



## AMOCO REUSE AGREEMENT JOINT POWERS BOARD

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### AMOCO REUSE AGREEMENT JOINT POWERS BOARD

#### YEAR-END MEETING MINUTES

12:00 p.m. Friday, June 26, 2020

2435 King Blvd, ~~Big Horn Conference Room~~, Casper, WY 82604

**Due to COVID-19 the meeting was held in Room 249 and via conference call**

Present: Bob Chynoweth, Terry Lane, Doug Follick, Reed Merschat, Jim Belcher, and  
\* Bob Hopkins,

Absent: Ben Schrader, Brook Kaufman, and Rob Hurless

Others Present: Matt Reams (Three Crowns) and Executive Director Renee Hahn.

With a quorum in attendance, the meeting was called to order at 12:03 p.m. by Chairman Chynoweth. All attendees were asked to participate in the Pledge of Allegiance to the Flag.

#### **1. Approval of June 26, 2020 Treasurer's Report**

Details of investment accounts, the checking account and the various vouchers listed on the Treasurer's Report as of June 26, 2020 were presented by Mr. Lane stating "There are no changes from last month's May Report". It was noted that this report would be considered the Year-End Report as of June 26, 2020. Mr. Lane explained there were also no invoices to be paid.

A motion was made by Mr. Follick and seconded by Mr. Lane to approve the Treasurer's Report of June 26, 2020, containing the financial report of the investment funds, checking account and interest accrued. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the report.

#### **2. ARAJPB 2020-2021 Budget**

Mr. Lane shared that there were no changes on the Proposed Budget and recapped the changes from the 2019 Budget. His explanations included the following:

Explanation of Cost of Sales

Changes in Ms. Hahn's Salary

New money allotted to Ms. Hahn for Career Development

Combined Audit for ARAJPB and Three Crowns

Potential Soil Remediation

Mr. Lane inquired if there were any questions. Mr. Merschat announced he was quite pleased that the combined audit is finally occurring!

A motion was made by Mr. Belcher and seconded by Mr. Merschatt to approve the 2020-2021 Proposed Budget to advance to the Budget Hearing on July 8, 2020. There being no further discussion, the Board proceeded to vote. The motion carried with all members in attendance voting to accept the Proposed Budget.

\*Mr. Hopkins entered the meeting at 12:13 via teleconference.

### **3. Committee Reports**

#### **• Three Crowns**

Mr. Follick discussed the heat in the kitchen. "Air Innovations had been hired to evaluate the operations". It has been determined the kitchen equipment had been upgraded and the current HVAC could not maintain the demand. The total cost of this project is estimated at \$10,000 with electrical work included. Mr. Follick explained to the Board that this issue is being disclosed to make the Board aware of this unbudgeted issue, but no extra money is needed. Mr. Reams believes he has enough funds to cover this expense. Mr. Follick explained that a new wall mount unit has been added to correct the higher demand load as well as rebuilding the return air unit in the basement. Mr. Reams informed the Board the project had been completed this past week. "The difference is phenomenal and the employees are extremely appreciative."

### **4. Future Meetings/Agenda**

- Executive Committee Meeting – July 8<sup>th</sup>, 5:30 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Budget Hearing/Regular Board Meeting – July 8<sup>th</sup>, 6:00 pm at 2435 King Blvd., Big Horn Conference Room, or via teleconference.
- Three Crowns Committee Meeting – July 16<sup>th</sup>, 7:30 am, 2435 King Blvd., Big Horn Conference Room, or via teleconference.

### **7. Office Closures:**

July 3<sup>rd</sup> – Independence Day

July 13<sup>th</sup> – July 17<sup>th</sup>

### **8. Public Comment**

There was no public comment.

### **9. Good of the Order**

None.

### **10. Adjournment**

There being no further action by the Board, a motion was made by Mr. Merschhat and seconded by Mr. Lane to adjourn the meeting at 12:26 p.m. The motion carried with all members in attendance voting aye.

7-8-20

Date

  
Board Officer

6-8-20

Date

  
Presiding Officer