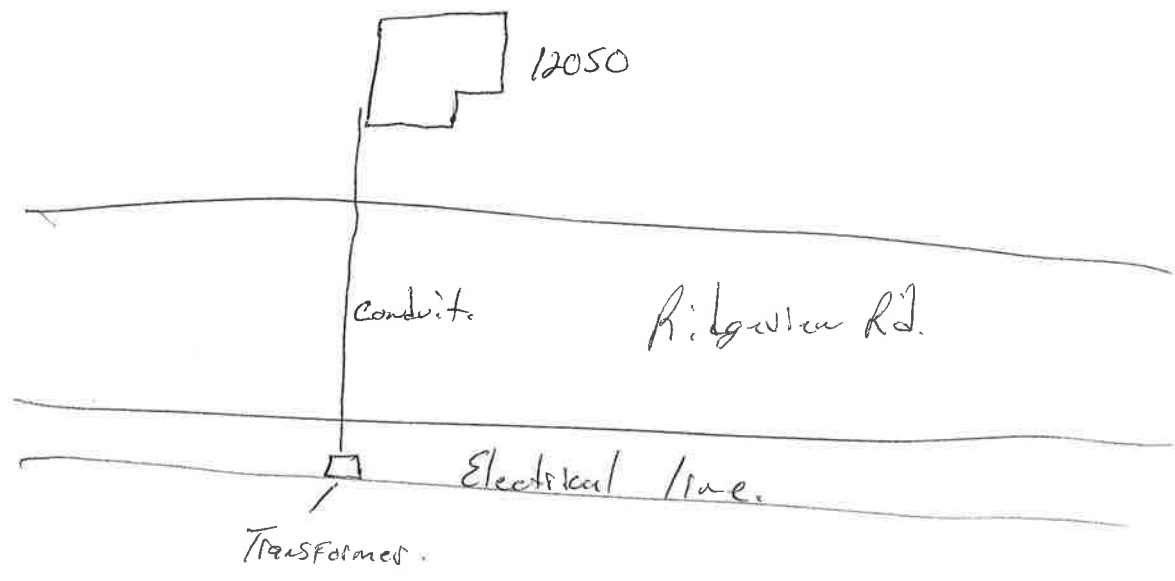
Furnish the Following Information:

- 1) Location: Section 18, Township 34 North, Range 77 West.
- 2) County Road Designation Ridgview Rd
- 3) Surface of County Road gravel.
- 4) Soils Type where applicable Sandy loam.
- 5) Reason for Application Electrical Trench and conduit across road

6) Specifications: (Attach 3 copies where applicable)

7) Plan: (Attach 3 copies where applicable)

SKETCH



Approved: Michael P. [Signature] 8/8/22  
Road and Bridge Superintendent

[Signature]  
Applicant or Agent

County Engineer

Wyo. Reg. P.E. \_\_\_\_\_ Date

County Commissioner

Approval Date: \_\_\_\_\_

Completion Date: 8/12/22