

## Proposed Budget

<b>Westland Park Improvement and Service District</b>	
Budget Hearing Information	
P.O. Box 1523	<b>Location:</b> 6702 Terrace Dr. Casper WY
Casper, WY 82602	<b>Date:</b> 7/16/2020
307-258-1769	<b>Time:</b> 7:00 PM
Natrona County	<b>Budget Prepared by:</b> Wendy M. Alspach

<b>S-A</b>	<b>BUDGET MESSAGE</b>	W.S. 16-4-104(d)
<p>The Board is continuing the same assessment as last year to build up a capital reserve for new asphalt on the roads at some time in the future. The assessment for FY 2021 for each lot will be \$250.00.</p>		

<b>S-B</b>	<b>RESERVE DESCRIPTION</b>
<p>Funds set aside for major road improvements.</p>	

<b>S-C</b>																																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Names of Board Members</th> <th style="text-align: center;">Date of End of Term</th> </tr> </thead> <tbody> <tr> <td>Edward E. Chase</td> <td style="text-align: center;">3/31/21</td> </tr> <tr> <td>Wendy M. Alspach</td> <td style="text-align: center;">3/31/24</td> </tr> <tr> <td>Ronald D. Salvesson</td> <td style="text-align: center;">3/31/22</td> </tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Names of Board Members	Date of End of Term	Edward E. Chase	3/31/21	Wendy M. Alspach	3/31/24	Ronald D. Salvesson	3/31/22																	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center;"><input type="text" value="No"/></td> </tr> <tr><td> </td><td> </td></tr> <tr> <td><b>If no above:</b> Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?</td> <td style="text-align: center;"><input type="text" value="Yes"/></td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	<input type="text" value="No"/>											<b>If no above:</b> Are the records on file with the County Clerk as required by W.S. 16-12-303(c)?	<input type="text" value="Yes"/>
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Where are the minutes of your board meeting available for public review?

How and where are the notices of meeting posted for the public?

Where are the public meetings held?

## PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$7,187	\$9,302	\$28,758	\$28,758
S-2	Total Principal to Pay on Debt	\$5,837	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$16,119	\$12,100	\$12,100	\$12,100
S-4	Total General Fund and Forecasted Revenues Available	\$46,470	\$37,337	\$46,029	\$46,029
S-5	Amount requested from County Commissioners	\$0	\$0	\$0	\$0
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$32,133	\$23,000	\$29,750	\$29,750
S-8	Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9	Government Support	\$0	\$0	\$0	\$0
S-10	Grants	\$0	\$0	\$0	\$0
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$0	\$0	\$0	\$0
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$32,133	\$23,000	\$29,750	\$29,750
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FY 7/1/20-6/30/21 Westland Park Improvement and Service District

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$15,000	\$15,000
S-16	Interest and Fees On Debt	\$196	\$0	\$0	\$0
S-17	Administration	\$257	\$300	\$470	\$470
S-18	Operations	\$6,134	\$8,402	\$12,688	\$12,688
S-19	Indirect Costs	\$600	\$600	\$600	\$600

S-20	Total Expenditures	\$7,187	\$9,302	\$28,758	\$28,758
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DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$5,837	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$14,337	\$14,337	\$16,279	\$16,279

### Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$11,109	\$27,228	\$39,328	\$39,328
S-26	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total Reserves (a+b+c)</b>	\$11,109	\$27,228	\$39,328	\$39,328
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$16,119	\$12,100	\$12,100	\$12,100
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	<b>Total to be added (a+b+c)</b>	\$16,119	\$12,100	\$12,100	\$12,100
S-31	Subtotal	\$27,228	\$39,328	\$51,428	\$51,428
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$27,228	\$39,328	\$51,428	\$51,428

End of Summary

Budget Officer / District Official (if not same as "Submitted by") \_\_\_\_\_ Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: P.O. Box 1523  
Casper, WY 82602

PREPARED BY: Wendy M. Alspach

DISTRICT PHONE: 307-258-1769

# Proposed Budget

Westland Park Improvement and Service District  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2021

## PROPERTY TAXES AND ASSESSMENTS

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	<b>Tax Levy (From the County Treasurer)</b>				
R-1.2	Other County Support				

## FORECASTED REVENUE

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$0	\$0	\$0	\$0
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$32,133	\$23,000	\$29,750	\$29,750
R-3.4	<b>Total Operating Revenues</b>	\$32,133	\$23,000	\$29,750	\$29,750
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$0	\$0	\$0	\$0
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest				
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$0	\$0	\$0	\$0
R-5.5	<b>Total Forecasted Revenue</b>	\$32,133	\$23,000	\$29,750	\$29,750
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	\$0



# Proposed Budget

Westland Park Improvement and Service District

FYE 6/30/2021

## OPERATIONS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>					
E-7.1	Wages--Operations					
E-7.2	Service Contracts					
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
<b>E-8</b>	<b>Travel</b>					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
<b>E-9</b>	<b>Operating supplies (List)</b>					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
<b>E-10</b>	<b>Program Services (List)</b>					
E-10.1	Public Notices		\$198	\$144	\$230	\$230
E-10.2	Weed Control		\$13	\$43	\$50	\$50
E-10.3	Trash Pickup Day		\$507	\$600	\$600	\$600
E-10.4	_____					
E-10.5	_____					
<b>E-11</b>	<b>Contractual Arrangements (List)</b>					
E-11.1	Electric Entrance Lights		\$411	\$380	\$500	\$500
E-11.2	Snow Removal		\$4,517	\$6,651	\$10,000	\$10,000
E-11.3	Mowing		\$488	\$565	\$1,000	\$1,000
E-11.4	_____					
E-11.5	_____					
<b>E-12</b>	<b>Other operations (Specify)</b>					
E-12.1	Engineer		\$0	\$0	\$200	\$200
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	see additional details			\$19	\$108	\$108
<b>E-13</b>	<b>TOTAL OPERATIONS</b>		<b>\$6,134</b>	<b>\$8,402</b>	<b>\$12,688</b>	<b>\$12,688</b>



# Proposed Budget

Westland Park Improvement and Service District  
**NAME OF DISTRICT/BOARD**

FYE 6/30/2021

## GENERAL FUNDS

	End of Year		Beginning	
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>C-1 Balances at Beginning of Fiscal Year</b>				
C-1.1 General Fund Checking Account Balance	\$14,337	\$14,337	\$16,279	\$16,279
C-1.2 Savings and Investments Account Balance		\$0		
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds		\$0		
C-1.5 Reserves (From Below)	\$27,228	\$27,228	\$51,428	\$51,428
C-1.6 <b>Total Estimated Cash and Investments on Hand</b>	<b>\$41,565</b>	<b>\$41,565</b>	<b>\$67,707</b>	<b>\$67,707</b>
<b>C-2 General Fund Reductions:</b>				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$27,228	\$39,328	\$51,428	\$51,428
C-2.3 <b>Total Deductions (a+b)</b>	<b>\$27,228</b>	<b>\$39,328</b>	<b>\$51,428</b>	<b>\$51,428</b>
C-2.4 <b>Estimated Non-Restricted Funds Available</b>	<b>\$14,337</b>	<b>\$2,237</b>	<b>\$16,279</b>	<b>\$16,279</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>C-3</b>				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5 <b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6 Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11 <b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12 Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>C-4</b>				
C-4.1 Beginning Balance in Reserve Account (end of previous year)	\$11,109	\$27,228	\$39,328	\$39,328
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3 Amount to be added to the reserve	\$16,119	\$12,100	\$12,100	\$12,100
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5 <b>SUB-TOTAL</b>	<b>\$27,228</b>	<b>\$39,328</b>	<b>\$51,428</b>	<b>\$51,428</b>
C-4.6 Identify the amount and project to be spent from "Other"				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11 <b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12 Balance to be retained in Other Reserve Account	\$27,228	\$39,328	\$51,428	\$51,428

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
<b>C-5</b>				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5 <b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-5.6 Amount to be spent from Emergency Reserve (Cash)				
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8 Balance to be retained in Assigned Fund Balance	\$0	\$0	\$0	\$0
C-5.9 <b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>