



NATRONA COUNTY PARKS BOARD AGENDA

Roy Buck, Chairman
Dave North, Vice-Chairman
Jim Miller, Secretary
Stuart Hill, Member
Tina Kruse, Member

Thursday, September 10, 2020 5:30 p.m.
Natrona County Courthouse, 200 North Center, Casper, Wyoming
2nd Floor, Old District Courtroom #1

Functions as an Advisory Board to the County Commissioners, makes recommendations on Projects, Programs and Policies

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF August 13, 2020

V. REPORTS - Parks Director

A. MOUNTAIN PARKS UPDATE:

- 1. Mountain well/water system:** The water system is still turned off. 609 Consulting (Barry Venn) filed a Water Quality Application with the DEQ on 9/4/20 that will allow the repairs to made to our existing well. The permit falls under the Chapter 3 Permit guidelines and will still need to be approved by DEQ. In conjunction with this permit, we are awaiting the results of our perk test that was performed on land adjacent to the Casper Mountain Fire Stations leach field. As you will recall the County is required to relocate the existing leach field in order to be in compliance with the setback distance from our existing water well.
- 2. Signage:** Commissioner Kaufman and I had a phone conversation with Ryan Petersen who is with RDG Planning and Design on Friday, August 28th. We discussed wayfinding signage for the Mountain Parks and the design of Kiosk and conceptual entry way type monument signage. Ryan is going to provide a proposal along with examples of what the signage and Kiosk may look like.

The meeting with Jeff Sun, GIS Instructor for Casper College went very well last Wednesday, his students were very excited to work with the County to develop an inventory of the signage on the trails managed by the County. They will be starting the task of collecting data and pictures along all the trails the later part of September and if they are able to complete this we will have them do the camp grounds. Data collected will be incorporated into a base GIS map so that the data can be analyzed for accuracy. The next step would be to generate a master plan for the signage that may be needed.

3. **Biathlon Venue:** Casper College will also inventory the signage that exist on the site so that together we can coordinate the overall signage on the trails to be of one standard. I still have plans to work with Cathy Rosser and the Central Wyoming Trails Alliance to promote a master plan.
4. **Trail Center:** The Board of County Commissioners made a decision at their regularly scheduled work session September 1th to have the Trail Center taken down and removed. Their decision came after consulting with Lyl Merth and Bob Lower, each of whom reviewed the findings of the insurance company inspection and their report. They also committed to replacing the structure with a new building in the spring 2021 so it will be ready for the winter activities. A public process will be utilized to finalize a design for the new structure.

A temporary structure equipped with two ADA compliant toilets, a gathering room with counter space and heat has been ordered and is scheduled to be on site in late September or early October.

5. **Rotary Park Bridal Trail Construction:** A Notice to Proceed was issued to 383 Construction on June 29, 2020. A pre-construction meeting was held on 8/31/20 and the contractor is planning to mobilize on 9/4/20, they anticipate being finished in early October, weather permitting. Their bid was \$81,500.00 and the Engineering & Construction Management was \$21,400.00.
6. **Ponderosa Shelter:** Ginsbach Construction started work on the new shelter the week of August 31st and will finalize the building some time during the last part of September. The frame was up and welded in place on 9/2/20 and the walls should be up by 9/11/20. Casper Mountain Fire provided a Brush Truck to stand fire watch during the heavy welding that took place.

B. PATHFINDER/ALCOVA UPDATE:

1. **Road Maintenance:** A contract was signed between the County and WLC on 11/5/19 for design and bidding out the drainage improvements and gravelling of roads in the Cabin area, Black Beach and Cottonwood Beach. The final design was sent to the BOR in May for their review and NEPA approval however; the project has stalled while awaiting BOR final approval of two new ADA compliant Picnic Shelters that will be built in the Cabin area. WLC was directed to move ahead with putting the project out to bid. A pre bid meeting was held on 9/8/2020 and bids will be opened on 9/22/20.
2. **Drone Flight:** Aerial flight was completed for each of the following areas (Cabins, Trailer Park, Boat Club, and Ski Club) the data that was given to the BOR is going to be corrected by our GIS Department and then resubmitted to the BOR for their review and acceptance sometime in October or November.
3. **Site Modification Process and Guidelines:** The BOR provided the Final Draft of the Site Modification Process and Guidelines for Alcova and Pathfinder Reservoirs, dealing with the leaseholders and any proposed modifications to property. I delivered the DRAFT to the Parks Board for review and I received comments from Mr. Hill. The guidelines will be returned to the

BOR for their final approval and upon their approval they guidelines will be distributed to all Lessee's.

4. **Full Hookup Bath House:** Haass Construction has completed the walls and is starting on the roof structure and plumbing. The paving has taken place but there are some punch list items to be addressed. The project still appears to be on schedule for completion in October.
5. **Water/Sewer System:** The system has been functioning normally and we plan of turning the water off on October 15 as scheduled.

VI. DISCUSSION TOPICS:

- A. **Parks Rules and Regulations:** Will be forwarded to the County Attorney for his final review and then they will go to the BOCC for final approval.

VII. Central Wyoming Trails Association: Discussion of a proposed five year trails plan

VIII PUBLIC COMMENTS

IX. BOARD MEMBER COMMENTS

X. ADJOURNMENT

The agenda is subject to amendment