

Proposed Budget

Natrona County Fire Protection District	
Budget Hearing Information	
P.O. BOX 820	Location: 555. N Robertson Road Casper, WY 82604
Mills, WY 82644	Date: 7/20/2022
307-234-8826	Time: 6:00 PM
Natrona County	Budget Prepared by: Brian Oliver

S-A BUDGET MESSAGE W.S. 16-12-403 (c)

We are expecting a change in how we receive revenue due to the change in mineral tax distribution. We have planned accordingly and no major purchases are anticipated. An allowance has been made for revenue and expenses related to deployments outside the district.

S-B RESERVE DESCRIPTION

We have no funds held in reserves.

S-C

Names of Board Members	Date of End of Term															
Dean Jackett	12/31/22	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Does the district have regular office hours exceeding 20 hours per week?</td> <td style="width: 20%; text-align: center;">Yes</td> </tr> <tr> <td colspan="2">If Yes, enter</td> </tr> <tr> <td>Address of office:</td> <td>555 N. Robertson Road</td> </tr> <tr> <td>City, State, Zip:</td> <td>Casper, WY 82604</td> </tr> <tr> <td>Phone Number:</td> <td>307-234-8826</td> </tr> <tr> <td>Hours Open:</td> <td>M-F 7:30am- 4:30 pm</td> </tr> <tr> <td colspan="2" style="height: 30px;"></td> </tr> </table>	Does the district have regular office hours exceeding 20 hours per week?	Yes	If Yes, enter		Address of office:	555 N. Robertson Road	City, State, Zip:	Casper, WY 82604	Phone Number:	307-234-8826	Hours Open:	M-F 7:30am- 4:30 pm		
Does the district have regular office hours exceeding 20 hours per week?	Yes															
If Yes, enter																
Address of office:	555 N. Robertson Road															
City, State, Zip:	Casper, WY 82604															
Phone Number:	307-234-8826															
Hours Open:	M-F 7:30am- 4:30 pm															
Jerry Wyatt	12/31/22															
George Tillman	12/31/24															
John Bentley	12/31/24															
Steve Garrett	12/31/24															

Where are the minutes of your board meeting available for public review?
 555 N. Robertson Road Casper, WY 82604

How and where are the notices of meeting posted for the public?
 Casper Star Tribune. Social media

Where are the public meetings held?
 555 N. Robertson Road Casper, WY 82604

PROPOSED BUDGET SUMMARY

OVERVIEW		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$1,825,767	\$2,351,813	\$2,324,156	\$2,324,156
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	\$0
S-4	Total General Fund and Forecasted Revenues Available	\$4,116,533	\$3,336,096	\$3,233,858	\$3,233,858
S-5	Amount requested from County Commissioners	\$1,964,005	\$1,667,019	\$1,902,949	\$1,902,949
S-6	Additional Funding Needed :			\$0	\$0

REVENUE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-7	Operating Revenues	\$40,493	\$37,515	\$37,000	\$37,000
S-8	Tax levy (From the County Treasurer)	\$1,964,005	\$1,667,019	\$1,902,949	\$1,902,949
S-9	Government Support	\$482,579	\$0	\$0	\$0
S-10	Grants	\$7,369	\$5,694	\$111,000	\$111,000
S-11	Other County Support (Not from Co. Treas.)	\$0	\$0	\$0	\$0
S-12	Miscellaneous	\$34,590	\$38,371	\$8,500	\$8,500
S-13	Other Forecasted Revenue	\$0	\$0	\$0	\$0

S-14	Total Revenue	\$2,529,036	\$1,748,599	\$2,059,449	\$2,059,449
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FY 7/1/22-6/30/23 Natrona County Fire Protection District

EXPENDITURE SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$469,254	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$48,878	\$41,800	\$47,200	\$47,200
S-18	Operations	\$1,373,481	\$1,410,259	\$1,700,863	\$1,700,863
S-19	Indirect Costs	\$403,408	\$430,500	\$576,093	\$576,093
S-20R	Expenditures paid by Reserves	\$0	\$0	\$0	\$0
S-20	Total Expenditures	\$1,825,767	\$2,351,813	\$2,324,156	\$2,324,156

DEBT SUMMARY		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$1,587,497	\$1,587,497	\$1,174,409	\$1,174,409

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-25	b. Reserves	\$0	\$0	\$0	\$0
S-26	c. Bond Funds	\$0	\$0	\$0	\$0
	Total Reserves (a+b+c)	\$0	\$0	\$0	\$0
S-27	Amount to be added				
S-28	a. Sinking and Debt Service Funds	\$0	\$0	\$0	\$0
S-29	b. Reserves	\$0	\$0	\$0	\$0
S-30	c. Bond Funds	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$0	\$0	\$0	\$0
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$0	\$0	\$0	\$0

End of Summary

Date adopted by Special District 5/18/2022

Budget Officer / District Official (if not same as "Submitted by")

DISTRICT ADDRESS: P.O. BOX 820
Mills, WY 82644

PREPARED BY: Brian Oliver

DISTRICT PHONE: 307-234-8826

Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2023

NAME OF DISTRICT/BOARD

PROPERTY TAXES AND ASSESSMENTS

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-1 Property Taxes and Assessments Received					
R-1.1 Tax Levy (From the County Treasurer)	4001	\$1,964,005	\$1,667,019	\$1,902,949	\$1,902,949
R-1.2 Other County Support (see note on the right)	4005				

FORECASTED REVENUE

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
R-2 Revenues from Other Governments					
R-2.1 State Aid	4211				
R-2.2 Additional County Aid (non-treasurer)	4237	\$482,579			
R-2.3 City (or Town) Aid	4237				
R-2.4 Other (Specify)	4237				
R-2.5 Total Government Support		\$482,579	\$0	\$0	\$0
R-3 Operating Revenues					
R-3.1 Customer Charges	4300				
R-3.2 Sales of Goods or Services	4300	\$40,493	\$37,515	\$37,000	\$37,000
R-3.3 Other Assessments	4503				
R-3.4 Total Operating Revenues		\$40,493	\$37,515	\$37,000	\$37,000
R-4 Grants					
R-4.1 Direct Federal Grants	4201		\$5,694	\$101,000	\$101,000
R-4.2 Federal Grants thru State Agencies	4201	\$5,000			
R-4.3 Grants from State Agencies	4211	\$2,369		\$10,000	\$10,000
R-4.4 Total Grants		\$7,369	\$5,694	\$111,000	\$111,000
R-5 Miscellaneous Revenue					
R-5.1 Interest	4501	\$10,711	\$5,620	\$7,000	\$7,000
R-5.2 Other: Specify <u>Local Grants</u>	4500	\$21,779	\$2,751		
R-5.3 Other: See Additior <u>See Additional Details</u>		\$2,100	\$30,000	\$1,500	\$1,500
R-5.4 Total Miscellaneous		\$34,590	\$38,371	\$8,500	\$8,500
R-5.5 Total Forecasted Revenue		\$565,031	\$81,580	\$156,500	\$156,500
R-6 Other Forecasted Revenue					
R-6.1 a. Other past due as estimated by Co. Treas.	4004				
R-6.2 b. Other forecasted revenue (specify):					
R-6.3 _____	4500				
R-6.4 _____	4500				
R-6.5 _____					
R-6.6 Total Other Forecasted Revenue (a+b)		\$0	\$0	\$0	\$0

Proposed Budget

Natrona County Fire Protection District
 NAME OF DISTRICT/BOARD

FYE 6/30/2023

CAPITAL OUTLAY BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-1 Capital Outlay					
E-1.1 Real Property	6201				
E-1.2 Vehicles	6210		\$407,546		
E-1.3 Office Equipment	6211				
E-1.4 Other (Specify)					
E-1.5 Equipment	6200		\$61,708		
E-1.6 _____	6200				
E-1.7 _____					
E-1.8 TOTAL CAPITAL OUTLAY		\$0	\$469,254	\$0	\$0

ADMINISTRATION BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-2 Personnel Services					
E-2.1 Administrator	7002				
E-2.2 Secretary	7003				
E-2.3 Clerical	7004				
E-2.4 Other (Specify)					
E-2.5 _____	7005				
E-2.6 _____	7005				
E-2.7 _____					
E-3 Board Expenses					
E-3.1 Travel	7011			\$50	\$50
E-3.2 Mileage	7012				
E-3.3 Other (Specify)					
E-3.4 Meeting supplies	7013				
E-3.5 _____	7013				
E-3.6 _____					
E-4 Contractual Services					
E-4.1 Legal	7021	\$20	\$260	\$1,000	\$1,000
E-4.2 Accounting/Auditing	7022	\$41,842	\$34,687	\$40,000	\$40,000
E-4.3 Other (Specify)					
E-4.4 _____	7023				
E-4.5 _____	7023				
E-4.6 _____					
E-5 Other Administrative Expenses					
E-5.1 Office Supplies	7031	\$6,081	\$5,200	\$4,150	\$4,150
E-5.2 Office equipment, rent & repair	7032				
E-5.3 Education	7033				
E-5.4 Registrations	7034				
E-5.5 Other (Specify)					
E-5.6 _____	7035				
E-5.7 _____	7035				
E-5.8 see additional details		\$935	\$1,653	\$2,000	\$2,000
E-6 TOTAL ADMINISTRATION		\$48,878	\$41,800	\$47,200	\$47,200

Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2023

OPERATIONS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-7	Personnel Services				
E-7.1	Wages--Operations	\$1,042,423	\$1,182,555	\$1,391,833	\$1,391,833
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	see additional details	\$47,238	\$7,475	\$25,000	\$25,000
E-8	Travel				
E-8.1	Mileage	\$7,896	\$4,426	\$7,500	\$7,500
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
E-9	Operating supplies (List)				
E-9.1	EMS Supplies	\$5,708	\$2,318	\$2,500	\$2,500
E-9.2	Equipment Maint & Supplies	\$23,743	\$26,294	\$15,000	\$15,000
E-9.3	Fire Prevention	\$1,525	\$776	\$1,500	\$1,500
E-9.4	Fuel	\$16,207	\$21,377	\$50,000	\$50,000
E-9.5	see additional details	\$39,646	\$35,091	\$39,500	\$39,500
E-10	Program Services (List)				
E-10.1	_____				
E-10.2	_____				
E-10.3	_____				
E-10.4	_____				
E-10.5	_____				
E-11	Contractual Arrangements (List)				
E-11.1	Counseling Services	\$1,240	\$1,280	\$1,500	\$1,500
E-11.2	Dispatch Charge	\$34,585	\$41,658	\$42,000	\$42,000
E-11.3	EMS Director	\$2,827	\$2,457	\$2,400	\$2,400
E-11.4	Physicals	\$7,186	\$976	\$11,500	\$11,500
E-11.5	_____				
E-12	Other operations (Specify)				
E-12.1	Building Maintenance	\$11,896	\$16,576	\$37,500	\$37,500
E-12.2	Computers	\$8,900	\$0	\$0	\$0
E-12.3	Truck & vehicle Maintenance	\$77,748	\$28,000	\$37,500	\$37,500
E-12.4	Utilities	\$44,713	\$39,000	\$35,630	\$35,630
E-12.5	_____				
E-13	TOTAL OPERATIONS	\$1,373,481	\$1,410,259	\$1,700,863	\$1,700,863

Proposed Budget

Natrona County Fire Protection District

FYE 6/30/2023

INDIRECT COSTS BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
E-14 Insurance					
E-14.1	Liability	\$24,205	\$25,945	\$26,000	\$26,000
E-14.2	Buildings and vehicles				
E-14.3	Equipment				
E-14.4	Other (Specify)				
E-14.5	Bond			\$1,500	\$1,500
E-14.6					
E-14.7					
E-15 Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes	\$19,356	\$19,512	\$20,298	\$20,298
E-15.2	Workers Compensation	\$46,091	\$45,484	\$81,051	\$81,051
E-15.3	Unemployment Taxes				
E-15.4	Retirement	\$194,690	\$208,293	\$259,270	\$259,270
E-15.5	Health Insurance	\$108,708	\$120,980	\$179,602	\$179,602
E-15.6	Other (Specify)				
E-15.7	Other Insurance Benefits	\$10,358	\$10,286	\$8,372	\$8,372
E-15.8					
E-15.9					
E-17 TOTAL INDIRECT COSTS		\$403,408	\$430,500	\$576,093	\$576,093

DEBT SERVICE BUDGET

	DOA Chart of Accounts	2020-2021 Actual	2021-2022 Estimated	2022-2023 Proposed	Pending Approval
D-1 Debt Service					
D-1.1	Principal				
D-1.2	Interest				
D-1.3	Fees				
D-2 TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

Natrona County Fire Protection District
 NAME OF DISTRICT/BOARD _____

FYE 6/30/2023

GENERAL FUNDS

		End of Year	Beginning	Beginning		
		2020-2021	2021-2022	2022-2023	Pending	
		Actual	Estimated	Proposed	Approval	
C-1	Balances at Beginning of Fiscal Year	DOA Chart of Accounts				
C-1.1	General Fund Checking	1010	\$680,497	\$680,497	\$261,789	\$261,789
C-1.2	Savings and Investments	1040	\$907,000	\$907,000	\$912,620	\$912,620
C-1.3	General Fund CD Balance	1050		\$0		
C-1.4	All Other Funds	1020		\$0		
C-1.5	Reserves (From Below)		\$0	\$0	\$0	\$0
C-1.6	Total Estimated Cash and Investments on Hand		\$1,587,497	\$1,587,497	\$1,174,409	\$1,174,409
C-2	General Fund Reductions:					
C-2.1	a. Unpaid bills at FYE	2010	\$37,728	\$37,728	\$17,776	\$17,776
C-2.2	b. Reserves		\$0	\$0	\$0	\$0
C-2.3	Total Deductions (a+b)		\$37,728	\$37,728	\$17,776	\$17,776
C-2.4	Estimated Non-Restricted Funds Available		\$1,549,769	\$1,549,769	\$1,156,633	\$1,156,633

DOA Chart of Accounts	1070
SINKING & DEBT SERVICE FUNDS	

C-3		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.3	Amount to be added to the reserve				
C-3.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount and project to be spent				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	Balance to be retained	\$0	\$0	\$0	\$0

RESERVES	1090
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C-4		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.3	Amount to be added to the reserve				
C-4.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	<i>Date of Reserve Approval in Minutes:</i> _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	Balance to be retained	\$0	\$0	\$0	\$0

BOND FUNDS	1060
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C-5		2020-2021	2021-2022	2022-2023	Pending
		Actual	Estimated	Proposed	Approval
C-5.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-5.2	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.3	Amount to be added to the reserve				
C-5.4	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-5.6	Identify the amount and project to be spent				
C-5.7	<i>Date of Reserve Approval in Minutes:</i> _____				
C-5.8	Balance to be retained	\$0	\$0	\$0	\$0
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0