

Proposed Budget

Sandy Lakes Estates Improvement & Service District	
Budget Hearing Information	
104 S Wolcott, Suite 735	Location: Evansville Community Center
Casper, WY 82601	Date: 5/22/2019
307-234-5395	Time: 7:00 PM
Natrona County	Budget Prepared by: Lynette Odonnell

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
Budget of 2019-2020. The 2020 budget will show an increase in road improvements.		

S-B	RESERVE DESCRIPTION
Water, Road account and Special assessment CD are holding for repairs. The Sinking Fund is for Major repairs.	

S-C

Names of Board Members	Date of End of Term
Larry Jordan, President	11/1/21
Tim Mischel, President	11/1/23
Linda Cantrell, Treasurer	11/1/22

Does the district have regular office hours exceeding 20 hours per week?	<input type="text" value="yes"/>
If Yes, enter	
Address of office:	104 S Wolcott, Suite 735
City, State, Zip:	Casper, WY 82601
Phone Number:	307-234-5395
Hours Open:	8:00 AM to 5:00 PM

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$70,230	\$94,100	\$108,600	\$108,600
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$6,742	\$7,340	\$7,340	\$7,340
S-4	Total General Fund and Forecasted Revenues Available	\$521,338	\$523,098	\$569,540	\$569,540
S-5	Amount requested from County Commissioners	\$9,742	\$6,500	\$6,500	\$6,500
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-7	Operating Revenues	\$71,719	\$76,900	\$77,240	\$77,240
S-8	Tax levy (From the County Treasurer)	\$9,742	\$6,500	\$6,500	\$6,500
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$679	\$500	\$1,300	\$1,300
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$82,140	\$83,900	\$85,040	\$85,040
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FY 7/1/19-6/30/20 Sandy Lakes Estates Improvement & Service District

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$9,237	\$14,350	\$14,350	\$14,350
S-18	Operations	\$60,243	\$79,000	\$93,500	\$93,500
S-19	Indirect Costs	\$750	\$750	\$750	\$750
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$70,230	\$94,100	\$108,600	\$108,600

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$439,198	\$439,198	\$484,500	\$484,500
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$114,546	\$121,288	\$128,628	\$128,628
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$114,546	\$121,288	\$128,628	\$128,628
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$6,742	\$7,340	\$7,340	\$7,340
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$6,742	\$7,340	\$7,340	\$7,340
S-31	Subtotal	\$121,288	\$128,628	\$135,968	\$135,968
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$121,288	\$128,628	\$135,968	\$135,968

End of Summary

Date adopted by Special District _____

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 104 S Wolcott, Suite 735
Casper, WY 82601

PREPARED BY: Lynette Odonnell

DISTRICT PHONE: 307-234-5395

Proposed Budget

Sandy Lakes Estates Improvement & Service District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$9,742	\$6,500	\$6,500	\$6,500
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$65,114	\$69,900	\$69,900	\$69,900
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$6,605	\$7,000	\$7,340	\$7,340
R-3.4	Total Operating Revenues	\$71,719	\$76,900	\$77,240	\$77,240
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$679	\$500	\$1,300	\$1,300
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$679	\$500	\$1,300	\$1,300
R-5.5	Total Forecasted Revenue	\$72,398	\$77,400	\$78,540	\$78,540
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	\$0

Proposed Budget

Sandy Lakes Estates Improvement & Service District
 NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$705	\$5,000	\$5,000	\$5,000
E-4.2	Accounting/Auditing	\$8,361	\$8,500	\$8,500	\$8,500
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$171	\$850	\$850	\$850
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$9,237	\$14,350	\$14,350	\$14,350

Proposed Budget

Sandy Lakes Estates Improvement & Service District

FYE 6/30/2020

OPERATIONS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	Water		\$19,139	\$20,000	\$20,000	\$20,000
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	_____					
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	Operator/Readers		\$10,370	\$12,000	\$15,000	\$15,000
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	Water Testing		\$330	\$500	\$500	\$500
E-12.2	Road Maintenance		\$16,352	\$28,500	\$40,000	\$40,000
E-12.3	Repairs & Maintenance		\$14,052	\$18,000	\$18,000	\$18,000
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$60,243	\$79,000	\$93,500	\$93,500

Proposed Budget

Sandy Lakes Estates Improvement & Service District

FYE 6/30/2020

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$750	\$750	\$750	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$750	\$750	\$750	\$750

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Sandy Lakes Estates Improvement & Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$215,474	\$215,474	\$100,000	\$100,000
C-1.2	Savings and Investments Account Balance	\$139,468	\$139,468	\$150,000	\$150,000
C-1.3	General Fund CD Balance	\$84,256	\$84,256	\$234,500	\$234,500
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$121,288	\$121,288	\$135,968	\$135,968
C-1.6	Total Estimated Cash and Investments on Hand	\$560,486	\$560,486	\$620,468	\$620,468
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE	\$2,689	\$2,700	\$2,700	\$2,700
C-2.2	b. Reserves	\$121,288	\$128,628	\$135,968	\$135,968
C-2.3	Total Deductions (a+b)	\$123,977	\$131,328	\$138,668	\$138,668
C-2.4	Estimated Non-Restricted Funds Available	\$436,509	\$429,158	\$481,800	\$481,800

SINKING & DEBT SERVICE FUNDS

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)	\$114,546	\$121,288	\$128,628	\$128,628
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve	\$6,742	\$7,340	\$7,340	\$7,340
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$121,288	\$128,628	\$135,968	\$135,968
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$121,288	\$128,628	\$135,968	\$135,968

RESERVES

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2017-2018	2018-2019	2019-2020	Pending
		Actual	Estimated	Proposed	Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0