

Proposed Budget

Thirty Three Mile Road Improvement and Service District	
<small>Budget Hearing Information</small>	
PO Box 3013	Location: 3211 Energy Lane Rm 306
Mills, WY 82644	Date: 7/16/2020
307-237-1690 (Book Keeper) 307-277-1699(Treas)	Time: 5:00 PM
Natrona County	Budget Prepared by: Linda Stribling

<small>S-A</small>	BUDGET MESSAGE	<small>W.S. 16-4-104(d)</small>
<p>The district continues to maintain adequate funds to cover all expected expenditures. There were no major projects started during the current fiscal budget year and none are anticipated for the next fiscal year. However funds are budgeted for the possibility of an unanticipated major system repair.</p>		

<small>S-B</small>	RESERVE DESCRIPTION
<p>The district maintains a cash reserve to be used for any major emergency resulting in the need for equipment or line repair or replacement.</p>	

S-C

Names of Board Members	Date of End of Term
Roy Baughman Pres	12/31/22
Gwendi Rietz Treas	12/31/20
Cindy Maxwell Sec	12/31/22

Does the district have regular office hours exceeding 20 hours per week?	<input type="checkbox"/> No

If no above: Are the records on file with the County Clerk as required by W.S. 16-12-303(c)? Yes

Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

PROPOSED BUDGET SUMMARY

OVERVIEW	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$63,489	\$56,705	\$92,500	\$92,500
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues Available	\$359,650	\$356,600	\$370,400	\$356,600
S-5 <i>Amount requested from County Commissioners</i>	\$0	\$0	\$0	\$0
S-6 Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7 Operating Revenues	\$76,453	\$72,326	\$75,000	\$75,000
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$0	\$0	\$0
S-10 Grants	\$0	\$0	\$0	\$0
S-11 Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12 Miscellaneous	\$3,469	\$4,546	\$4,000	\$4,000
S-13 Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14 Total Revenue	\$79,922	\$76,872	\$79,000	\$79,000
FY 7/1/20-6/30/21 Thirty Three Mile Road Improvement and Service District				

EXPENDITURE SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15 Capital Outlay	\$0	\$0	\$0	\$0
S-16 Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17 Administration	\$18,197	\$22,033	\$30,000	\$30,000
S-18 Operations	\$43,453	\$31,902	\$59,500	\$59,500
S-19 Indirect Costs	\$1,839	\$2,770	\$3,000	\$3,000
S-20R Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20 Total Expenditures	\$63,489	\$56,705	\$92,500	\$92,500

DEBT SUMMARY	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21 Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22 TOTAL GENERAL FUNDS	\$279,728	\$279,728	\$291,400	\$279,728

Summary of Reserve Funds

S-23 Beginning Balance in Reserve Accounts				
S-24 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25 b. Reserves	\$75,000	\$75,000	\$75,000	\$75,000
S-26 c. Bond Funds	\$0	\$0	\$0	\$0
Total Reserves (a+b+c)	\$75,000	\$75,000	\$75,000	\$75,000
S-27 Amount to be added				
S-28 a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29 b. Reserves	\$0	\$0	\$0	\$0
S-30 c. Bond Funds	\$0	\$0	\$0	\$0
Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31 Subtotal	\$75,000	\$75,000	\$75,000	\$75,000
S-32 Less Total to be spent	\$0	\$0	\$0	\$0
S-33 TOTAL RESERVES AT END OF FISCAL YEAR	\$75,000	\$75,000	\$75,000	\$75,000

End of Summary

Gwendi Rietz
Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District 5/14/2020

DISTRICT ADDRESS: PO Box 3013
Mills, WY 82644

PREPARED BY: Linda Stribling

DISTRICT PHONE: 307-237-1690 (Book Keeper) 307-27

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

1/23/19 *Form approved by Wyoming Department of Audit, Public Funds Division*

Proposed Budget

Thirty Three Mile Road Improvement and Service Dist

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support				

FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$0	\$0	
R-3	Operating Revenues				
R-3.1	Customer Charges	\$46,926	\$46,996	\$45,000	
R-3.2	Sales of Goods or Services	\$29,527	\$25,330	\$30,000	
R-3.3	Other Assessments				
R-3.4	Total Operating Revenues	\$76,453	\$72,326	\$75,000	
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	Total Grants	\$0	\$0	\$0	
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$2,441	\$2,815	\$2,500	
R-5.2	Other: Specify <u>Sec dep/ Service/penalty f</u>	\$1,028	\$1,731	\$1,500	
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$3,469	\$4,546	\$4,000	
R-5.5	Total Forecasted Revenue	\$79,922	\$76,872	\$79,000	
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$0	\$0	

Proposed Budget

Thirty Three Mile Road Improvement and Service District
NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$0	\$0	\$500	
E-3.3	Other (Specify)				
E-3.4	Meeting exp	\$620	\$598	\$1,000	
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal	\$468	\$163	\$4,000	
E-4.2	Accounting/Auditing	\$16,850	\$16,825	\$20,000	
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$189	\$58	\$2,000	
E-5.2	Office equipment, rent & repair	\$70	\$4,389	\$2,000	
E-5.3	Education	\$0	\$0		
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Advertising	\$0	\$0	\$500	
E-5.7	_____				
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$18,197	\$22,033	\$30,000	\$38,000

Proposed Budget

Thirty Three Mile Road Improvement and Service District

FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$1,839	\$2,770	\$3,000	
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7	_____					
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation					
E-15.3	Unemployment Taxes					
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	_____					
E-15.8	_____					
E-15.9	_____					
E-17	TOTAL INDIRECT COSTS		\$1,839	\$2,770	\$3,000	

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	

Proposed Budget

Thirty Three Mile Road Improvement and Service Distr
NAME OF DISTRICT/BOARD

FYE 6/30/2021

GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$157,186	\$157,186	\$147,000	
C-1.2 Savings and Investments Account Balance	\$50,220	\$50,220	\$50,400	
C-1.3 General Fund CD Balance	\$72,322	\$72,322	\$94,000	
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$75,000	\$75,000	\$75,000	
C-1.6 Total Estimated Cash and Investments on Hand	\$354,728	\$354,728	\$366,400	
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$75,000	\$75,000	\$75,000	
C-2.3 Total Deductions (a+b)	\$75,000	\$75,000	\$75,000	
C-2.4 Estimated Non-Restricted Funds Available	\$279,728	\$279,728	\$291,400	

SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i>				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i>				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i>				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	
C-3.12 Balance to be retained	\$0	\$0	\$0	

RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$75,000	\$75,000	\$75,000	
C-4.2 <i>Date of Reserve Approval in Minutes:</i>				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i>				
C-4.5 SUB-TOTAL	\$75,000	\$75,000	\$75,000	
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i>				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	
C-4.12 Balance to be retained	\$75,000	\$75,000	\$75,000	

BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i>				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i>				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i>				
C-5.8 Balance to be retained	\$0	\$0	\$0	
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	