

Final Budget

Thirty Three Mile Road Improvement and Service District	
Budget Hearing Information	
PO Box 3013	Location: 3211 Energy Lane, Room 306
Mills, WY 82644	Date: 7/18/2019
Pres(307) 262-7783, Dist(307)247-9043	Time: 5:00pm
Natrona County	Budget Prepared by: Linda Stribling, Book Keeper (307)237-1690

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>The district continues to maintain adequate funds to cover all expected expenditures. There were no major projects started during the current fiscal budget year and none are anticipated for the next fiscal year. However funds are budgeted for the possibility of an unanticipated major system repair.</p>		

S-B	RESERVE DESCRIPTION
<p>The district maintains a cash reserve to be used for any major emergency resulting in the need for equipment or line repair or replacement.</p>	

S-C		Does the district have regular office hours exceeding 20 hours per week?
Names of Board Members	Date of End of Term	<input type="checkbox"/> No
Roy Baughman, Pres	12/31/22	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> No <input type="checkbox"/> No
Kylie Burch, Sec	12/31/22	
Gwendi Rietz, Tres	12/31/20	

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

FINAL BUDGET SUMMARY

OVERVIEW		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-1	Total Budgeted Expenditures	\$63,017	\$96,500	\$96,500	\$96,500
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$339,047	\$331,468	\$360,700	\$360,700
S-5	<i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-7	Operating Revenues	\$68,756	\$72,000	\$72,000	\$72,000
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$4,823	\$4,000	\$4,000	\$4,000
S-13	Other Forecasted Revenue	\$20,000	\$10,000	\$10,000	\$10,000
S-14	Total Revenue	\$93,579	\$86,000	\$86,000	\$86,000

FY 7/1/19-6/30/20 Thirty Three Mile Road Improvement and Service District

EXPENDITURE SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-15	Capital Outlay	\$0	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$20,061	\$28,000	\$28,000	\$28,000
S-18	Operations	\$40,667	\$65,500	\$65,500	\$65,500
S-19	Indirect Costs	\$2,289	\$3,000	\$3,000	\$3,000
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$63,017	\$96,500	\$96,500	\$96,500

DEBT SUMMARY		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
S-22	TOTAL GENERAL FUNDS	\$245,468	\$245,468	\$274,700	\$274,700
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$75,000	\$75,000	\$75,000	\$75,000
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$75,000	\$75,000	\$75,000	\$75,000
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$75,000	\$75,000	\$75,000	\$75,000
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$75,000	\$75,000	\$75,000	\$75,000

End of Summary

Gwendi Rietz, Tres
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/23/2019

DISTRICT ADDRESS: PO Box 3013
Mills, WY 82644

PREPARED BY: Linda Stribling, Book Keeper (30)

DISTRICT PHONE: Pres(307) 262-7783, Dist(307)247-90

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Thirty Three Mile Road Improvement and Service Distri

FYE 6/30/2020

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)	\$0	\$0	\$0	
R-1.2	Other County Support				

FORECASTED REVENUE

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	\$0
R-3	Operating Revenues				
R-3.1	Customer Charges	\$38,388	\$40,000	\$40,000	\$40,000
R-3.2	Sales of Goods or Services	\$30,368	\$32,000	\$32,000	\$32,000
R-3.3	Other Assessments	\$0	\$0	\$0	
R-3.4	Total Operating Revenues	\$68,756	\$72,000	\$72,000	\$72,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	\$0
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$1,572	\$1,500	\$1,500	\$1,500
R-5.2	Other: Specify <u>penalty/security/service fees</u>	\$3,251	\$2,500	\$2,500	\$2,500
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$4,823	\$4,000	\$4,000	\$4,000
R-5.5	Total Forecasted Revenue	\$73,579	\$76,000	\$76,000	\$76,000
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	<u>tap fees</u>	\$20,000	\$10,000	\$10,000	\$10,000
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$20,000	\$10,000	\$10,000	\$10,000

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NAME OF DISTRICT/BOARD

FYE 6/30/2020

CAPITAL OUTLAY BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles	\$0	\$0	\$0	
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$111	\$1,000	\$1,000	\$1,000
E-3.3	Other (Specify)				
E-3.4	Meeting Expenses	\$604	\$1,000	\$1,000	\$1,000
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$678	\$2,000	\$2,000	\$2,000
E-4.2	Accounting/Auditing	\$17,550	\$20,000	\$20,000	\$20,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$1,118	\$2,000	\$2,000	\$2,000
E-5.2	Office equipment, rent & repair	\$0	\$2,000	\$2,000	\$2,000
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$20,061	\$28,000	\$28,000	\$28,000

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OPERATIONS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-7	Personnel Services					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	Water Operators		\$15,395	\$17,000	\$17,000	\$17,000
E-7.5						
E-7.6						
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3						
E-8.4						
E-8.5						
E-9	Operating supplies (List)					
E-9.1	Supplies/equipment/repai		\$6,139	\$20,000	\$20,000	\$20,000
E-9.2	Water		\$17,183	\$25,000	\$25,000	\$25,000
E-9.3						
E-9.4						
E-9.5						
E-10	Program Services (List)					
E-10.1	Water testing		\$595	\$2,000	\$2,000	\$2,000
E-10.2						
E-10.3						
E-10.4						
E-10.5						
E-11	Contractual Arrangements (List)					
E-11.1			\$0	\$0	\$0	
E-11.2						
E-11.3						
E-11.4						
E-11.5						
E-12	Other operations (Specify)					
E-12.1	Utilities		\$1,355	\$1,500	\$1,500	\$1,500
E-12.2						
E-12.3						
E-12.4						
E-12.5						
E-13	TOTAL OPERATIONS		\$40,667	\$65,500	\$65,500	\$65,500

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FYE 6/30/2020

INDIRECT COSTS BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
E-14	Insurance					
E-14.1	Liability		\$500	\$500	\$500	\$500
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	Surety Bonds		\$1,789	\$2,500	\$2,500	\$2,500
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS		\$2,289	\$3,000	\$3,000	\$3,000

DEBT SERVICE BUDGET

			2017-2018 Actual	2018-2019 Estimated	2019-2020 Proposed	Final Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

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NAME OF DISTRICT/BOARD

FYE 6/30/2020

GENERAL FUNDS

		<i>End of Year</i>	<i>Beginning</i>	<i>Beginning</i>	
		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-1	Balances at Beginning of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$123,870	\$123,870	\$152,000	\$152,000
C-1.2	Savings and Investments Account Balance	\$50,065	\$50,065	\$50,200	\$50,200
C-1.3	General Fund CD Balance	\$71,533	\$71,533	\$72,500	\$72,500
C-1.4	All Other Funds		\$0		
C-1.5	Reserves (From Below)	\$75,000	\$75,000	\$75,000	\$75,000
C-1.6	Total Estimated Cash and Investments on Hand	\$320,468	\$320,468	\$349,700	\$349,700
C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$75,000	\$75,000	\$75,000	\$75,000
C-2.3	Total Deductions (a+b)	\$75,000	\$75,000	\$75,000	\$75,000
C-2.4	Estimated Non-Restricted Funds Available	\$245,468	\$245,468	\$274,700	\$274,700

SINKING & DEBT SERVICE FUNDS

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-3	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.1	<i>Date of Reserve Approval in Minutes:</i>				
C-3.2	Amount to be added to the reserve				
C-3.3	<i>Date of Reserve Approval in Minutes:</i>				
C-3.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.5	Identify the amount and project to be spent				
C-3.6	a. _____				
C-3.7	b. _____				
C-3.8	c. _____				
C-3.9	<i>Date of Reserve Approval in Minutes:</i>				
C-3.10	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.11	Balance to be retained	\$0	\$0	\$0	\$0
C-3.12					

RESERVES

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-4	Beginning Balance in Reserve Account (end of previous year)	\$75,000	\$75,000	\$75,000	\$75,000
C-4.1	<i>Date of Reserve Approval in Minutes:</i>				
C-4.2	Amount to be added to the reserve				
C-4.3	<i>Date of Reserve Approval in Minutes:</i>				
C-4.4	SUB-TOTAL	\$75,000	\$75,000	\$75,000	\$75,000
C-4.5	Identify the amount and project to be spent				
C-4.6	a. _____				
C-4.7	b. _____				
C-4.8	c. _____				
C-4.9	<i>Date of Reserve Approval in Minutes:</i>				
C-4.10	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.11	Balance to be retained	\$75,000	\$75,000	\$75,000	\$75,000
C-4.12					

BOND FUNDS

		2017-2018	2018-2019	2019-2020	Final Approval
		Actual	Estimated	Proposed	
C-5	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.1	<i>Date of Reserve Approval in Minutes:</i>				
C-5.2	Amount to be added to the reserve				
C-5.3	<i>Date of Reserve Approval in Minutes:</i>				
C-5.4	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.5	Identify the amount and project to be spent				
C-5.6	<i>Date of Reserve Approval in Minutes:</i>				
C-5.7	Balance to be retained	\$0	\$0	\$0	\$0
C-5.8					
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0