

**NATRONA COUNTY PARKS BOARD  
MINUTES OF PROCEEDINGS  
January 9, 2020**

The regular meeting of the Natrona County Parks Board was brought to order at 5:30 p.m. by Roy Buck. Members present: Dave North, Jim Miller, Tina Kruse and Commissioner Brook Kaufman (liaison). Member Stuart was absent.

Also present: Eric Nelson, County Attorney and Mike Haigler, Interim Parks Director.

Jim Miller moved for approval of the October 24, 2019 meeting minutes. Dave North seconded the motion. Motion carried.

**IV. Reports: Mike Haigler, Interim Parks Director**

**A. PARKS UPDATE:**

**1. Parks Director search**

The new Parks Director Tim Patrea will start on January 15, 2020.

**2. Mountain well/water system**

A driller is scheduled to come to look at the plans after the first of the year

County Attorney Nelson reported Matthew Langenfeld, EPA confirmed the extension expired on December 1, 2019. EPA agent was unaware of the current situation and has extended the timeline up to June 30, 2020. Snow could still be a concern, but all documents have been forwarded onto the Matthew Langenfeld, EPA.

**3. Signage, general**

RDG Planning & Design from Des Moines, Iowa is providing quote for Trail signage and a Wayfinding Master Plan. They are presently working with the City of Casper developing a similar project

**4. Biathlon area: (Grooming and conditions)**

Trails are 100% groomed.

**5. Rotary Park planning**

Contract was awarded to WLC on 12/17/19 for trail design/bid/build.

**6. Ponderosa Shelter**

Jason Gutierrez is still working on the quotes for the structures he presented at the December meeting.

**B. PATHFINDER/ALCOVA UPDATE- Mike Haigler, Interim Parks Director**

**Road Maintenance and Improvements:**

**1. Contract was signed between the County and WLC on 11/5/19 for design and bidding out the drainage improvements and gravelling of roads in the Cabin area:**

Site reviewed on December 31, 2019.

**2. Black Beach, Cottonwood, and Sandy Beach:**

Project on hold until the 2020/21 budget approval.

**3. Requesting an approval from the BOR to locate a Boathouse/Dock just east of the Alcova Marina. The facility will serve the Sheriff and the Game & Fish offices respectfully.**

Nothing to report at this time.

**4. Drone Flight**

Aerial flight has been completed for each area (Cabins, Trailer Park, Boat Club, and Ski Club) and the trailer park inventory is 95% complete (a few items need surveyed that were unclear in the aerial). CEPI anticipates completing each task of the Alcova Inventory survey by April.

**5. A Long Term Road Maintenance Plan was submitted to the BOR on 10/3/19 for approval.**

BOR reviewed the plan and had comments on 12/31/19. Currently reviewing their comments and preparing a response.

**6. Amended CEPI contract to design and build the Bath House & Pave roads in the new Over Night Full Hookup Camp Ground.**

Estimated to go out to bid late January.

**V. DISCUSSION TOPICS:**

**A. Parks Rules and Regulations (Eric Nelson, County Attorney)**

Work Sessions were held on December 18<sup>th</sup> and January 2<sup>nd</sup> to work through proposed changes. There was a request to hold a Town Hall Meeting January 28<sup>th</sup> to solicit input from the public on the proposed changes. Meeting be held in the large courtroom at 5:30p.m.

County Attorney Nelson proposed starting the meeting with an introduction and recap of the preliminary changes in the draft and legality of the potential changes; giving an overview from the Legal Department as to the ramifications of some of the changes made legally; lastly recap of framework within operations for reference. Depending on the results of the meeting on the 28<sup>th</sup> possibly hold another work session and another opportunity for public comment.

Once the NC Parks Board makes the recommendation to initiate the formal rule making process the 45 day comment period begins followed by BOCC approval. Public comment will be received at the BOCC meeting for consideration of adoption. Adoption anticipated around May 2020.

Complete records of comments will be available on the Natrona County website:

Draft Rules & Regulations:

<http://www.natronacounty-wy.gov/792/Rules-Regulations-Review-Process>

Public Written Comments

<https://www.natronacounty-wy.gov/FormCenter/Parks-7/Submit-written-comments-54>

Community Voice:

<https://www.natronacounty-wy.gov/CommunityVoice>

Survey will be conducted after the Town Hall Meeting on January 28<sup>th</sup>.

**VII. PROPOSALS & PERMITS**

**A. Kim Forgey & Dennis Michel, Trailer #55, replace roof, windows, doors and siding. Staff recommends approval.**

Dave North moved to approve the permit. Jim Miller seconded the motion. Motion carried.

#### **VIII. ELECTION OF OFFICERS**

Action is postponed until March when all board members can be in attendance.

#### **Other Business:**

##### **Nordic Trails Update:**

(Jim Miller) As of yesterday, the snow is at 12 ft. and trails are being well maintained. Shipment for the toilet will be delayed due to the weather and inability to install at this time. Food and services at the lodge is good. Not having someone available at all time to check trail passes is still an issue.

Upcoming events: Special Olympics

##### **Public Comments:**

Kenny Mayer, President North Platte Walleye Unlimited (Casper), Douglas Irvine (Casper), Cathy Toups (Casper), Brian Woodward (Casper), Eric Aune (Casper), Todd Glaser (Casper),

##### **Board Comments:**

##### **Adjournment:**

There being no further business the meeting was adjourned at 6:41 p.m.