



**AMOCO REUSE AGREEMENT
JOINT POWERS BOARD**

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AMOCO REUSE AGREEMENT JOINT POWERS BOARD

MEETING MINUTES

6:00 p.m. Wednesday, June 10, 2020

2435 King Blvd, ~~Big Horn Conference Room~~, Casper, WY 82604

Due to COVID-19 the meeting was held in Room 249 and via conference call

Present: Bob Chynoweth, Ben Schrader, Terry Lane, Reed Merschat, *Doug Follick, Bob Hopkins,

Brook Kaufman, and Rob Hurless

Absent: Jim Belcher

Others Present: Matt Reams (Three Crowns) and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 6:07 p.m. by Chairman Chynoweth. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

1. Minutes from May 13, 2020 Regular Meeting

A motion was made by Mr. Merschat and seconded by Mr. Schrader to approve the Minutes of the May 13, 2020 Meeting. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Minutes as presented. (Copy of Minutes on file.)

2. Approval of June 10, 2020 Treasurer's Report

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of June 10, 2020 were presented by Mr. Lane.

A motion was made by Mr. Hopkins and seconded by Ms. Kaufman to approve the Treasurer's Report of June 10, 2020, containing the financial report of the investment funds, checking account and interest accrued, as well as the authorization for payment of all vouchers listed on the report. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report. Mr. Lane explained the investments. The May 2020 monthly financial statement draft by Lenhart Mason was presented by Mr. Lane. He inquired if any of the Board had additional questions. No questions were asked.

*Mr. Follick entered the meeting at 6:11 p.m.

- **Investment/Financial Committee**

Mr. Lane discussed the securities that had matured and invested in Three Crowns and felt the timing with the market was excellent.

ARAJPB 2020-2021 Budget

Ms. Hahn shared that there were no changes on the Proposed Budget.

3. Committee Reports

- **Three Crowns**

Mr. Follick discussed the excellent performance by Landscapes Unlimited and the great weather conditions. “The rounds have doubled from last year.” Mr. Reams discussed the PPP Forgiveness Loan Program which is currently right on track and exceeds the loan requirements.” Mr. Reams also mentioned that May has been a very positive month for them thus far. “Currently there are 112 women playing in the Wednesday Night League.” Mr. Follick commented that this women’s league is the largest in the State of Wyoming. Mr. Hopkins asked the Board to send Three Crowns monthly information to Tim Cortez at the City of Casper. The Board will review his request.

*Mr. Reams exits the meeting at 6:26 p.m.

- **PRC**

Mr. Hopkins shared his excitement on the video that was produced for the artwork along the trail. Ms. Hahn informed the Board that signage for the art had been placed which reads “Please Look, but do not touch the art”.

- **Refined Properties**

Mr. Schrader informed the Board that last month discussion took place on the erosion in Salt Creek Heights in Phase 1, between Lot 18 and 19. He informed the Board Refined Properties presented an estimate from Eastland Properties for \$5,600 to rectify the issue. This estimate was accepted and will be completed within the next month.

The Western Opportunity Area (WOA) has completed the testing for the electro-magnetic survey and drilling. The findings will be presented in a report format which will be completed by the beginning of July.

Mr. Schrader reported that the SFA Feasibility Study is currently on hold. Ms. Kaufman would like the Committee to revisit the information on the SFA and share all the financial economics with the stakeholders that invested in this study. Mr. Schrader and Mr. Merschatt will meet next week to gather the details on the economics and share them.

He also informed the Board that Wyoming Otolaryngology is looking to expand their parking lot though they were given short term solutions. Currently looking for 10-12 additional parking places.

Mr. Schrader updated the Board on the lot under contract in Salt Creek which has been delayed. The PUD to allow above ground flammable storage tanks is being reviewed by BP’s attorney and the Counties Planning Department. The closing is expected this summer. If the closing does not occur within the next 60 days, Mr. Schrader and Mr. Merschatt will discuss options to pay off advanced costs to Refined Properties.

Refined Properties has received two estimates on repairing the pathway that were too expensive and will now be contacting two other contractors for estimates.

- **Architectural Review**

No Report.

- **Executive Committee**

Mr. Chynoweth asked Ms. Hahn to review upcoming meetings and stated that the Executive Committee discussed updating the By-Laws as well as a counter offer on proposed land in the Platte River Commons.

4. Interaction with City and County Representatives – Specific Issues and Concerns

City Representative Hopkins informed the Board that the City is currently trying to open some of the swimming pools with restrictions. He also stated “The City’s First Responder’s did an excellent job with the informational marches last week.”

Ms. Kaufman shared that the County’s Assessor Office has 2800 property tax bills that had filed protests which will have to be reviewed. She also informed the Board that the County is working on their final budget.

5. Other

Mr. Chynoweth read the By-Laws from Article III-Membership, Section 2, to the Board. He informed the Board there will be 4 Members on their second three-year term that will be leaving in December. These members are currently allowed to step off the Board for one-year and then reapply as Members again. There was discussion to remove the option of stepping off the Board for the one-year due to the loss of history and instead adding another three-year term. Ms. Kaufman inquired if State Statues would allow this option. Ms. Hahn informed her that she believed so, but would confirm that questions with the attorney. Mr. Follick and Mr. Hopkins felt this option was very important and encouraged the Board to consider this change next month. Mr. Follick wanted to change to verbiage to read that an active Board Member would be allowed to re-apply for a third term.

A motion was made by Mr. Follick and seconded by Mr. Hurless to review the By-Laws for a change in the Membership Terms. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept a review of the Membership rules in the current By-Laws.

6. Future Meetings/Agenda

- Three Crowns Committee Meeting – June 18th, 7:30 am, 2435 King Blvd., Big Horn Conference Room, via teleconference.
- ARAJPB’s Year-End Meeting – June 26th, 12:00 pm, 2435 King Blvd., Big Horn Conference Room, via teleconference.
- Executive Committee Meeting – July 8th, 5:30 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Regular Board meeting – July 8th, 6:00 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Three Crowns Committee Meeting – July 16th, 7:30 am, 2435 King Blvd., Big Horn Conference Room, or via teleconference.

7. Office Closures:

July 3rd – Independence Day

8. Public Comment

There was no public comment.

9. Good of the Order

None.

10. Adjournment

There being no further action by the Board, a motion was made by Mr. Merschatt and seconded by Mr. Follick to adjourn the meeting at 7:08 p.m. The motion carried with all members in attendance voting aye.

6-8-20

Date



Board Officer

6-8-20

Date



Presiding Officer