

Proposed Budget

Natrona County Fire Protection District	
Budget Hearing Information	
555 N. Robertson Rd	Location: 555 N. Robertson RD
Casper, WY 82604	Date: July 15 2020
307-234-8826	Time: 6:00 PM
Natrona County	Budget Prepared by: Brian Oliver

S-A	BUDGET MESSAGE	W.S. 16-4-104(d)
<p>This years budget is similar to last years. We are expecting a decrease in revenue. We have had no change in our financial policy from previous years.</p>		

S-B	RESERVE DESCRIPTION
We do not have any reserves.	

S-C

Names of Board Members	Date of End of Term
Dean Jackett	12/31/22
Jerry Wyatt	12/31/22
George Tillman	12/31/20
John Bentley	12/31/20
Keith Robinett	12/31/20

Does the district have regular office hours exceeding 20 hours per week?	Yes
If Yes, enter	
Address of office:	555 N. Robertson RD
City, State, Zip:	Casper, WY, 82604
Phone Number:	307-234-8826
Hours Open:	7:30 AM- 4:30 PM M-F

Where are the minutes of your board meeting available for public review?
 555 N. Robertson RD Casper, WY 82604

How and where are the notices of meeting posted for the public?
 Posted to the newspaper for the annual budget hearing, on the website and social media platforms

Where are the public meetings held?
 555 N. Robertson RD Casper, WY 82604

PROPOSED BUDGET SUMMARY

OVERVIEW		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$2,304,314	\$2,031,088	\$2,823,031	\$2,823,031
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$3,568,884	\$3,649,971	\$4,358,874	\$4,358,874
S-5	<i>Amount requested from County Commissioners</i>	\$1,937,301	\$2,083,100	\$2,013,480	\$2,013,480
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-7	Operating Revenues	\$213,743	\$103,911	\$37,500	\$37,500
S-8	Tax levy (From the County Treasurer)	\$1,937,301	\$2,053,100	\$2,013,480	\$2,013,480
S-9	Government Support	\$0	\$0	\$621,985	\$621,985
S-10	Grants	\$9,168	\$10,000	\$30,000	\$30,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$30,000	\$0	\$0
S-12	Miscellaneous	\$39,217	\$82,005	\$190,000	\$190,000
S-13	Other Forecasted Revenue	\$0	\$1,500	\$3,000	\$3,000
S-14	Total Revenue	\$2,199,429	\$2,280,516	\$2,895,965	\$2,895,965

FY 7/1/20-6/30/21 Natrona County Fire Protection District

EXPENDITURE SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$587,944	\$587,944
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$55,966	\$48,537	\$53,150	\$53,150
S-18	Operations	\$1,834,711	\$1,605,052	\$1,728,500	\$1,728,500
S-19	Indirect Costs	\$413,637	\$377,499	\$453,437	\$453,437
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$2,304,314	\$2,031,088	\$2,823,031	\$2,823,031

DEBT SUMMARY		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$1,369,455	\$1,369,455	\$1,462,909	\$1,462,909
Summary of Reserve Funds					
S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District 7/15/2020

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: 555 N. Robertson Rd
Casper, WY 82604

PREPARED BY: Brian Oliver

DISTRICT PHONE: 307-234-8826

Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2021

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received				
R-1.1 Tax Levy (From the County Treasurer)	\$1,937,301	\$2,053,100	\$2,013,480	\$2,013,480
R-1.2 Other County Support		\$30,000		

FORECASTED REVENUE

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
R-2 Revenues from Other Governments				
R-2.1 State Aid				
R-2.2 Additional County Aid (non-treasurer)			\$446,800	\$446,800
R-2.3 City (or Town) Aid				
R-2.4 Other (Specify) FEMA			\$175,185	\$175,185
R-2.5 Total Government Support	\$0	\$0	\$621,985	\$621,985
R-3 Operating Revenues				
R-3.1 Customer Charges	\$7,490	\$11,215	\$7,500	\$7,500
R-3.2 Sales of Goods or Services	\$206,253	\$92,696	\$30,000	\$30,000
R-3.3 Other Assessments				
R-3.4 Total Operating Revenues	\$213,743	\$103,911	\$37,500	\$37,500
R-4 Grants				
R-4.1 Direct Federal Grants				
R-4.2 Federal Grants thru State Agencies				
R-4.3 Grants from State Agencies	\$9,168	\$10,000	\$30,000	\$30,000
R-4.4 Total Grants	\$9,168	\$10,000	\$30,000	\$30,000
R-5 Miscellaneous Revenue				
R-5.1 Interest		\$10,767		
R-5.2 Other: Specify Local Grants	\$39,217	\$71,238	\$15,000	\$15,000
R-5.3 Other: See Additional			\$175,000	\$175,000
R-5.4 Total Miscellaneous	\$39,217	\$82,005	\$190,000	\$190,000
R-5.5 Total Forecasted Revenue	\$262,128	\$195,916	\$879,485	\$879,485
R-6 Other Forecasted Revenue				
R-6.1 a. Other past due-as estimated by Co. Treas.				
R-6.2 b. Other forecasted revenue (specify):				
R-6.3 Donations		\$1,500	\$3,000	\$3,000
R-6.4				
R-6.5				
R-6.6 Total Other Forecasted Revenue (a+b)	\$0	\$1,500	\$3,000	\$3,000

Proposed Budget

Natrona County Fire Protection District
 NAME OF DISTRICT/BOARD

FYE 6/30/2021

CAPITAL OUTLAY BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Radios			\$183,944	\$183,944
E-1.6	<u>New Squad Trucks (2)</u>			\$404,000	\$404,000
E-1.7					
E-1.8	TOTAL CAPITAL OUTLAY	\$0	\$0	\$587,944	\$587,944

ADMINISTRATION BUDGET

		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary				
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
E-3	Board Expenses				
E-3.1	Travel			\$250	\$250
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
E-4	Contractual Services				
E-4.1	Legal	\$1,000	\$360	\$1,000	\$1,000
E-4.2	Accounting/Auditing	\$32,230	\$36,178	\$40,000	\$40,000
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$16,414	\$8,537	\$8,500	\$8,500
E-5.2	Office equipment, rent & repair	\$5,675			
E-5.3	Education				
E-5.4	Registrations	\$647	\$3,462	\$3,400	\$3,400
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
E-6	TOTAL ADMINISTRATION	\$55,966	\$48,537	\$53,150	\$53,150

Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2021

OPERATIONS BUDGET					
		2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$1,604,268	\$1,392,001	\$1,500,000	\$1,500,000
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
E-8	Travel				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	Training	\$7,034	\$8,391	\$7,500	\$7,500
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	Fire Prevention Supplies	\$2,692	\$1,920	\$2,000	\$2,000
E-9.2	Rescue Equipment	\$1,653	\$4,520	\$0	
E-9.3	Uniforms	\$9,767	\$2,339	\$7,500	\$7,500
E-9.4	Safety Clothing	\$6,014	\$8,004	\$9,000	\$9,000
E-9.5	see additional details	\$50,885	\$48,998	\$41,500	\$41,500
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Physicals	\$11,786	\$9,050	\$12,000	\$12,000
E-11.2	Dispatch Charge	\$44,576	\$30,428	\$46,000	\$46,000
E-11.3	_____				
E-11.4	_____				
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Utilities	\$35,925	\$38,295	\$39,000	\$39,000
E-12.2	Vehicle Maintenance	\$25,985	\$25,535	\$25,000	\$25,000
E-12.3	Building Maintenance	\$10,627	\$12,045	\$15,000	\$15,000
E-12.4	Insurance	\$23,499	\$23,526	\$24,000	\$24,000
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$1,834,711	\$1,605,052	\$1,728,500	\$1,728,500

Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2021

INDIRECT COSTS BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	<u>Bond</u>			\$1,234	\$1,500	\$1,500
E-14.6						
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes					
E-15.2	Workers Compensation		\$83,992	\$41,587	\$47,550	\$47,550
E-15.3	Unemployment Taxes					
E-15.4	Retirement		\$184,625	\$179,338	\$210,000	\$210,000
E-15.5	Health Insurance		\$115,113	\$126,625	\$163,237	\$163,237
E-15.6	Other (Specify)					
E-15.7	<u>Other Employee Benefits</u>		\$7,665	\$9,365	\$9,400	\$9,400
E-15.8	<u>Medicare Match</u>		\$22,242	\$19,351	\$21,750	\$21,750
E-15.9						
E-17	TOTAL INDIRECT COSTS		\$413,637	\$377,499	\$453,437	\$453,437

DEBT SERVICE BUDGET

			2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Natrona County Fire Protection District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2021

GENERAL FUNDS

	End of Year	Beginning	Beginning	Pending Approval
	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	
C-1 Balances at Beginning of Fiscal Year				
C-1.1 General Fund Checking Account Balance	\$647,385	\$647,385	\$740,000	\$740,000
C-1.2 Savings and Investments Account Balance	\$711,161	\$711,161	\$712,000	\$712,000
C-1.3 General Fund CD Balance		\$0		
C-1.4 All Other Funds	\$10,909	\$10,909	\$10,909	\$10,909
C-1.5 Reserves (From Below)	\$0	\$0	\$0	\$0
C-1.6 Total Estimated Cash and Investments on Hand	\$1,369,455	\$1,369,455	\$1,462,909	\$1,462,909
C-2 General Fund Reductions:				
C-2.1 a. Unpaid bills at FYE				
C-2.2 b. Reserves	\$0	\$0	\$0	\$0
C-2.3 Total Deductions (a+b)	\$0	\$0	\$0	\$0
C-2.4 Estimated Non-Restricted Funds Available	\$1,369,455	\$1,369,455	\$1,462,909	\$1,462,909

SINKING & DEBT SERVICE FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-3				
C-3.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3 Amount to be added to the reserve				
C-3.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6 Identify the amount and project to be spent				
C-3.7 a. _____				
C-3.8 b. _____				
C-3.9 c. _____				
C-3.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11 TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12 Balance to be retained	\$0	\$0	\$0	\$0

RESERVES

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-4				
C-4.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3 Amount to be added to the reserve				
C-4.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6 Identify the amount and project to be spent				
C-4.7 a. _____				
C-4.8 b. _____				
C-4.9 c. _____				
C-4.10 <i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11 TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12 Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS

	2018-2019 Actual	2019-2020 Estimated	2020-2021 Proposed	Pending Approval
C-5				
C-5.1 Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3 Amount to be added to the reserve				
C-5.4 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5 SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6 Identify the amount and project to be spent				
C-5.7 <i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8 Balance to be retained	\$0	\$0	\$0	\$0
C-5.9 TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

