

Final Budget

Natrona County Fire Protection District	
Budget Hearing Information	
555 N. Robertson Rd	Location: 555 N. Robertson Rd
Casper, WY 82604	Date: 7/17/2019
307-234-8826	Time: 6:00PM
Natrona County	Budget Prepared by: Brian Oliver

S-A BUDGET MESSAGE W.S. 16-4-104(d)

This years budget will be similar to last years. We are still experiencing a decrease in revenue and hope to start building a reserve. We have had no change in our financial policy from previous years.

S-B RESERVE DESCRIPTION

We do not have any reserves.

S-C

Names of Board Members	Date of End of Term
Mike Leisz	12/31/22
George Tillman	12/31/20
John Bentey	12/31/20
Dean Jacket	12/31/22
Keith Robinett	12/31/20

Does the district have regular office hours exceeding 20 hours per week? Yes

If Yes, enter

Address of office: 555 N. Robertson Rd

City, State, Zip: Casper, WY 82604

Phone Number: 307-234-8826

Hours Open: M-F 7:30am to 4:30pm

Where are the minutes of your board meeting available for public review?

555 N. Robertson Rd. Casper, WY 82604

How and where are the notices of meeting posted for the public?

Posted to the Newspaper for the annual budget hearing, on the website and social media.

Where are the public meetings held?

555 N. Robertson Rd. Casper Wy, 82604

FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$2,103,148	\$2,120,373	\$3,183,038	\$3,205,731
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$2,987,003	\$2,924,420	\$3,203,425	\$3,213,869
S-5	<i>Amount requested from County Commissioners</i>	\$1,630,000	\$1,840,000	\$1,840,000	\$1,781,365
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$235,000	\$12,500	\$12,500	\$12,500
S-8	Tax levy (From the County Treasurer)	\$1,600,000	\$1,810,000	\$1,810,000	\$1,751,365
S-9	Government Support	\$0	\$0	\$0	\$175,000
S-10	Grants	\$191,697	\$5,000	\$45,000	\$205,000
S-11	Other County Support (Not from Co. Treas.)	\$30,000	\$30,000	\$30,000	\$30,000
S-12	Miscellaneous	\$269,886	\$403,000	\$403,000	\$189,000
S-13	Other Forecasted Revenue	\$0	\$3,500	\$3,500	\$3,500

S-14	Total Revenue	\$2,326,583	\$2,264,000	\$2,304,000	\$2,366,365
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FY 7/1/19-6/30/20 Natrona County Fire Protection District

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$400,000	\$400,000
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$259,508	\$278,001	\$290,400	\$290,400
S-18	Operations	\$1,426,298	\$1,432,381	\$2,065,444	\$2,082,835
S-19	Indirect Costs	\$417,342	\$409,991	\$427,194	\$432,496
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,103,148	\$2,120,373	\$3,183,038	\$3,205,731

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$660,420	\$660,420	\$899,425	\$847,504

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

_____ Date adopted by Special District _____
Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 555 N. Robertson Rd
 Casper, WY 82604

PREPARED BY: Brian Oliver

DISTRICT PHONE: 307-234-8826

Final Budget

Natrona County Fire Protection District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$1,600,000	\$1,810,000	\$1,810,000	\$1,751,365
R-1.2	Other County Support	\$30,000	\$30,000	\$30,000	\$30,000

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				\$175,000
R-2.5	Total Government Support	\$0	\$0	\$0	\$175,000
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services	\$235,000	\$12,500	\$12,500	\$12,500
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$235,000	\$12,500	\$12,500	\$12,500
R-4	Grants				
R-4.1	Direct Federal Grants			\$40,000	\$200,000
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$191,697	\$5,000	\$5,000	\$5,000
R-4.4	Total Grants	\$191,697	\$5,000	\$45,000	\$205,000
R-5	Miscellaneous Revenue				
R-5.1	Interest				
R-5.2	Other: Specify	\$269,886	\$403,000	\$403,000	\$189,000
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$269,886	\$403,000	\$403,000	\$189,000
R-5.5	Total Forecasted Revenue	\$696,583	\$420,500	\$460,500	\$581,500
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Interest Earnings		\$1,500	\$1,500	\$1,500
R-6.4	Revenue and Donation		\$2,000	\$2,000	\$2,000
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$3,500	\$3,500	\$3,500

Final Budget

Natrona County Fire Protection District

FYE 6/30/2020

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles			\$400,000	\$400,000
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$400,000	\$400,000

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator	\$80,750	\$85,000	\$90,000	\$90,000
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	Fire Marshall	\$68,000	\$75,000	\$80,000	\$80,000
E-2.6	Fire Inspector	\$59,500	\$67,000	\$70,000	\$70,000
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	Misc	\$21	\$250	\$250	\$250
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$2,180	\$2,000	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$22,001	\$34,000	\$34,000	\$34,000
E-4.3	Other (Specify)				
E-4.4	Emergency Reporting		\$3,600	\$5,000	\$5,000
E-4.5	FireHouse Software	\$4,062			
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$3,737	\$3,000	\$2,000	\$2,000
E-5.2	Office equipment, rent & repair				
E-5.3	Education	\$18,285	\$7,500	\$7,500	\$7,500
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Postage and Shipping	\$909	\$554	\$500	\$500
E-5.7	Bank Fees	\$63	\$97	\$150	\$150
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$259,508	\$278,001	\$290,400	\$290,400

Final Budget

Natrona County Fire Protection District

FYE 6/30/2020

OPERATIONS BUDGET			
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			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-7	Personnel Services					
E-7.1		Wages--Operations	\$1,346,000	\$1,268,352	\$1,908,493	\$1,923,383
E-7.2		Service Contracts				
E-7.3		Other (Specify)				
E-7.4		physicals		\$12,529	\$5,000	\$5,000
E-7.5		Overtime	\$19,000	\$75,000	\$75,000	\$75,000
E-7.6						
E-8	Travel					
E-8.1		Mileage				
E-8.2		Other (Specify)				
E-8.3						
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1		Prevention		\$5,000	\$2,000	\$2,000
E-9.2		Uniforms	\$330	\$9,000	\$7,500	\$8,000
E-9.3		EMS Supplies	\$2,012	\$1,000	\$1,500	\$3,500
E-9.4						
E-9.5						
E-10	Program Services (List)					
E-10.1						
E-10.2						
E-10.3						
E-10.4						
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1						
E-11.2						
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1		Dispatch	\$36,969	\$37,000	\$40,952	\$40,952
E-12.2		Electric	\$9,228	\$12,000	\$12,000	\$12,000
E-12.3		Gas	\$9,000	\$9,000	\$9,000	\$9,000
E-12.4		Water Sewer Trash	\$3,759	\$3,500	\$4,000	\$4,000
E-12.5						
E-13	TOTAL OPERATIONS		\$1,426,298	\$1,432,381	\$2,065,444	\$2,082,835

Final Budget

Natrona County Fire Protection District

FYE 6/30/2020

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$23,534	\$23,747	\$25,000	\$23,093
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation		\$80,000	\$80,000	\$80,000	\$80,000
E-15.3	Unemployment Taxes		\$178	\$1,000	\$1,000	\$900
E-15.4	Retirement		\$162,630	\$162,630	\$180,157	\$187,466
E-15.5	Health Insurance		\$130,000	\$122,614	\$120,000	\$120,000
E-15.6	Other (Specify)					
E-15.7	Medicare Match		\$21,000	\$20,000	\$21,037	\$21,037
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS		\$417,342	\$409,991	\$427,194	\$432,496

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Final Budget

Natrona County Fire Protection District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2020 _____

GENERAL FUNDS

		End of Year	Beginning	Beginning	
		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$660,420	\$660,420	\$99,163	\$136,343
C-1.2	Savings and Investments Account Balance		\$0	\$800,262	\$711,161
C-1.3	General Fund CD Balance		\$0		
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand	\$660,420	\$660,420	\$899,425	\$847,504
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4	Estimated Non-Restricted Funds Available	\$660,420	\$660,420	\$899,425	\$847,504

SINKING & DEBT SERVICE FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0