



# NATRONA COUNTY BOARD OF COUNTY COMMISSIONERS

## AGENDA

Paul Bertoglio, Commissioner  
Forrest Chadwick, Commissioner  
Rob Hendry, Commissioner  
Brook Kaufman, Commissioner  
Jim Milne, Commissioner

Tuesday, February 18, 2020 5:30 p.m.  
Natrona County Courthouse, 200 North Center, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom #1

### I. CALL MEETING TO ORDER

### II. ROLL CALL

### III. PLEDGE OF ALLEGIANCE

### IV. APPROVAL OF CONSENT AGENDA

### V. PUBLIC HEARING

#### A. RETAIL LIQUOR LICENSES

1. ALCOVA RESORT LLC, dba ALCOVA LAKESIDE MARINA
2. C. C. COWBOYS, INC. dba RACKS
3. GRACE PARTNERS LLC. dba SKY TERRACE
4. THE SHOE, INC. dba THE HORSESHOE BAR
5. HENDERSON IRREVOCABLE TRUST dba LAZY 8
6. NORTHERN DREAMS
7. ON THE ROCKS, INC dba SUNSET BAR & GRILL
8. C. LEANN MOSES dba MOUNTAIN HOME
9. BRIGHT SPOT, LLC dba HILAND'S BRIGHT SPOT
10. GREY REEF OUTFITTERS INC, dba NORTH PLATTE LODGE
11. TROPHY TROUT OUTFITTERS dba REEF FLY SHOP/THE RUSTY SCUD (package only)
12. TROUT ON INN, LLC dba TROUT ON INN LODGE & COBINS BY THE RIVER

#### LIMITED RETAIL LIQUOR LICENSE

1. CASPER BOAT CLUB
2. CASPER COUNTRY CLUB

#### RETAIL COUNTY MALT BEVERAGE PERMITS

1. BLACK OPS, LLC dba SLOANE'S GENERAL STORE
2. PATHFINDER BOAT & FISHING CLUB
3. NATRONA COUNTY FAIR ASSOCIATION dba CENTRAL WYOMING FAIR & RODEO

### VI. PUBLIC COMMENTS

### VII. COMMISSIONER COMMENTS

### VIII. ADJOURNMENT

\*Agendas are subject to amendments\*



**NATRONA COUNTY  
BOARD OF COUNTY COMMISSIONERS**

Paul Bertoglio, Commissioner  
Forrest Chadwick, Commissioner  
Rob Hendry, Commissioner  
Brook Kaufman, Commissioner  
Jim Milne, Commissioner

**CONSENT AGENDA**

Tuesday, February 18, 2020 5:30 p.m.

Natrona County Courthouse, 200 North Center Street, Casper, Wyoming  
2<sup>nd</sup> Floor, District Courtroom #2

- I. APPROVAL OF FEBRUARY 4, 2020 MEETING MINUTES**
- II. APPROVAL OF BILLS \$5,123,928.72**
- III. CONTRACTS, AGREEMENTS, RESOLUTIONS:**
  - A. NC Contract for Services for GIS Aerial Imagery Acquisition – Fugro USA Land, Inc.
- IV. LICENSES**
  - A. Steven L. Wilson Living Trust-Brandywine Road-1” Waterline Tap/2” HDPE Waterline-lic. 29-20-03
- V. STATEMENT OF EARNINGS: Clerk of Court \$15,532.02, Development \$9,440.50**
- VI. TAXROLL CORRECTION 2019: BAUDERER, DEBORAH K . ATTN: VERONICA SOLIS-RUIZ AND BENANCIO S \$-21.05**

\*Agendas are subject to amendments\*

**BOARD OF COUNTY COMMISSIONERS  
MINUTES OF PROCEEDINGS  
February 4, 2020**

The regular meeting of the Board of County Commissioners was brought to order at 5:30 p.m. by Vice-Chairman Bertoglio. Those in attendance were Chairman Rob Hendry (via phone), Commissioner Jim Milne, Commissioner Chadwick, County Attorney Eric Nelson, County Clerk Tracy Good and Commissioners' Assistant Michelle Maines.

**2019 Service Awards**

Vice-Chairman Bertoglio welcomed fellow elected officials to the podium to present the employee service awards.

**Consent Agenda:**

Commissioner Chadwick moved for approval of the Consent Agenda. Commissioner Kaufman seconded the motion.

**Public Comments:**

Vice-Chairman Bertoglio opened the floor to Public Comments.

Hearing comments the floor was closed.

**Commissioner Comments:**

Vice-Chairman Bertoglio opened the floor to Commissioner Comments.

Hearing no further comments the floor was closed.

**Adjournment:**

There being no further business to come before the Board of Commissioners, Vice-Chairman Bertoglio adjourned the meeting at 5:49 p.m.

BOARD OF NATRONA COUNTY COMMISSIONERS

\_\_\_\_\_  
Robert L. Hendry, Chairman

ATTEST:

NATRONA COUNTY CLERK

\_\_\_\_\_  
Tracy Good

Newspaper listing for Bills 1/29/2020 through 2/11/2020

157 vendors listed

Total: \$ 5,123,928.72

A&I / ST OF WY ENT TECH \$234.79	INFORMATION TECHNOLOGY \$39848.33
AELE LAW ENFORCEMENT LEGAL CENTER \$1290.00	INSIGHT PUBLIC SECTOR INC \$8247.50
AFLAC PREMIUM HOLDING \$3197.26	INTERNATIONAL SOCIETY \$222.00
AGRICULTURE DEPARTMENT \$8543.48	ISA ROCKY MOUNTAIN CHAPTER \$625.00
ALERT SENSE INC \$16605.00	J/B MACHINE AND MFG INC \$375.00
ALL AROUND TOWING & RECOVERY \$9800.00	JASMANN, BOBBETTE S \$1878.50
ALSCO \$552.77	KAUFMAN, JAHNA K \$375.00
AMAZON CAPITAL SVCS \$1135.18	KIESTER, DARIN \$96.30
AMBI MAIL & MARKETING \$6459.96	KIMBALL MIDWEST \$318.84
ANYTIME RECOVERY \$700.00	KONE INC \$180.71
APPLIED CONCEPTS INC \$6646.00	LIFETIME HEALTH & FITNESS \$963.26
ASSESSOR \$49696.69	LUM STUDIO \$3060.00
ATLAS OFFICE PROD \$2558.32	M.A.D. TRANSPORTATION & TOWING \$7000.00
AXIS FORENSIC TOXICOLOGY \$956.00	MIDWEST HOSE & SPECIALTY INC \$23.89
BATTERIES PLUS BULBS OF CASPER \$35.80	MIDWEST MEDICAL SUPPLY \$1262.35
BENNETT, THOMAS L MD \$1875.16	MTN STATES LITHOGRAPHING \$10500.00
BUSTARD'S FUNERAL HOME INC \$1000.00	NAPA AUTO PARTS \$460.70
CA STATE DISBURSEMENT \$756.00	NATIONAL TEST SYS \$2853.00
CAPITAL BUSINESS SYS \$6501.88	NC EMPLOYEE \$672378.26
CASPER CONTRACTOR'S SUPPLY INC \$720.38	NC IMPREST ACCOUNT S/O \$4788.02
CASPER ELECTRIC INC \$121.74	NC PUBLIC LIBRARY \$1448310.00
CASPER MEDICAL IMAGING PC \$728.84	NC TREASURER \$655822.62
CASPER- NC HEALTH DEPARTMENT \$1640.00	NELSON, ROBERT \$167.98
CASPER ORTHOPAEDIC ASSOCIATES \$156.32	NORCO, SLC, UT \$1014.54
CASPER TIRE INC \$290.00	ON THE HOOK \$7000.00
CASPER WINNELSON CO \$281.72	ORCHARD TRUST \$16847.78
CENTRAL UROLOGICAL ASSOCIATES PC \$8002.00	OUTPATIENT RADIOLOGY \$4139.62
CENTURYLINK \$18507.70	PACIFIC STEEL & RECYCLING \$194.29
CHADWICK, FORREST \$379.60	PEDEN'S INC \$336.00
CHILD SUPPORT ENFORCEMENT \$51721.24	PEPPER TANK & CONTRACTING/GNB INC DBA \$430.00
CITY OF CASPER \$49457.67	PETREA, TIMOTHY \$838.77
CLERK OF COURT/ADMINISTRATION \$44724.95	PLANSOURCE NGE \$4258.28
CLERK OF DISTRICT COURT \$9379.94	POST AND ASSOCIATES \$400.00
CLERK/ADMINISTRATION \$59821.77	QUALITY OFFICE SOLUTIONS INC \$811.65
COCA-COLA BOTTLING CO \$308.00	RICOH USA INC \$896.52
COLONIAL LIFE & ACCIDENT INS \$73.47	ROAD & BRIDGE - LAKE \$5053.00
COMMISSION/ADMINISTRATION \$10416.65	ROAD & BRIDGE/ADMINISTRATION \$69505.57
COMMISSION/COUNTY ATTORNEY \$23834.51	ROAD & BRIDGE/PARKS DEPT \$12798.02
COMMISSION/COUNTY DEVELOPMENT \$36166.87	ROAD & BRIDGE/VEHICLE SVC \$16233.25
COMMISSIONER/ HR \$7083.34	RT COMMUNICATIONS INC \$40.03
COMMISSIONERS/MAINT. SALARIES \$26929.39	RYCARDEN \$400.00
COMMUNITY ACTION PARTNERSHIP OF NC \$80841.00	SECRETARY OF STATE \$30.00
CONVERGEONE INC \$832.37	SHAMROCK FOODS CO \$30155.30
CONVERSE COUNTY SO \$1860.00	SHERIFF/ADMINISTRATION \$303096.03
CORNERSTONE PROGRAMS \$67.26	SHERIFF/COURTHOUSE SECURITY \$55416.98
CORONER \$19750.10	SHERIFF/EMERGENCY MANAGEMENT \$10610.00
COWBOY AUTO SPA \$27.83	SHERIFF/NEW JAIL \$423922.09
COWBOY CHEMICAL \$1265.30	SIX ROBBLEES' INC \$66.49
CROWLEY FLECK PLLP \$64.00	SOURCE OFFICE & TECHNOLOGY \$787.66
CST \$1805.30	SPECTRUM \$319.73
DAN'S AUTO ELECTRIC \$135.00	STOTZ EQUIPT \$1244.92
DEWITT WATER SYS \$996.50	SUMMIT ELECTRIC \$405.08
DIAMOND VOGEL PAINT CENTER-CASPER \$22.34	SUTHERLANDS \$275.65
DRUG COURT \$21153.32	TERMINIX OF WY \$200.00
DUBUQUE COUNTY SHERIFF'S OFFICE \$40.00	TERRY & AMY'S DOG HOUSE \$1000.00
E & F TOWING TRANS & RECOVERY \$22400.00	THE MASTER'S TOUCH \$4423.24
EIDE BAILLY LLP \$138.75	TLC CLEANING \$23700.00
EMERGENCY MEDICAL PHYSICIANS \$5353.00	TOWN OF MILLS/UTILITY SVC \$346.85
EXTENDATA \$72.50	TREASURER \$47836.52
FEDERAL EXPRESS \$11.78	UNITED WAY OF NC \$160.00
FERGUSON ENT #109 \$486.24	VERIZON \$10355.14
FERGUSON WATERWORKS #1116 \$105.06	VITAL RECORDS HOLDINGS \$873.00
FIRST CALL COMMUNICATIONS \$85.00	WARRIOR KIT SAFETY & SURVIVAL GEAR \$234.84
FLOYD'S TRUCK CENTER \$39.43	WASHINGTON NATIONAL INS \$4266.60
FOOD SVCS OF AMERICA \$4542.36	WESTERN DETENTION \$3139.46
GARAGE DOOR DUDES \$120.00	WESTERN SIGN & DESIGN \$378.42

GASTROENTEROLOGY ASSOCIATES PC \$162.00  
GEOTEC INDUSTRIAL SUPPLY \$2362.00  
GRAINGER \$1105.95  
GREEN'S SEWER & DRAIN SVC \$434.00  
GREINER FORD OF CASPER \$630.46  
GROCE, NOHORA \$40.00  
HEALTHSMART BENEFIT SOL \$2016.00  
HENSLEY BATTERY \$44.40  
HIGH PLAINS CONSTRUCTION INC \$11000.00  
HIGH PLAINS POWER INC \$86.80  
ICMA RETIREMENT TRUST - 457 \$230.00  
IMPERIAL SUPPLIES \$514.16  
IMS INFRASTRUCTURE MNGMT SVC \$8660.00

WESTERN WY LOCK & SAFE \$792.40  
WY CARDIOPULMONARY \$1192.00  
WY CHILD SUPPORT STATE DISBURSEMENT UNIT \$1370.00  
WY CONTRACTORS ASSN \$196.00  
WY DEPT. OF WORKFORCE SVC \$37907.28  
WY MEDICAL CENTER \$31.76  
WY NEUROLOGIC \$1360.00  
WY ORAL & MAXIOFACIAL SURGERY \$4030.00  
WY PERFORMANCE & REPAIR \$28000.00  
WY RETIREMENT SYS \$464611.14  
WY SHERIFF'S ASSOC \$1374.00  
WYDOT-FINANCIAL SVCS \$74.96

**NATRONA COUNTY CONTRACT FOR SERVICES FOR  
GIS AERIAL IMAGERY ACQUISITION**

1. **PARTIES.** The parties to this contract are NATRONA COUNTY ("County") and ("Contractor"). The parties' respective contact information is:

NATRONA COUNTY  
200 N Center ST, Room 115  
Casper, WY 82601

Fugro USA Land, Inc.  
4350 Airport Rd.  
Rapid City, SD 57703

2. **PURPOSE.** The purpose of this Contract is obtain certain technical and professional services for the Geographic Information . In exchange for the provisions herein, the parties enter this Contract.

3. **CONTRACTOR'S OBLIGATIONS.**

- A. **SCOPE OF WORK.** See Attachment A, Scope of Work.

B. **GENERAL.**

- i. **Facility, Equipment, and Material.** Contractor will provide a facility and all equipment and materials necessary to perform Work.
- ii. **Compliance with Laws.** Contractor will be aware of and comply with all applicable federal, state, and local laws and regulations in its performance of this Contract.
- iii. **Incorporation.** Contractor will remain active and in good standing with the Wyoming Secretary of State.
- iv. **Indemnification.** Contractor will indemnify County and County's board members, elected officials, employees, and volunteers from all claims, lawsuits, losses, and liability arising out of Contractor's failure to perform or negligent performance of this Contract. Such indemnification will include, but is not limited to, payment of any and all judgments against County and/or its agents, payment of settlement(s) with or without a suit being filed, and legal defense which includes, but is not limited to, payment of legal fees and costs for (1) pre-litigation negotiations and mediation; (2) mediation, litigation, and appeal; and (3) enforcing this indemnification provision.
- v. **Insurance.** Prior to commencing performance of this Contract, Contractor will provide to County proof of its insurance coverage. Throughout the term of this Contract, Contractor will maintain the following insurance and in each policy (1) name County and County's agents as additional insureds; (2) include a provision prohibiting the insurance company from subrogating against County; and (3) require the insurance company to send any and all notices of termination or other limitation of any policy to County in addition to Contractor.
  - a) **General.** Contractor will maintain and provide proof of comprehensive general liability insurance in a minimum amount of \$1,000,000 per claimant and \$10,000,000 per occurrence from a company authorized to conduct business in Wyoming with a current A.M. Best's rating of no less than A:VII unless County approves a lower rated company in writing.
  - b) **Scope.** Coverage will be at least as broad as *Insurance Work Form CG 00 01* covering CGL on an "occurrence" basis, including property damage, bodily injury, personal & advertising injury, and liquor liability coverage.

- c) Coverage. If Contractor maintains broader coverage and/or higher limits than the contractual minimums, County is entitled to such broader coverage and higher limits. Any excess insurance proceeds will be available to County under the same conditions it is available to Contractor.
  - d) Professional. Contractor will maintain insurance appropriate for Contractor's profession in a minimum amount of \$250,000 per claimant and \$500,000 per occurrence from a company acceptable to County.
  - e) Auto. Contractor will maintain vehicle insurance in a minimum amount of \$250,000 per claimant and \$500,000 per occurrence from a company acceptable to County.
  - f) Primary. Contractor's insurance will be the primary insurance for all incidents related to this Contract. Contractor's insurance provider(s) will not subrogate against County.
  - g) Vendors and Service Providers. Contractor is responsible for all of its vendors and service providers.
- vi. Unemployment and Workers' Compensation. Prior to commencing performance of this Contract, Contractor will provide proof it is in compliance with Wyoming unemployment insurance and workers' compensation laws.

**COUNTY'S OBLIGATIONS**. In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with this Contract, not to exceed a fee of One-Hundred Twenty-Nine Thousand One Hundred Thirty-Two Dollars and Fifty-Four Cents (\$129,132.54). Contractor's hourly rates used as a basis for payment mean salaries and wages (basic and incentive) paid to all Consultant's personnel engaged directly on the Project, including, but not limited to, engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, other technical and business personnel; plus the total cost of customary and statutory benefits, overhead, and fee (profit).

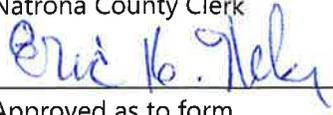
Invoices shall be accepted on a monthly basis for services provided in the prior month.

4. **EFFECTIVE DATE AND TERM OF CONTRACT**. This Contract becomes effective upon the date of the last required signature.
5. **STANDARD PROVISIONS**.
- A. **GOVERNMENTAL IMMUNITY**. County does not waive and specifically retains all immunity provided by the Wyoming Governmental Claims Act, Wyo. Stat. §§ 1-39-101, et seq., and all other immunity and the right to assert immunities as a defense.
  - B. **APPLICABLE LAW AND VENUE**. The laws of the State of Wyoming govern the interpretation and enforcement of this Contract. The courts in the State of Wyoming have jurisdiction over this Contract and the parties. A court in Natrona County, Wyoming will be the proper venue for any legal action involving this Contract.
  - C. **ASSIGNMENT AND COLLATERAL**. The parties will not assign, transfer any right, or delegate any responsibility of this Contract nor use this Contract as collateral without prior written consent of the other party.
  - D. **AUDIT**. If one party authorizes an audit that includes this Contract, the other party will cooperate with the auditor and provide its records related to this Contract to the auditor as requested.

- E. **AVAILABILITY OF FUNDS.** This Contract is conditioned upon the availability of funds to County. If such funds are not available to County, County may terminate this Contract upon reasonable notice and will not be liable for any alleged damage resulting from such termination. County must not claim unavailability of funds in order to acquire similar services from a third party.
- F. **BREACH.** If Contractor fails to perform in accordance with this Contract, COUNTY may at its discretion:
- i. withhold payment until Contractor satisfactorily performs in accordance with this Contract,
  - ii. pursue any other remedy allowed by law.
- G. **CONFLICT OF INTEREST.** The parties will not engage in any activity that could result in a conflict of interest or the appearance of a conflict of interest related to this Contract.
- H. **ENTIRE CONTRACT.** This five page document and Attachment A constitute the entire agreement and supersede all prior written and oral communications. Any change to this Contract must be in writing signed and dated by both parties.
- I. **FORCE MAJEURE.** A party will not be liable for failure to perform in accordance with this Contract if such failure to perform arises out of a cause beyond the nonperforming party's control and with no fault or negligence of the nonperforming party. Such causes may include, but are not limited to, an act of a public enemy, earthquake, embargo, epidemic disease, fire, flood, quarantine, and unusually severe weather. This provision is effective only if the nonperforming party takes reasonable steps to minimize effects of its nonperformance.
- J. **HEADINGS.** Headings in this Contract are for reference only and are not to be used to construe any part of this Contract.
- Q. **INDEPENDENT CONTRACTOR.** Contractor is an independent contractor. Contractor will determine the means and manner of its performance under this Contract. Contractor is solely responsible for its actions, debts, and other liabilities. Contractor is solely responsible for any taxes and other costs resulting from its performance of this Contract including, but not limited to, federal, social security, and sales taxes and workers' compensation and unemployment insurance. Contractor is not entitled to any compensation or other benefit from County except what is contained in this Contract.
- K. **MATERIAL PREPARED PURSUANT TO CONTRACT.** All finished and unfinished material prepared by Contractor pursuant to this Contract is the property of County. Such material includes, but is not limited to, physical, electronic, and any other form of data, document, application, report, survey, map, specifications, design, model, photograph, film, video, and object. Contractor may retain a copy or other replica of the material for its own use. Contractor will treat the material as confidential and not reveal the material without consent from County.
- L. **NONDISCRIMINATION.** The parties will not discriminate against any individual based on age, gender, gender-preference, pregnancy, color, race, religion, national origin, a disability that can be reasonably accommodated, or any other protected class.
- M. **NOTICE.** A party will give notice to the other party by certified mail sent to the respective address given in this Contract or by an email acknowledged by a director, supervisor, or official of the non-sending party.



Natrona County Clerk

  
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Approved as to form  
County Legal Department

# Fugro Project Scope of Work



## EXHIBIT A

<b>Project Name:</b>	2020 Natrona County Aerial Mapping Update	<b>Project Manager:</b>	Rob Rombough
<b>Project Number:</b>	TBD	<b>Salesperson</b>	Dave Holm
<b>Job Name:</b>	Natrona County 6" Ortho	<b>Acquisition Dates</b>	4/15/2020 to 5/30/2020 Depending on ground conditions
<b>Sensor:</b>	Leica ADS100	<b>Completion Date:</b>	11/30/2020
<b>Job Size:</b>	1561 Square Miles		
<b>Collection Area:</b>	- 1561 square miles in Natrona County, WY		
<b>Horizontal Coordinate System:</b>	- NAD83 (2011) Wyoming State Plane East Central Zone in US Survey Feet		
<b>Vertical Coordinate System:</b>	- NAVD88 in US Survey Feet		
<b>Acquisition:</b>	<ul style="list-style-type: none"> <li>- Data acquisition to occur between 4/15/2020 and 5/30/2020 depending on snow and vegetation conditions. Area to be flown after snow has melted and prior to leaf out conditions. Fugro will coordinate with The Natrona County Regional GIS Administrator POC to determine optimal flight window and will not mobilize until notice to proceed is issued by The Natrona County Regional GIS Administrator</li> <li>- Data will be acquired with a minimum sun angle of 30 degrees</li> <li>- Tilt on imagery will be less than 4 degrees</li> <li>- Relative tilt between images strips will be less than 6 degrees</li> <li>- Any 10 mile long flight line will have less than 2 degrees tilt on average</li> <li>- Entire project AOI will have less than 1 degree tilt on average</li> <li>- Sidelap minimum will be 15%; sidelap maximum will be 45% with an average of 20%-30% over entire flight line</li> </ul>		
<b>Pilot Required:</b>	- Yes: Areas to be provided by The Natrona County Regional GIS Administrator		
<b>Ortho Data Format:</b>	<ul style="list-style-type: none"> <li>- TIFF with TFW Files &amp; MrSID Compressed Files</li> <li>- 4-Band, 8 bits per channel RGB/NIR</li> <li>- Tile scheme will be based on 2015 project tile layout</li> </ul>		
<b>Image Quality:</b>	<ul style="list-style-type: none"> <li>- All imagery will be radiometrically and geometrically corrected to adjacent flight lines</li> <li>- Imagery will be captured when the sky is free from clouds, cloud shadows, high overcast clouds causing low illumination, haze, fog, smoke or dust</li> <li>- Ground features will be free of excessive waters due to rain or snow. Other environmental factors causing non-manmade obstruction of the ground surface will be minimal</li> <li>- Imagery will be free from smear, blur, excessive glare or noise</li> <li>- Imagery will contain less than 5% cloud cover per uncompressed image tile and less than 5% of the entire project AOI. 5% includes both clouds and cloud shadows in the imagery</li> <li>- Imagery will be free from voids caused by cloud cover, instrument failure (&lt;5%), instrument failure or water bodies resulting from flooding</li> <li>- Any imagery not meeting these specifications is subject to rejection by The Natrona County Regional GIS Administrator</li> </ul>		

# Fugro Project Scope of Work



<b>Control</b>	- 12 Existing and 9 New control points will be paneled prior to flight
<b>Metadata:</b>	- Project-level metadata in XML format. - Consistent with the FGDC Standards
<b>Horizontal Accuracy:</b>	ASPRS Positional Accuracy "Highest Quality Work" Standard for Digital Geospatial Data (Edition 1, Version 1.0- November, 2014)  RMSE <sub>x</sub> & RMSE <sub>y</sub> ≤ 1-pixel (6 inches)
<b>Scale</b>	1"=100' Scale
<b>Deliverables</b>	
<b>Orthophotography</b>	<ul style="list-style-type: none"> <li>▪ 6" Pixel Resolution, 4-Band RGB/NIR Orthophotography in tiled TIF with TFW format and project-wide ortho mosaic in MrSID format</li> <li>▪ Tile Index</li> </ul>
<b>Reports</b>	<ul style="list-style-type: none"> <li>▪ Biweekly Status Reports (Due every other Wednesday)</li> <li>▪ Final Survey Report</li> <li>▪ Final QC Report</li> <li>▪ FAAT Report</li> </ul>
<b>Metadata</b>	<ul style="list-style-type: none"> <li>▪ Project-Level FGDC-compliant metadata in .xml format</li> </ul>
<b>Control</b>	<ul style="list-style-type: none"> <li>▪ A shapefile and .xls file of new and existing control points used</li> </ul>

# Fugro Project Scope of Work



Date	Project Milestone
1/21/2020	Delivery of Project Scope of Work
3/20/2020	Project Kickoff Meeting
4/15/2020 – 5/30/2020	Control Survey and Data Acquisition
7/10/2020	Delivery of Pilot Area for Review
10/17/2020	Delivery of Final Products For 3 <sup>rd</sup> Party QC Review
11/13/2020	Feedback & Callouts From 3 <sup>rd</sup> Party Review Delivered to Fugro
11/30/2020	Delivery of All Final Data
Every Other Wednesday	Biweekly Status Reports

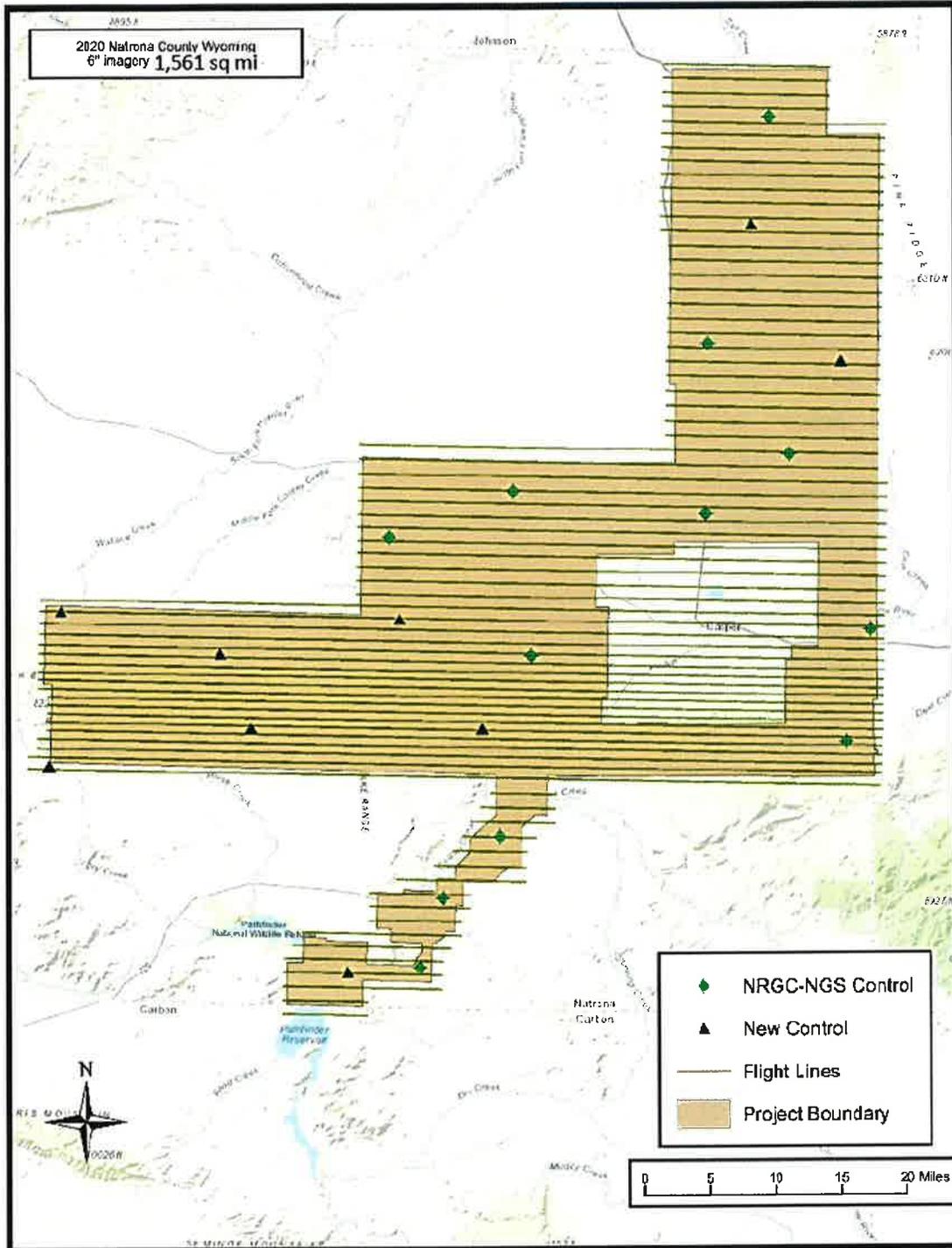
## Detailed Project Schedule

Natrona County AOI: 1,561 Square Miles - 6-inch, 4 band orthoimagery		Start Date	Due Date
<b>Contract Execution</b>		<b>2/18/2020</b>	<b>2/18/2020</b>
<b>Project Planning</b>		<b>2/19/2020</b>	<b>3/20/2020</b>
	Flight plan, project plan and layout design	2/19/2020	2/28/2020
	Flight plan, project plan and layout design delivery	3/2/2020	3/2/2020
	Flight plan, project plan and layout approval by customer	3/3/2020	3/13/2020
	Kickoff meeting	3/20/2020	3/20/2020
<b>Data Acquisition</b>		<b>4/15/2020</b>	<b>5/30/2020</b>
	Ground control survey	4/15/2020	5/15/2020
	Imagery data acquisition (weather/ground conditions dependent)	4/25/2020	5/30/2020
	Raw imagery QC	4/29/2020	6/2/2020
	Raw imagery delivery	6/29/2020	6/29/2020
<b>Data Processing</b>		<b>6/3/2020</b>	<b>10/2/2020</b>
	GPS/IMU data processing	6/3/2020	6/5/2020
	Aerotriangulation (FAAT)	6/8/2020	6/19/2020
	Pilot production and delivery	6/22/2020	7/10/2020
	Customer review of the pilot	7/13/2020	7/17/2020
	Review customer pilot calls and apply corrections if necessary	7/20/2020	7/24/2020
	Customer acceptance of the pilot	7/27/2020	7/27/2020
	Finalize project schedule	7/28/2020	7/28/2020
	Ortho DEM generation	7/29/2020	8/14/2020
	Orthorectification and radiometric adjustment	8/17/2020	8/28/2020
	Mosaic and ortho tiles creation	8/29/2020	10/2/2020
<b>Bi-weekly project status update</b>		bi-weekly	
<b>Project Delivery</b>		<b>10/5/2020</b>	<b>11/30/2020</b>
	Ortho QC, MrSID mosaic generation, reports and metadata generation	10/5/2020	10/16/2020
	Project delivery	10/17/2020	10/17/2020
	Customer review	10/18/2020	11/13/2020
	Review customer calls and corrections if necessary	11/16/2020	11/27/2020
	Final ortho products delivery	11/30/2020	11/30/2020

# Fugro Project Scope of Work



## Project Area



# LICENSE

Date January 15, 2020 Road Brandywine Road

The BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF NATRONA, STATE OF WYOMING, (hereinafter called the "Board", hereby grants a license to Steven L Wilson Living Trust 4/4/2000

(hereinafter called the "Licensee"), to construct, maintain, use and operate 1" Waterline Tap / 2" HDPE Waterline (hereinafter called the "Facility"), located in Section 25 Township 33-80 N, Range W, upon the property of the County of Natrona, acquired for and utilized in the operation and maintenance of a county road in the locations and positions and in strict accordance with the specifications shown on the print dated 1/15/20, attached hereto, marked Exhibit "A", and by this reference specifically made a part hereof.

This license is granted upon such express terms and conditions as are inserted below, and should the Licensee at any time violate any of the said terms or conditions herein contained or use or attempt to use said facility for any other or different purpose than that above specified, or refuse or fail to comply with any rule or direction of the County Road and Bridge Superintendent, made by said Superintendent under his general supervisory powers of control and supervision of county roads for the use and safety of the general public, then the Board may, at its option, immediately revoke this license.

This license is subject to the following conditions:

**FIRST.** The work of constructing, altering and maintaining of the Facilities shall be prosecuted and completed in a good and workmanlike manner at the sole expense of the Licensee and under supervision of, and to satisfactorily meet the specifications of the County Road and Bridge Superintendent. Such work of construction, alteration and maintenance of the Facility shall be done in such a manner as to in no way interfere with the use, operation and maintenance by the County of Natrona of a county road for county road purposes, and in such manner as to in no way endanger the general public in use of said county road right-of-ways.

**SECOND.** The said Licensee shall give to the Board, through the County Road & Bridge Superintendent, at least ten days notice, in writing, before entering upon the county road right-of-way for the purpose of construction or alteration of the Facility or to make necessary repairs, except in case of genuine emergency requiring immediate repair, then in that event, the Licensee shall notify the Board, through the County Road & Bridge Superintendent, or local maintenance authority immediately enter upon the county road right-of-way and make necessary repairs. Licensee shall be responsible for any repairs necessary to road or right-of-way for 180 days after completion of construction.

**THIRD.** The said Licensee agrees to forever indemnify and defend the Board, their agents or employees, against and save them harmless from all liability for damage to property or injury to or death of persons, including all costs and expenses incident hereto, arising wholly or in part from or in connection with the existence of, construction, alteration, maintenance, repair, renewal, reconstruction, operation, use or removal of the said Facility as it pertains to county road property.

**FOURTH.** The Board reserves the right to use, occupy and enjoy its right-of-way for a county road and for county road purposes, in such manner and at such times as it shall desire, the same as if the instrument had not been executed by it. If any such use shall at any time necessitate any change in the location or manner of use of said Facility, or any part thereof, such change or alteration shall be made by the Licensee, at the sole expense of said Licensee, upon the demand of the Board, through the County Road & Bridge Superintendent, and neither the Board nor the County of Natrona shall be liable to the said Licensee on account thereof, or on account of any damage growing out of any use which the County of Natrona or the Board, or either of them, may make of its said right-of-way.

**FIFTH.** The Board shall have the right at any time to revoke this license by the giving of thirty (30) days notice in writing to the said Licensee, and at the expiration of the time limited by said notice, or upon the express revocation of this license for any of the causes enumerated herein, the Licensee shall promptly and in the manner directed by the Board, through the County Road & Bridge Superintendent, remove said Facility and each and every part thereof, hereby authorized, from the premises of the county road right-of-way and leave said premises in the same condition in which they were before the installation of said Facility. Upon the refusal or failure of the Licensee so to do, the Board may remove the Facility and each and every part thereof and restore the county road right-of-way to the same condition as before the granting of this license, and the Licensee hereby agrees promptly to pay to the County of Natrona the cost of said removal of the Facilities, and each and every part thereof.

**SIXTH.** The County of Natrona and the Board, for the purpose of this license, hereby disclaims any representation or implication that it retains any title in any county road right-of-way other than a perpetual easement for road purposes for so much land as described by the instrument conveying such easement. The Licensee by these present accepts notice and agrees that any expenses or damages incurred by said Licensee as a result of this disclaimer shall be borne by said Licensee at no expense whatsoever to the Board or the County of Natrona. It shall be also understood that on Access Facility Highways, ingress and egress shall be limited to those locations as designated by the Board, or their Designated Representative, and shown on plans on file in the office of the County Road Department and County Surveyor

**SEVENTH.** The waiver of any breach of any of the terms or conditions of this Licensee shall be limited to the act or acts constituting such breach, and shall never be construed as being a continuing or permanent waiver of any such term or condition, all of which shall be and remain in full force and effect, as to the future acts or happenings, notwithstanding any such individual waiver or any breach thereof.

**EIGHTH.** The said Licensee agrees to locate underground facilities when needed by the County or other users for future construction and maintenance activities. This location information will include the marking of the facility on the ground, as specified by W.S. §37-12-301 et seq., with the appropriate color and including the nature and elevation of the utility and shall be tied both horizontally and vertically, by coordinates, by a licensed land surveyor to a public land survey corner. This information shall be shown on plans created by the utility company or facility owner and a copy will be sent to the Natrona County Surveyor's Office in Casper, Wyoming. **Costs for identifying and locating the facility will be the responsibility of the utility company or facility owner on County right-of-ways.**

No official or employee of the County of Natrona, other than the Board of County Commissioners, shall have authority to waive any term or condition herein contained. Any amendments to this license agreement shall be in writing, signed by the licensee and designated representative of the county commissioners.

Date of Commencement Late Winter/Early Spring 2020  
(Five (5) day notice must be given County Road & Bridge Superintendent before start of construction)

Date of Completion Late Winter/Early Spring 2020  
(County Road & Bridge Superintendent must be notified within five (5) days after construction)

IN WITNESS WHEREOF, The Board of County Commissioners, has caused this license to be executed on the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 19 \_\_\_\_\_.

COUNTY OF NATRONA  
By Michaela Long 2/4/2020  
Road & Bridge Superintendent  
By \_\_\_\_\_  
County Surveyor  
By \_\_\_\_\_  
Chairman of the Board of County Commissioners.

ATTEST:  
\_\_\_\_\_  
County Clerk

The undersigned, the Licensee mentioned in the forgoing License, hereby accepts the same, subject to the terms and conditions contained therein.  
ATTEST:  
\_\_\_\_\_  
Secretary  
\_\_\_\_\_  
President.

(the original instrument must be recorded in the County Clerks office by Licensee)

4270 Coatts Road  
Casper, WY 82404

No. 29-20-03

# EXHIBIT 'A' COUNTY OF NATRONA

APPLICATION FOR 1" Waterline Tap / 2" Waterline Service

Applicant: Steven L Wilson Living Trust 4/4/2000

Address: 4500 Squaw Creek Road Phone: 307-267-3473

**Furnish the Following Information:**

1) Location: Section 25, Township 33 North, Range 80 West.

2) County Road Designation Brandywine Road

3) Surface of County Road Gravel

4) Soils Type where applicable Sandy Loam

5) Reason for Application Water Service to new construction

6) Specifications: (Attach 3 copies where applicable)

est. 1500LF 2" DR9 HDPE Pipe

7) Plan: (Attach 3 copies where applicable)

### SKETCH

"SEE ATTACHED DRAWING"

Approved:

Mitchell Hager 2/4/2020  
Road and Bridge Superintendent

Steven L Wilson 1/15/20 X  
Applicant or Agent Date

County Engineer \_\_\_\_\_

Wyo. Reg. P.E. \_\_\_\_\_ Date

County Commissioner \_\_\_\_\_

Approval Date: \_\_\_\_\_

Completion Date: \_\_\_\_\_



c) Water Service Line / Physical Tap Charges

Size	Number		Cost Per New Service Line	
3/4"		X	\$145	\$0
1"		X	\$170	\$0
1 1/2"		X	\$385	\$0
2"		X	\$550	\$0

\$0

d) Water Meter Charges

Size	Number		Cost Per New Meter	
3/4"		X	\$145	\$0
1"	1	X	\$195	\$195
1 1/2"		X	\$375	
2"		X	\$500	\$0

e) Special Subdivision Charges (If Any)

f) Other Ancillary Charges

Item \_\_\_\_\_

TOTAL CHARGES BY CITY OF CASPER FOR WATER SERVICE

\$2,730.00

II. CENTRAL WYOMING REGIONAL WATER SYSTEM CHARGES

a) Central Wyoming Regional Water System Investment Charges

Size	Number		Cost Per New Connection	Estimate
3/4"		X	\$600	\$0
1"	1	X	\$1,002	\$1,002
1 1/2"		X	\$1,998	\$0
2"		X	\$3,198	\$0
Other		X		\$0

CREDIT

Size	Number		Credit for Old Connection	
		X		
		X		\$0

TOTAL CHARGES BY CENTRAL WYOMING REGIONAL WATER SYSTEM FOR WATER SERVICE

\$1,002

III. CASPER SEWER SERVICE CHARGES

a) Wastewater System Investment Charge  
(Dependent upon water meter size)

Size	Number		Cost Per Connection		Estimate # 1
			201 Sewer	Casper Sewer	
3/4"	_____	X	\$750.00	\$427.50	\$0.00
1"	_____	X	\$1,252.50	\$712.50	\$0.00
1 1/2"	_____	X	\$2,505.00	\$1,417.50	\$0.00
2"	_____	X	\$3,997.50	\$2,280.00	\$0.00
3"	_____	X	\$8,002.50	\$4,560.00	\$0.00

CREDIT

Size	Number		Credit for Connection	
3/4"	_____	X	_____	\$0
	_____	X	_____	

NET WASTEWATER SYSTEM INVESTMENT CHARGES \$0

b) Lateral Charges or Recapture Charges

Frontage Footage

\_\_\_\_\_ X \_\_\_\_\_ per lineal foot \$0

c) Sewer Service Tap Charge to Existing Sewer Mains

	Number		Cost Per Tap*	
4"	_____	X	_____	\$0
6"	_____	X	_____	\$0

\*Cost depends on size of existing sewer main

d) Special Subdivision Charges (If Any) \_\_\_\_\_

e) Other Ancillary Charges  
Item \_\_\_\_\_

TOTAL CHARGES BY CITY OF CASPER FOR SEWER SERVICE	<u>\$0</u>
	Estimate # 1
TOTAL CHARGES BY CITY OF CASPER FOR WATER AND SEWER SERVICE	<u>\$2,730.00</u>
TOTAL CHARGES BY CENTRAL WYOMING REGIONAL WATER SYSTEM FOR WATER SERVICE	<u>\$1,002.00</u>
<b>GRAND TOTAL</b>	<u><b>\$3,732.00</b></u>

\*This "Summary of Charges" check list does not include items such as participation in storage tanks, booster stations, major transmission lines, sewer interceptors, wastewater lift stations, etc.

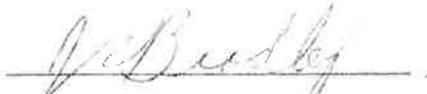
\*\*All excavation, backfilling, and street repairs shall be made by applicant. All excavation operations must meet OSHA requirements.

Zephyr Estates, LLC  
Covenant for Non-Subdivided Land  
Zoned Urban Agricultural

Covenant establishing a Utility Easement on a portion of the said undivided land in Natrona County Wyoming a plat of which is attached together with the description of said land labeled Zephyr Estates, LLC Remainder and containing 232.421 Acres. Also attached is a plat of Lot 4A, East of and appurtenant to the instant Easement together with the description of said Lot 4A.

1. The Covenant for the Utility Easement is inclusive to be a part of further Easements to be established at a later date.
2. The intention and use of the following Covenant is to provide access for utilities to Lot 4A and such other lots as may be later included.
3. This Covenant provides a twenty-foot (20') utilities easement appurtenant to and West of the West boundary line of Lot 4A. Zephyr Estates, LLC, as described in the attached description of Lot 4A for a total distance of 867.56 feet beginning at the Northwest corner of said Lot 4A and continuing in a Southerly direction to the Southwest corner of said Lot 4A as a continuation of the Utilities Easement in Brandywine Road.
4. Said Covenant to provide for electric power, water and sewer and other such utilities as may be deemed necessary by Zephyr Estates, LLC.

Issued and established this 2<sup>nd</sup> day of January 2019 by Zephyr Estates, LLC and executed by its managing shareholder.

  
JC Bradley, Managing Shareholder

STATE OF WYOMING            )  
  ) ss  
COUNTY OF NATRONA        )

The foregoing instrument was acknowledged before me this 2<sup>nd</sup> day of January, 2020 by JC Bradley, being Managing Shareholder of Zephyr Estates, LLC with full authority on behalf of said Wyoming Limited Liability Company. Witness my hand and official seal.

  
Notary Public

My Commission Expires: 12-17-2020

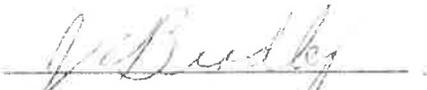


Zephyr Estates, LLC  
Covenant for Non-Subdivided Land  
Zoned Urban Agricultural

Covenant establishing a Utility Easement on a portion of the said undivided land in Natrona County Wyoming a plat of which is attached together with the description of said land labeled Zephyr Estates, LLC Remainder and containing 232.421 Acres. Also attached is a plat of Lot 4A, East of and appurtenant to the instant Easement together with the description of said Lot 4A.

1. The Covenant for the Utility Easement is inclusive to be a part of further Easements to be established at a later date.
2. The intention and use of the following Covenant is to provide access for utilities to Lot 4A and such other lots as may be later included.
3. This Covenant provides a twenty-foot (20') utilities easement appurtenant to and West of the West boundary line of Lot 4A. Zephyr Estates, LLC, as described in the attached description of Lot 4A for a total distance of 867.56 feet beginning at the Northwest corner of said Lot 4A and continuing in a Southerly direction to the Southwest corner of said Lot 4A as a continuation of the Utilities Easement in Brandywine Road.
4. Said Covenant to provide for electric power, water and sewer and other such utilities as may be deemed necessary by Zephyr Estates, LLC.

Issued and established this 2<sup>nd</sup> day of January 2019 by Zephyr Estates, LLC and executed by its managing shareholder.

  
JC Bradley, Managing Shareholder

STATE OF WYOMING            )  
  ) ss  
COUNTY OF NATRONA        )

The foregoing instrument was acknowledged before me this 2<sup>nd</sup> day of January, 2019 by JC Bradley, being Managing Shareholder of Zephyr Estates, LLC with full authority on behalf of said Wyoming Limited Liability Company. Witness my hand and official seal.

  
Notary Public

My Commission Expires: 12-17-2021



Zephyr Estates, LLC  
Covenant for Non-Subdivided Land  
Zoned Urban Agricultural

Covenant establishing a Utility Easement on a portion of the said undivided land in Natrona County Wyoming a plat of which is attached together with the description of said land labeled Zephyr Estates, LLC Remainder and containing 232.421 Acres. Also attached is a plat of Lot 4A, East of and appurtenant to the instant Easement together with the description of said Lot 4A.

1. The Covenant for the Utility Easement is inclusive to be a part of further Easements to be established at a later date.
2. The intention and use of the following Covenant is to provide access for utilities to Lot 4A and such other lots as may be later included.
3. This Covenant provides a twenty-foot (20') utilities easement appurtenant to and West of the West boundary line of Lot 4A. Zephyr Estates, LLC, as described in the attached description of Lot 4A for a total distance of 867.56 feet beginning at the Northwest corner of said Lot 4A and continuing in a Southerly direction to the Southwest corner of said Lot 4A as a continuation of the Utilities Easement in Brandywine Road.
4. Said Covenant to provide for electric power, water and sewer and other such utilities as may be deemed necessary by Zephyr Estates, LLC.

Issued and established this is 2<sup>nd</sup> day of January 2019 by Zephyr Estates, LLC and executed by its managing shareholder.

JC Bradley  
JC Bradley, Managing Shareholder

STATE OF WYOMING            )  
  ) ss  
COUNTY OF NATRONA        )

The foregoing instrument was acknowledged before me this 2<sup>nd</sup> day of January, 2020 by JC Bradley, being Managing Shareholder of Zephyr Estates, LLC with full authority on behalf of said Wyoming Limited Liability Company. Witness my hand and official seal.

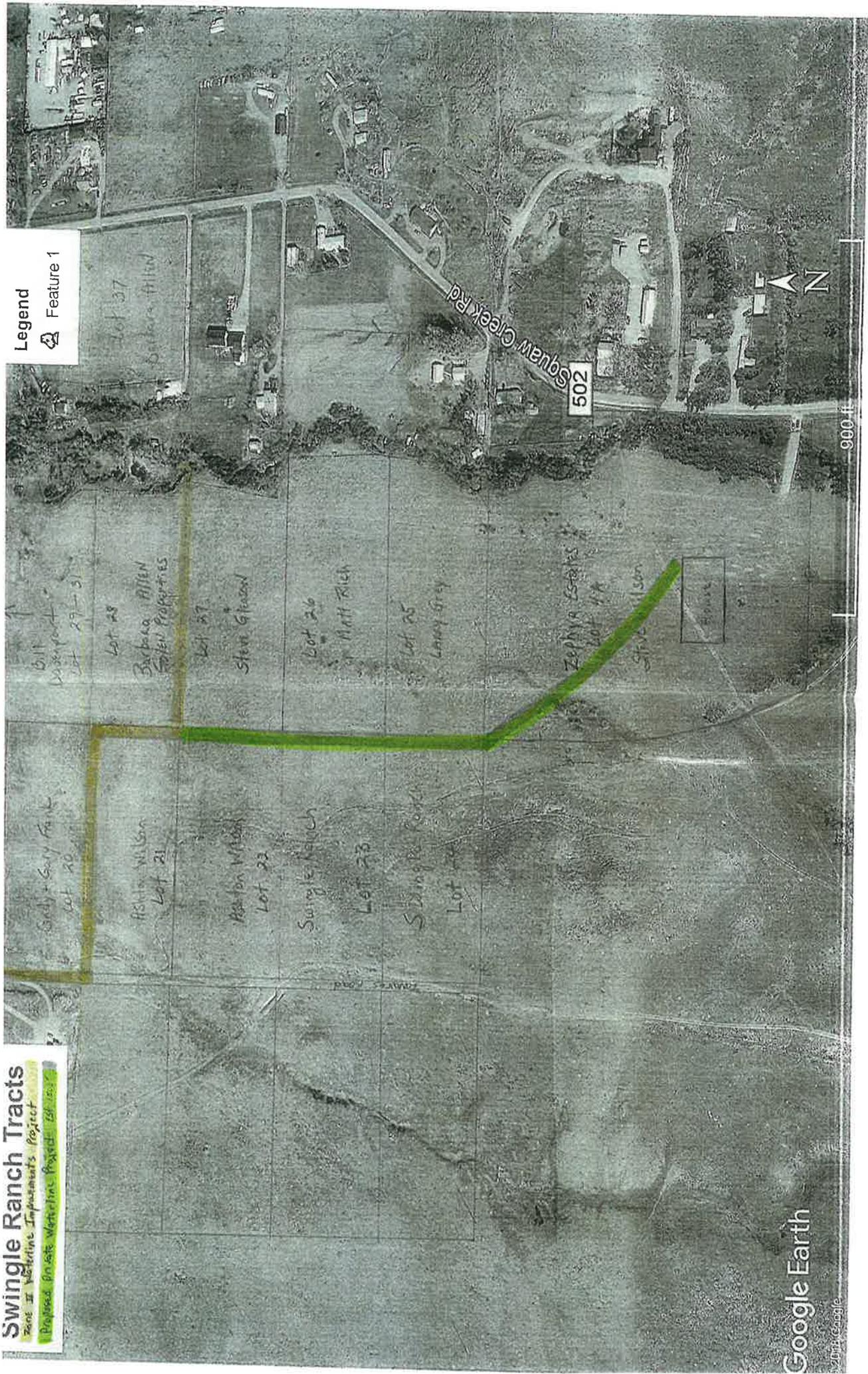
Dietra Kessel  
Notary Public

My Commission Expires: 12-19-2020



**Swingle Ranch Tracts**  
Zone II Wetlands Impassment Project  
Proposed Private Wetlands Project, 12/1/2017

**Legend**  
Feature 1



Bill  
Lorenson  
Lot 29-31

Lot 28  
Barbara Allen  
Folken Properties

Lot 27  
Steve Gleason

Lot 26  
Matt Rich

Lot 25  
Larry Gray

Zephya Estates  
Lot 14

Steve Wilson

Frank

Gail + Gary Frank  
Lot 20

Ashia Wilson  
Lot 21

Roslon Wilson  
Lot 22

Swingle Ranch  
Lot 23

Swingle Ranch  
Lot 24

Wetlands

Squaw Creek Rd  
502

900 ft

**Notice is hereby given that on or before the 3<sup>rd</sup> day of January, 2020, the following applicants filed applications for liquor license renewals, in the office of County Clerk of the County of Natrona for the following business at said locations. Protests, if any there be any, against the issuance of these license renewals will be heard at the hour of 5:30 PM on the 18<sup>th</sup> day February, 2020.**

**Dated this 6<sup>th</sup> day of February, 2020.**

**Tracy Good, Natrona County Clerk**

Alcova Resort, LLC, dba Alcova Lakeside Marina, 24025 S Lakeshore Rd, Full Retail; Grace Partners LC, dba Sky Terrace Lounge, 8500 Airport Parkway, Full Retail; On The Rocks, Inc, dba Sunset Bar & Grill, 22250 W Hwy 220, Full Retail; Bright Spot LLC, dba Hiland Bright Spot, 53650 Hwy 20-26, Full Retail; Henderson Irrevocable Trust, dba Lazy 8, 13720 Hwy 20-26-87;, Full Retail; The Shoe Inc, dba Horseshoe Bar 7515 W Yellowstone, Full Retail; Grey Reef Outfitters Inc, dba North Platte Lodge, Full Retail; Trophy Trout Outfitters dba Reef Fly Shop/The Rusty Scud, 22222 Grey Reef Rd, Alcova, Full Retail (package only); C. Leann Moses, dba Mountain Home, 43330 Big Horn Mt Rd, Full Retail; CC Cowboys, Inc, dba Racks, 1910 Talc Rd, Full Retail; Northern Dreams, 1425 W Ormsby Rd, Full Retail; Trout on Inn LLC, dba Trout on Inn Lodge & Cabins by the River, 18193 HWY 220, Casper, WY 82604, Full Retail; Casper Boat Club, 23855 S Lakeshore Rd, Limited Retail (Club); Casper Country Club, 4149 Country Club Rd, Limited Retail (Club); Black Ops, LLC, dba Sloane's General Store, 21405 Kortess Rd, County Malt Beverage; Natrona County Fair Assn, dba Central WY Fair & Rodeo, 1700 Fairgrounds Rd, County Malt Beverage; Pathfinder Boat & Fishing Club, Pathfinder Lake, County Malt Beverage.

Publish dates: February 9<sup>th</sup> and 16<sup>th</sup>, 2020